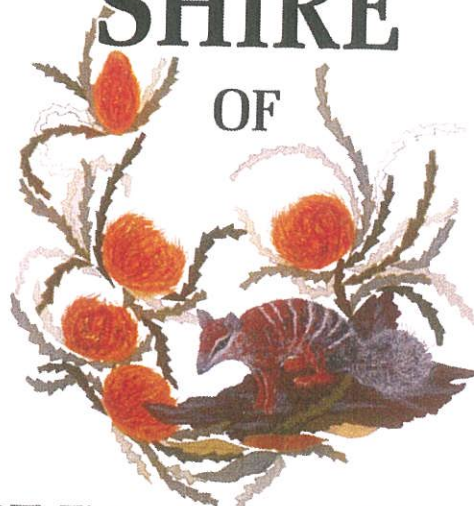


**SHIRE
OF
CUBALLING**



**ORDINARY COUNCIL MEETING
HELD ON 21 JULY 2011**

MINUTES

SHIRE OF CUBALLING
COUNCIL MEETING THURSDAY 21 JULY 2011
MINUTES
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1. **OPENING – ANNOUNCEMENT OF VISITORS**

Meeting commenced 3.32pm

2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

Cr C McDougall – Leave of Absence

3. **PUBLIC QUESTION TIME**

4. **STANDING ORDERS**

OFFICERS RECOMMENDATION

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved: Cr Newman

Seconded: Cr Meharry

6/0

5. **LEAVE OF ABSENCE:** Nil

6. **MINUTES**

6.1 CONFIRMATION OF 16 June 2011 ORDINARY MEETING OF COUNCIL

OFFICERS RECOMMENDATION

That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 16 June 2011 be confirmed.

Moved: Cr Haslam

Seconded: Cr Conley

6/0

7. **PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS**
Nil

8. DISCLOSURES OF INTEREST

Councillors' and Employees' Disclosures of Interest.

8.1 DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

8.2 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

9.1 REPORTS – FINANCE AND ADMINISTRATION

9.1.1 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – MAY 2011

Submission to:	Ordinary Meeting of Council
Location/Address:	Not applicable
Reporting Officer:	Nichole Gould, Administration Officer
Enabling Legislation:	Local Government (Financial Management) Regulations 1996
Council Policy:	Register Delegated Authority
Budget Implications:	Nil
File Reference:	CMR 7
Voting Requirements:	Simple Majority

Background

Council is supplied with a list of payments for consideration.

Comment

A copy of the list of payments made from each of Council's bank accounts is attached to this item.

OFFICER RECOMMENDATION:

That Council:

Approve for payment the list of Creditors paid from the Municipal fund, as detailed below, totalling	\$427,751.19
Vouchers 14083-14102	\$107,495.29
Electronic Fund Transfers	\$320,255.90
Credit Card	\$1,278.97

Approve for payment the list of Creditors paid from the Trust Fund, as detailed below, totalling	\$1620.00
Electronic Fund Transfers	\$1620.00

Moved: Cr Newman

Seconded: Cr Meharry

Shire of Cuballing Cheque Detail

Type	Num	Date	June 2011 Name	Description	Original Amount
Bill Pmt -Cheque	Debit	01/06/2011	CHALLENGE BATTERIES wa	Accountoverdue from december Maintenance fr	-501.60
Bill Pmt -Cheque	Debit	01/06/2011	1st ChoiceLiquor	Liquor for Farewell works Manager	-51.47
Bill Pmt -Cheque	Debit	01/06/2011	Big W	Printing and Stationary	-24.96
Bill Pmt -Cheque	Debit	01/06/2011	Harvey Norman	Purchase of camera	-173.00
Bill Pmt -Cheque	Debit	07/06/2011	ARRB GROUP		-1,342.00
Bill Pmt -Cheque	Debit	07/06/2011	CORPORATE EXPRESS		-195.03
Bill Pmt -Cheque	Debit	07/06/2011	EDWARDS MOTORS PTY LTD	Sevice vehicle CN272	-310.45
Bill Pmt -Cheque	Debit	07/06/2011	Fuji Xerox	A4 laserprint/express courier	-273.62
Bill Pmt -Cheque	Debit	07/06/2011	Great Southern Waste Disposal		-2,858.21
Bill Pmt -Cheque	Debit	07/06/2011	JR & A HERSEY P/L	Materials-safety gear, spare parts	-943.85
Bill Pmt -Cheque	Debit	07/06/2011	WATER CORPORATION	Cost and repair of meter	-458.50
Bill Pmt -Cheque	Debit	07/06/2011	Synergy	Electricity- numerous properties	-2,584.75
Bill Pmt -Cheque	Debit	08/06/2011	ADAGE FURNITURE	Tables and Chairs Table Trolleys	-5,865.20
Bill Pmt -Cheque	Debit	08/06/2011	Australian Taxation Office - cr	BAS Penalty	-220.00
Bill Pmt -Cheque	Debit	08/06/2011	Avon Waste	Bulk Bin Storage	-508.74
Bill Pmt -Cheque	Debit	08/06/2011	BURGESS RAWSON (WA) PTY LTD	Water Usage 28 Jan to 17 May 2011 Memorial At	-170.39
Bill Pmt -Cheque	Debit	08/06/2011	FAIRWAY CARRIERS	Freight costs	-821.32
Bill Pmt -Cheque	Debit	08/06/2011	Great Southern Waste Disposal	Management of SHire Tip 1st MAY 1st June	-2,858.21
Bill Pmt -Cheque	Debit	08/06/2011	J & K Hopkins		-707.00
Bill Pmt -Cheque	Debit	08/06/2011	J &M Renos	Supply and Install Pipe Work and fittings to Insti	-1,857.35
Bill Pmt -Cheque	Debit	08/06/2011	MAKIT NARROGIN HARDWARE	Knead it-selleys	-9.90
Bill Pmt -Cheque	Debit	08/06/2011	NARROGIN CHAMBER OF COMMERCE		-110.00
Bill Pmt -Cheque	Debit	08/06/2011	Narrogin Smash Repairs		-1,167.00
Bill Pmt -Cheque	Debit	08/06/2011	NARROGIN TOYOTA	Replace Heater Controls- Dual Cab Ute	-182.95
Bill Pmt -Cheque	Debit	08/06/2011	Nicholls Bus and COach Service	Part PAYment Bus Hire Men's SHed excursion (n	-300.00
Bill Pmt -Cheque	Debit	08/06/2011	Wren Oil	Waste Disposal Oil Bulk Litres	-710.32
Bill Pmt -Cheque	Debit	09/06/2011	JR & A HERSEY P/L	GST component of invoices S21830/S21829	-94.38
Bill Pmt -Cheque	Debit	15/06/2011	WATER CORPORATION		-2,825.85
Bill Pmt -Cheque	Debit	15/06/2011	CUBY ROADHOUSE	See detailed memo below	-723.11
Bill Pmt -Cheque	Debit	15/06/2011	J &M Renos	Toilets Office, Popo,Repairs Stratherne Tank bal	-1,052.50
Bill Pmt -Cheque	Debit	15/06/2011	NEAT 'N' TRIM UNIFORMS PTY LTD		-700.00

Shire of Cuballing Cheque Detail

Type	Num	Date	June 2011 Name	Description	Original Amount
Bill Pmt -Cheque	Debit	15/06/2011	SHIRE OF NGN		
Bill Pmt -Cheque	Debit	15/06/2011	Synergy	Equestrian Electricity Acc	-1,589.50
Bill Pmt -Cheque	Debit	15/06/2011	TELSTRA	Mobile phone charges Ceo, Works Manager, Lea	-127.85
Bill Pmt -Cheque	Debit	15/06/2011	Synergy	Streetlights -39	-155.57
Bill Pmt -Cheque	Debit	15/06/2011	TELSTRA	Harvest Ban SMS mobile	-457.90
Bill Pmt -Cheque	Debit	17/06/2011	Watch 24 Pty Ltd	monthly Fee-Security	-36.25
Bill Pmt -Cheque	Debit	23/06/2011	COMMANDER AUSTRALIA LTD	COMMANDER RENTAL MAY	-43.29
Bill Pmt -Cheque	Debit	28/06/2011	Auslec		-136.24
Bill Pmt -Cheque	Debit	28/06/2011	BEAUREPAIRES		-3,704.98
Bill Pmt -Cheque	Debit	28/06/2011	bims earthmoving		-581.28
Bill Pmt -Cheque	Debit	28/06/2011	BT EQUIPMENT	Service Kit for Roller	-30,646.00
Bill Pmt -Cheque	Debit	28/06/2011	Bullivants		-629.48
Bill Pmt -Cheque	Debit	28/06/2011	BUTLER SETTINERI	Interim Audit to end 30th June	-612.98
Bill Pmt -Cheque	Debit	28/06/2011	CHALLENGE BATTERIES wa	Battery	-3,960.00
Bill Pmt -Cheque	Debit	28/06/2011	CORPORATE EXPRESS		-71.50
Bill Pmt -Cheque	Debit	28/06/2011	COURIER AUSTRALIA		-656.29
Bill Pmt -Cheque	Debit	28/06/2011	CUBALLING TAVERN	Alcohol and Meals Council Meeting	-120.60
Bill Pmt -Cheque	Debit	28/06/2011	FAIRWAY CARRIERS	Cartage 12 Rolls Poly from Vinidex	-233.00
Bill Pmt -Cheque	Debit	28/06/2011	FARMWORKS AUSTRALIA PTY LTD		-794.48
Bill Pmt -Cheque	Debit	28/06/2011	Fire and Safety	Service fire EquipmentDepot,Office, Cuby Hall, F	-12,067.00
Bill Pmt -Cheque	Debit	28/06/2011	GA & C J Froome	Cable locations at Springhill/ STratherne roads	-2,440.90
Bill Pmt -Cheque	Debit	28/06/2011	GREAT SOUTHERN FUEL SUPPLIES	Fuels and oils	-385.00
Bill Pmt -Cheque	Debit	28/06/2011	GT RADIATOR & MACHINING SERVICES	Recore Isuzu Truck Radiator	-11,337.11
Bill Pmt -Cheque	Debit	28/06/2011	JR & A HERSEY P/L		-1,600.00
Bill Pmt -Cheque	Debit	28/06/2011	NARROGIN AUTO ELECTRICS	Antennae Rubber Swivell Base	-950.70
Bill Pmt -Cheque	Debit	28/06/2011	Narrogin Districts Concrete Pumping	Hire Rotary Rock Drill	-32.50
Bill Pmt -Cheque	Debit	28/06/2011	Narrogin Technology Solutions	Popo and Cuballing Telecentre Computer install	-330.00
Bill Pmt -Cheque	Debit	28/06/2011	Truck Centre(WA) Pty Ltd		-3,265.85
Bill Pmt -Cheque	Debit	28/06/2011	Twinkarri	Tree Pruning Mulching NGN Wandering Road	-2,507.85
Bill Pmt -Cheque	Debit	28/06/2011	VINIDEX PTY LTD		-15,356.00
Bill Pmt -Cheque	Debit	28/06/2011	WateWise Water Trucks Australia Pty Ltd	Valve, nipple, Solenoid	-14,151.02
Bill Pmt -Cheque	Debit	28/06/2011	WESTRAC EQUIPMENT		-6,536.31
Bill Pmt -Cheque	Debit	28/06/2011			-2,141.24

Shire of Cuballing Cheque Detail

Type	Num	Date	June 2011 Name	Description	Original Amount
Bill Pmt -Cheque	Debit	28/06/2011	BEAUREPARES		-452.00
Bill Pmt -Cheque	Debit	28/06/2011	Auslec		-452.42
Bill Pmt -Cheque	Debit	28/06/2011	BT EQUIPMENT	Parts	-396.29
Bill Pmt -Cheque	Debit	28/06/2011	COURIER AUSTRALIA		-1,686.11
Bill Pmt -Cheque	Debit	28/06/2011	Commonwealth Bank	Credit card expenses JUne 2011-see items for m	-1,278.97
Bill Pmt -Cheque	Debit	29/06/2011	NARROGIN BEARING SERVICE	Elbow, Bush, Drill Set(metric)	-145.04
Bill Pmt -Cheque	Debit	29/06/2011	Waterman Irrigation	Balance owing Standpipe Installation	-7,806.97
Bill Pmt -Cheque	Debit	29/06/2011	AIR LIQUIDE WA PTY LTD	Gas Cylinder	-92.99
Bill Pmt -Cheque	Debit	29/06/2011	CORPORATE EXPRESS		-381.94
Bill Pmt -Cheque	Debit	29/06/2011	GREAT SOUTHERN FUEL SUPPLIES	Fuel Card Purchases CN1	-151.10
Bill Pmt -Cheque	Debit	29/06/2011	TELSTRA	Phone Charges CEO,ADMIN, Depot, Licensing T.	-659.95
Bill Pmt -Cheque	Debit	30/06/2011	SHIRE OF CUBALLING.	Transfer of Swipe card bond to Trust	-415.00
Bill Pmt -Cheque	Debit	30/06/2011	SHIRE OF NGN		-1,000.00
Bill Pmt -Cheque	Debit	30/06/2011	SHIRE OF WICKEPIN		-1,000.00
Cheque	Direct	08/06/2011	MTAA Superannuation Fund		-271.51
Cheque	Direct	08/06/2011	AMP Life Ltd		-113.28
Cheque	Direct	08/06/2011	HostPlus Superannuation		-318.20
Cheque	Direct	08/06/2011	RAMSAY SUPERANNUATION FUND		-174.62
Cheque	Direct	08/06/2011	REST Superannuation		-46.18
Cheque	Direct	08/06/2011	WALGSP		-6,691.84
Cheque	Direct	27/06/2011	WALGSP	Superannuation for June 2011.	-6,777.56
Cheque	Direct	27/06/2011	HostPlus Superannuation	Superannuation for Nicole Gould June 2011.	-318.20
Cheque	Direct	27/06/2011	AMP Life Ltd	Superannuation for Monique D'Alton June 2011	-185.47
Cheque	Direct	27/06/2011	REST Superannuation	Superannuation for Sarah Skelsey June 2011.	-46.18
Cheque	Direct	27/06/2011	MTAA Superannuation Fund	Superannuation for Nikole Brennan June 2011.	-181.00
Cheque	Direct	27/06/2011	RAMSAY SUPERANNUATION FUND	Superannuation for Allan Ramsay June 2011 anc	-297.61
Cheque	Direct	29/06/2011	WALGSP	Superannuation for Dennis Ferrell June 2011.	-305.45
Bill Pmt -Cheque	14074	08/06/2011	EJ & RJ Earthmovers	VOID: Bobcat Hire 5hrs	0.00
Bill Pmt -Cheque	14074	08/06/2011	A.C & E.J Fulford	Dam Construction/ Pushing up Gravel Bulldozer	-75,735.00
Bill Pmt -Cheque	14078	14/06/2011	CASH.	Mens Shed Petty Cash Reconciliation June 2011	-500.00
Bill Pmt -Cheque	14083	01/06/2011	AUSTRALIA POST	Postage and Newspapers	-303.30
Bill Pmt -Cheque	14084	07/06/2011	Shire of Narembeen	Contribution to the Wheatbelt Railway Retention	-500.00

Shire of Cuballing Cheque Detail

Type	Num	Date	June 2011 Name	Description	Original Amount
Bill Pmt -Cheque	14085	08/06/2011	EJ & RJ Earthmovers	Bobcat Hire 5hrs	-200.00
Bill Pmt -Cheque	14086	09/06/2011	CASH.	Petty Cash Reconciliation June 2011	-383.55
Bill Pmt -Cheque	14087	15/06/2011	John Parry Medical Centre	Staff Medical-Dennis Ferrell	-100.00
Bill Pmt -Cheque	14088	15/06/2011	Retravision	Phone Cable	-27.00
Bill Pmt -Cheque	14089	15/06/2011	JOHN ROBERTSON	Progress payment Popanyinning Train Station	-17,193.00
Bill Pmt -Cheque	14090	15/06/2011	Department of Transport	Licence Fire Engine Cuby/Popo	-397.80
Bill Pmt -Cheque	14091	15/06/2011	Department of Transport	Application for Plate 63CN - Wayne Bird	-150.00
Bill Pmt -Cheque	14092	15/06/2011	PIE NETWORKS	Telecentre	-108.90
Bill Pmt -Cheque	14093	22/06/2011	A.C & E.J Fulford	two Day Bull Dozer hire POPO pit and Cousins F	-6,600.00
Bill Pmt -Cheque	14094	22/06/2011	All Services Roads	Trenching and laying pipe Stratherne Road Tank	-539.00
Bill Pmt -Cheque	14095	22/06/2011	Arteil	Chairs Office	-816.20
Bill Pmt -Cheque	14096	22/06/2011	AUSTRALIA POST	Papers and Postage	-90.45
Bill Pmt -Cheque	14097	22/06/2011	MD Recycling & Salvage	Professional Services Strategic Plan	-171.00
Bill Pmt -Cheque	14098	22/06/2011	Morrison Low Consultants Pty Ltd		-2,200.00
Cheque	14099	27/06/2011	Westscheme		-285.09
Bill Pmt -Cheque	14100	29/06/2011	BUILDERS REGISTRATION BOARD OF WA	BRB Levy Payment Reconciliation for June 2011	-105.00

9.1.2 STATEMENT OF FINANCIAL ACTIVITY

Submission to: Ordinary Meeting of Council
Location/Address: Not applicable
Reporting Officer: Clare Thomson, Accountant
Enabling Legislation: Local Government (Financial Management) Regulations 1996
Council Policy: Nil
Budget Implications: Nil
File Reference: CMR 7
Voting Requirements: Simple majority

Background

Local Government (Financial Management) Regulations 1996, section 34, provides for monthly financial reporting requirements for local government.

Comment

A Statement of Financial Activity has been prepared for period ending 30 June 2011 in accordance with the abovementioned legislation and circulated with the Council Meeting Agenda.

OFFICERS RECOMMENDATION

That the Statement of Financial Position, as circulated, for the Shire of Cuballing for period ending 30 June 2011, be received.

Moved: Cr Meharry

Seconded: Cr Haslam

Shire of Cuballing
Bank Reconciliation Statement
as at 30 June 2011

	<u>Municipal</u> <u>Fund</u>	<u>Trust</u> <u>Fund</u>	Reserve Accts
Opening balance	\$363,409.87	\$61,973.08	\$609,308.87
Income	\$322,178.06	\$1,720.00	\$0.00
	\$685,587.93	\$63,693.08	\$609,308.87
Add interest	\$1,642.80	\$0.00	\$2,317.63
	\$687,230.73	\$63,693.08	\$611,626.50
Expenditure	-\$372,813.83	-\$100.00	-\$65,971.00
Closing balance	\$314,416.90	\$63,593.08	\$545,655.50
Bank account	\$319,705.55	\$62,248.08	\$2,903.89
Investments	\$0.00	\$0.00	\$542,751.61
	\$319,705.55	\$62,248.08	\$545,655.50
Plus O/S deposits	\$1,212.16	\$1,445.00	\$0.00
	\$320,917.71	\$63,693.08	\$545,655.50
Less O/S cheques	-\$6,500.81	-\$100.00	-
			\$0.00
Closing balance	\$314,416.90	\$63,593.08	\$545,655.50

Shire of Cuballing
Investments
as at 30 June 2011

Account Number	Maturity Date	Interest Rate	Fund/Account		
			Municipal	Trust	Reserve
34455506	Cash Deposit	4.500%	-	-	\$542,751.61
34681402	Fixed term	4.700%	\$0.00	\$0.00	-
Total			\$0.00	\$0.00	\$542,751.61

Shire of Cuballing
Notes on financial reports for 30 June 2011

General Purpose Funding

Rates

At present an amount of \$727,393 has been raised in rates. A discount of \$47,230. applied. At the end of June, rate debtors outstanding are \$35,442.

Grant Funding

Grant funding has been reallocated to the various programs under a better allocation of activity based costing. As a result the only grant funding shown under general purpose income is the LGGC General Purpose Grants.

Rating Cost Valuation

This is over budget, but under the annual budget figure of \$7,500 which is the cost of the uv/grv values from the Valuer General's Office for the district.

Consultancy Fees

This includes an amount of \$18,373 to Morrison Law for the strategic plan, asset management plan, and forward capital plan as well as \$10,604 to WALGA for recruitment.

Governance

Contributions and Reimbursements

This is over budget due to Council being reimbursed \$2,192 for Peter's long service leave as well as \$5,334 LGIS for adjustments made to our premium.

Conferences

This is the cost of councillors attend local government week.

Printing and Stationery

This amount has exceeded council's annual and includes photocopy paper, envelopes, order books, lever arch files etc.

Postage

This includes the postage for rates which will be transferred to general purpose expenditure.

Training and development

This is over the budget amount of \$5,000 but includes costs of inside staff attending various training days/conferences.

Law Order Public Safety

Grant and Subsidies

All four grants from FESA have been received.

Purchase plant and equipment

This includes \$4,896 of uhv radios being purchased and installed in Shire machinery. We are looking to recoup this expenditure through a ELS grant.

Maintenance of Land and Buildings

This includes works carried out to the Cuballing Fire Station and payments of rates for building.

Other goods and services

This includes 20litres of class "A" foam which is required when fighting building fires such as hay sheds etc.

Community Amenities

Refuse site maintenance

This amount is under budget but this is due to allocation entries being required.

Shire of Cuballing
Notes on financial reports for 30 June 2011

Recreation & Culture

Royalties for Regions Funding

This has been shifted from the General Purpose program.

Grants

This is a \$20,000 grant received under the Dry Season Assistant Grant scheme for the year. This amount was not budgeted for.

Dryandra Region Grant and Contributions

At present, an amount of \$45,000 has been received from various sources for this project ie Pony Club, Equestrian Centre etc.

Cuballing Recreation Centre and Oval Maintenance

Costs that have been coded here have to be reallocated.

Reserve Maintenance

Costs will be reviewed to ensure all the costs have been allocated correctly.

Loss on asset

This is the write off of the dam cover due to storm damage and vandalism. The write off of \$31,012 is high due to the fact that the cover was less than twelve months old.

Donations and Sponsorship

This includes the purchase of a ride on mower for the golf club at a cost of \$20,454, the Golf Club donated \$6,000 towards the purchase.

Transport

Grant Funding

Road and bridge grant funding has been reallocated to this program. The main difference is the RTR3 special project for bridges of \$528,000 but this will be deferred to the next financial year.

Profit(Loss) on Sale of Assets

Council has made a higher profit than anticipated due to the trade in price of the two trucks was more than the budgeted trade in price.

Sale of Scrap

No amount had been budgeted for this item, however, items surplus to requirements from the depot were put out for tender and the amount of \$4,052 was received.

Depot Maintenance, Grading and General Maintenance

The amount of depot mtnce will be under budget for the year, but grading and general mtnce added together will meet the budget estimates.

Bridges and Culverts

The bridge works will be deferred until the next financial year.

Traffic Signs

This amount has exceeded the budget figure due to various traffic control signs and road modification road signs required to be purchased due to change in standards.

Other Property and Services

Private Works

This month saw private works increase over the budgeted amount due to the completion of a house pad at a cost of \$24,066.

Sick Pay

Several of the outside staff have had time off due off due to health reasons. They are all back at work at present.

Holiday Pay and Long Service Pay and Admin Sick and Holiday Pay

Various staff members have had holidays and Peter's payout for long service leave and holidays have been included in these accounts.

Shire of Cuballing
Notes on financial reports for 30 June 2011

Leave accruals

Due to Peter and Alex long standing staff resigning Council's employee leave entitlements have been decreased by a significant amount.

Fuels, Oils and Diesel

This amount has gone over the adjusted budget figure of \$70,000 but \$29,666 was spent on diesel in the months of May and June.

Tyres and batteries

This amount is over budget due to tyres being replaced on various plant items.

Parts and Repairs

This is over budget due to the following items being purchased:

- grader blades of \$8,670
- repairs to Isuzu truck – at a cost of \$4,216

Workers Compensation

Council has had several workers compensation claims during the year. At present, one is still ongoing.

Other General Comments

Allocations

As yet, administration costs have not been allocated against various ledger codes, this allocation will be completed before the 30 June 2011 financial statements are finalised.

End of year

At this stage most of the invoices for the 30 June have been entered but we will be closing the books off next week. It is possible that the final figures may change, but I imagine it will only be to a minor degree.

SHIRE OF CUBALLING
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

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SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

	NOTE	30 JUNE 2011 Actual \$	30 JUNE 2011 Y-T-D Budget \$	2010/2011 Budget \$	Variances Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues/Sources	1,2				
Governance		9,785	2,900	2,900	237.41%
General Purpose Funding		701,119	826,973	2,368,924	(15.22%)
Law, Order, Public Safety		27,013	-	28,190	#DIV/0!
Health		1,459	2,900	2,900	(49.69%)
Education and Welfare		497	500	500	0.00%
Housing		-	-	-	0.00%
Community Amenities		11,050	3,250	3,250	240.00%
Recreation and Culture		779,479	34,960	4,960	2129.63%
Transport		976,294	1,354,380	120,510	(27.92%)
Economic Services		8,505	11,850	11,850	(28.23%)
Other Property and Services		76,816	79,000	79,000	(2.76%)
		<u>2,592,017</u>	<u>2,316,713</u>	<u>2,622,984</u>	<u>11.88%</u>
(Expenses)/(Applications)	1,2				
Governance		(456,840)	(143,190)	(234,110)	(219.04%)
General Purpose Funding		(90,691)	(280,610)	(189,690)	67.68%
Law, Order, Public Safety		(109,918)	(116,710)	(116,710)	5.82%
Health		(14,344)	(21,600)	(23,000)	33.59%
Education and Welfare		(4,303)	(6,800)	(6,800)	36.72%
Housing		(14,596)	(23,030)	(23,030)	36.62%
Community Amenities		(108,533)	(200,020)	(200,020)	45.74%
Recreation & Culture		(204,917)	(316,190)	(316,190)	35.19%
Transport		(1,345,314)	(1,868,960)	(1,868,960)	28.02%
Economic Services		(73,750)	(113,980)	(113,980)	35.30%
Other Property and Services		41,038	(278,130)	(278,125)	114.75%
		<u>(2,382,168)</u>	<u>(3,369,220)</u>	<u>(3,370,615)</u>	<u>(29.30%)</u>
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	(89,386)	(103,264)	(103,264)	
Depreciation on Assets	2(a)	750,098	686,574	790,040	
Movement in leave entitlements and accrued wages		(40,897)			
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	-	-	(20,000)	
Purchase Land and Buildings	3	(221,575)	(202,016)	(678,000)	
Purchase Infrastructure Assets - Roads & Footpaths	3	(733,589)	(551,510)	(551,510)	
Purchase Plant and Equipment	3	(459,026)	(428,500)	(428,500)	
Purchase Furniture and Equipment	3	(3,089)	(1,000)	(1,000)	
Proceeds from Disposal of Assets	4	174,601	166,000	166,000	
Repayment of Debentures	5	(48,269)	(48,269)	(48,269)	
Proceeds from New Debentures	5	-	-	-	
Transfers to Reserves (Restricted Assets)	6	(31,026)	(28,701)	(151,500)	
Transfers from Reserves (Restricted Assets)	6	223,476	157,500	352,510	
ADD Net Current Assets July 1 B/Fwd	7	678,300	678,300	695,128	
LESS Net Current Assets Year to Date	7	1,136,860	-	-	
Amount Raised from Rates	8	<u>(727,393)</u>	<u>(727,393)</u>	<u>(725,996)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

	30-Jun 2011 Actual \$	2011 Revised Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance	45,431	46,000
Law Order Public Safety	-	-
Housing	-	-
Recreation and Culture	170,207	693,000
Transport	1,059,098	551,510
Other Property and Services	142,543	388,500
	<u>1,417,279</u>	<u>1,679,010</u>
<u>By Class</u>		
Land Held for Resale	-	20,000
Land and Buildings	221,575	678,000
Infrastructure Assets - Roads & Footpaths	733,589	551,510
Plant and Equipment	459,026	428,500
Furniture and Equipment	3,089	1,000
	<u>1,417,279</u>	<u>1,679,010</u>

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

4. DISPOSALS OF ASSETS

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30-Jun 2011 Actual \$	30-Jun 2011 Actual \$	30-Jun 2011 Actual \$
Governance			
Commodore Calais	29,481	26,154	(3,327)
Recreation and culture			
Environment Dam Cover	31,012	-	(31,012)
Transport			
Kubota tractor	-	6,818	6,818
Commodore Sedan	24,722	18,629	(6,093)
Cherry Picker	-	3,000	3,000
Isuzu tip truck	-	60,000	60,000
Isuzu tip truck	-	60,000	60,000
	85,215	174,601	89,386

	Net Book Value	Sale Proceeds	Profit(Loss)
	30-Jun 2011 Actual \$	30-Jun 2011 Actual \$	30-Jun 2011 Actual \$
Plant and Equipment			
Kubota tractor	-	6,818	6,818
Commodore Sedan	24,722	18,629	(6,093)
Commodore Calais	29,481	26,154	(3,327)
Environment Dam Cover	31,012	-	(31,012)
Cherry Picker	-	3,000	3,000
Isuzu tip truck	-	60,000	60,000
Isuzu tip truck	-	60,000	60,000
	85,215	174,601	89,386

Summary

Profit on Asset Disposals
Loss on Asset Disposals

30-Jun
2011
Actual
\$

129,818
(40,432)
89,386

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-09	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Recreation & Culture								
Loan #60	28,481		18,707	18,707	9,774	9,774	1,275	1,275
Loan #61	48,039		8,095	8,095	39,944	39,944	2,585	2,585
Transport								
Loan #62	218,969		21,467	21,467	197,502	197,502	14,219	14,219
	295,489	-	48,269	48,269	247,220	247,220	18,079	18,079

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Council is not proposing to take out any new loans in the 2010-2011 financial year.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

	30-Jun 2011 Actual \$	2010/11 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Plant and Equipment Reserve		
Opening Balance	369,100	369,100
Amount Set Aside / Transfer to Reserve	12,339	124,500
Amount Used / Transfer from Reserve	(196,466)	(269,500)
	<u>184,973</u>	<u>224,100</u>
(b) Office Equipment Reserve		
Opening Balance	8,128	8,130
Amount Set Aside / Transfer to Reserve	310	1,750
Amount Used / Transfer from Reserve	-	(6,000)
	<u>8,438</u>	<u>3,880</u>
(c) Long Service Leave Reserve		
Opening Balance	49,676	49,680
Amount Set Aside / Transfer to Reserve	2,326	3,250
Amount Used / Transfer from Reserve	(27,010)	(27,010)
	<u>24,992</u>	<u>25,920</u>
(d) Road and Bridge Construction Reserve		
Opening Balance	229,186	228,990
Amount Set Aside / Transfer to Reserve	12,411	12,750
Amount Used / Transfer from Reserve	-	(50,000)
	<u>241,597</u>	<u>191,740</u>
(e) Housing Reserve		
Opening Balance	6,647	6,650
Amount Set Aside / Transfer to Reserve	310	250
Amount Used / Transfer from Reserve	-	-
	<u>6,957</u>	<u>6,900</u>
(f) Recreation and Community Facility Res		
Opening Balance	24,267	24,270
Amount Set Aside / Transfer to Reserve	1,007	2,250
Amount Used / Transfer from Reserve	-	-
	<u>25,274</u>	<u>26,520</u>
(g) Refuse Site Reserve		
Opening Balance	51,099	51,100
Amount Set Aside / Transfer to Reserve	2,323	6,750
Amount Used / Transfer from Reserve	-	-
	<u>53,422</u>	<u>57,850</u>
Total Cash Backed Reserves	<u>545,653</u>	<u>536,910</u>

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

	30-Jun 2011 Actual \$	2010/11 Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant and Equipment Reserve	12,339	124,500
Office Equipment Reserve	310	1,750
Long Service Leave Reserve	2,326	3,250
Road and Bridge Construction Reserve	12,411	12,750
Housing Reserve	310	250
Recreation and Community Facility Reserve	1,007	2,250
Refuse Site Reserve	2,323	6,750
	<u>31,026</u>	<u>151,500</u>
Transfers from Reserves		
Plant and Equipment Reserve	(196,466)	(269,500)
Office Equipment Reserve	-	(6,000)
Long Service Leave Reserve	(27,010)	(27,010)
Road and Bridge Construction Reserve	-	(50,000)
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	-
Refuse Site Reserve	-	-
	<u>(223,476)</u>	<u>(352,510)</u>
Total Transfer to/(from) Reserves	<u>(192,450)</u>	<u>(201,010)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant and Equipment Reserve

- to be used for the purchase and replacement of major items..

Office Equipment Reserve

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

Long Service Leave Reserve

- to be used to fund long service leave requirements.

Road and Bridge Construction Reserve

- to be used to fund road and bridge construction projects that cannot be funded by grants.

Housing Reserve

- to be used to fund the construction of new shire housing.

Recreation and Community Facility Reserve

- to be used to fund the upgrade of the oval and associated facilities.

Refuse Site Reserve

- to be used to fund the upgrade of the refuse site.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

	30-Jun 2011 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	317,451	654,436
Cash - Restricted	545,654	738,104
Prepaid assets	11,040	-
Receivables	904,934	49,642
Inventories	6,741	26,029
	<u>1,785,820</u>	<u>1,468,211</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(103,306)</u>	<u>(51,807)</u>
NET CURRENT ASSET POSITION	1,682,514	1,416,404
Less: Cash - Reserves - Restricted	(545,654)	(738,104)
NET CURRENT ASSET POSITION	<u><u>1,136,860</u></u>	<u><u>678,300</u></u>

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2010/11 Rate Revenue \$	2010/2011 Interim Rates \$	2010-2011 Back Rates \$	2010/2011 Total Revenue \$	2010/11 Budget \$
General Rate								
UV - Cuballing	0.005072	309	109,482,000	555,761	185	-	555,946	555,293
Cuballing Rural Town	0.054790	58	612,144	33,562	-	-	33,562	33,539
Cuballing Rural Residential	0.054790	98	985,518	54,694	-	-	54,694	53,997
Popanyinning Rural Town	0.054790	14	123,812	7,319	-	-	7,319	6,784
Popanyinning Rural Residential	0.054790	34	322,746	18,563	-	-	18,563	17,683
Sub-Totals		513	111,526,220	669,899	185	-	670,084	667,296
Minimum Rates	Minimum \$							
UV - Cuballing	355.00	20	944,976	7,289	-	-	7,289	7,100
Cuballing Rural Town	410.00	36	154,986	14,760	-	-	14,760	14,760
Cuballing Rural Residential	410.00	36	182,130	14,350	-	-	14,350	14,760
Popanyinning Rural Town	410.00	27	87,236	10,250	-	-	10,250	11,070
Popanyinning Rural Residential	410.00	26	144,260	10,660	-	-	10,660	10,660
Sub-Totals		145	1,513,588	57,309	-	-	57,309	58,350
Ex gratia rates							727,393	725,646
Specified Area Rates							-	350
Discounts							-	-
							727,393	725,996
							(47,230)	(46,500)
Totals							680,163	679,496

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2008/09 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

Y 200

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-10 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Badminton Club	232	-	-	232
Commodore Tennis Club	3,540	-	(50)	3,490
Cuballing Fire Brigade	6,044	200	(200)	6,044
Recycling Children Fund	2,990	-	(1,663)	1,327
BCITF	527	1,419	(1,946)	-
Bonds - Building	14,299	7,540	(7,500)	14,339
Bonds - Hall Hire	500	1,100	(700)	900
Reimbursements	9,360	1,873	(2,170)	9,063
Social Club	1,784	3,745	(1,500)	4,029
Upper Hotham Project	15,027	-	-	15,027
Environment and Townscape Trust Fund	4,900	-	(693)	4,207
LCDC East Yornaning	1,360	-	-	1,360
Cuballing Country Festival	348	44	-	392
Prepayments	-	1,350	(1,350)	-
Cuballing Cricket Club	-	2,200	(2,000)	200
Cuballing Football Asson	2,566	-	-	2,566
Tax Payable	-726	726	-	-
Swipe cards	0	415	-	415
Nomination Deposits	-	240	(240)	-
Dryandra Region Equestrian Park	-	10,000	(10,000)	-
	<u>62,751</u>			<u>63,591</u>

10. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

9.2.1 Shire of Cuballing Bushfire Advisory Committee

Location/Address:	Whole of shire
Reporting Officer:	Eva Haydon – Chief Executive Officer
Enabling Legislation:	Local Government Act 1995
Council Policy:	
Budget Implications:	Nil
File Reference:	
Voting Requirements:	Simple Majority
Attachment:	Committee Minutes 22 June 2011

Background

The Annual General Meeting of the Bushfire Advisory Committee was held on 22 June 2011. Minutes are attached.

Comment

Nil

OFFICER RECOMMENDATION:

That the Minutes of the Shire of Cuballing Bushfire Advisory Committee be received and all decisions adopted.

Moved: Cr Meharry

Seconded: Cr Newman

6/0

**SHIRE OF CUBALLING BUSH FIRE ADVISORY
COMMITTEE MEETING**

***Cuballing Shire Administration Office
Wednesday 22 June 2011, commencing at 7.45pm***

Minutes

1. OPENING

2. ATTENDANCE

Anthony Mort Chief Bushfire Control Officer
Deputy Graham Dent
Cuballing Nelson Young
Popo West Craig Cousins
Popo East Duncan Patten

3. CONFIRMATION OF MINUTES

That the Minutes of the Shire of Cuballing Bush Fire Advisory Committee Meeting held on 4 November 2010 be confirmed as a true and correct record of proceedings.

Moved: Graham Dent

Seconded: Nelson Young

4. BUSINESS ARISING FROM THE MINUTES

Discussion took place regarding registration of volunteers at a fire
Confirmation that UHF Channel 5 is the priority Channel at a fireground

5. REPORTS

5.1 CHIEF BUSH FIRE CONTROL OFFICER

Very quiet – some untended permit fires during the restricted burning season. Several calls to 000 regarding alleged out of control fires which have been under control by the time a fire control officer had attended.

More emphasis has to be made that permit holders must attend the fire.

5.2 FIRE CONTROL OFFICERS

Deputy Chief Bushfire Control Officer
Very quiet no header fires

East Popanyinning = Duncan Patten
We haven't had any big fires this year – need to be prepared in case we have one soon.

Popanyinning West
Hayshed fire – Apex members monitored the fire. CBFCO and FESA attended.

No problems with permit holders this year

Cuballing

Header fire – caused by rock strike – town brigade attended.
One problem with fast fill unit – needed a tap to bleed the air out.
Pump would not prime.
One permit issued.

5.3 FIRE AND EMERGENCY SERVICES AUTHORITY

Not present

5.4 DEPARTMENT OF ENVIRONMENT AND CONSERVATION

Not present

6. ELECTION OF OFFICERS

6.1 CHIEF BUSH FIRE CONTROL OFFICER

Anthony Mort .nominated by Graham Dent, seconded by Craig Cousins

There being no further nominations, Anthony Mort was re elected as Chief Bushfire Control Officer

6.2 DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Graham Dent was nominated by Anthony Mort, seconded by Craig Cousins

There being no further nominations, Graham Dent was re elected as Deputy Chief Bushfire Control Officer

6.3 FIRE WEATHER OFFICERS (2 POSITIONS)

That the following be appointed Fire Weather Officers

Duncan Patten
Rob Harris

Moved: Nelson Young

Seconded: Graham Dent

6.4 DUAL FIRE CONTROL OFFICERS

That the following be appointed Dual Fire Control Officers

Shires of Cuballing/Narrogin: R Harris

Shires of Cuballing/Wickepin: M Burges

Shires of Cuballing/Pingelly: D Patten

Shires of Cuballing/Wandering: C Cousins

Shires of Cuballing/Williams: N Young

6.4.1 FIRE CONTROL OFFICERS FOR SHIRE OF CUBALLING

Darryl Stanton Cuballing Town Brigade Deputy
Anthony MortCuballing Town Brigade Chief

Rob Harris Cuballing East Brigade Chief
Mike Burges Cuballing East Brigade Deputy
Nelson Young Cuballing West Brigade Chief
Russel Alexander Cuballing West Brigade Deputy

Wayne Bird Popanyinning Town Brigade Chief
Darren Hepple Popanyinning Town Deputy

Graham Dent Popanyinning East Brigade Chief
Duncan Patten Popanyinning East Brigade Deputy

Craig Cousins Popanyinning West Brigade Chief
Bruce Penny Popanyinning West Brigade Deputy

Moved: A Mort

Seconded: Duncan Patten

6.5 CLOVER BURNING PERMIT ISSUING OFFICERS

Anthony Mort
Eva Haydon
Graham Dent

Moved: A Mort

Seconded: G Dent

7. GENERAL BUSINESS

7.1 Water Issues – Standpipes

Eva Haydon to find out if a camlock can be fitted to standpipes

7.2 Sched Calls Tuesday mornings 7.15am

No Change – all members to make a concerted effort to participate.

7.3 Fire Appliances Popanyinning

- Popanyinning to receive a 4.4 in 3 weeks
- Popanyinning Dual Cab
- A dual cab will be made available

7.4 Open Season Fires – uncontrolled and left – who is responsible

- Owner is responsible for fire on his property, brigades do not need to attend.

7.5 Restricted Burning – permits and restrictions on written permits – out of control

- Covered in reports

7.6 Burns at restricted burning periods

- Covered in reports

7.7 Fire signage at Boundaries

7.8 Danger Board for both townsites

7.9 Two Ways

- If there are problems with two ways, A Mort will provide the number of the correct person to arrange repairs.

8. NEXT MEETING

26 October 7.30pm at Shire of Cuballing Administration Office

9. MEETING CLOSURE

There being no further business the meeting closed at 9.08pm

9.2.2. Cuballing Townscape Committee

Location/Address:	Whole of shire
Reporting Officer:	Eva Haydon – Chief Executive Officer
Enabling Legislation:	Local Government Act 1995
Council Policy:	Nil
Budget Implications:	Nil
File Reference:	
Voting Requirements:	Absolute Majority
Attachment:	May and June 2011 minutes

Background

Council appointed the Cuballing Townscape Committee to provide recommendations regarding the beautification and facilities for the town of Cuballing and surrounds.

The Committee has examined its role and resolved to change the name to the Cuballing Community Progress Association in order to better reflect their aims and attract membership from more community groups.

Minutes of the last two meetings are attached.

Comment

Nil

OFFICER RECOMMENDATION:

That:

- 1 The name of the Cuballing Townscape Committee be changed to the Cuballing Community Progress Association; and**
- 2 The minutes of the Cuballing Community Progress Association for May and June 2011 meetings be received.**

Moved: Cr Hawksley

Seconded: Cr Newman

Carried by Absolute Majority 6/0

Minutes of Cuballing Community Progress Association held on 11th May 2011 at Cuballing Recreation Centre.

Present: Carol McDougall, Henry Rozmianiec Eva Haydon CEO, Rob Flegg, Lester Green, Arthur and Fay Johnson, Deb Clark, Helen Elliott, Helen Grainger, Win and Lock Burges.

Apologies: Peter and Elna George, Keith Bufton, Simone Brennan, Rick McDougall, Jane Rozmianiec.

Carol MacDougall opened meeting at 7.35pm.

Minutes of meeting held on 13th April 2011 , moved Lock Burges seconded Win Burges that minutes be accepted as correct. Carried.

Minutes of Special Meeting held 4th May 2011. Moved Fay Johnson seconded Rob Flegg that minutes be accepted as correct. Carried.

Correspondence in/out presented.

Financial report presented. Moved Arthur Johnson seconded Rob Flegg that report be accepted. Carried.

Business Arising....Country Festival.

Eva Haydon CEO stated that Shire Council has granted permission for use of Basketball courts for the Pedal Karts.

Henry Rozmianiec/ Helen Elliott to follow up on stage hire.

Deb Clark provided costing and provision of Food/ drinks for the Festival.(Tennis Club, Cricket Club, Golf Club Catering)

Helen Grainger /Helen Elliot/Win Burges CWA will provide morning tea and hot drinks throughout the day.

Carol McDougall to contact "Karinya" Narrogin re proposal for bus to Festival on the day.

Henry Rozmianiec to investigate proposal for indigenous representation at Festival. ie.arts/dance.

Lock Burges suggested having Old MacDonalds Travelling Farm at the Festival. Henry to follow up on costing etc.

Lock Burges also suggested contacting Vintage cars Wagin and Narrogin Restoration Group to see if they would like to participate at the Festival. Posters for the Festival were presented. The poster with border was selected for advertising of the Festival. General discussion took place regarding barricades

displays (free bays ie. St John's Ambulance) , no trucks on oval, sprinklers to be identified and bays to to be marked out.

General Business: Helen Grainger thanked the Shire for provision of water tank at the cemetery and enquired about the new name board for the cemetery.

Eva Haydon CEO reported on Regional Transition Group Meetings, and the Shire was looking to implement improvements at the Recreation Centre buildings, including a stage for future events.

Meeting closed at 9.20 pm. Next meeting at Recreation Centre 7.30pm
Wednesday 8th June 2011.

**MINUTES OF CUBALLING COMMUNITY PROGRESS ASSOCIATION HELD
ON 8TH JUNE 2011 AT CUBALLING RECREATION CENTRE.**

PRESENT: Carol McDougall, Henry Rozmianiec, Eva Haydon C.E.O., Rob Flegg, Simone Brennan, Elna George, Helen Grainger, Helen Elliott & Lester Green.

APOLOGIES: Lock and Win Burges, Rick McDougall, Peter George, Keith Bufton, Deb Clark, Arthur and Fay Johnson, Jane Rozmianiec.

Carol McDougall opened meeting at 7.30pm.

MINUTES OF MEETING 11th May 2011: Moved Rob Flegg, seconded Helen Grainger that minutes be accepted as correct. Carried.

FINANCIAL REPORT: Tabled. No change to 11th May report.

CORRESPONDENCE: Tabled.

Old Macdonald's Farms.

Albert Del'Abosca (Fruit & Vegie truck) Pickering Brook.

Application for bays at Festival and covering letter.

Country Festival banner for Festival (proposed).

BUSINESS ARISING FROM MINUTES 11TH May 2011.

Old Macdonald's Farms....correspondence tabled , after discussion, agreed to book them for the Festival.

Stage Hire...Henry Rozmianiec reported that enquiries re the stage hire from Narrogin Spring Festival Committee were made and he waiting on a response after their next committee meeting.

Bus from Karinya....Carol McDougall has contacted Karinya and was advised of difficulty of providing bus to Festival , mainly due to staff coverage.

NEW BUSINESS: Helen Grainger reported that plants have been donated by Peter Denton for Shire gardens. Eva Haydon C.E.O. will send a Letter of Thanks to Peter Denton.

GENERAL BUSINESS : Eva Haydon C.E.O. gave an update on meetings held by the Regional Transition Group on amalgamation to the meeting and advised a website will be set up to keep ratepayers informed of further progress on this matter.

Meeting closed 8.15pm.

In broad terms, a Regional Waste Disposal Site will provide member participating local governments with a facility (a hole in the ground) where putrescibles are disposed. Existing collection sites to continue will require a transfer station. Initially, only putrescibles will be accepted into the Regional Waste Disposal Site – with consideration to other waste streams (eg recyclables) once the Regional Waste Disposal Site is operational. As such, provision for green waste and sewage disposal at the existing sites will still be required in the interim.

Comment

Two sites were being considered by the Waste Group, however it now appears that one is not suitable for a regional waste site. The Walker Road site is being investigated further.

The group is now asking that Councils provide a further \$5,000 for operating expenses and make provision of \$60,000 for land purchase.

Given that Council is part of the CNW Regional Transition Group, it may be premature to commit to such an extensive project, as there is an unspoken agreement between members of the group that each Council would not incur any substantial liabilities or drain Reserve funds during the life of the Group.

An alternative to commitment to the Regional Refuse site would be for Council to survey the community to ascertain whether Cuballing and Popanyinning town residents would be interested in a refuse and recycling pickup. A refuse and recycling pick up is part of the provisions in the Regional Group's plans and would ensure a longer life for the shire's refuse sites.

OFFICER RECOMMENDATION:

For Council consideration.

Moved

Seconded

COUNCIL DECISION:

That;

Due to current structural reform commitments, the Shire of Cuballing temporarily withdraw from the Wagin Group.

Moved: Cr Hawksley

Seconded: Cr Conley

Carried by Absolute Majority 6/0

9.3 WORKS MANAGERS REPORT July 2011

WINTER GRADING

Winter maintenance grading is ongoing.

Some areas of the shire have been completed. One grader is currently in the North East area of the Shire. The second grader is or about to commence Shoulder Grading of the bitumen roads.

STORM DAMAGE

Storm Damage cleanup is ongoing at this time. Springhill road and the Cuballing West roads have been completed. The crew have nearly finished the Wandering Narrogin road and will be moving to Popanyinning West road when completed.

POPANYINNING WEST ROAD

Construction Work Has Been Completed for this Road.

Some tree mulching was undertaken last month in preparation for future works.

A compliant proposal has been submitted for Roads to Recovery funding for works this financial year.

WANDERING NARROGIN ROAD

Construction Work Completed for this Road.

Some tree mulching works have been undertaken in preparation for this financial year Regional Road Group funded works. (Section from the 3.5 slk to approx 6.5 slk)

GRAVEL SHEETING

Gravel sheeting works have been completed on roads throughout the shire since the last report.

STANDPIPE CONTROLLERS

The installation of the Standpipe controllers has been completed.

These are now mostly operational, There are some issues in regard to maintaining sufficient battery charge after several overcast days. Discussions on a resolution are ongoing.

DAM STORAGE

The dam adjacent to Springhill Rd has been completed. We have installed a 110 mm pipeline from the Dam site to the dam at the Recreation Centre.

A diesel engine driven pump has been ordered. At this time it has not yet arrived though the three phase electrical standby pump has. The fenced compound has been completed.

We require the diesel pump so as to complete the installation at the dam compound.

Very soon Council will no longer be able to utilise scheme water for road construction purposes. Towards this end we are building a new standpipe at the Recreation Centre dam within this project.

TREE MULCHING

Tree pruning mulching works are continuing. Council is providing traffic control whilst these works are being undertaken.

Works completed so far are Wandering Narrogin, Popanyinning West and all of Bunmulling Rd. We are currently on Stratherne Rd (Bunmulling to Dixon section) then will proceed to Gaths and Walsh Roads. This will complete this cycle of works unless Council wishes to extend it to a further area or Road.

REFUSE SITES

Fill materials have been carted to allow for the covering of both the Cuballing and Popanyinning refuse sites. Both sites are pushed and covered on a weekly basis.

PLANT AND EQUIPMENT

All items of plant and equipment are being serviced and maintained as required, and generally in good working order.

STAFF

With the change of weather we have had several staff off sick for varying times.

As this report is being written two members are currently still away.

Darryl Stanton has resigned from the Shire and left on the 8th July. We are looking at our previous job application respondents in an endeavour to procure a replacement for him.

PRIVATE WORKS

Only works such as sand or gravel deliveries has been undertaken in the last month.

EQUESTRIAN CENTRE

We have carted and spread 750 tonnes of metal dust to the covered arena site at the Equestrian Centre. This will allow the builders sufficient dry ground area to enable efficient construction.

ROADSIDE SPRAYING

Some townsite spraying has been completed. It is intended to engage a contractor to undertake the whole of the Shire roadside spraying.

Bob Walker

Works Manager.

9.3.1 Purchase of Utilities – Works Crew

Location/Address:	N/A
Reporting Officer:	Bob Walker – Works Manager
Enabling Legislation:	Local Government act 1995
Council Policy:	Nil
Budget Implications:	Budgeted funds for supply
File Reference:	Budget
Voting Requirements:	Absolute Majority

Background:

In an endeavour to acquire best pricing available, staff have approached three local Motor Vehicle suppliers requesting pricing for change over vehicles. Past experience has shown that better prices can be obtained mid year (End of Financial) than most other times.

The vehicles intended to change over are the Gardeners and the maintenance Grader Operator utilities. Consideration has also been given to trading the Works Managers vehicle to something more appropriate for the tasks being undertaken. The Construction Team Leaders current vehicle will be retained and used as the maintenance Graders vehicle.

Comment

Quotations were received and a copy is attached for Councils information.

If Council should wish to proceed with the purchase of these vehicles at the quoted prices we will need to complete the transactions prior to the end of August 2011.

This would mean Council resolving to purchase the items and the sale proceeding after the budget has been adopted.

This requirement is necessitated because of the ordering of vehicle process.

OFFICER RECOMMENDATION:

That Council approve the ordering of the utilities as per the attached sheet with the purchase to be finalised after the 2011/2012 budget has been adopted

Moved: Cr Conley

Seconded: Cr Meharry

Carried by Absolute Majority 6/0

11.0 OTHER URGENT BUSINESS

11.1. Road and Bridge Construction Reserve

Location/Address:	Whole of shire
Reporting Officer:	Eva Haydon – Chief Executive Officer
Enabling Legislation:	Local Government Act 1995
Council Policy:	Nil
Budget Implications:	Budget not yet adopted
File Reference:	
Voting Requirements:	Absolute Majority

Background

Council receives funding from the Federal Government in the form of Roads to Recovery grants. During the 2009/10 year, the reference amount was not reached resulting in grant funds being withheld in the 2010/11 year.

The reference amount, plus the \$62,719 shortfall from 09/10 has been reached the 2010/11 financial year, however this has meant that road maintenance will be over budget by \$62,719 which together with the non receipt of grant funding results in a cash shortfall of \$229,059. When added to outstanding funds from Main Roads for the Wandering Narrogin Road and expenditure on storm damage cleanup which has to be paid before claiming from Main Roads via Office of Shared Services, we have a temporary cash flow situation with around \$400,000 in current assets and dwindling municipal funds.

Comment

As the issue is caused by road construction and maintenance, an immediate solution would be to transfer funds from the Road and Bridge Construction Reserve and make budget provision to return these funds in the 2011/12 financial year.

OFFICER RECOMMENDATION:

That the sum of two hundred and forty thousand dollars from the Shire of Cuballing Road and Bridge Construction Reserve be transferred to the Shire of Cuballing Municipal Account.

Moved: Cr Newman

Seconded: Cr Haslam

Carried by Absolute Majority 6/0

12. NEXT MEETING

Special Council Meeting to adopt the 2011/12 Budget, Monday 8 August 2011, 5pm

Ordinary Meeting 18 August 2011, 3pm

13. CLOSURE OF MEETING

There being no further business, the meeting closed at 5.05pm

