SHIRE OF CUBALLING

A progressive, diverse and caring community,
with access to modern services and infrastructure,
in a unique part of the world

AGENDA

for the

Ordinary Meeting of Council

to be held

2PM, WEDNESDAY 19 JULY 2023

Shire of Cuballing
Council Chambers
Campbell Street, Cuballing

COUNCIL MEETING PROCEDURES

1. All Council meetings are open to the public, except for matters raised by Council under “Confidential Matters”.

2. Members of the public may ask a question at an ordinary Council meeting at “Public Question Time”.

3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the Presiding Member announces Public Question Time.

4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the town.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Cuballing for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conservations with staff. The Shire of Cuballing disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person’s or legal entity’s own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Cuballing during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Cuballing. The Shire of Cuballing warns that anyone who has an application lodged with the Shire of Cuballing must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Cuballing in respect of the application.

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1. DECLARATION OF OPENING:

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr Eliza Dowling	President
Cr Robert Harris	Deputy President
Cr Julie Christensen	
Cr Dawson Bradford	
Mr Stan Scott	Chief Executive Officer
Mr Narelle Rowe	Deputy Chief Executive Officer
Mr Bruce Brennan	Manager of Works and Services

2.1.2 Apologies

Nil at this time

2.1.3 Leave of Absence

Cr Adrian Kowald

3. STANDING ORDERS:

OFFICER'S RECOMMENDATION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil at this time.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil at this time.

6. CONFIRMATION OF MINUTES:

6.1.1	Ordinary Meeting of Council held on Friday 30 June 2023

OFFICER'S RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Friday 30 June 2023 be confirmed as a true record of proceedings.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

Nil at this time.

8. DISCLOSURE OF FINANCIAL INTEREST:

DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

9. REPORTS OF OFFICERS AND COMMITTEES:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1 List of Payments – June 2023

File Ref. No:	NA
Disclosure of Interest:	Nil
Date:	14 July 2023
Author:	Juanita Waltho
Attachments:	9.1.1A List of June Municipal Accounts 9.1.1B List of Credit Card Transactions

Summary

Council is to review payments made under delegation in June 2023.

Background – Nil

Comment

Council is provided with details of payments and credit card transactions made during the month of June 2023 as listed in the attachments.

Strategic Implications – Nil
Statutory Environment – Nil
Policy Implications – Nil
Financial Implications – Nil
Economic Implication – Nil
Environmental Considerations – Nil
Consultation – Nil

Options

Council may resolve:
1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION:
That Council receives:

1. **the List of Accounts paid in June 2023 under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, including payments from Council's Municipal Fund totalling $209,206.61 included at Attachment 9.1.1A.**

2. **a summary of transactions completed on Credit Cards by Council Staff for the period ending 30 June 2023 included at Attachment 9.1.1B.**

3. **a summary of transactions completed on Coles Cards and Petty Cash for the period ending 30 June 2023.**

LIST OF JUNE 2023 MUNICIPAL FUND ACCOUNTS

Chq/EFT	Date	Name	Description	Amount
827	01/06/2023	Department of Transport	Police Licensing Payments	-431.70
827	02/06/2023	Department of Transport	Police Licensing Payments	-14939.25
EFT7973	06/06/2023	Kathleen Mary Gibson	Rates Refund	-500.00
827	06/06/2023	Department Of Transport	Police Licensing Payments	-709.50
827	08/06/2023	Department Of Transport	Police Licensing Payments	-3967.25
EFT7988	09/06/2023	Truck Centre (WA) Pty Ltd	Repairs To Oil Cooler	-4373.47
EFT7986	09/06/2023	R Munns Engineering Consulting Services	WSFN Cuballing East Rd Development - Project Management Assistance	-5688.05
827	09/06/2023	Department Of Transport	Police Licensing Payments	-1008.65
EFT7983	09/06/2023	Narrogin Bearing Services	1 X G Size Oxygen Bottle For Oxy Acetelen	-160.00
EFT7982	09/06/2023	Makit Narrogin Hardware	Shovel Handle	-162.60
EFT7985	09/06/2023	Narrogin Towing, Cuballing Towing, Cuby Windscreens & Cuby Agricultural Windscreens Trustee for The LJ & JD O'Connell Family Trust	Towage of Abandoned Vehicle Off Wandering Narrogin Road To Cuballing Transfer Station	-385.00
EFT7984	09/06/2023	Narrogin Earthmoving and Concrete	Prepare & Install Concrete Pad for Shelter As Per Engineering Plans	-28924.50
EFT7987	09/06/2023	South West Isuzu	1 X Left Hand Mirror Assembly	-304.38
EFT7974	09/06/2023	Allans Auto Electrics and Air Conditioning	Repairs to Faulty Fuel Pod Switch And Leads Install Jump Start Receptacle	-2141.70
EFT7975	09/06/2023	Bks Electrical	Annual RCD Testing	-1944.80
EFT7976	09/06/2023	Corsign (Wa) Pty Ltd	List Of Signs As Per Quote #00075268 For Cuballing East Road WSF007	-6362.40
EFT7977	09/06/2023	Cuballing Building Company	Labour To Erect Gazebo & Picnic Shelter	-9477.60
EFT7978	09/06/2023	Exteria Street & Park Outfitters	4 X Stadium Bench Seats 1.1metres Long (No Back) Colour - Clear & Frame - Red Manor Including Delivery	-1530.10
EFT7979	09/06/2023	Farmworks Narrogin	1 X Pellet Rapid Cement for Signs On Cuballing East Rd	-687.50
EFT7980	09/06/2023	J & D Rural Fencing	Repairs to Fence Including Box Strainer Assembly As Per Quote Qu-0086	-605.00
EFT7981	09/06/2023	Kalexpress & Quality Transport	Freight Charges - Parts for Cn026 Truck	-34.34
827	12/06/2023	Department of Transport	Police Licensing Payments	-221.15
827	13/06/2023	Department of Transport	Police Licensing Payments	-3210.00
DD3585.1	13/06/2023	National Australia Bank	Monthly Credit Card Payment	-4326.57
827	15/06/2023	Department of Transport	Police Licensing Payments	-1244.05
827	16/06/2023	Department of Transport	Police Licensing Payments	-1036.95
827	19/06/2023	Department of Transport	Police Licensing Payments	-30.50
827	20/06/2023	Department of Transport	Police Licensing Payments	742.03
EFT7989	20/06/2023	Staff Reimbursement	50% Reimbursement of Utility Cost	-169.77

EFT7990	20/06/2023	Burgess Rawson (WA) Pty Ltd	Water Usage for Memorial At Alton Street Cuballing	-132.30
EFT7991	20/06/2023	Best Office Systems	Monthly Photocopier Charges. 2022/2023	-837.95
EFT7992	20/06/2023	Edge Planning & Property	Town Planning Service - April 2023	-987.52
EFT7993	20/06/2023	Great Southern Fuel Supplies	Bulk Diesel Fuel Delivery	-9559.03
EFT7994	20/06/2023	Narrogin Earthmoving and Concrete	Hire of Steel Drum Roller For The Wandering Narrogin Road Cement Stabilising	-880.00
EFT7995	20/06/2023	Narrogin Packaging and Motorcycles & Accessories	Supply 20 X Elbows	-30.00
EFT7996	20/06/2023	Narrogin Quarry Operations	23 Tonne of Cracker Dust for Apron On Concrete Surround.	-277.89
EFT7997	20/06/2023	Narrogin Hire Service and Reticulation	Black Rectangle Tablecloths X 5 For Shire Council Meeting in Popanyinning 18th May 23	-60.00
EFT7998	20/06/2023	Office of The Auditor General	Fee for Attest Audit For The Year Ended 30 June 2022 Additional Fee Due To The Audit Delays Experienced By Contract Firm	-25520.00
EFT7999	20/06/2023	Shire of Narrogin	Ranger Services 22/23 Labour and Travel	-537.00
EFT8000	20/06/2023	Westrac	Service 250hr On Cat Steel Drum Roller Cs68b	-1771.90
EFT8001	20/06/2023	Whitford Fertilisers Narrogin	Weighbridge - Waste Management - Weighbridge April	-44.00
EFT8002	20/06/2023	Zircodata Pty Ltd	Storage Period 26/04/2023 To 25/05/2023	-17.56
20213	20/06/2023	Synergy	Electricity Charges - Lot 468 Brundell Street	-4200.93
827	21/06/2023	Department of Transport	Police Licensing Payments	-30.90
DD3602.1	21/06/2023	Telstra	Phone Charges - Landlines	-305.77
827	22/06/2023	Department of Transport	Police Licensing Payments	-483.65
827	22/06/2023	Department of Treasury	Interest on Aged Accommodation Units	-18558.25
827	22/06/2023	Department of Treasury	Principal Repayment Aged Accommodation	-34811.63
DD3601.1	23/06/2023	Telstra	Phone Charges – Mobiles	-344.56
827	23/06/2023	Department of Transport	Police Licensing Payments	-2875.75
827	26/06/2023	ATO	BAS	81466.00
827	27/06/2023	Department of Transport	Police Licensing Payments	-55.80
827	29/06/2023	Department of Transport	Police Licensing Payments	-5986.75
EFT8021	30/06/2023	Wallis Computer Solutions	Adobe Acrobat Advanced Software X 1 Additional User	-825.55
EFT8005	30/06/2023	Cuballing Building Company	Supply & Lay Limestone Retainer Wall to New Extension As Per Written Quote # Lbcwa1805	-5338.30
20214	30/06/2023	Synergy	Electricity Charges - Street Lighting For 43 X Streetlights	-1477.18

20215	30/06/2023	Water Corporation	Water Charges - Park at Ridely Street Cuballing Lot 470 Res 46773	-1941.05
EFT8004	30/06/2023	Builders Registration Board Building Commission	BCITF Levy Payment Request Project No. 1225076 Lot 1395 West Yornaning Road Cuballing	-838.67
EFT8003	30/06/2023	Adage Furniture	Supply & Freight 100 X Castel Chair Anthracite" Moulded Thermoplastic UV Resistant Anodised Aluminium Legs"	-9449.00
827	30/06/2023	Department of Transport	Police Licensing Payments	-1943.70
EFT8020	30/06/2023	Unique Strokes WA	Paint Over Fix Patches in Main Hall	-560.00
EFT8019	30/06/2023	Stirling Asphalt Juel Enterprises Pty Ltd	Supply & Install Asphalt Under Carport to Verge and Boundary Line	-11671.00
EFT8018	30/06/2023	St John Ambulance Western Australia Ltd	Defibrillator - Heartsine Samaritan 360p - Fully Automatic for Crew Cab Truck	-2150.00
EFT8017	30/06/2023	Shire of Narrogin	800 Litres of Emulsion	-1289.00
EFT8016	30/06/2023	Regional Development Australia Wheatbelt Inc	Discounted Grant Guru Subscription	-550.00
EFT8015	30/06/2023	Narrogin Bearing Services	1 X New West Air Compressor Wp38/120 Including Leads Battery Pack	-5650.29
EFT8013	30/06/2023	Moore Stephens (WA) Pty Ltd	Combined Financial Management Review and Audit Review	-12463.00
EFT8012	30/06/2023	Kevrek Pty Ltd	2 X 1000/10/1 Safety Hooks for Kevrek	-204.82
EFT8011	30/06/2023	Kalexpress & Quality Transport	Freight Charges – Corsign	-543.90
EFT8010	30/06/2023	H+H Architects	Additional Site Visits by Project Manager	-4367.00
EFT8009	30/06/2023	Great Southern Fuel Supplies	Fuel Charges	-6672.76
EFT8008	30/06/2023	Edge Planning & Property	Town Planning Service - May 2023	-1280.12
Eft8007	30/06/2023	Dowlco Livestock Pty Ltd	2 X 16m3 Loads Of Cow Manure Compost	-1408.00
Eft8014	30/06/2023	Narrogin Auto Electrics	Box Set Of Hand Held Two Ways GME 6100	-599.03
Eft8006	30/06/2023	Dews Mini Excavations	Excavator Hire For Drainage	-742.50
			TOTAL	**$209,206.61**

CREDIT CARD TRANSACTIONS

Job Description	Comments	Line Total
Crown Perth	Accommodation for CEO Connections Forum	$235.99
Crown Junction Grill	Dinner for CEO Connections Forum	$57.00
Mcdonalds	Breakfast for CEO Connections Forum	$12.30
Department of Water and Environmental Regulation	Waste Management Facility Annual Licence Fee	$347.60
Narrogin Caltex	Fuel for DCEO Vehicle	$49.03
John Parry Medical Centre	Pre-Employment Medical for DCEO	$162
Aussie Broadband	Monthly Internet Charges – July 2023	$79.00
Harvey Norman	Dash Cams for Shire Vehicles	$2880.00
WA Hino	Parts for Hino Truck	$2180.35
JB-HI-FI	Phone case and screen protector for Works Supervisor	$73.97
Narrogin Post Office	Sim cards for new security cameras	$8.00
Narrogin Country Fresh Meats	Meat for Depot Worker Retirement Party	$542.39
Bill and Bens Hot Bread	Bread Rolls for Depot Worker Retirement Party	$24.00
Dan Murphys	Bottle of Canadian Club for Depot Worker Retirement Party	$67.99
Sheffield Animal traps	6 x Possum traps	$1109.04
	TOTAL	**$ 7828.66**

9.1.2 Statement of Financial Activity

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	10 July 2023
Author:	Narelle Rowe, Deputy Chief Executive Officer
Attachments:	9.1.2A Statement of Financial Activity

Summary
Council is to consider the Statement of Financial Activity for June 2023. NOTE: These remain as draft financials as finalisation of end of year transactions remains ongoing and to be processed eg. road valuations

Background

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail.

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and any other required supporting notes.

Comment

Operating Revenue key points include.

- General Purpose Funding – Rates raised in July 2022 - 90% collected as at 30 June 23.
- Interest earnings on investments - 72% favourable variance due to increased interest rate since budget.
- FESA ESL GRANT FUNDING
- Fees & Charges – 72% increase - Standpipe usage during construction of Cuballing East Rd.
- Transport – 2022 Annual Report submitted to Roads to Recovery following finalisation by Auditors and Office of Auditor General.
- Financial Assistance Grants – Advance payment of 2023/2024 funding received on 30 June 2023 ($1,014,456.00).
- LRCI & RTR funds to be received in 2023/2024.

Operating Expenses – The key items of variance include:

- Utility Charges – 53% overbudget due to increased water charges and use for roadworks.
- Employee Costs – 11% under budget due to allocation to capital renewal project funding.

Detailed breakdown of material variances provided in Note 15 of the Statement of Financial Activity.

Administration Allocations have been calculated to 30 June2023.

Depreciation expense is calculated to 30 June 2023.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:
1. the Officer's Recommendation; or
2. not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION:

That the Statement of Financial Activity, as included at Attachment 9.1.2A for the Shire of Cuballing for period ending 30 June 2023 be received.

SHIRE OF CUBALLING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 June 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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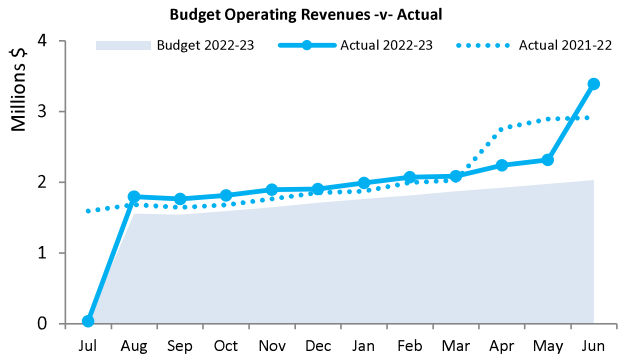
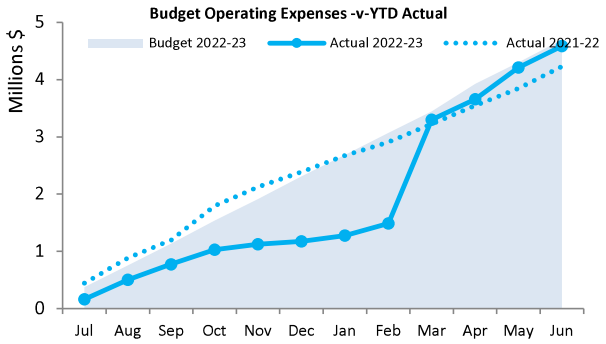
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

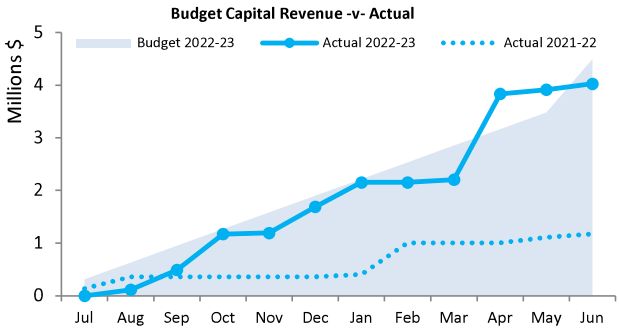


OPERATING EXPENSES

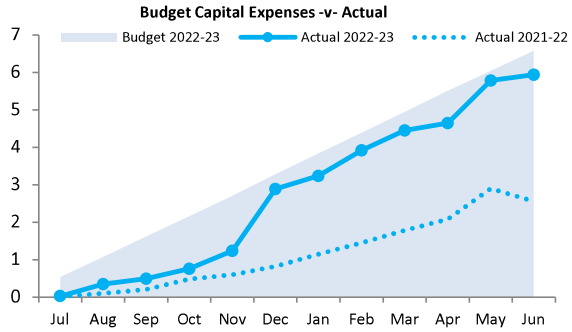


INVESTING ACTIVITIES

CAPITAL REVENUE

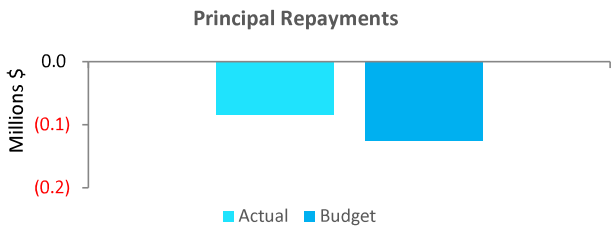


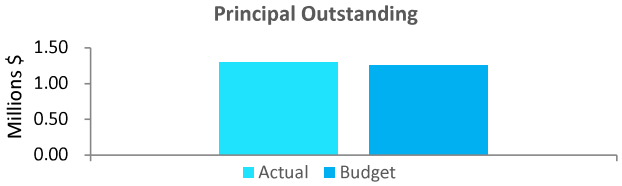
CAPITAL EXPENSES



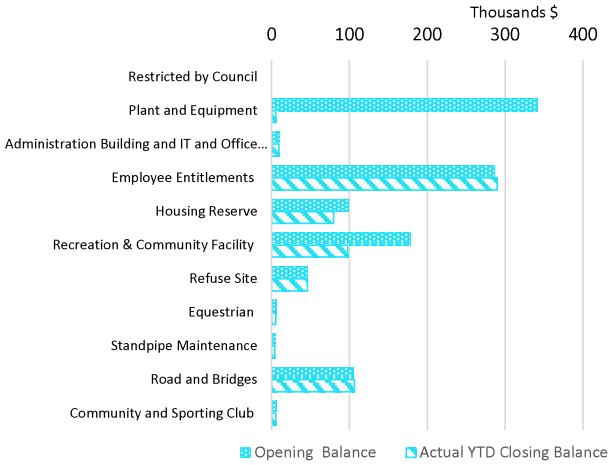
FINANCING ACTIVITIES

BORROWINGS

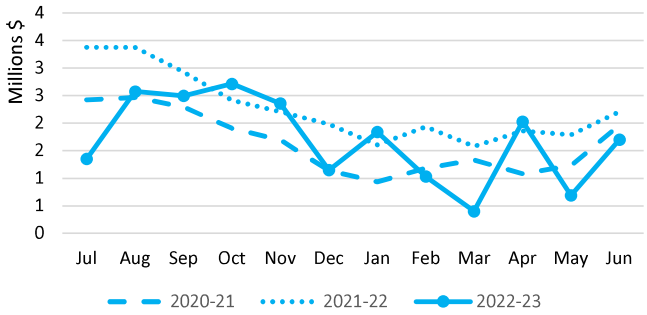




RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$1.49 M	$1.49 M	$1.49 M	$0.00 M
Closing	$0.02 M	$0.02 M	$1.70 M	$1.67 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$2.00 M	% of total
Unrestricted Cash	$1.35 M	67.5%
Restricted Cash	$0.65 M	32.5%

Refer to Note 2 - Cash and Financial Assets

Payables

	$0.21 M	% Outstanding
Trade Payables	($0.00 M)	
0 to 30 Days		99.1%
Over 30 Days		0.9%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	$0.39 M	% Collected
Rates Receivable	$0.16 M	90%
Trade Receivable	$0.39 M	% Outstanding
Over 30 Days		39.8%
Over 90 Days		1.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.33 M)	($0.33 M)	$1.06 M	$1.39 M

Refer to Statement of Financial Activity

Rates Revenue

		% Variance
YTD Actual	$1.41 M	
YTD Budget	$1.43 M	(1.2%)

Refer to Statement of Financial Activity

Operating Grants and Contributions

		% Variance
YTD Actual	$1.51 M	
YTD Budget	$0.54 M	181.5%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

		% Variance
YTD Actual	$0.36 M	
YTD Budget	$0.21 M	71.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($1.73 M)	($1.73 M)	($1.61 M)	$0.12 M

Refer to Statement of Financial Activity

Proceeds on sale

		%
YTD Actual	$0.31 M	
Amended Budget	$0.31 M	0.0%

Refer to Note 6 - Disposal of Assets

Asset Acquisition

		% Spent
YTD Actual	$5.94 M	
Amended Budget	$6.76 M	(12.1%)

Refer to Note 7 - Capital Acquisitions

Capital Grants

		% Received
YTD Actual	$4.03 M	
Amended Budget	$4.73 M	(14.8%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.59 M	$0.59 M	$0.75 M	$0.16 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.08 M
Interest expense	$0.04 M
Principal due	$1.29 M

Refer to Note 8 - Borrowings

Reserves

Reserves balance	$0.65 M
Interest earned	($0.21 M)

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

BY NATURE OR TYPE

	Ref Note	Amended Budget (a)	YTD Budget (b)	YTD Actual (c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	1,489,639	1,489,639	**1,489,639**	0	0.00%	
Revenue from operating activities							
Rates		1,426,605	1,426,605	**1,409,044**	(17,561)	(1.23%)	
Operating grants, subsidies and contributions	11	538,115	538,115	**1,514,957**	976,842	181.53%	▲
Fees and charges		211,524	211,524	**363,474**	151,950	71.84%	▲
Interest earnings		28,496	28,496	**46,562**	18,066	63.40%	▲
Other revenue		38,250	38,250	**39,554**	1,304	3.41%	
Profit on disposal of assets	6	8,833	8,833	**21,327**	12,494	141.45%	▲
		2,251,823	**2,251,823**	**3,394,918**	1,143,095	50.76%	
Expenditure from operating activities							
Employee costs		(1,165,063)	(1,165,063)	**(1,039,977)**	125,086	10.74%	▲
Materials and contracts		(1,004,414)	(1,004,414)	**(827,784)**	176,630	17.59%	▲
Utility charges		(106,246)	(106,246)	**(162,400)**	(56,154)	(52.85%)	▼
Depreciation on non-current assets		(2,035,605)	(2,035,605)	**(2,209,250)**	(173,645)	(8.53%)	
Interest expenses		(47,954)	(47,954)	**(38,444)**	9,510	19.83%	▲
Insurance expenses		(178,687)	(178,687)	**(178,687)**	0	0.00%	
Other expenditure		(67,719)	(67,719)	**(64,013)**	3,706	5.47%	
Loss on disposal of assets	6	(116,000)	(116,000)	**(64,671)**	51,329	44.25%	▲
		(4,721,688)	**(4,721,688)**	**(4,585,226)**	136,462	(2.89%)	
Non-cash amounts excluded from operating activities	1(a)	2,142,772	2,142,772	**2,252,594**	109,822	5.13%	
Amount attributable to operating activities		**(327,093)**	**(327,093)**	**1,062,286**	1,389,379	(424.77%)	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	4,726,749	4,726,749	**4,028,007**	(698,742)	(14.78%)	▼
Proceeds from disposal of assets	6	308,079	308,079	**308,079**	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(6,764,149)	(6,764,149)	**(5,942,390)**	821,759	12.15%	▲
Amount attributable to investing activities		**(1,729,321)**	**(1,729,321)**	**(1,606,304)**	123,017	(7.11%)	
Financing Activities							
Proceeds from new debentures	8	407,025	407,025	**407,025**	0	0.00%	
Transfer from reserves	9	444,887	444,887	**225,000**	(219,887)	(49.43%)	▼
Repayment of debentures	8	(124,980)	(124,980)	**(84,310)**	40,670	32.54%	▲
Transfer to reserves	9	(135,727)	(135,727)	**205,052**	340,779	251.08%	▲
Amount attributable to financing activities		**591,205**	**591,205**	**752,767**	161,562	27.33%	
Closing funding surplus / (deficit)	1(c)	**24,430**	**24,430**	**1,698,388**	1,673,958	(6,852.06%)	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources.
Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 July 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash items excluded from operating activities	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(8,833)	(8,833)	(21,327)
Add: Loss on asset disposals	6	116,000	116,000	64,671
Add: Depreciation on assets		2,035,605	2,035,605	2,209,250
Total non-cash items excluded from operating activities		**2,142,772**	**2,142,772**	**2,252,594**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.		Amended Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 30 June 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(1,078,080)	(1,078,080)	(648,028)
Add: Borrowings	8	124,980	84,310	0
Add: Provisions employee related provisions	10	260,765	270,754	270,754
Total adjustments to net current assets		**(692,335)**	**(723,016)**	**(377,274)**

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	3,007,541	3,007,541	1,995,346
Rates receivables	3	144,599	144,603	155,213
Receivables	3	126,460	163,711	391,124
Other current assets	4	5,613	13,432	13,432
Less: Current liabilities				
Payables	5	(5,732)	(67,344)	(208,701)
Borrowings	8	(124,980)	(84,310)	0
Contract liabilities	10	(694,224)	(694,224)	0
Provisions	10	(260,765)	(270,754)	(270,754)
Less: Total adjustments to net current assets	1(b)	(692,335)	(723,016)	(377,274)
Closing funding surplus / (deficit)		**1,506,177**	**1,489,639**	**1,698,388**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

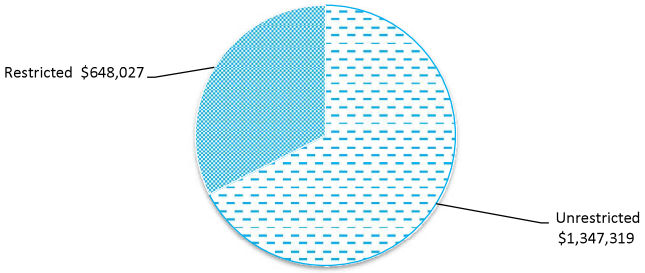
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Municipal Cash at Bank		1,251,460	0	1,251,460		NAB	TBA	N/A
Municpal Cash Investments (Online and at call account)		95,159	0	95,159		NAB	TBA	N/A
Term Deposits		0	648,027	648,027		NAB	TBA	TBA
Petty Cash		700	0	700		N/A	N/A	N/A
Total		**1,347,319**	**648,027**	**1,995,346**	**0**			
Comprising								
Cash and cash equivalents		1,347,319	648,027	1,995,346	0			
		1,347,319	**648,027**	**1,995,346**	**0**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

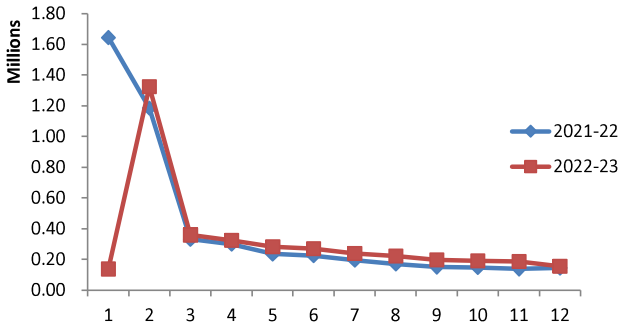
The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2022	30 Jun 2023
	$	$
Opening arrears previous years	143,603	144,603
Levied this year	1,012,792	1,409,044
Less - collections to date	(1,011,792)	(1,398,434)
Gross rates collectable	**144,603**	**155,213**
Net rates collectable	**144,603**	**155,213**
% Collected	87.5%	90%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	0	153,289	87,632	9,838	3,738	254,497
Percentage	0.0%	60.2%	34.4%	3.9%	1.5%	
Balance per trial balance						
Sundry receivable						254,497
GST receivable						136,627
Total receivables general outstanding						**391,124**

Amounts shown above include GST (where applicable)

KEY INFORMATION

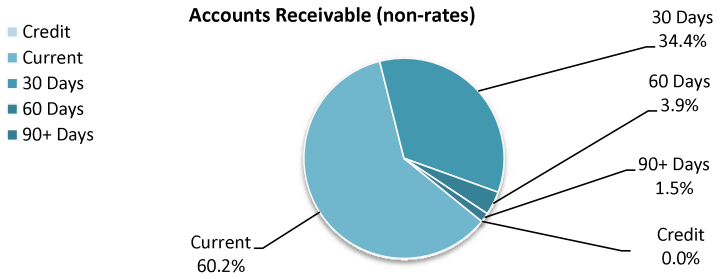
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 June 2023
	$	$	$	$
Inventory				
Fuel	13,432	0	0	13,432
Total other current assets	**13,432**	**0**	**0**	**13,432**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

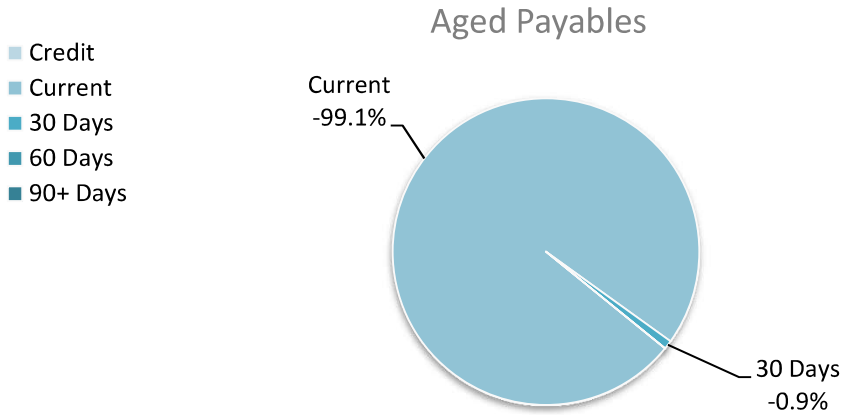
OPERATING ACTIVITIES
NOTE 5
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	(65,018)	(584)	0	0	(65,602)
Percentage	0%	99.1%	0.9%	0%	0%	
Balance per trial balance						
Sundry creditors						(783)
Accrued salaries and wages						0
ATO liabilities						154,019
Bonds & Deposits						55,465
Total payables general outstanding						**208,701**

Amounts shown above include GST (where applicable)

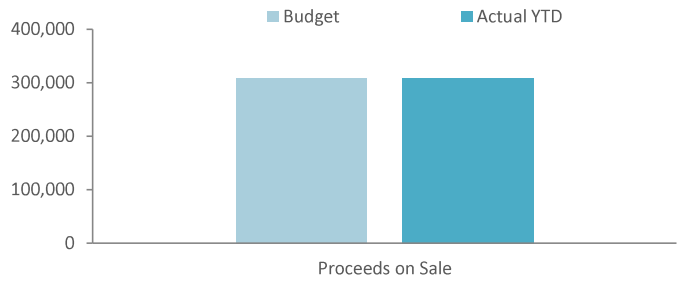
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Transport								
	Komatsu Grader	198,829	132,829	0	(66,000)	197,500	132,829	0	(64,671)
	Komatsu Loader	175,250	125,250	0	(50,000)	118,500	125,250	6,750	0
	Toyota Prado	41,167	50,000	8,833	0	35,423	50,000	14,577	0
		415,246	**308,079**	**8,833**	**(116,000)**	**351,423**	**308,079**	**21,327**	**(64,671)**



INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Buildings	1,889,491	1,889,491	1,323,744	(565,747)
Plant and equipment	841,242	841,242	822,017	(19,225)
Infrastructure - roads	3,938,416	3,938,416	3,725,905	(212,511)
Infrastructure - bridges	55,000	55,000	34,492	(20,508)
Infrastructure - parks, ovals & plagrounds	30,000	30,000	26,316	(3,684)
Infrastructure - other	10,000	10,000	9,916	(84)
Payments for Capital Acquisitions	**6,764,149**	**6,764,149**	**5,942,390**	**(821,759)**

Capital Acquisitions Funded By:				
	$	$	$	$
Capital grants and contributions	**4,726,749**	**4,726,749**	**4,028,007**	(698,742)
Borrowings	**407,025**	**407,025**	**407,025**	0
Other (disposals & C/Fwd)	**308,079**	**308,079**	**308,079**	0
Cash backed reserves				
Plant and Equipment	**(340,000)**		**225,000**	225,000
Housing Reserve	**(20,000)**		**0**	0
Recreation & Community Facility	**(84,887)**		**0**	0
Contribution - operations	**1,767,183**	**1,322,296**	**974,279**	(348,017)
Capital funding total	**6,764,149**	**6,764,149**	**5,942,390**	**(821,759)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

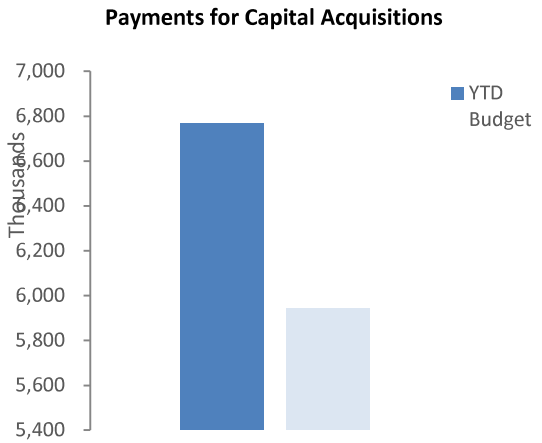
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
Buildings					
C084	Aged Persons Accommodation Capital Expense	1,149,064	1,149,064	1,006,333	(142,731)
C162	Cuballing Town Hall - Capital Works	52,236	52,236	51,941	(295)
C164	Building Renewal - Cuballing Cwa Hall	293,304	293,304	96,288	(197,016)
C173	Skate Park Refurbishment	15,000	15,000	10,703	(4,297)
C186	Yornaning Dam Stage 4	0	0	6,761	6,761
C197	Yornaning Mountain Bike Track	0	0	1,410	1,410
C202	Cuballing Transfer Station - Surface Water Treatment	0	0	127	127
C203	Cuballing War Memorial	99,887	99,887	111,567	11,680
C205	Golf Club Facility Upgrade (Lrci Funds)	50,000	50,000	38,614	(11,386)
J163A	Popanyinning Hall Capital Works	100,000	100,000	0	(100,000)
11057	CCTV Camera's	30,000	30,000	0	(30,000)
J4114D	Administration Office Refurbishment	100,000	100,000	0	(100,000)
Total Buildings		**1,889,491**	**1,889,491**	**1,323,744**	**(565,747)**
Furniture & Equipment					
Nil		0	0	0	0
Total Furniture & Equipment		**0**	**0**	**0**	**0**
Plant & Equipment					
12411	Two Way system for Plant	20,000	20,000	0	(20,000)
12412	Captial Purchase - Grader	407,025	407,025	407,025	0
12414	Capital Purchase - CEO Vehicle Prado GXL	57,717	57,717	62,538	4,821
12419	Capital Expenditure - Plant & Equipment - Loader and Attachment	350,000	350,000	347,772	(2,228)
12420	Capital Expenditure - Plant & Equipment - Mower	6,500	6,500	4,682	(1,818)
Total Plant & Equipment		**841,242**	**841,242**	**822,017**	**(19,225)**
Roads					
R001E	Rrg Stratherne Rd 2022/23	210,600	210,600	59,032	(151,568)
R001D	Stratherne Road 2021/22	0	0	9,756	9,756
R129F	Wandering-Narrogin Road 2022/23	269,400	269,400	216,047	(53,353)
RTR014	Contine Siding Floodway	41,750	41,750	34,087	(7,663)
RTR017	Roads To Recovery Reeds Road Gravel Sheeting	0	0	18,182	18,182
RTR042	Dent Road Floodway	37,424	37,424	32,822	(4,602)
RTR052	Youngs Road Floodway	40,660	40,660	33,052	(7,608)
RTR056	Lol Gray Soak Road Floodway	74,927	74,927	72,156	(2,771)
RTR129	R2R Wandering Narrogin Road Final Seal	40,050	40,050	69,444	29,394
R129E	Narrogin Wandering Road 2021/22	0	0	53,627	53,627
BS129	Blackspot - Wandering Narrogin Road	7,000	7,000	0	(7,000)
WSF006	Wheatbelt Secondary Freight Network Cuballing East Road	910,898	910,898	1,220,731	309,833
WF006D	Wheatbelt Secondary Freight Network Cuballing East Road-Develc	82,000	82,000	82,243	243
WF006P	Cuballing East Road 2020/21 Preliminary Works (Slk 0.00-9.00)	63,601	63,601	0	(63,601)
WF006R	Cuballing East Road 2021/22 Final Seal Works	160,050	160,050	0	(160,050)
WSF007	Wheatbelt Secondary Freight Network 2022/23 Cuby East Road	1,688,396	1,688,396	1,762,431	74,035
WF007D	Wheatbelt Secondary Freight Network 2022/23 Cuby East Road-D	53,000	53,000	43,272	(9,728)
WSF129	Wheatbelt Secondary Freight Narrogin Wandering Road	0	0	13,219	13,219
WF129D	Wheatbelt Secondary Freight 2022/23 Narrogin Wandering Road-	258,660	258,660	5,804	(252,856)
Total Roads		**3,938,416**	**3,938,416**	**3,725,905**	**(212,511)**
Bridges					
11214	Bridge Improvements - Capital Upgrades	55,000	55,000	34,492	(20,508)
Total Bridges		**55,000**	**55,000**	**34,492**	**(20,508)**
					0
Parks, Ovals & Playgrounds					
11128	Expenditure - Sporting Club Upgrades	30,000	30,000	26,316	(3,684)
Total Parks, Ovals & Playgrounds		**30,000**	**30,000**	**26,316**	**(3,684)**
					0
Other Infrastructure					
12145	Capital Expenditure - Depot Upgrade	10,000	10,000	9,916	(84)
Total Other Infrastructure		**10,000**	**10,000**	**9,916**	**(84)**
TOTAL CAPITAL EXPENDITURE		**6,764,149**	**6,764,149**	**5,942,390**	**(821,759)**

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2022**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Education and welfare										
Aged Accommodation	65	850,000	0	0	(68,849)	(68,849)	781,151	781,151	(36,793)	(37,891)
Transport										
Grader	67	0	407,025	407,025	0	(40,671)	407,025	366,354	19	(7,639)
Other property and services										
Austral Land	64	115,572	0	0	(15,461)	(15,460)	100,111	100,112	(1,670)	(2,424)
Total		965,572	407,025	407,025	(84,310)	(124,980)	1,288,287	1,247,617	(38,444)	(47,954)
Current borrowings		124,980					0			
Non-current borrowings		840,592					1,288,287			
		965,572					1,288,287			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Restricted by Council									
Plant and Equipment	341,028	1,960	(110,922)	58,079	0	(340,000)	(225,000)	61,067	5,106
Administration Building and IT and Offic	9,160	32	109	0	0	0	0	9,192	9,269
Employee Entitlements	286,388	1,067	3,424	0	0	0	0	287,455	289,812
Housing Reserve	98,316	367	(18,824)	0	0	(20,000)	0	78,683	79,492
Recreation & Community Facility	178,242	792	(80,812)	0	0	(84,887)	0	94,147	97,430
Refuse Site	45,472	205	544	0	0	0	0	45,677	46,016
Equestrian	4,915	95	59	5,200	0	0	0	10,210	4,974
Standpipe Maintenance	4,100	20	49	0	0	0	0	4,120	4,149
Road and Bridges	105,137	486	1,257	0	0	0	0	105,623	106,394
Community and Sporting Club	5,322	21	64	67,403	0	0	0	72,746	5,386
	1,078,080	**5,045**	**(205,052)**	**130,682**	**0**	**(444,887)**	**(225,000)**	**768,920**	**648,028**

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2023
		$		$	$	$
Other liabilities						
- Capital grant/contribution liabilities		694,224	0	0	(694,224)	0
Total other liabilities		694,224	0	0	(694,224)	0
Employee Related Provisions						
Annual leave		95,340	0			95,340
Long service leave		175,414	0			175,414
Total Employee Related Provisions		270,754	0	0	0	270,754
Total other current assets		**964,978**	**0**	**0**	**(694,224)**	**270,754**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
Provider	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Operating grants and subsidies								
General purpose funding								
Income - Grants Commission	0	0	0	0	0	158,776	158,776	834,462
Law, order, public safety								
Income - Fire Prevention - Grants	0	0	0	0	0	67,785	67,785	72,442
Income Fire Mitigation Grants	0	0	0	0	0	80,000	80,000	0
Education and welfare								
Income Relating to Aged & Disabled - Senior Citizens	0	0	0	0	0	2,500	2,500	0
Recreation and culture								
Income - Youth Activity Funding	0	0	0	0	0	1,000	1,000	0
Income - Sporting Club Grants & Contributions	0	0	0	0	0	0	0	7,974
Income - Sporting Club Grants & Contributions	0	0	0	0	0	20,000	20,000	0
Transport								
Income - Grant - MRWA Direct	0	0	0	0	0	95,660	95,660	95,660
Income - Grants Commission Local Road Grant	0	0	0	0	0	82,694	82,694	480,359
	0	**0**	**0**	**0**	**0**	**508,415**	**508,415**	**1,490,897**
Operating contributions								
Recreation and culture								
Income - Relating to Other Recreation & Sport	0	0	0	0	0	0	0	323
Economic services								
Income Relating to Tourism & Area Promotion	0	0	0	0	0	4,700	4,700	3,500
Other property and services								
Income - Less Workers Compensation Claimed	0	0	0	0	0	25,000	25,000	20,237
	0	**0**	**0**	**0**	**0**	**29,700**	**29,700**	**24,060**
TOTALS	**0**	**0**	**0**	**0**	**0**	**538,115**	**538,115**	**1,514,957**

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
Provider	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Non-operating grants and subsidies								
General purpose funding								
Income - Phase 3 community Infrastructure Grant - LRCI	0	0	0	0	0	495,536	495,536	371,652
Income - Phase 3 Extension LRCI	0	0	0	0	0	0	0	0
Education and welfare								
Aged Accommodation	694,224	0	(694,224)	0	0	694,224	694,224	694,224
Transport								
Regional Road Grants	0	0	0	0	0	321,225	321,225	331,908
Wheatbelt Secondary Freight Network	0	0	0	0	0	705,958	705,958	2,630,223
WSFN - Income Wandering Narrogin Road	0	0	0	0	0	294,554	294,554	0
2022/23 Cuballing East Road Wheatbelt Secondary Freight	0	0	0	0	0	2,005,252	2,005,252	0
Roads to Recovery	0	0	0	0	0	210,000	210,000	0
	694,224	**0**	**(694,224)**	**0**	**0**	**4,726,749**	**4,726,749**	**4,028,007**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 13 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 30 Jun 2023
	$	$	$	$
Cuballing Cricket Club	200	0	0	**200**
Department of Transport - Licensing	658	292,147	(237,540)	**55,265**
				0
	858	**292,147**	**(237,540)**	**55,465**

Proposed amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption						24,430
							24,430
	Opening Surplus(Deficit)		Opening Surplus(Deficit)			(715,050)	(690,620)
							(690,620)
1031680	Rates Discount	#2023/33	Operating Expenses			(2,138)	(692,758)
1031620	Rates Write Off	#2023/33	Operating Expenses		49,903		(642,855)
1031700	Rates Legal Costs Recovered	#2023/33	Operating Revenue		5,717		(637,138)
1032000	Grants Commission - General Purpose	#2023/33	Operating Revenue		27,244		(609,894)
1032010	Interest Received - Municipal Account	#2023/33	Operating Revenue		17,196		(592,698)
1032070	LRCI Funding	#2023/33	Capital Revenue			(247,768)	(840,466)
1041070	Members - Subscriptions	#2023/33	Operating Expenses			(5,909)	(846,375)
1041130	Council Chambers Maintenance	#2023/33	Operating Expenses		100,000		(746,375)
1042440	Admin Motor Vehicle	#2023/33	Operating Expenses			(4,000)	(750,375)
1042930	Computer Maintenance	#2023/33	Operating Expenses			(13,000)	(763,375)
1042380	Insurance Administration	#2023/33	Operating Expenses			(16,735)	(780,110)
1042490	Profit on Sale of Assets	#2023/33	Operating Expenses	8,833			(780,110)
1051500	Fire Prevention Grants	#2023/33	Operating Revenue		28,788		(751,322)
1051550	Fire Mitigation Grants	#2023/33	Operating Revenue		40,000		(711,322)
1051150	Fire Mitigation Works	#2023/33	Operating Expenses			(40,000)	(751,322)
1051010	Maintenance of Fire Vehicles	#2023/33	Operating Expenses			(47,000)	(798,322)
1053150	Local Laws	#2023/33	Operating Expenses		5,000		(793,322)
1084030	Aged Persons Accommodation funding	#2023/33	Operating Revenue		694,224		(99,098)
1091500	Staff Housing contributions & reimbursements	#2023/33	Operating Revenue			(4,680)	(103,778)
1101550	Rubbish Collection Charges	#2023/33	Operating Revenue		6,608		(97,170)
1110100	Maintenance of Halls	#2023/33	Operating Expenses		32,621		(64,549)
1111200	Maintenance - Cuballing Recreation Centre & Oval	#2023/33	Operating Expenses			(8,547)	(73,096)
1111800	Sporting Club Upgrades	#2023/33	Operating Expenses		4,000		(69,096)
1121850	Grants Commission - Roads	#2023/33	Operating Revenue			(20,362)	(89,458)
1122050	Main Roads - Direct Grant	#2023/33	Operating Expenses		2,014		(87,444)
1220500	Road Maintenance	#2023/33	Operating Expenses		248,480		161,036
1124020	Loss on Disposal of Assets	#2023/33	Operating Expenses	29,513			161,036
1124640	Wheatbelt Secondary Freight	#2023/33	Capital Revenue		59,361		220,397
1124640	Wheatbelt Secondary Freight	#2023/33	Capital Revenue		369,193		589,590
1124660	Wheatbelt Secondary Freight	#2023/33	Capital Revenue			(5,000)	584,590
1124660	Wheatbelt Secondary Freight	#2023/33	Capital Revenue		862		585,452
1124800	Proceeds from Sale of Assets	#2023/33	Operating Expenses		32,829		618,281
1124800	Proceeds from Sale of Assets	#2023/33	Operating Expenses		25,250		643,531
1134100	Stand Pipe Costs	#2023/33	Operating Expenses			(43,611)	599,920
1134550	Standpipe charges (income)	#2023/33	Operating Revenue		37,419		637,339
1132600	Income - Winter Ball	#2023/33	Operating Expenses		19,197		656,536
1132060	Expenditure - Winter Ball	#2023/33	Operating Expenses			(23,597)	632,939
1141500	Income - Private Works	#2023/33	Operating Revenue			(7,113)	625,826
1141050	Expenditure - Private Works	#2023/33	Operating Expenses		4,500		630,326
1142510	Labour Overheads Allocated to Projects	#2023/33	Operating Expenses			(130,768)	499,558
1143510	Plant Costs Allocated to Projects	#2023/33	Operating Expenses			(167,444)	332,114
1145550	Income - Workers Compensation	#2023/33	Operating Expenses		15,000		347,114
1141050	Expenditure - Workers Compensation	#2023/33	Operating Expenses			(15,000)	332,114
1121950	Loan for new Grader	#2023/33	Capital Revenue			(32,975)	299,139
1111280	Sporting Club Upgrades	#2023/33	Capital Expenses			(24,000)	275,139
1111280	Sporting Club Upgrades	#2023/33	Capital Expenses			(6,000)	269,139
1110570	CCTV Cameras	#2023/33	Capital Expenses			(30,000)	239,139
1110570	CCTV Cameras	#2023/33	Capital Expenses		30,000		269,139
1124120	Purchase of new grader	#2023/33	Capital Expenses		32,975		302,114
C162	Cuballing Town Hall	#2023/33	Capital Expenses		250,000		552,114
WF006D	WSFN - Cuballing East Road 2020/21	#2023/33	Capital Expenses			(272,852)	279,262
WF007D	WSFN - Cuballing East Road 2021/22	#2023/33	Capital Expenses			(210,364)	68,898
WF007D	WSFN - Cuballing East Road 2022/23	#2023/33	Capital Expenses		179,251		248,148
1701020	Transfer (to)/from reserves	#2023/33	Capital Revenue			(32,829)	215,319
1701020	Transfer (to)/from reserves	#2023/33	Capital Revenue			(25,250)	190,069
1701020	Transfer (to)/from reserves	#2023/33	Capital Revenue			(165,639)	24,430
				38,346	**2,317,632**	**(2,317,631)**	**24,430**

9.2 CHIEF EXECUTIVE OFFICER:

9.2.1	Application for Development Approval – Oversized outbuilding – Lot 123 (No. 90) Popanyinning East Road, Popanyinning

Location:	Lot 123 (No. 90) Popanyinning East Road, Popanyinning
Applicant:	Action Sheds Australia Pty Ltd
Landowner:	Ashley Waugh & Pamela Green
File Ref. No:	A229
Disclosure of Interest:	Nil
Date:	10 July 2023
Author:	Stan Scott
Attachments	9.2.1A Application for Development Approval 9.2.1B Location plan 9.2.1C Shed Plans 9.2.1D Outbuildings Policy

Summary

Development approval is recommended for an oversized outbuilding at Lot 123 (No. 90) Popanyinning East Road, Popanyinning.

Background

1. The application

The reason the Council is considering the Development Application is because the floor area of the proposed outbuilding is larger than the maximum floor area set out in Council's Outbuilding Policy for a Rural Residential zoned property. The floor area of the proposed outbuilding is approximately 218m^2 plus it has a lean-to and drive through area of 121m^2. The total undercover area is approximately 339m^2.

The proposed building (combining the outbuilding, the lean-to and drive through) has a length of 29m, a width of 11.7m, a wall height of 4m and is 4.793m to the roof apex. The outbuilding will have Monument Colourbond for walls, roof, roof gutters and flashing. The outbuilding is proposed to be used to store a caravan and farm equipment (including a tractor).

The proposed outbuilding is setback 170 from the northern property boundary (Popanyinning East Road), 40m from the eastern boundary, 40m from the southern boundary and 295m from the western boundary. The proposed outbuilding is located on cleared land.

Details submitted by the applicant are set out in Attachment 9.2.1A & C

2. Application site

The site is outlined in Attachment 9.2.1B. The site is 8.12 hectares in area, is a mix of cleared land and vegetated areas. It contains an existing dwelling and Garage.

3. Planning framework

The site is zoned 'Rural Residential' in the *Shire of Cuballing Local Planning Scheme No. 2* (LPS2). Portions of the property are within a bushfire prone area.

Council's Outbuildings Policy is set out in Attachment 9.2.1D.

Comment

While noting the application is inconsistent with a component of Council's Outbuilding Policy, due to the floor area, the Development Application is conditionally supported. This follows assessment against the planning framework, information provided by the applicant, the size of the property and site characteristics. Conditional approval is recommended given:

- The outbuilding is considered compatible with its setting in terms of height, bulk, scale, orientation and appearance. The outbuilding is located approximately 170 from Popanyinning East Road;
- There will be no overshadowing onto neighbouring dwellings;
- The outbuilding complies with development standards other than the floor area;
- The outbuilding will not detract from the streetscape given the generous setback from Popanyinning East Road and existing mature vegetation; and
- Recommended development conditions and advice can assist to address any possible amenity considerations.

Strategic Implications

Nil

Statutory Environment

Planning and Development Act 2005, LPS2 and *Planning and Development (Local Planning Schemes) Regulations 2015.*

Policy Implications

Local Planning Policy – Outbuildings

Local Planning Policies are non-statutory documents which provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policy, but is required to have regard to the policy in determining the Development Application.

Approval of the Development Application creates a precedent. It is however understood there are various existing Colourbond clad outbuildings, larger than 120m^2, on Rural Residential zoned lots.

It is recommended that the Outbuildings Policy be reviewed and updated.

Financial Implications

All costs associated with the development will be borne by the applicant. Should the applicant be aggrieved by Council's decision, the applicant may seek a review of that decision or conditions through the State Administrative Tribunal.

Economic Implications

Nil

Social Implications

Nil

Environmental Considerations

Nil

Consultation

Nil

Options

The Council can:

1. Approve the Development Application with no conditions;
2. Approve the Development Application with conditions;
3. Refuse the Development Application (providing reasons); or
4. Defer and seek additional information.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION:

That the Council approve the Development Application for an oversized outbuilding at Lot 123 on Deposited Plan 223060 (No. 90) Popanyinning East Road, Popanyinning subject to the following conditions:

1. The development hereby approved must be carried out in accordance with the plans and specifications submitted with the application (addressing all conditions) or otherwise amended by the local government and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.

2. The provision of details prior to occupation as to how stormwater will be addressed for the proposed development to the satisfaction of the local government. The stormwater facilities provided in accordance with this condition shall be permanently maintained in an operative condition to the satisfaction of the local government.

3. The external walls and roof of the outbuilding are clad in Colourbond colours (Monument) to the satisfaction of the local government with details to be outlined on the Building Permit application.

4. The outbuilding is not used for commercial, industrial or habitable purposes.

5. The driveway is to be maintained at a trafficable standard. The driveway is to have a minimum trafficable surface of 4m, horizontal clearance of 6m and vertical clearance of 4.5m.

ADVICE:

A) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.

B)	**The applicant is advised that this development approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.**
C)	**It is recommended the applicant review the implications and requirements of the *Aboriginal Cultural Heritage Act 2021* prior to undertaking any site works.**
D)	**A low fuel area should be maintained around the outbuilding at all times.**
E)	**If the applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

LOCAL PLANNING POLICY
OUTBUILDINGS

Within all Rural Townsite and Rural Residential zoned land and on General Agricultural zoned lots with an area of 2ha or less, planning approval may be granted to outbuildings appurtenant to any dwelling, provided all boundary setbacks and building separation requirements have been complied with, the building is of single storey construction, located behind any dwelling on site and provided the proposed development complies with the following:

(a) In the Rural Townsite and Rural Residential zones of the Shire, where the lot size is $1500m^2$ or less in area:

  (i) Zincalume construction, where the total outbuilding does not exceed $55m^2$ in floor area;

  (ii) Colourbond construction, where the total outbuilding does not exceed $65m^2$ in floor area;

  (iii) Masonry construction and/or where the total outbuilding area has walls constructed of the same materials and appearance as the house and does not exceed $75m^2$ in floor area and no parapet wall is greater than 8 metres in length.

(b) In Rural Townsite and Rural Residential zones of the Shire where the lot size is over $1500m^2$ or on General Agricultural zoned lots with an area of 2 ha or less;

  (i) Zincalume construction, where the total outbuilding does not exceed $85m^2$ in total floor area;

  (ii) Colourbond construction, where the total outbuilding does not exceed $120m^2$ in total floor area;

  (iii) Masonry construction and/or where the total outbuilding has walls constructed of the same materials and appearance as the house and does not exceed $170m^2$ in total floor area.

(c) Wall height of any outbuildings not to exceed 3 metres. In the case of gable floor construction, the maximum height is not to exceed 4 metres.

(d) Prior to the considering a parapet wall construction on any boundary, the applicant will present to Council with written agreement to the same by any affected adjoining landowner.

(e) The applicant providing the Local Government with a written undertaking that the outbuilding constructed will only be used for the purpose permitted within the zone in which it is located, under the provisions of the Scheme.

(f) Any application for planning approval which does not comply with the above shall be referred to Council for consideration.

(g) No planning approval will be granted for any outbuildings on any Rural Townsite or Rural Residential zoned lot which does not contain a residence.

(h) Setbacks from boundaries for Outbuildings

(i) If attached to the dwelling the setbacks for an outbuilding shall be a minimum of 1.0 metre from side boundaries with eaves not closer than 0.75 metres to a side boundary in the Rural Townsite Zone. Setback to the rear boundary shall be as specified in the Residential Design Codes for Rural Townsite zoned lots and/or a minimum of 10 metres for Rural Residential zoned land.

(ii) If detached from the dwelling, outbuildings shall be at least 1.8 metres clear of the dwelling with a minimum setback of 1.0 from the side boundary and 1.2m from the rear boundary in the Rural Townsite Zone and shall be a minimum of 10 metres rear setback in the Rural Residential Zone.

APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details		
Name: Ashley Claude WAUGH & Pamela Ann GREEN		
ABN (if applicable): –		
Address: 90 POPANYINNING EAST RD POPANYINNING WA Postcode: 6309		
Phone: Work: Home: Mobile: 0451 525 918	Fax:	Email: ashley.waugh29@hotmail.com supergran23@hotmail.com
Contact person for correspondence:		
Signature:	Date: 1-5-23	
Signature: Dam Green	Date: 1-5-23	
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).		

Applicant Details (if different from owner)		
Name: Action Sheds Australia Pty Ltd		
Address: PO Box 497, SOUTH FREMANTLE WA Postcode: 6162		
Phone: Work: 08 6559 1970 Home: Mobile:	Fax:	Email: info@actionsheds.com.au
Contact person for correspondence: Cassi Griffiths		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ☒ Yes ☐ No		
Signature:	Date: 27/04/2023	

Property Details		
Lot No: 123	House/Street No: 90	Location No:
Diagram or Plan No: 223060	Certificate of Title Vol. No: 1318	Folio: 966
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Popanyinning East Road	Suburb: POPANYINNING	
Nearest street intersection: Daylesford Road		

Proposed Development	
Nature of development:	☒ Works ☐ Use ☐ Works and use
Is an exemption from development claimed for part of the development?	☐ Yes ☒ No
If yes, is the exemption for:	☐ Works ☐ Use
Description of proposed works and/or land use: Residential Storage Shed	
Description of exemption claimed (if relevant): N/A	
Nature of any existing buildings and/or land use: Residential	
Approximate cost of proposed development: $81,300.00 GST Inclusive	
Estimated time of completion: 30/10/2023	

OFFICE USE ONLY	
Acceptance Officer's initials:	Date received:
Local government reference No:	

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Disclaimer. The accuracy and completeness of the information on this document is not guaranteed and is supplied by Landgate 'as is' with no representation or warranty as to its reliability, accuracy, completeness, or fitness for purpose. Please refer to original documentation for all legal purposes.

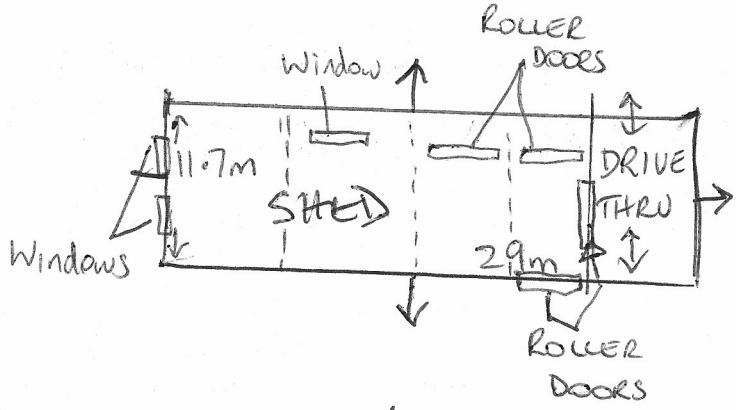
NORTH

House

90 POPANYINNING EAST RD
POPANYINNING
*NOT TO SCALE

68m

WEST
295m



40m ← EAST

40m

SOUTH

OPTION ITEMS LIST:

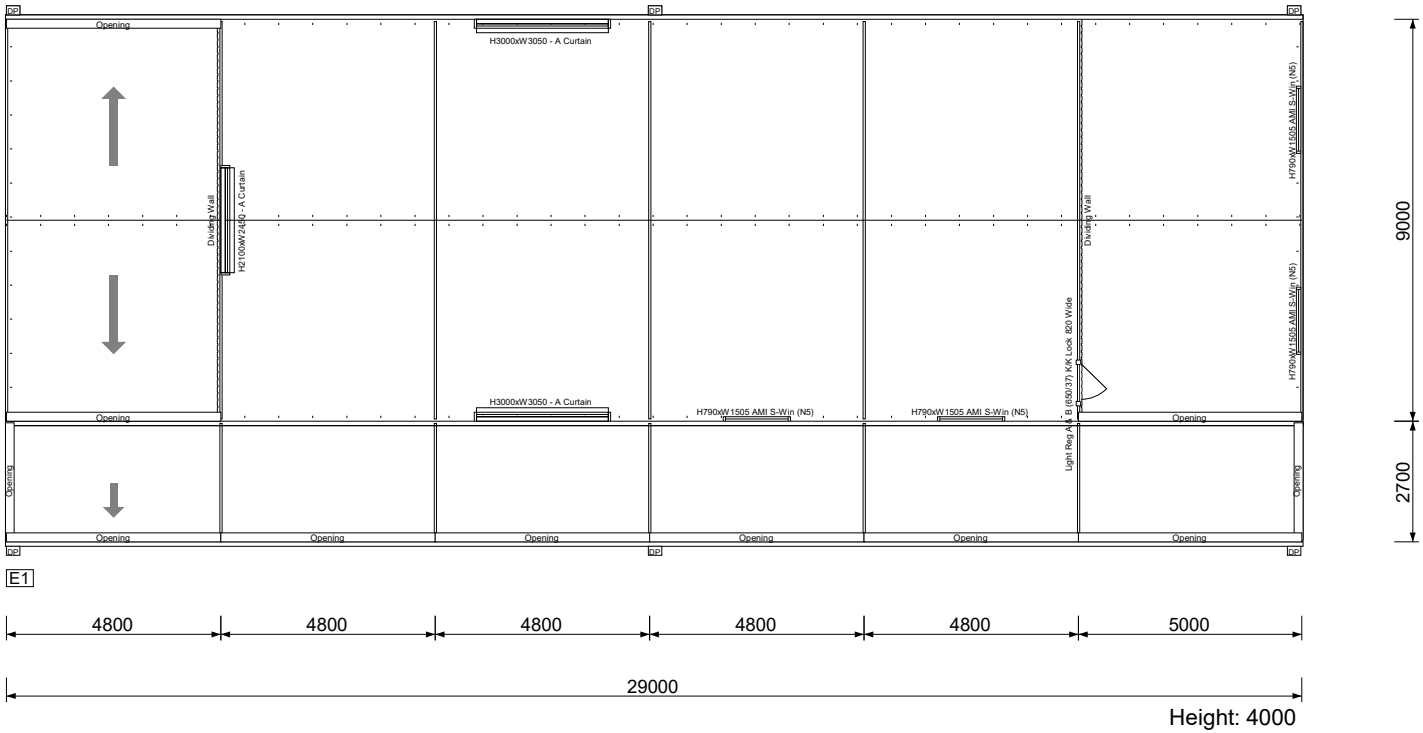
1 x Front Awning
- 4000h - 5 deg - 2700w - Opened

4 x Windows
- 4 x H790xW1505 AMI S-Win (N5)

1 x PA Door
- 1 x Light Reg A & B (650/37) K/K Lock 820 Wide

3 x Roller Doors
- 1 x H2100xW2450 - A Curtain
- 2 x H3000xW3050 - A Curtain

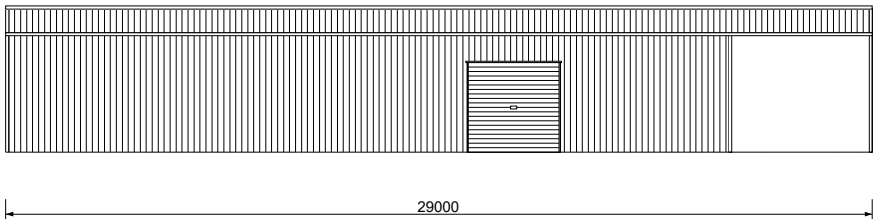
2 x Dividing Walls in Shed
3 x Open Bays
6 x Open Bays in Awning
2 x Open Ends in Awning
(E1) 1 x Eng - Certificate (WA) - Enduro



Company: Action Sheds Australia PTY LTD Address: 55 Erceg Road Phone: 6559 1970 Email: karli@actionsheds.com.au	Endurance SHEDS & STRUCTURES	CLIENT NAME: Ashley Waugh SITE ADDRESS: 90 Popanyinning East Road Popanyinning WA PC: 6309	CLIENT SIGNATURE:	TITLE: Plan View QUOTE No: ASHKR59430 · SCALE: NTS · REV. A DATE: 21/04/2023 · PAGES: 1 of 2

Ordinary Meeting of the Shire of Cuballing to be held
Wednesday, 19 July 2023

Produced by Endurance TruQuote v4.5.4.0



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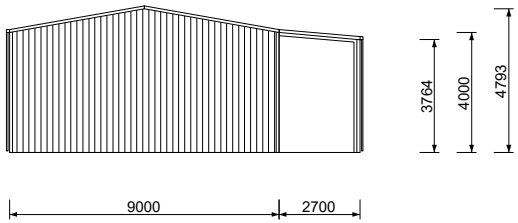
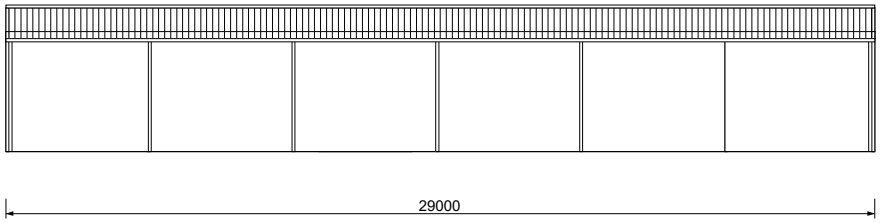


Left



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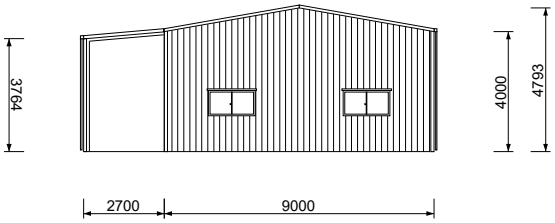


Right

Company: Action Sheds Australia PTY LTD Address: 55 Erceg Road Phone: 6559 1970 Email: karli@actionsheds.com.au	Endurance SHEDS & STRUCTURES	CLIENT NAME: **Ashley Waugh** SITE ADDRESS: 90 Popanyinning East Road Popanyinning WA PC: 6309	**CLIENT SIGNATURE:**	TITLE: **Elevations View** QUOTE No: **ASHKR59430** DATE: 21/04/2023	SCALE: NTS PAGES: 2 of 2 REV. A

Produced by Endurance TruQuote v4.5.4.0

9.2.2 Lease Renewal – Lot 501 Francis Street, Popanyinning

Location:	Lot %01 Francis Street, Popanyinning
Applicant:	Department of Planning, Lands and Heritage
Landowner:	Crown Land
File Ref. No:	A906
Disclosure of Interest:	Nil
Date:	10 July 2023
Author:	Stan Scott
Attachments	9.2.2A Aerial Photograph 9.2.2B Location Plan

Summary

The Department of Lands and Heritage is seeking Council's views on the renewal of a lease in Popanyinning.

Background

1. *The application*

The Department of Planning Land and Heritage wrote in the following terms:

Lease M950779 is granted over Lot 501 on Deposited Plan 408055 to Wayne Gregory Bird for a term of 10 years commencing 1 October 2013 for the purpose of "Storage of Silos and Shelters". The lease is due to expire on 30 September 2023.

It is proposed to issue a new lease for a further term of 10 years for the same purpose of "Storage of Silos and Shelters". The Lessee also intends to acquire the land in freehold.

Please provide comments you may have to the proposal.

2. *Application site*

The site is Located on Francis Street adjacent to the Bird Silos engineering business. The subject land is continuously rated the with the adjacent freehold land.

Comment
Birds Silos is an important local manufacturing business. The proposed lease will continue the present use of the storage of completed silos.

Strategic Implications
Continued use of the site supports the operation of an important local business.

Statutory Environment
The site is zoned "Rural Townsite" which supports a broad range of uses. There would in any event be non-conforming use rights in relation to the site.

Policy Implications - Nil

Financial Implications - Nil

Economic Implications
Manufacturing is Cuballing's second largest industry by output.

Social Implications - Nil

Environmental Considerations - Nil

Consultation
The DPLH is consulting with the Shire in relation to this matter.

Options

The Council can

1. Support the Officer's Recommendation
2. Support the Officer's Recommendation with conditions
3. Not support the Officer's Recommendation (providing Reasons)

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION:

That the Council authorise the CEO to advise the Department of Planning Lands and Heritage that it has no objections to the renewal of Lease M950779 granted over Lot 501 on Deposited Plan 408055 to Wayne Gregory Bird for a term of 10 years commencing 1 October 2023 for the purpose of "Storage of Silos and Shelters".

Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

Legend

- Land Districts
- Localities
- Local Government Area
- Townsites
- Cadastre (View 1)

Roads
- Main
- Minor
- Track

Land Tenure Small Scale 64K
- Crown Allotment (Type 2)
- Public Road
- Reserve

Land Tenure Small Scale 16K
- Lot on Survey (Type 1)
- Public Road
- Lease

Land Tenure Small Scale 4K
- Crown Allotment (Type 2)
- Public Road
- Reserve

N

0 0.02 0.0
Kilometres

1: 1,128
at A3

Notes:

* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended to be used for measurement purposes.

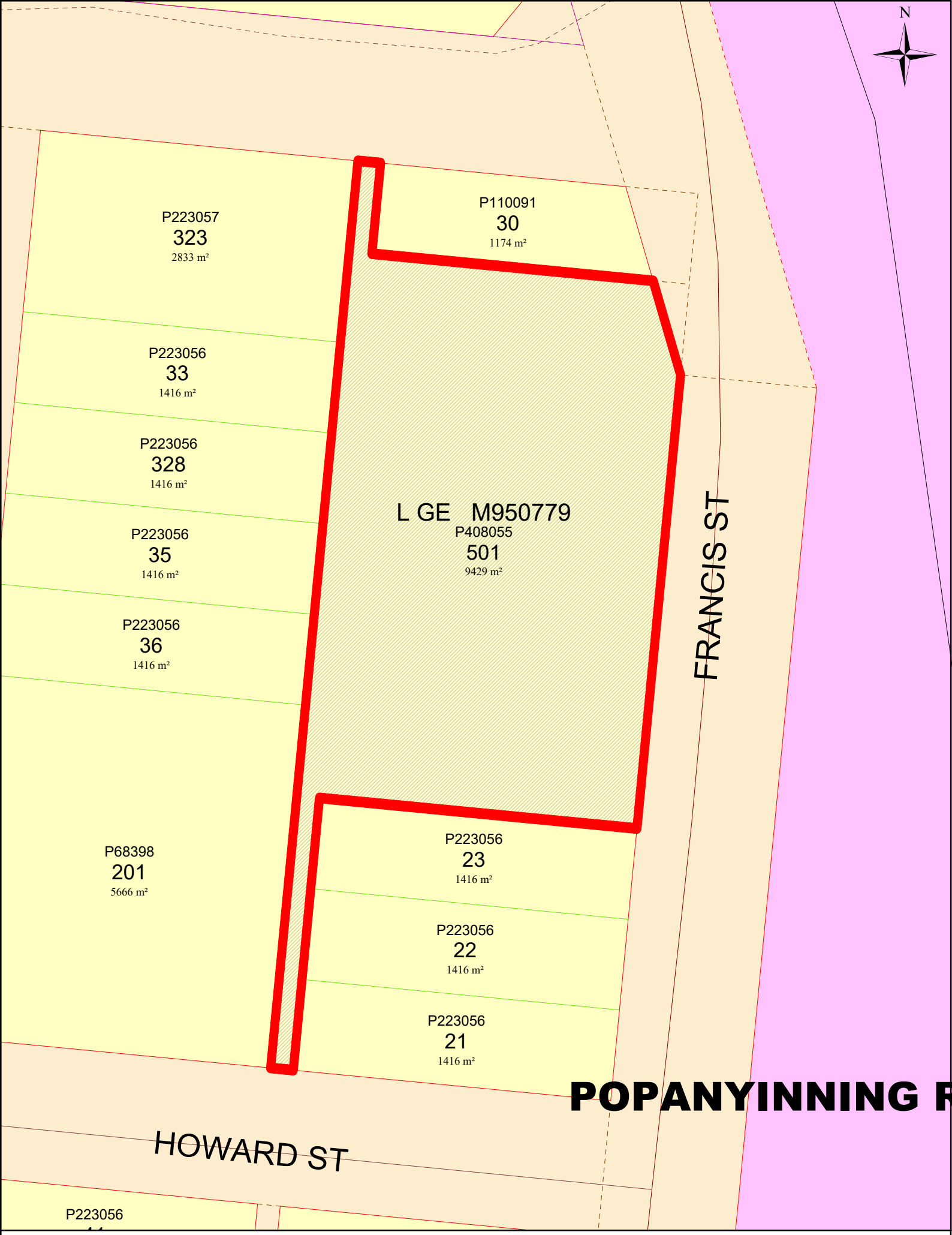
Map was produced using DPLH's InQuiry.

InQuiry Map

DPLH BUSINESS USE ONLY

Internal Spatial Viewer
Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere
Graticules (if visible): GDA 1994 Latitude/Longitude

Date produced: 15-May-2023



Scale : 1:1000 (MGA)
MGA : SW=511440.612,6386554.783 Zone 50 / NE=511650.56,6386826.295 Zone 50
Lat/Long : -32°39'30.905", 117°07'19.207" / -32°39'22.080", 117°07'27.255" H 271mm by W 210mm

Printed : 13:42 Mon 15/May/2023
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9.2.3 Subdivision Application No: 163789 - LOT 1779, 2235, 9657 SPRINGHILL ROAD, MINIGIN (Cuballing Shire)

Location:	Lot 1779, 2235, 9657 Springhill Road, Minigin
Applicant:	Peter Gow (on behalf of the Shire of Cuballing)
File Ref. No:	163789
Disclosure of Interest:	Nil
Date:	7 July 2023
Author:	Stan Scott
Attachments	9.2.3A Application for Approval of Freehold Subdivisions 9.2.3B Attachment Road Widenings Springhill Rd Minigin - Plan

Summary

This is a subdivision application, for - LOT 1779, 2235, 9657 SPRINGHILL ROAD, MINIGIN, to give effect to changes to road reserves as a result of a Black Spot project at the corner of Spring Hill Road and Wandering Narrogin Road, but also affecting the intersection of Wandering Narrogin and Nebrikinning Roads.

Background

Over two years ago the Shire of Cuballing submitted an identical subdivision application in support of an upgrade to the intersection of Spring Hill Road and Wandering Narrogin Road. The subdivision application was approved, and there was 2 years to give effect to the changes. Unfortunately, the subdivision was not completed due to the death of one of the land owners and subsequent issued with the deceased estate. The estate has now been settled and we are able to deal with the new owners. The affected land is as follows:

Portion of Lot	Area Affected	Land Owner
1779	0.18 ha	HIGHVIEW HOLDINGS
9657	1.72 ha	HILLCROFT WA PTY LTD
2235	0.11 ha	CHRISTOPHER GEORGE HANSON HOLLI BELINDA HANSON

The Black Spot Project and road widening is complete. This application will give effect the resulting boundary changes and extension of the road reserve. The Shire has some gran t funds set aside for the purchase of the portions of land.

The Western Australian Planning Commission (WAPC) has referred a subdivision application to the Shire for comment. Details provided by the applicant are provided in Attachment 9.2.3A.

The *Shire of Cuballing Local Planning Strategy*, which was endorsed by the WAPC supports the upgrading of secondary roads.

Comment

Given that the Shire of the proponent, the work has been completed and the land already incorporated into the road reserve support for this proposal is just a formality. It would also be great to be able to finalise the Black Spot project with our funding partners.
We also need to acknowledge the patience of the other affected landowners. They, like the Shire, have had no control over the delays.

Strategic Implications

The amended proposal is consistent with the Shire of Cuballing Local Planning Strategy.

Statutory Environment

Planning and Development Act 2005 and LPS2.

Policy Implications

The application is consistent with the Local Planning Strategy.

Financial Implications – Nil

Economic Implications

The affected intersection is the principal service route for Patmore Feeds.

Social Implications – Nil

Environmental Considerations - Nil

Consultation

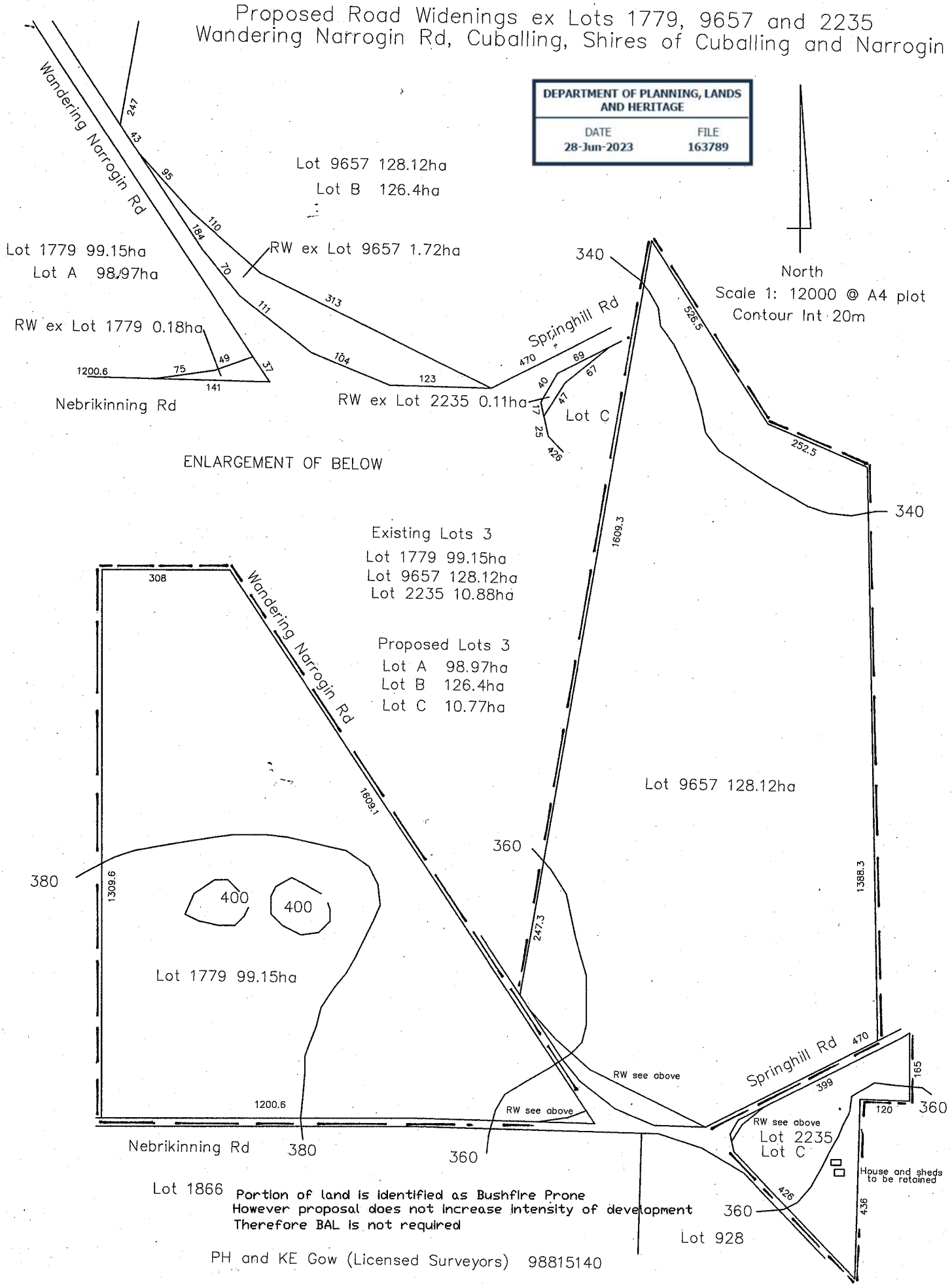
Landowners were consulted prior to commencement of the project.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION:

That Council, in relation to the subdivision application, for - LOT 1779, 2235, 9657 SPRINGHILL ROAD, MINIGIN, gives its unqualified support.

Proposed Road Widenings ex Lots 1779, 9657 and 2235
Wandering Narrogin Rd, Cuballing, Shires of Cuballing and Narrogin



Department of Planning | eLodgement

DEPARTMENT OF PLANNING, LANDS AND HERITAGE

DATE	FILE
28-Jun-2023	163789

Western Australian Planning Commission

Application for Approval of Freehold or Survey Strata Subdivisions

Lodgement ID: 2023-227480

Submission Date: 20/06/2023 03:13 PM

Your Reference	Cuballing RW
Location of Subject Property	635 Springhill Rd, Minigin
No. of applicants	1
Are you applying on your own behalf?	No
Are you the primary applicant?	Yes
Do you have consent to apply from all landowners?	Yes
Lodgement Type	Subdivision
Submitted by	Peter Gow
Email	peter-gow@bigpond.com

About the land

Number of current lots on the land	3	**Total number of proposed lots on the land including balance lots**	3
Drainage Reserves	0	**Public Access Ways**	0
Recreation Reserves	0	**Right of Ways**	0
Road Reserves	0	**Road Widening**	3
Number of fee paying lots	0	**Number of fee exempt lots**	3
N/A			
Local Government	Shire Of Cuballing;Shire Of Narrogin	**Existing dwellings**	Yes
Is common property proposed	No		

Applicants

Primary applicant (1)

Is the applicant a company/organisation?	No	**Is the applicant a landowner?**	No
Name/Company	Mr Peter Gow	**ABN / ACN**	N/A
Email	peter-gow@bigpond.com	**Phone number**	0428250962

Address

Street address	PO Box 580	**Town / Suburb or City**	Narrogin
State	WA	**Post Code**	6312
Country	AUSTRALIA	**OR Non-Australian Address, P.O. Box, & etc**	N/A

Certificate of Title Details

Lots with certificate (1)

Volume	1336	**Folio**	118
Lot Number	2235	**Plan/Diagram/Strata Plan Number**	85336
Total land area	10.78	**Land Area Units**	Hectares
Reserve number (if applicable)	N/A	**No. of landowners**	2
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners

Landowner (1)

Full name	Mr Christopher Hanson	**Company / Agency**	N/A
ACN / ABN	N/A	**Landowner type**	Registered Proprietor/s

Address

Street address	635 Springhill Road	**Town / Suburb or City**	Minigin
State	WA	**Post code**	6312
Country	AUSTRALIA	**OR Non-Australian Address, P.O. Box, & etc**	N/A

Landowner (2)

Full name	Mrs Holli Hanson	**Company / Agency**	N/A
ACN / ABN	N/A	**Landowner type**	Registered Proprietor/s

Address

Street address	635 Springhill Road	**Town / Suburb or City**	Minigin
State	WA	**Post code**	6312
Country	AUSTRALIA	**OR Non-Australian Address, P.O. Box, & etc**	N/A

Lots with certificate (2)

Volume	1900	**Folio**	39
Lot Number	1779	**Plan/Diagram/Strata Plan Number**	107232
Total land area	99.09	**Land Area Units**	Hectares
Reserve number (if applicable)	N/A	**No. of landowners**	1
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners

Landowner (1)

Full name	N/A	**Company / Agency**	Highview Holdings (WA) Pty Ltd
ACN / ABN	79060033637	**Landowner type**	Company

Address

Street address	Nebrikining Rd Nebrikinning Rd	**Town / Suburb or City**	Cuballing
State	WA	**Post code**	6311
Country	AUSTRALIA	**OR Non-Australian Address, P.O. Box, & etc**	N/A

Company signatory 1

First name	Last name	Position
Kenneth	Hart	Director

Company signatory 2

First name	Last name	Position
Coral	Hart	Director

Lots with certificate (3)

Volume	1468	**Folio**	116
Lot Number	9657	**Plan/Diagram/Strata Plan Number**	138953
Total land area	126.4	**Land Area Units**	Hectares
Reserve number (if applicable)	N/A	**No. of landowners**	1
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners

Landowner (1)

Full name	N/A	**Company / Agency**	Hillcroft WA Pty Ltd
ACN / ABN	68046580660	**Landowner type**	Company

Address

Street address	635 Springhill Road	**Town / Suburb or City**	Minigin
State	WA	**Post code**	6312
Country	AUSTRALIA	**OR Non-Australian Address, P.O. Box, & etc**	N/A

Company signatory 1

First name	Last name	Position
Dawson	Bradford	Director

Company signatory 2

First name	Last name	Position
Lisa	Bradford	Director

Subdivision detail

Number of dwellings	1	**Dwelling retained**	Yes
Dwelling description	N/A		
Number of outbuildings/structures	1	**Structure/s retained**	Yes
Other description	N/A		
Structure description	N/A		
Is a battleaxe lot/s proposed?			No

635 SPRINGHILL ROAD MINIGIN

ADDITONAL CERTIFICATES OF TITLE

Certificate of title (4)

Lot 1779 on DP 107232 Volume 1468 Folio 115 – Highview Holdings (WA) Pty Ltd

Certificate of title (5)

Lot 9657 on DP 138953 Volume 1900 Folio 38 – Hillcroft WA Pty Ltd

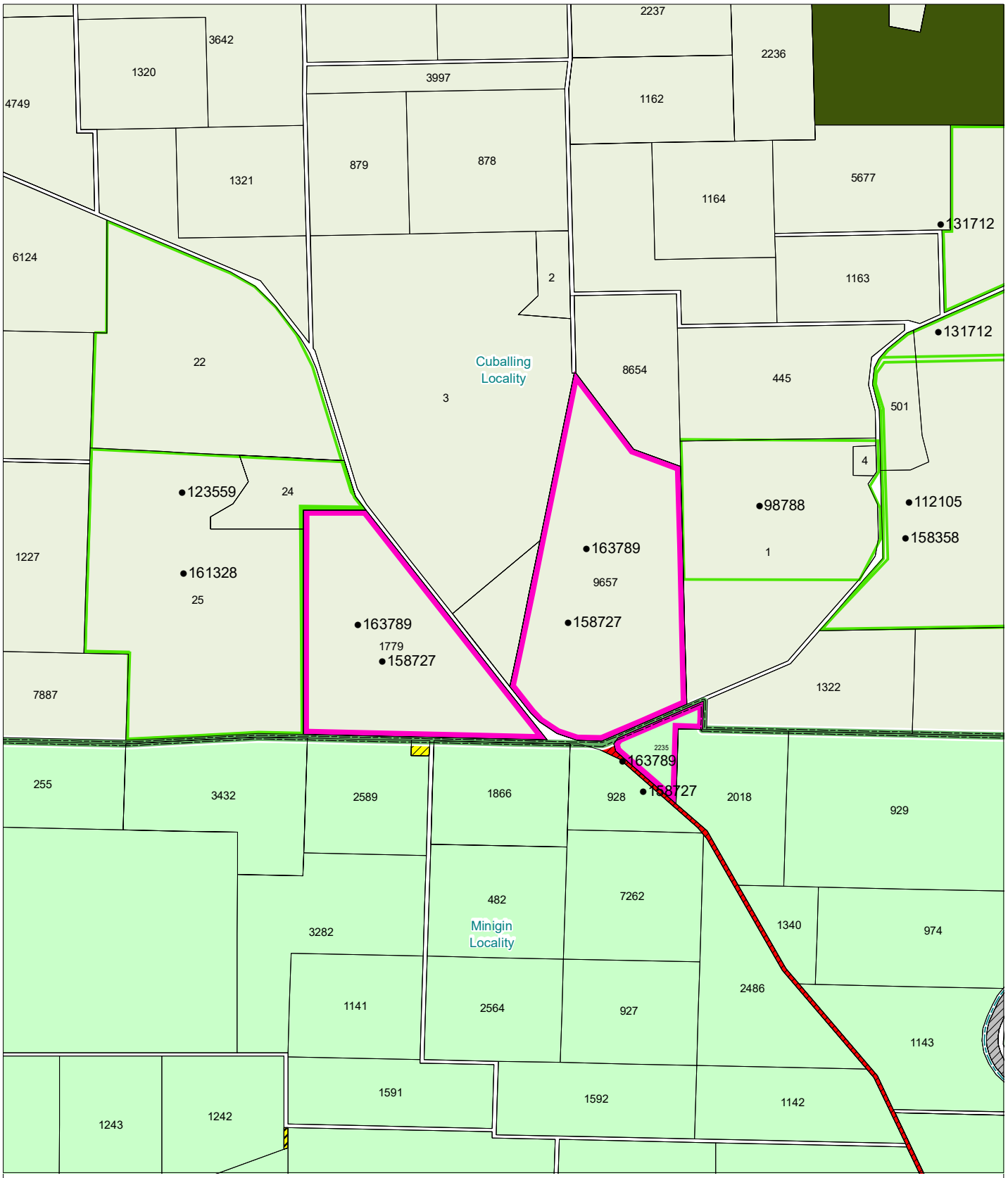
Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot	Not applicable
Has the land ever been used for potentially contaminating activity	No
Does the land contain any sites that have been classified under the Contaminated Sites Act 2003	No
Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003	No
Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location	No
Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?	No
Is the development with in a Bushfire Prone Area?	N/A
Are there any dewatering or drainage works proposed to be undertaken	No
Is excavation of 100 cubic metres or more of soil proposed	No
If yes did the Acid Sulfate Soils investigation indicate acid sulfate soils were present	No
Is a Termination Proposal Attached	No
Is a Strata Company Resolution Attached	No

Fee & Payment

Fee amount	$0.00	**Payment Type**	Fee Exempt

Attachments

Attachment name	**Attachment type**
1. Consent Bradford signed-7.pdf	Authorised Letter of Consent
2. Consent signed Hansen-2.pdf	Authorised Letter of Consent
3. Consent signed Hart-5.pdf	Authorised Letter of Consent
4. ct 1336 118-1.pdf	Certificate of Title
5. ct 1468 116-6.pdf	Certificate of Title
6. ct 1900 39-4.pdf	Certificate of Title
7. Form_1A_CheckList-9.pdf	Required Information about the Proposal
8. WAPC letter Cuballing-3.pdf	Authorised Letter of Consent
9. WAPC Sketch-8.pdf	Subdivision Plan



Location Plan for: Subdivision Application

This data is to be used only for the processing of a Subdivision Application

Application Number: **163789**

Decision: Outstanding

Printed: 28/06/2023

Western Australian Planning Commission

Produced by Data Analytics,
Department of Planning, Lands and Heritage, Perth WA

Base information supplied by
Western Australian Land Information Authority SLIP 1180-2023

Application Status

- Approved
- Outstanding

Existing LPS Zones and Reserves

- Conservation
- General agriculture
- Infrastructure Services
- Local road
- Primary distributor road
- Public purposes
- Railways
- Rural

Easements and Referrals

Region Scheme Reserves

Localities & Local Government Boundaries

- Local government boundary
- Locality

N

0 200 400 600 800
metres

9.2.4 Minimum Office Staffing Level Policy

Applicant:	Shire of Cuballing
File Ref. No:	ADM118
Disclosure of Interest:	N/A
Date:	07 July 2023
Author:	Stan Scott - CEO
Attachments:	9.2.4A Draft Minimum Office Staffing Levels Policy

Summary

The purpose of this report is to request that Council adopt a Policy to ensure that staff may work safely in the office when they are alone.

Background

There are occasions where people attend the Shire Office and are upset or angry and behave inappropriately. The risk from this kind of behaviour are mitigated through physical deterrents such as:

- Keypad access between the reception area and the administration area;
- Sign in and sign out register for visitors;
- Perspex screens fitted to reception counter.

One of the important safeguards is the presence of more than one staff member or the presence of a senior staff member.

There will from time to time be occasions where there is only one staff member in the office. While wherever possible these circumstances will be avoided, the proposed policy provides authority to close the office, and sets out protocols for advising senior staff and the public of any closure.

Strategic Implications

The proposed approach is in line with the SCP goals of transparent decision making and communication with the community.

Statutory Environment

The Shire has an obligation for provide a safe working environment for staff.

Policy Implications

A new policy is proposed based on experience over the last 2 years. In particular absences during COVID created circumstances where it was necessary to close the office from time to time. The proposed policy codifies and authorises that decision making.

Financial Implications Nil

Economic Implication – Nil

Environmental Considerations - Nil

Consultation

The draft policy was developed as a result of consultation with staff.

Options

Council may resolve:

1. the Officer's Recommendation and adopt the proposed policy
2. Make changes to the policy.
3. Not adopt the policy.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Working Alone in the Office Policy.

11.7 Minimum Office Staffing Levels Policy

Policy Statement

Working Alone

Situations where staff are required to work alone in the office should be avoided where possible.

Risk Environment

The Shire is responsible for offering a safe working environment for all staff including office staff. It is not uncommon for office staff to be confronted with angry or disgruntled residents, ratepayers or members of the public.

Measures in place to manage that risk include:

- Keypad access between the reception area and the administration area;
- Sign in and sign out register for visitors;
- Perspex screens fitted to reception counter.

From time to time staff shortages may be exacerbated due to other staff working away from the office, on leave or attending training. The risk may be further exacerbated when there are unexpected absences such as sick leave.

Actions

When two staff are present in the office and one needs to depart for a few minutes the remaining staff member should ensure that the back door is locked;

If a single staff member is in the office for an extended period (more than 30 minutes) the office should be closed. In this event, a sign should be placed on the front door explaining the closure and the expected duration. If the closure is likely to exceed 2 hours, a notice should be placed on the Website and / or on Facebook. The CEO, Deputy CEO or Manager of Works and Services should be notified of the closure.

When operating with one or two staff members, staff should ascertain if any outside staff are working nearby in case they need to be called upon urgently.

Abusive Customers

If any customer becomes unruly, abusive or behaves inappropriately staff are entitled to cease the conversation and ask the customer to leave. If there is a senior staff member available, they should intervene or be asked to intervene. Police may be called if necessary.

Staff should complete an Incident Report as soon as practicable after any such incident.

Resolution No:
Resolution Date:

9.2.5 New Staff Probationary Period Policy

Applicant:	Shire of Cuballing
File Ref. No:	ADM118
Disclosure of Interest:	N/A
Date:	07 July 2023
Author:	Stan Scott - CEO
Attachments:	9.2.5A Probationary Period Policy

Summary

The purpose of this report is to request that Council adopt a Policy to ensure that we have adequate guidance and a robust policy for dealing with probationary periods.

Background

Local Government is going through an interesting period in the Awards and Industrial Relations space. The Shire of Cuballing has traditionally operated in the Federal Industrial Relations environment. This has included:

- Paying staff, inside and outside, under the *Local Government Industry Award*;
- Applying the National Employment Standards;
- Following the advice and guidance provide by Fair Work Australia and the Fair Work Ombudsman;

As a result of an agreement between the State and Commonwealth Government the entire Local Government sector has transferred from the Federal to the State jurisdiction on 1 January 2023

In the State jurisdiction:

- There are separate awards for inside staff (Local Government Officers Award) and outside staff (Municipal Employees Award);
- The Fair Work Act and National Employment Standards do not apply, and instead we have the Minimum Conditions of Employment Act 1993

In order to facilitate the transition, the Local Government Industry Award (Federal) has been registered as an agreement under the state system. So the same terms and the same conditions will continue to apply until replaced by another agreement or the State Awards.

Discussion

One of the significant differences between the State jurisdictions is unfair dismissal. Under the Federal System an employee cannot sue for unfair dismissal. Unlawful discrimination protections till apply.

The WA Industrial Relation Commission can consider unfair dismissal claims for anyone, they are required to have regard to any probation period if the claimant has been employed for less than 3 months.

It is also notable that all new letter of appointment for Shire employees stipulate that all appointments are subject to a probationary period as set out in Council policy. There has however not been a Council policy.

The proposed policy will provide direction in relation to how probation periods will work. It largely mirrors some of the guidance provided by the Fair Work Commission. It also sets out good practice in relation to any extension of the probation period.

Good practice is the best protection in the event of any challenge, though it does not guarantee the outcome.

Strategic Implications

The proposed approach supports transparent and ethical decision making processes.

Statutory Environment

The changing statutory environment has been discussed in some detail earlier in this report.

Policy Implications

A new policy is proposed based on guidance on the Fair Work website. It should provide managers with clear parameters for dealing with probationary employees.

Financial Implications Nil

Economic Implication – Nil

Environmental Considerations - Nil

Consultation

The draft policy was developed as a result of consultation with senior staff.

Options

Council may resolve:

4. the Officer's Recommendation and adopt the proposed policy.
5. Make changes to the policy.
6. Not adopt the policy.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Probationary Period Policy.

4.24 Probationary Period for New Employees

Policy Statement

Start of employment relationship

Probation periods are to be implemented at the start of the employment relationship for all permanent full time and part time staff. They give the Shire and employee an opportunity to check if the employee is suitable for the role they've been engaged to perform.

Length of probation

A minimum probation period of 3 months will be applied to all new employees. At the end of the probation period the Shire may:

- Confirm the employee's appointment;
- Terminate the employee's appointment; or
- With the agreement of the staff member extend the probation period for up to an additional 3 months, but no more than 6 months in total.

If the probation period is extended the employee should be advised of what performance criteria will be used to determine whether the appointment will be confirmed. Extension of probation should only be considered where the Shire has a reasonable degree of confidence that decrements may be addressed in the extended probation period.

Employee entitlements during probation

While on probation, employees continue to receive the same entitlements as someone who is not on a probation period. This includes the entitlements in the *Minimum Conditions of Employment Act 1993*.

If hired on a full-time or part-time basis, an employee on probation is entitled to accrue and access their paid leave entitlements, such as annual leave and sick leave.

If an employee's appointment is not conformed at the end of the probation period, they are still entitled to:

- receive notice when employment ends.
- have their unused accumulated annual leave hours paid out.

Application

This policy applies to all staff. Where there is any inconsistency between this policy and a written contract of employment, the contract will prevail to the extent of any inconsistency.

Resolution No:
Resolution Date:

9.2.6 Joint Management of Dryandra Woodland National Park

Applicant:	Shire of Narrogin
File Ref. No:	ADM223
Disclosure of Interest:	N/A
Date:	12 July 2023
Author:	Stan Scott - CEO
Attachments:	9.2.6A Correspondence from Shire of Narrogin 9.2.6B Extract from Minutes of Shire of Narrogin June 2023 OCM

Summary

The Shire of Narrogin is seeking support from Council for the Shire of Narrogin to make an approach on behalf of the Shires of Narrogin, Cuballing, Wandering and Williams to approach Gnaala Karla Booja Aboriginal Corporation and the Department of Biodiversity and Conservation Authority (DBCA) to request that they formally enter into discussions to enable joint management of the Dryandra Woodland National Park

Background

According to the DBCA website: *This woodland features the largest remnant of native vegetation in the western Wheatbelt. It's a valuable and diverse conservation area. Well-signed walking trails guide you through magnificent open eucalypt woodland. The tall white-barked wandoo and paperbark trees are impressive.*

Rather than a single contiguous area, the Dryandra Woodland National Park consists of a number of parcels of vegetation in close proximity to each other. Parts of the National park are located in each of the 4 Shires of Cuballing Narrogin Wandering and Williams, but by far the largest part is in the Shire of Cuballing. It is a truly regional ecological, tourism and environmental asset.

The Shire of Narrogin approached the CEO some time ago before taking a formal position to seek in principle support for a proposed joint management arrangement. While Cuballing has the largest portion of the National Park, Narrogin has a far larger indigenous population both in numbers and percentage.

The Southwest Native Title Settlement has prompted interest in joint management of lands between the Gnaala Karla Booja Aboriginal Corporation and the Department of Biodiversity and Conservation Authority (DBCA). Dryandra Woodlands National Park, with its cultural and ecological significance, presents an ideal opportunity for collaboration, combining traditional knowledge and modern conservation practices.

Discussion

Joint Management of the park provides significant opportunities for the social cultural and economic development of the local Aboriginal community. The opportunity to share traditional land management practices would also be valuable.

Dryandra Woodland's designation as a National Park is relatively recent. It has not to date prompted any significant additional investment. The joint management arrangement may also help attract additional investment form the State Government.

Ultimately, and arrangement will be between DBCA and Gnaala Karla Booja Aboriginal Corporation. The proactive support by Local Governments may help advance the proposal and enhance the standing of the affected Shires.

Strategic Implications

The proposal is consistent with the Shire's economic environmental and social goals.

Statutory Environment

The joint management of Dryandra Woodlands National Park would require a formal agreement between the Gnaala Karla Booja Aboriginal Corporation and DBCA. The legal framework surrounding joint management would need to be considered, ensuring compliance with relevant legislation and regulations governing national parks and conservation areas. That would be matters between those organisations to agree and determine.

Policy Implications Nil

Financial Implications Nil

Economic Implication – Nil

Environmental Considerations - Nil

Consultation

The Shire of Narrogin is consulting with each of the local governments with part of the National Park within their boundaries.

Options

Council may resolve to:

7. Adopt the Officer's Recommendation and support the proposed approach
8. Adopt the proposed response with changes;
9. Not support the proposal.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION:

That the Shire of Cuballing support the Shire of Narrogin proposal to make an approach on behalf of the Shires of Narrogin, Cuballing, Wandering and Williams to Gnaala Karla Booja Aboriginal Corporation and the Department of Biodiversity and Conservation Authority (DBCA) to request that they formally enter into discussions to enable joint management of the Dryandra Woodland National Park.

YOUR REF:

OUR REF: OCR2314351 – 26.3.14

ENQUIRIES: Dale Stewart

Shire of **Narrogin**
Love the life

89 Earl Street, Narrogin
Correspondence to:
PO Box 1145, Narrogin WA 6312
T (08) 9890 0900
E enquiries@narrogin.wa.gov.au
W www.narrogin.wa.gov.au

11 July 2023

Mr Stan Scott
Chief Executive Officer
Shire of Cuballing
PO Box 13
CUBALLING WA 6311

(via: enquiries@cuballing.wa.gov.au)

Dear Stan

JOINT MANAGEMENT OF DRYANDRA WOODLANDS NATIONAL PARK

At its meeting held on Wednesday 28 June 2023, Council resolved:

That with respect to the proposal for joint management of Dryandra Woodlands National Park, Council:

1. *Seek formal support from the Shires of Cuballing, Wandering and Williams; and*

2. *Subject to receiving majority support from the relevant local governments, authorise the Chief Executive Officer to write to the Gnaala Karla Booja Aboriginal Corporation and the Department of Biodiversity and Conservation Authority (DBCA) to request that they formally enter into discussions to enable joint management of the Park.*

We believe that joint management of Dryandra Woodlands National Park is crucial for its long-term sustainability and preservation. By involving multiple stakeholders, including local governments, the Gnaala Karla Booja Aboriginal Corporation, and the DBCA, we can collectively work towards enhancing the protection, conservation, and appreciation of this valuable natural resource.

The Dryandra Woodlands National Park holds great ecological significance, boasting a diverse range of flora and fauna that deserve our utmost care and attention. Additionally, it serves as an important cultural site for our First Nations people, with deep ties to their heritage and traditional practices. Joint management would provide an opportunity to incorporate their invaluable knowledge and expertise into the park's management strategies, ensuring a balanced and holistic approach.

We kindly request the Shire of Cuballing to formally support this joint management proposal. Your endorsement will not only strengthen the viability of this initiative but also demonstrate the commitment of the local government to sustainable conservation practices and the preservation of our natural and cultural heritage.

Should you require further information or clarification on the above, please contact me via email, enquiries@narrogin.wa.gov.au or telephone 9890 0900.

Yours sincerely

T Evans

Torre Evans
Acting Chief Executive Officer

Att: Extract of Council Minutes 28 June 2023

10.4.1 JOINT MANAGEMENT OF DRYANDRA WOODLANDS NATIONAL PARK

File Reference	26.3.14
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	1 June 2023
Author	Dale Stewart - Chief Executive Officer
Authorising Officer	Dale Stewart - Chief Executive Officer
Attachments Nil	

Summary

Council is requested to consider seeking the support of the Shires of Cuballing, Wandering, and Williams for the joint management of Dryandra Woodlands National Park between the Gnaala Karla Booja Aboriginal Corporation and the Department of Biodiversity and Conservation Authority (DBCA), as it holds the potential to become an environmental, economic and employment hub for the region.

Background

The Southwest Native Title Settlement has prompted interest in joint management of lands between the Gnaala Karla Booja Aboriginal Corporation and the Department of Biodiversity and Conservation Authority (DBCA). Dryandra Woodlands National Park, with its cultural and ecological significance, presents an ideal opportunity for collaboration, combining traditional knowledge and modern conservation practices. The involvement of the Shires of Cuballing, Narrogin, Wandering, and Williams (in whose local government areas the park is situated) demonstrates local government support for joint management, recognising the park's potential as an economic and employment hub for the region.

Consultation

The Shires of Cuballing, Wandering, and Williams have expressed initial support in-principle of joint management of Dryandra Woodlands National Park. They acknowledge the benefits that collaboration between the Gnaala Karla Booja Aboriginal Corporation and DBCA can bring, including improved environmental custodianship, economic growth, and employment opportunities. This proposal seeks to obtain that support more formally.

The Regional Manager of the DBCA has been consulted on the matter and notes that the question of joint management would be something that the Department would consider.

Statutory Environment

The joint management of Dryandra Woodlands National Park would require a formal agreement between the Gnaala Karla Booja Aboriginal Corporation and DBCA. The legal framework surrounding joint management would need to be considered, ensuring compliance with relevant legislation and regulations governing national parks and conservation areas. That would be matters between those organisations to agree and determine.

Policy Implications

The joint management of Dryandra Woodlands National Park aligns with policies promoting Indigenous engagement and recognition of traditional knowledge in land management. It supports the objectives of preserving cultural heritage, promoting environmental and cultural tourism, and fostering sustainable economic development. This initiative would contribute to the implementation of policies aimed at empowering Indigenous communities and promoting reconciliation.

Financial Implications

There are no financial implications with the proposal with respect the Shire of Narrogin's operations.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That one or more local governments of the subject area do not support the request.	Possible (3)	Insignificant (1)	Low (1-4)	Engagement Practices	Accept Risk

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The joint management of Dryandra Woodlands National Park presents a unique opportunity to integrate traditional knowledge and modern conservation practices, benefiting both the local Indigenous community and the park's ecological values. This collaboration can create economic growth, employment opportunities, and cultural tourism experiences while preserving cultural heritage and promoting sustainable environmental practices. The support from the Shires of Cuballing, Wandering, and Williams would highlight the shared vision for the park's future and give confidence to the Government to enable appropriate resourcing to occur into the future. Initiating discussions between the Gnaala Karla Booja Aboriginal Corporation and DBCA is recommended to maximise the benefits for all stakeholders involved and ensure the long-term preservation and sustainable use of this important natural and cultural asset.

The partnership would aim to integrate traditional knowledge with modern conservation practices, benefiting the local Indigenous community through improved environmental custodianship, economic growth, and employment opportunities. Joint management would ensure Indigenous perspectives and aspirations are considered in decision-making processes, preserving cultural heritage and facilitating traditional land management practices and cultural tourism experiences.

It would also foster the development of sustainable environmental and economic ventures, generating employment and improving the socio-economic well-being of the local Indigenous community.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280623.06

Moved: Cr Fisher Seconded: Cr Alexander

That with respect to the proposal for joint management of Dryandra Woodlands National Park, Council:

1. Seek formal support from the Shires of Cuballing, Wandering and Williams; and
2. Subject to receiving majority support from the relevant local governments, authorise the Chief Executive Officer to write to the Gnaala Karla Booja Aboriginal Corporation and the Department of Biodiversity and Conservation Authority (DBCA) to request that they formally enter into discussions to enable joint management of the Park.

CARRIED 9/0

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Pomykala, Cr Alexander, Cr Early.

Against: Nil

9.2.7 Strategic Community Plan – Consultation Draft

Applicant:	Shire of Cuballing
File Ref. No:	ADM96
Disclosure of Interest:	N/A
Date:	12 July 2023
Author:	Stan Scott - CEO
Attachments:	9.2.7A – Strategic Community Plan – Consultation Draft

Summary

Council is requested to advertise the latest version of the Strategic Community Plan to invite community comment and feedback.

Background

Council started the process of developing a new Strategic Community Plan in October last year. The concept for the plan was that all key information should be presented on a single A3 Sheet so that it may be folded into an A4 booklet. The latest draft is presented for Council's consideration.

There were a number of different approached used to collect community input.

Postcards were distributed to the community with the questions:

- What do you like most about living in Cuballing?
- Is there something you feel the Shire of Cuballing could do better?
- Do you have an idea or suggestion for the future of our community?

We held face to face community engagement sessions in each of Popanyinning and Cuballing. The engagement questions were replicated in an online survey.

We had a number of community members involved in the Community Builders program, and feedback from their Community Opportunities Workshop was also considered.

Discussion

The Community Strategic Plan is intended to be high level with succinct It will be supported by a companion document which is currently under development.

It was intended that the document allow Councillors staff and the community to be able to quickly understand the Council's key priorities, but would also be useful as a promotional document when dealing with government and stakeholder and seeking grants and funding.

The consultation draft is not the final version of the Plan, and Council may make additional changes following consultation with the community.

Strategic Implications

The plan identifies goals and strategic priorities which will support action plans.

Statutory Environment

Council planning is an area of focus for the next round of Local Government Reform. In some ways we are trying to anticipate the direction of these reforms. The proposed trajectory of reform is that there will be a requirement of service plans. While detail is still somewhat vague this may include the likes of our 10 year roads plan.

Policy Implications Nil

Financial Implications Nil

Economic Implication – Nil

Environmental Considerations - Nil

Consultation

While greater participation would have been welcome, we have used a number of overlapping consultation methods including face to face, in writing and online.

Options

Council may resolve:

10. Adopt the Consultation Draft for advertising.
11. Make changes before advertising.
12. Defer the plan for consideration later.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION:

That Council:

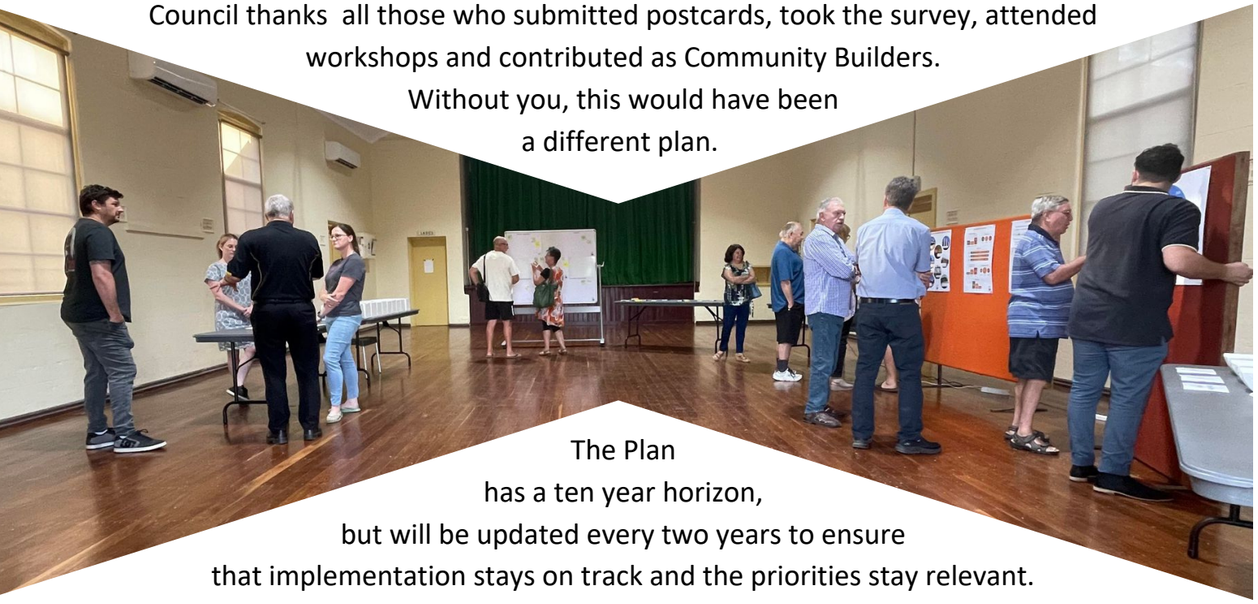
1. Adopts the consultation draft of the Strategic Community Plan;

2. Advertises the draft for public comment on the Website, the Shire's Facebook Page with comments closing on 28 August 2023; and

3. Considers adoption of the final version of the plan at the September 2023 OCM.

Our Heart, Our Home owes a debt of thanks to the community members who participated in its creation. The community engagement took place over February and March 2023, following a postcards campaign and a workshop with the Community Builders group. The Shire Council thanks all those who submitted postcards, took the survey, attended workshops and contributed as Community Builders.

Without you, this would have been a different plan.



The Plan has a ten year horizon, but will be updated every two years to ensure that implementation stays on track and the priorities stay relevant.

The Corporate Business Plan will detail the first four years of delivering ***Our Heart, Our Home***.

Progress will be reported regularly to the community.

Picture courtesy of Silverfern Photography

Shire of Cuballing
(08) 9883 6031
enquiries@cuballing.wa.gov.au

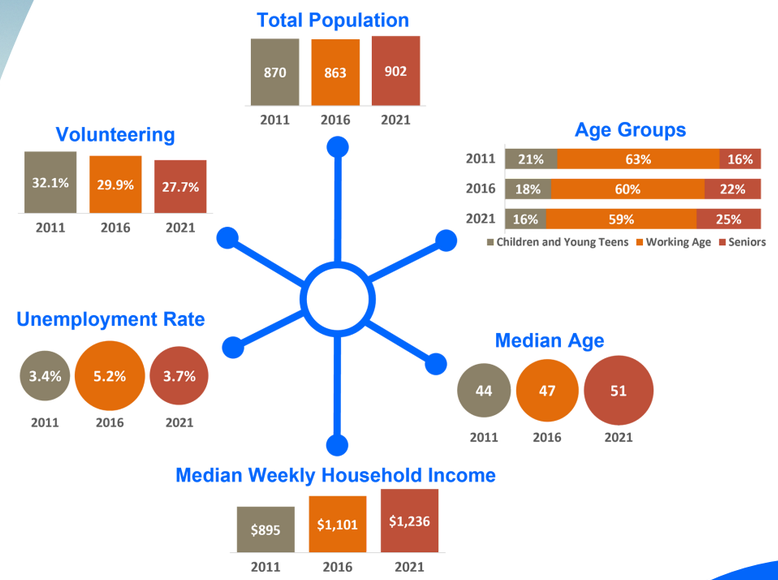
SHIRE OF CUBALLING

Our Heart, Our Home

Draft Strategic Community Plan

2023 – 2033

OUR COMMUNITY



- **We are enjoying modest population growth.**
- **We are getting slightly older.**
- **Incomes are increasing.**
- **Unemployment is low - it is harder to fill jobs.**
- **We are phenomenal at volunteering, but mustn't take it for granted.**

VISION

A charming rural community, in a unique part of the world, growing and prospering while protecting its natural environment.

GOALS

Social

A place where people of all ages, abilities and stages of life are active and connected.

Economic

Business is thriving, with ample local employment and opportunities for existing and new businesses to grow.

Natural Environment

The natural environment is protected, enhanced and managed so that it can be enjoyed by locals and proudly shared with visitors.

Built Environment

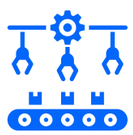
People and goods can move easily in and around the Shire, which is well planned for community needs, respecting the past and building the future.

Governance

Forward thinking leadership, which listens and responds to community needs and has transparent and accountable decision-making.

OUR ECONOMY

Agriculture is the mainstay of the local economy. It provides just over half of the Shire's economic output and 62% of jobs.



Manufacturing is the second largest industry by economic output.

Construction is the third largest industry by economic output.

STRATEGIC PRIORITIES

Social

- Enhancing focus on emergency management (including dual use of Equestrian Centre for evacuation).
- Improving the Cuballing Recreation Centre.
- Increasing community gatherings and spaces.

Economic

- Defining and developing Town Centres.
- Establishing a Light Industrial Area (LIA).
- Increasing tourism, particularly through trail development.
- Developing and promoting the equestrian sector.

Natural Environment

- Restoring the river at Popanyinning.
- Establishing a Popanyinning wetlands.
- Working with the Peel Harvey Catchment Council for reducing pests and weeds and increasing native plantings.

Built Environment

- Improving footpaths and linking aged units to the Town Centre.
- Upgrading major roads (especially Wheatbelt Secondary Freight Network).
- Improving drainage.
- Increasing heritage protection and telling our story.

Governance

- Enhancing community information and engagement.

9.3 MANAGER OF WORKS AND SERVICES:

Nil at this time

9.4 COMMITTEE REPORTS:

Nil

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time.

12. CONFIDENTIAL MATTERS:

Nil at this time.

13. NEXT MEETING:

Ordinary Council Meeting, 2.00pm. Wednesday 16 August 2023 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing

14. CLOSURE OF MEETING: