

**LOCAL EVENT AND PROJECT (LEAP) GRANT**

**Application Form**

1. Grant Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Contact Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. ABN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Project Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Project Purpose
7. Who will benefit from your project or event?
8. Project Description. Please summarise your project.
9. Starting Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. Project Funding Contributors

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| --- | --- | --- | --- | --- |
| **Income** | **Cash** | **In-Kind** | **Total** | **Confirmed** |
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| TOTAL |  |  |  |  |

1. What have the membership numbers of your club been over the past 3 years?
2. How has the need for your project been identified and assessed?
3. Have you considered the needs of different user groups within the community?
4. Please provide the costs of completing your project.

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| --- | --- | --- | --- |
| **Expenses** | **Cash** | **In-Kind** | **Total** |
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| **TOTAL** |  |  |  |

1. Who will be responsible for any operational deficit and how will it be funded?
2. Please provide details of funding applications made to other organisations and their response?
3. Supporting Information

The following must be included with this application:

* Locality, Site and design specifications
* An itemised project cost
* Current bank statement of club or group applying for funding
* Confirmation of financial commitments applied for from other sources

**DECLARATION BY APPLICANT**

I, the undersigned, certify that I have been authorised to submit this application and that the information contained herein is to the best of my knowledge true and correct.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Held \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This\_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_