

**SHIRE OF CUBALLING**  
**COUNCIL MEETING THURSDAY 18 APRIL 2013**

**MINUTES**

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1. **OPENING - ANNOUNCEMENT OF VISITORS**

Meeting commenced at 3.05pm

|                     |                         |
|---------------------|-------------------------|
| Cr T Wittwer        | President               |
| Cr R Newman         | Deputy President        |
| Cr T Haslam         |                         |
| Cr C McDougall      |                         |
| Cr C Hawksley       |                         |
| Cr M Conley         |                         |
| Mrs Eva Haydon      | Chief Executive Officer |
| Mrs Monique D'alton | Senior Admin Officer    |
| Mrs E Dowling       |                         |
| Ms J Meharry        |                         |
| Mr J Robertson      |                         |
| Mr A Richardson     |                         |
| Mr N Robertson      |                         |
| Ms G Kami           |                         |

2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

Nil

3. **PUBLIC QUESTION TIME**

Ms J Meharry enquired if the staff costs included in the licensing item, were all employee costs. Ms Meharry raised the concern that the insurance stated, in the application for the Motorcycle park, seemed inadequate. Council was asked if the appropriate background on the road (Nebrikinning), for the proposed Regional Waste Site, had been done (ie number of trucks and tonnage) and would it be able to handle the additional traffic? Ms Meharry enquired if a breakdown of income versus costs could be done, for Police Licensing, and has/or will there be a survey of the community with regard to the licensing service.

The CEO advised that the all employee costs from the 2011/12 operating statement were included.

Mr J Robertson addressed council asking for confirmation as to how many positions will be due for re-election in the upcoming Local Government Elections and will there continue to be 6 councillors?

The President advised at this stage two Council positions would be vacant at the next election and the number of Councillors would remain at 6.

Ms E Dowling addressed the Councillors as the representative for the Popanyinning Progress Association (PPA). She wanted to assure the Councillors that the PPA gave Council their full support. She also stated that

the recent Poll had increased the community's awareness and interest in their Local Government. She reiterated that the continuing communication between the group (PPA), community and Council is very important and should continue in to the future. Ms Dowling asked if it was possible to include information, regarding how to be included in local elections, in the next rate run. Points that were raised at the recent PPA meeting included; Addressing the annual clean of the Popanyinning Hall, border at McGarrigal Park, Regional Subsidiaries (handout included), the possibility of a community member preparing a local newsletter and the announcement of the new PPA President .

Mr N Robertson also addressed the Councillors, he believed that it would be beneficial to have more information included in the newsletter so that the community is better informed.

Mr A Richardson expressed concerns regarding not being informed of the number of votes he had received at the 2011 election.

The CEO advised that he had been phoned on his mobile, however she was not able to leave a message due to the fact that there had been no mobile reception on Christmas Island.

Mr N Robertson and Mr J Robertson Left 3.43pm

4. **STANDING ORDERS**

**OFFICER RECOMMENDATION**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.**

**Moved Cr T Haslam**

**Seconded Cr Hawksley Carried 6/0**

5. **LEAVE OF ABSENCE:**

6. **MINUTES**

**6.1 CONFIRMATION OF 21 FEBRUARY 2013 ORDINARY MEETING OF COUNCIL**

**OFFICER RECOMMENDATION**

**That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 21 March 2013 be confirmed.**

**Moved: Cr McDougall**

**Seconded: Cr Newman**

**Carried 6/0**

**7. PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS**

**8. DISCLOSURES OF INTEREST**

Councillors' and Employees' Disclosures of Interest.

**8.1 DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST**

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

**Cr Hawksley declared a proximity and financial interest with regard to item 9.2.74 and departed the chambers at 4.38pm.**

**Cr Hawksley returned to the chambers at 5.02pm.**

**8.2 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY**

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

## 9.1 REPORTS – FINANCE AND ADMINISTRATION

### 9.1.37 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – MARCH 2013

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**Submission to:** Ordinary Meeting of Council  
**Date:** 11 April 2013  
**Location/Address:** Not applicable  
**Reporting Officer:** Nikole Brennan, Administration Officer  
**Enabling Legislation:** Local Government (Financial Management) Regulations 1996  
**Council Policy:** Register Delegated Authority  
**Budget Implications:** Nil  
**File Reference:** CMR 7  
**Voting Requirements:** Simple Majority

#### Background

Council is supplied with a list of payments for consideration.

#### Comment

A copy of the list of payments made from each of Council's bank accounts is attached to this item.

#### OFFICER RECOMMENDATION:

That Council:

Approve for payment the list of Creditors paid from the Municipal fund, as detailed below, totalling: \$236,239.53

Electronic Fund Transfers/Chq: \$215,559.03

Credit Card: \$1152.05

#### Trust

Electronic Funds Transfers \$21,832.55

Moved Cr Conley

Seconded Cr Newman

Carried 6/0

**List of Accounts Due & Submitted to Committee**

| Chq/EFT | Date       | Name                          | Description   | Amount     | Bank |
|---------|------------|-------------------------------|---|------------|------|
| 1       | 14/03/2013 | SYNERGY                       | Power charges for Lot 20 Howard St Popo                     | -179.40    | 1    |
| EFT1    | 06/03/2013 | Techsys                       | Parts and Labour Swordfish,replace faulty parts             | -291.50    | 1    |
| EFT2    | 14/03/2013 | Cuballing Cricket Club        | Contribution towards Sight Screens                          | -200.00    | 1    |
| 2       | 14/03/2013 | Telstra                       | Phone Charges Mobiles                                       | -197.44    | 1    |
| EFT3    | 14/03/2013 | EDWARDS MOTORS PTY LTD        | 45000KM Service   | -313.50    | 1    |
| EFT4    | 14/03/2013 | GREAT SOUTHERN FUEL SUPPLIES  | BP 10 PPM Diesel \$1.34                                     | -12689.80  | 1    |
| EFT5    | 14/03/2013 | TOLL IPEC (COURIER AUSTRALIA) | Freight from WA Poultry and Westrac                         | -110.04    | 1    |
| 1       | 27/03/2013 | 4 - POLICE LICENSING PAYMENTS | POLICE LICENSING PAYMENTS                                   | -7847.10   | 2    |
| 1       | 28/03/2013 | 5 - STANDPIPE REFUNDS         | STANDPIPE REFUNDS   | -20.00     | 2    |
| 1       | 21/03/2013 | 4 - POLICE LICENSING PAYMENTS | POLICE LICENSING PAYMENTS                                   | -334.85    | 2    |
| 1       | 19/03/2013 | 4 - POLICE LICENSING PAYMENTS | POLICE LICENSING PAYMENTS                                   | -469.70    | 2    |
| 1       | 27/03/2013 | 4 - POLICE LICENSING PAYMENTS | POLICE LICENSING PAYMENTS                                   | -6925.70   | 2    |
| 1       | 28/03/2013 | 4 - POLICE LICENSING PAYMENTS | POLICE LICENSING PAYMENTS                                   | -137.50    | 2    |
| 1       | 28/03/2013 | 4 - POLICE LICENSING PAYMENTS | POLICE LICENSING PAYMENTS                                   | -5027.40   | 2    |
| 1       | 28/03/2013 | 5 - STANDPIPE REFUNDS         | STANDPIPE REFUNDS   | -20.00     | 2    |
| EFT23   | 20/03/2013 | Fire and Emergency Services   | 2012/13 ESL Quarter 3                                       | -11491.20  | 1    |
| EFT24   | 26/03/2013 | ACME WHEEL & RIM              | Cat Wheel   | -1366.20   | 1    |
| EFT25   | 28/03/2013 | Air Response                  | Air conditioning Service at Brundell Street                 | -110.15    | 1    |
| EFT26   | 28/03/2013 | Avon Waste                    | Bulk Bin service and Rent                                   | -1063.80   | 1    |
| EFT27   | 28/03/2013 | BEAUREPARES                   | Tyres   | -79.50     | 1    |
| EFT28   | 28/03/2013 | BITUTEK                       | Bitumen Sealing Works                                       | -137707.35 | 1    |
| EFT29   | 28/03/2013 | CUBY ROADHOUSE                | Stamps,Postage and Papers                                   | -324.89    | 1    |
| EFT30   | 28/03/2013 | DC & LB Curtis                | Supply and Build Patio over BBQ Area Cuballing Rec Centre   | -5280.00   | 1    |
| EFT31   | 28/03/2013 | DEWS MINI EXCAVATIONS         | Clean out Culverts- Narragin Wandering Road 4.5hours @ \$90 | -445.50    | 1    |

|        |            |   |  |   |          |
|--------|------------|---|--|---|----------|
| EFT32  | 28/03/2013 | Dryandra Farms                          | Cartage of Road Compactor from Stevens Road, Cuballing to Pibara St Kewdale              | 1 | -949.85  |
| EFT33  | 28/03/2013 | EDWARDS MOTORS PTY LTD                  | 8000km Service   | 1 | -686.10  |
| EFT34  | 28/03/2013 | FUJI XEROX                              | COLOUR AND BLACK AND WHITE PHOTO COPYING   | 1 | -160.99  |
| EFT35  | 28/03/2013 | GREENLINE AG                            | Wheel Bolt   | 1 | -10.38   |
| EFT36  | 28/03/2013 | HANCOCKS HOME HARDWARE                  | Screws SD metric PDWF 10x30 HP50   | 1 | -9.35    |
| EFT37  | 28/03/2013 | JR & A HERSEY P/L                       | Spray bottles, fuel meter, insect repellent, magic trees                                 | 1 | -772.72  |
| EFT38  | 28/03/2013 | LANDGATE                                | Rural UV Interim Valuation   | 1 | -133.25  |
| EFT39  | 28/03/2013 | MAKIT NARROGIN HARDWARE                 | 500 Pan Head Screws  | 1 | -50.00   |
| EFT40  | 28/03/2013 | MJ & JL Dyke                            | Supply hose for grader on site at depot Hydraulic Hose                                   | 1 | -478.98  |
| EFT41  | 28/03/2013 | NARROGIN BEARING SERVICES               | Top Cog Auto Belt for Grader   | 1 | -19.80   |
| EFT42  | 28/03/2013 | NARROGIN PUMPS SALES & SERVICE          | DUGITE SUCTION 75mm  | 1 | -87.12   |
| EFT43  | 28/03/2013 | Narrogin Packaging                      | toilet rolls, towel and bin liners   | 1 | -397.42  |
| EFT44  | 28/03/2013 | Onsite Rental Group                     | Hire 19 Tonne Smooth Drum Roller   | 1 | -6765.00 |
| EFT45  | 28/03/2013 | PAGE TRUCK HIRE                         | Bobcat/loader hire to push up rubbish at Popanyinning Tip 4/2, 12/2, 18/2 and 25/02/2013 | 1 | -880.00  |
| EFT46  | 28/03/2013 | PERTH SAFETY PRODUCTS                   | Traffic Cones  | 1 | -646.25  |
| EFT47  | 28/03/2013 | QUICKFIT WINDSCREENS AND NARROGIN GLASS | Hack and Glaze small window with 3mm Clear Glass   | 1 | -162.80  |
| EFT48  | 28/03/2013 | ROAD SIGNS AUSTRALIA                    | Household Rubbish Sign   | 1 | -84.70   |
| EFT49  | 28/03/2013 | SHIRE OF PINGELLY                       | Boundary Changes costs Pingelly-Cuballing Boundary                                       | 1 | -210.50  |
| EFT50  | 28/03/2013 | Staples Australia Pty Ltd               | Office Stationery  | 1 | -88.24   |
| EFT51  | 28/03/2013 | TOLL IPEC (COURIER AUSTRALIA)           | Freight from Dymic Print and Sign Aust   | 1 | -44.74   |
| EFT52  | 28/03/2013 | The Dan Turner Family Trust             | Travel to site, inspect verandahs, arrange drafting of plans, check and approve drawings | 1 | -900.00  |
| EFT53  | 28/03/2013 | WESTRAC                                 | 1000hr service to Cat Grader   | 1 | -297.00  |
| DD23.1 | 13/03/2013 | DEPARTMENT OF TRANSPORT                 | LICENCE PAYMENT  | 2 | -1894.85 |
| DD27.1 | 14/03/2013 | DEPARTMENT OF TRANSPORT                 | LICENCE PAYMENT  | 2 | -1225.50 |

|        |            |  |  |               |   |
|--------|------------|--|--|---------------|---|
| DD29.1 | 15/03/2013 | DEPARTMENT OF TRANSPORT                            | LICENCE PAYMENT  | -596.05       | 2 |
| DD31.1 | 18/03/2013 | DEPARTMENT OF TRANSPORT                            | LICENCE PAYMENT  | -1641.30      | 2 |
| DD31.2 | 18/03/2013 | Aniffel PTY LTD                                    | Network & Data Services  | -116.49       | 1 |
| 1001   | 20/03/2013 | DEPARTMENT OF TRANSPORT                            | REFUND PL TO 19/03/2013  | -4267.40      | 2 |
| 1002   | 20/03/2013 | SYNERGY  | Power Charges for Office                                       | -2867.55      | 1 |
| 1003   | 20/03/2013 | Telstra  | Phone Charges for Landline Phones                              | -594.68       | 1 |
| 1004   | 21/03/2013 | Australian Taxation Office                         | February BAS   | -12447.00     | 1 |
| 1005   | 25/03/2013 | Australia Post                                     | Postage Costs for Tom Wittwer Letter regarding Amalgamation    | -310.80       | 1 |
| 1006   | 28/03/2013 | Birds Silos & Shelters                             | 1.4m wide x 8m long x 3.5m high post shelter-less tarp         | -3485.00      | 1 |
| 1007   | 28/03/2013 | FRANK WESTON & Co                                  | Supply and Erect Verandah Extension at Rec.Centre as per quote | -5541.80      | 1 |
| 1008   | 28/03/2013 | Pressure Masters                                   | Sprayer Pressure Cleaner                                       | -622.60       | 1 |
| 1009   | 28/03/2013 | WATERMAN IRRIGATION                                | Purchase 100 Standpipe Access Cards                            | -1672.00      | 1 |
| 1010   | 28/03/2013 | Air Liquide PTY LTD                                | G and E size Cylinder fee                                      | -100.58       | 1 |
| 1011   | 28/03/2013 | Australian Communications and Media Authority      | Licence Type:Land Mobile System                                | -101.00       | 1 |
| 1012   | 28/03/2013 | Commander  | Phone Contract and Network Charges                             | -136.24       | 1 |
| 1013   | 28/03/2013 | WA LOCAL GOVERNMENT ASSOCIATION                    | Advertisin for catering/clubroom Facility                      | -690.28       | 1 |
| 1017   | 28/03/2013 | COMMONWEALTH BANK                                  | Accommodation and Meals LGMA Conference, CEO                   | -1152.05      | 1 |
| 14223  | 14/03/2013 | BUILDERS REGISTRATION BOARD<br>Building Commission | FEB BUILDING SERVICE LEVY                                      | -35.50        | 1 |
|        |            |  | Municipal (1)  | \$ 215,559.03 |   |
|        |            |  | Trust (2)  | \$ 21,832.55  |   |
|        |            |  | Credit Card  | \$ 1,152.05   |   |



## 9.1.38 STATEMENT OF FINANCIAL ACTIVITY

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**Submission to:** Ordinary Meeting of Council  
**Date:** 11 April 2013  
**Location/Address:** Not applicable  
**Reporting Officer:** Clare Thomson  
**Enabling Legislation:** Local Government (Financial Management) Regulations 1996  
**Council Policy:** Nil  
**Date:** 13 March 2013  
**Budget Implications:** Nil  
**File Reference:** CMR 7  
**Voting Requirements:** Simple majority

### Background

Local Government (Financial Management) Regulations 1996, section 34, provides for monthly financial reporting requirements for local government.

### Comment

A Statement of Financial Activity has been prepared for period ending 28 February 2013 in accordance with the abovementioned legislation and circulated with the Council Meeting Agenda.

### OFFICER RECOMMENDATION:

**That the Statement of Financial Activity, as circulated, for the Shire of Cuballing for period ending 31 March 2013, be received.**

**Moved Cr Conley**

**Seconded Cr Newman**

**Carried 6/0**

Mrs Clare Thomson (Accountant) entered the chambers at 3.50pm

Bank Reconciliation as at 31 March 2013

|                        | Municipal Fund      | Trust Fund        | Reserve Accts     |
|------------------------|---------------------|-------------------|-------------------|
| Opening balance        | 2,158,951.03        | 115,440.42        | 688,018.84        |
| Income                 | 882,558.84          | 23,733.40         | -                 |
| Add interest           | 1,133.76            | -                 | -                 |
| Expenditure            | -                   | 32,871.36         | -                 |
| <b>Closing balance</b> | <b>2,762,534.29</b> | <b>106,302.46</b> | <b>688,018.84</b> |
| Bank account           | 362,534.29          | 105,273.01        | 2,903.89          |
| Investments            | 2,400,000.00        | -                 | 685,114.95        |
| Plus O/S deposits      |                     | 1,029.45          | -                 |
| Less O/S cheques       |                     |                   | -                 |
| <b>Closing balance</b> | <b>2,762,534.29</b> | <b>106,302.46</b> | <b>688,018.84</b> |

Investments 31 March 2013

| Account Number | Maturity Date   | Interest Rate | Fund/Account        |  | Trust       | Reserve           |
|----------------|-----------------|---------------|---------------------|--|-------------|-------------------|
| 50360038       | Term Deposit 5m | 4.30%         | -                   |  | -           | 685,114.95        |
| 34681402       | Cash Deposit    | 4.00%         | 300,000.00          |  |             |                   |
|                | Online account  |               | 2,100,000.00        |  |             |                   |
| <b>Total</b>   |                 |               | <b>2,400,000.00</b> |  | <b>0.00</b> | <b>685,114.95</b> |

**Shire of Cuballing**  
**Notes on financial reports for 31 March**  
**2013**

**General Purpose Funding**

Rates

At present an amount of \$832,207 has been raised in rates. An amount of \$47,694 has been applied as a discount for the year. At present rate debtors are \$48,449.

**Governance**

Conferences

An amount of \$15,849 has been spent on conferences this year.

Annual Subscriptions

An amount of \$14,491 has been spent on subscriptions – this includes \$11,291 to WALGA and \$3,200 to Central Country Zone as memberships to various services.

Computer Equipment Mtnce

This is the cost of the annual licence and maintenance fee to Haines Norton for the computer software for the year and also includes the preliminary work carried out for the Synergy soft implementation.

**Law Order Public Safety**

Grant and Subsidies

Three quarterly grant payments from FESA have been received together with the administration fee of \$4,000.

**Community Amenities**

Bin Sales and Recycling

Sims metal has collect Council's scrap metal from the refuse sites. Council received an amount of \$8,670.

**Recreation & Culture**

Grants & Contributions

We have received an insurance claim of \$4,300 being for the damage sustained to the toilets at the Yornaning dam and we have also received the Royalties for Regions funding for the club rooms of \$317,206.

**Transport**

Grants and Subsidies

Council has received MRWA direct grant funding of \$55,448, Grain freight funding of \$1,433,000, LGGC Road grant of \$98,862, RTR3 Special project bridges of \$164,000 and 40% of the RRG for the Wandering-Narrogin road of \$190,826, Blackspot funding of \$73,172 and LGGC Special projects of \$246,000, Regional Road Grants \$105,881.

**Other Property and Services**

Private Works

Council is undertaking private works for a local contractor. Todate, private works are \$100,201 with associated costs of \$86,350.

Sale of land

The sale of 75 Alton street to Brian and Donna Harvison for \$13,636 has resulted in a profit of \$10,636.

Parts and Repairs

**Shire of Cuballing**  
**Notes on financial reports for 31 March**  
**2013**

This includes \$12,078 invoice for repairs to the Cat 120 grader. Parts totalled \$1,568.67 and labour (including accommodation) totalled \$10,510.

**Other Notes**

Road and other infrastructure

To date an amount of \$1,239,911 has been spent on road infrastructure and \$19,401 on other infrastructure

Land and Buildings

Fencing materials and supply and laying turf for the Popo town hall \$9,024

Limestone blocks, freight, laying concrete and earthworks for the Rec Centre \$82,301

Fencing Rec Centre - \$24,292

Concrete floor for Mens Shed \$3,662

Depot \$1,603

Furniture and equipment

Rec Centre -- blinds and stove \$4,508

Town Hall -- blinds \$3,909

Server for office - \$11,951

Plant purchases

Purchases to date include:

- Flat top trailer \$3,187
- John Deere tractor and radio \$65,971
- Cable locator \$3,500
- Metro traffic counter \$3,834
- Survey total station kit \$6,089

**SHIRE OF CUBALLING**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013**

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**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013**

| <u>Operating</u>                                   | NOTE | 31 March<br>2013<br>Actual<br>\$ | 31 March<br>2013<br>Y-T-D Budget<br>\$ | 2012/2013<br>Budget<br>\$ | Variances<br>Budget to<br>Actual<br>Y-T-D<br>% |
|--|------|----------------------------------|--|---------------------------|--|
| <b>Revenues/Sources</b>                            |      |                                  |  |                           |  |
| Governance   |      | 28,415                           | 6,196                                  | 6,196                     | (358.60%)                                      |
| General Purpose Funding                            |      | 211,467                          | 204,500                                | 243,597                   | (3.41%)  |
| Law, Order, Public Safety                          |      | 25,214                           | 23,200                                 | 24,440                    | (8.68%)  |
| Health   |      | 452                              | 425                                    | 1,164                     | (6.35%)  |
| Education and Welfare                              |      | -                                | -                                      | -                         |  |
| Housing  |      | -                                | -                                      | -                         |  |
| Community Amenities                                |      | 12,952                           | 11,750                                 | 1,258                     | (10.23%)                                       |
| Recreation and Culture                             |      | 331,865                          | 328,406                                | 637,152                   | (1.05%)  |
| Transport  |      | 2,193,145                        | 1,451,000                              | 1,997,559                 | (51.15%)                                       |
| Economic Services                                  |      | 16,060                           | 13,200                                 | 9,560                     | (21.67%)                                       |
| Other Property and Services                        |      | 134,130                          | 115,000                                | 26,495                    | (16.63%)                                       |
|  |      | <u>2,953,700</u>                 | <u>2,153,677</u>                       | <u>2,947,421</u>          |  |
| <b>(Expenses)/(Applications)</b>                   |      |                                  |  |                           |  |
| Governance   |      | (170,703)                        | (121,971)                              | (121,971)                 | (39.95%)                                       |
| General Purpose Funding                            |      | (17,460)                         | (16,000)                               | (159,190)                 | (9.13%)  |
| Law, Order, Public Safety                          |      | (55,911)                         | (54,500)                               | (113,610)                 | (2.59%)  |
| Health   |      | (15,994)                         | (13,500)                               | (34,799)                  | (18.47%)                                       |
| Education and Welfare                              |      | (3,575)                          | (3,500)                                | (10,714)                  | (2.14%)  |
| Housing  |      | (10,211)                         | (9,200)                                | (16,168)                  | (10.99%)                                       |
| Community Amenities                                |      | (88,249)                         | (71,600)                               | (163,577)                 | (23.25%)                                       |
| Recreation & Culture                               |      | (114,033)                        | (105,200)                              | (197,741)                 | (8.40%)  |
| Transport  |      | (1,103,077)                      | (1,070,500)                            | (1,859,249)               | (3.04%)  |
| Economic Services                                  |      | (35,580)                         | (29,500)                               | (115,650)                 | (20.61%)                                       |
| Other Property and Services                        |      | (19,585)                         | (29,500)                               | (42,556)                  | 33.61%   |
|  |      | <u>(1,634,378)</u>               | <u>(1,524,971)</u>                     | <u>(2,835,225)</u>        |  |
| <b>Adjustments for Non-Cash</b>                    |      |                                  |  |                           |  |
| <b>(Revenue) and Expenditure</b>                   |      |                                  |  |                           |  |
| (Profit)/Loss on Asset Disposals                   |      | (10,636)                         | -                                      | -                         |  |
| Depreciation on Assets                             |      | 425,696                          | 425,426                                | 802,650                   |  |
| Movement in non current leave entitlements         |      | -                                | -                                      | -                         |  |
| <b>Capital Revenue and (Expenditure)</b>           |      |                                  |  |                           |  |
| Purchase Land Held for Resale                      |      | -                                | -                                      | -                         |  |
| Purchase Land and Buildings                        |      | (125,119)                        | (107,580)                              | (606,313)                 |  |
| Purchase Infrastructure Assets - Roads & Footpaths |      | (1,239,911)                      | (910,197)                              | (1,700,090)               |  |
| Purchase Infrastructure Assets - Other             |      | (19,401)                         | (19,401)                               | (410,505)                 |  |
| Purchase Plant and Equipment                       |      | (82,581)                         | (82,581)                               | (104,300)                 |  |
| Purchase Furniture and Equipment                   |      | (11,951)                         | (11,951)                               | (14,000)                  |  |
| Proceeds from Disposal of Assets                   |      | 13,636                           | -                                      | -                         |  |
| Repayment of Debentures                            |      | (25,840)                         | (16,512)                               | (33,558)                  |  |
| Proceeds from New Debentures                       |      | -                                | -                                      | -                         |  |
| Transfers to Reserves (Restricted Assets)          |      | (14,343)                         | (14,343)                               | (16,000)                  |  |
| Transfers from Reserves (Restricted Assets)        |      | -                                | -                                      | -                         |  |
| ADD Net Current Assets July 1 B/Fwd                |      | 1,535,319                        | 1,190,765                              | 1,190,765                 |  |
| LESS Net Current Assets Year to Date               |      | (2,550,133)                      | (1,861,487)                            | -                         |  |
| <b>Amount Raised from Rates</b>                    |      | <u><b>(785,941)</b></u>          | <u><b>(779,154)</b></u>                | <u><b>(779,154)</b></u>   |  |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013**

| <b>3. ACQUISITION OF ASSETS</b>   | <b>31-Mar<br/>2013<br/>Actual<br/>\$</b> | <b>31-Mar<br/>Budget<br/>\$</b> |
|---|--|---------------------------------|
| The following assets have been acquired during the period under review: |  |                                 |
| <b><u>By Program</u></b>  |  |                                 |
| <b>Governance</b>   | 11,951                                   | 19,200                          |
| <b>Community Amenities</b>  | 22,813                                   | 54,663                          |
| <b>Recreation and Culture</b>   | 102,056                                  | 455,129                         |
| <b>Transport</b>  | 1,341,893                                | 2,259,395                       |
| <b>Economic Services</b>  | 250                                      | 46,821                          |
|   | <u>1,478,963</u>                         | <u>2,835,208</u>                |
| <b><u>By Class</u></b>  |  |                                 |
| Land Held for Resale  |  |                                 |
| Land and Buildings  | 125,119                                  | 482,229                         |
| Infrastructure Assets - Roads & Footpaths                               | 1,239,911                                | 2,144,595                       |
| Infrastructure - Other Assets   | 19,401                                   | 84,884                          |
| Plant and Equipment   | 82,581                                   | 104,300                         |
| Furniture and fittings  | 11,951                                   | 19,200                          |
|   | <u>1,478,963</u>                         | <u>2,835,208</u>                |

Please note that on a review of the assets acquired, I have changed the class of some of them to make it more relevant.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013**

**4. DISPOSALS OF ASSETS**

| <u>By Program</u>                       | Net Book Value                 | Sale Proceeds                  | Profit(Loss)                   |
|---|--------------------------------|--------------------------------|--------------------------------|
|   | 31-Mar<br>2013<br>Actual<br>\$ | 31-Mar<br>2013<br>Actual<br>\$ | 31-Mar<br>2013<br>Actual<br>\$ |
| <b>Other Property and Services</b>      |                                |                                |                                |
| Lot 75 Alton St (lot 1 CT 474 Folio 93) | 3,000                          | 13,636                         | 10,636                         |
|   | -                              |                                | -                              |
|   | -                              |                                | -                              |
|   | -                              |                                | -                              |
|   | -                              |                                | -                              |
|   | 3,000                          | 13,636                         | 10,636                         |

|                           | Net Book Value                 | Sale Proceeds                  | Profit(Loss)                   |
|---------------------------|--------------------------------|--------------------------------|--------------------------------|
|                           | 31-Mar<br>2013<br>Actual<br>\$ | 31-Mar<br>2013<br>Actual<br>\$ | 31-Mar<br>2013<br>Actual<br>\$ |
| <b>Land and Buildings</b> |                                |                                |                                |
| Vacant Land               | 3,000                          | 13,636                         | 10,636                         |
|                           | -                              |                                | -                              |
|                           | -                              |                                | -                              |
|                           | -                              |                                | -                              |
|                           | -                              |                                | -                              |
|                           | 3,000                          | 13,636                         | 10,636                         |

|                           |  |
|---------------------------|--|
| <u>Summary</u>            | <b>31-Mar<br/>2013<br/>Actual<br/>\$</b> |
| Profit on Asset Disposals | 10,636                                   |
| Loss on Asset Disposals   | -  |
|                           | <u>10,636</u>                            |



**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

| Particulars                     | Principal<br>1-Jul-11 | New<br>Loans | Principal<br>Repayments |              | Principal<br>Outstanding |              | Interest<br>Repayments |              |
|---------------------------------|-----------------------|--------------|-------------------------|--------------|--------------------------|--------------|------------------------|--------------|
|                                 |                       |              | Actual<br>\$            | Budget<br>\$ | Actual<br>\$             | Budget<br>\$ | Actual<br>\$           | Budget<br>\$ |
| <b>Recreation &amp; Culture</b> |                       |              |                         |              |                          |              |                        |              |
| Loan #61                        | 31,461                |              | 6,742                   | 9,055        | 24,719                   | 22,406       | 1,233                  | 1,581        |
| <b>Transport</b>                |                       |              |                         |              |                          |              |                        |              |
| Loan #62                        | 174,562               |              | 19,098                  | 24,503       | 155,464                  | 150,059      | 7,558                  | 10,936       |
|                                 | 206,023               | -            | 25,840                  | 33,558       | 180,183                  | 172,465      | 8,791                  | 12,517       |

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Council is not proposing to take out any new loans in the 2012/13 financial year.

## SHIRE OF CUBALLING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013

|  | 31-Mar<br>2013<br>Actual<br>\$ | 2012/13<br>Budget<br>\$ |
|--|--------------------------------|-------------------------|
| <b>6. RESERVES</b>                               |                                |                         |
| <b>Cash Backed Reserves</b>                      |                                |                         |
| <b>(a) Plant and Equipment Reserve</b>           |                                |                         |
| Opening Balance                                  | 190,607                        | 190,223                 |
| Amount Set Aside / Transfer to Reserve           | 4,058                          | 4,451                   |
| Amount Used / Transfer from Reserve              | -                              | -                       |
|  | <u>194,665</u>                 | <u>194,674</u>          |
| <b>(b) IT and Office Equipment Reserve</b>       |                                |                         |
| Opening Balance                                  | 8,687                          | 8,682                   |
| Amount Set Aside / Transfer to Reserve           | 185                            | 202                     |
| Amount Used / Transfer from Reserve              | -                              | -                       |
|  | <u>8,872</u>                   | <u>8,884</u>            |
| <b>(c) Employee Entitlements Reserve</b>         |                                |                         |
| Opening Balance                                  | 111,811                        | 111,736                 |
| Amount Set Aside / Transfer to Reserve           | 2,380                          | 2,600                   |
| Amount Used / Transfer from Reserve              | -                              | -                       |
|  | <u>114,191</u>                 | <u>114,336</u>          |
| <b>(d) Housing Reserve</b>                       |                                |                         |
| Opening Balance                                  | 7,173                          | 7,200                   |
| Amount Set Aside / Transfer to Reserve           | 152                            | 168                     |
| Amount Used / Transfer from Reserve              | -                              | -                       |
|  | <u>7,325</u>                   | <u>7,368</u>            |
| <b>(e) Recreation and Community Facility Res</b> |                                |                         |
| Opening Balance                                  | 274,998                        | 275,000                 |
| Amount Set Aside / Transfer to Reserve           | 5,855                          | 6,403                   |
| Amount Used / Transfer from Reserve              | -                              | -                       |
|  | <u>280,853</u>                 | <u>281,403</u>          |
| <b>(f) Refuse Site Reserve</b>                   |                                |                         |
| Opening Balance                                  | 55,031                         | 55,000                  |
| Amount Set Aside / Transfer to Reserve           | 1,174                          | 1,280                   |
| Amount Used / Transfer from Reserve              | -                              | -                       |
|  | <u>56,205</u>                  | <u>56,280</u>           |
| <b>(g) Grain Freight Reserve</b>                 |                                |                         |
| Opening Balance                                  | 25,367                         | 25,367                  |
| Amount Set Aside / Transfer to Reserve           | 539                            | 896                     |
| Amount Used / Transfer from Reserve              | -                              | -                       |
|  | <u>25,906</u>                  | <u>26,263</u>           |
| <b>Total Cash Backed Reserves</b>                | <u>688,017</u>                 | <u>689,208</u>          |

All of the above reserve accounts are supported by money held in financial institutions.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013**

| <b>6. RESERVES (Continued)</b>                          | <b>31-Mar<br/>2013<br/>Actual<br/>\$</b> | <b>2012/13<br/>Budget<br/>\$</b> |
|---|--|----------------------------------|
| <b>Summary of Transfers<br/>To Cash Backed Reserves</b> |  |                                  |
| <b>Transfers to Reserves</b>                            |  |                                  |
| Plant and Equipment Reserve                             | 4,058                                    | 4,451                            |
| Office Equipment Reserve                                | 185                                      | 202                              |
| Employee Entitlement Reserve                            | 2,380                                    | 2,600                            |
| Housing Reserve   | 152                                      | 168                              |
| Recreation and Community Facility Reserve               | 5,855                                    | 6,403                            |
| Refuse Site Reserve                                     | 1,174                                    | 1,280                            |
| Grain Freight Reserve                                   | 539                                      | 896                              |
|   | <u>14,343</u>                            | <u>16,000</u>                    |
| <b>Transfers from Reserves</b>                          |  |                                  |
| Plant and Equipment Reserve                             | -  | -                                |
| IT and Office Equipment Reserve                         | -  | -                                |
| Employee Entitlements Reserve                           | -  | -                                |
| Housing Reserve   | -  | -                                |
| Recreation and Community Facility Reserve               | -  | -                                |
| Refuse Site Reserve                                     | -  | -                                |
| Grain Freight Reserve                                   | -  | -                                |
|   | <u>-</u>                                 | <u>-</u>                         |
| <b>Total Transfer to/(from) Reserves</b>                | <u>14,343</u>                            | <u>16,000</u>                    |

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Plant and Equipment Reserve**

- to be used for the purchase and replacement of major items..

**IT and Office Equipment Reserve**

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

**Long Service Leave Reserve**

- to be used to fund long service leave requirements.

**Housing Reserve**

- to be used to fund the construction of new shire housing.

**Recreation and Community Facility Reserve**

- to be used to fund the upgrade of the oval and associated facilities.

**Refuse Site Reserve**

- to be used to fund the upgrade of the refuse site.

**Grain Freight Reserve**

- to be used to maintain the grain freight route through the district.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013

|  | 31-Mar<br>2013<br>Actual<br>\$ | Brought<br>Forward<br>1-Jul<br>\$ |
|--|--------------------------------|-----------------------------------|
| <b>7. NET CURRENT ASSETS</b>                               |                                |                                   |
| <b>Composition of Estimated Net Current Asset Position</b> |                                |                                   |
| <b>CURRENT ASSETS</b>                                      |                                |                                   |
| Cash - Unrestricted  | 2,768,686                      | 1,245,686                         |
| Cash - Restricted  | 688,017                        | 673,674                           |
| Prepaid assets   | -                              | -                                 |
| Receivables  | 56,252                         | 379,010                           |
| Inventories  | 2,934                          | 2,923                             |
|  | <u>3,515,889</u>               | <u>2,301,293</u>                  |
| <b>LESS: CURRENT LIABILITIES</b>                           |                                |                                   |
| Payables and Provisions                                    | <u>(277,739)</u>               | <u>(92,300)</u>                   |
| <b>NET CURRENT ASSET POSITION</b>                          | 3,238,150                      | 2,208,993                         |
| Less: Cash - Reserves - Restricted                         | (688,017)                      | (673,674)                         |
| <b>NET CURRENT ASSET POSITION</b>                          | <u><u>2,550,133</u></u>        | <u><u>1,535,319</u></u>           |
| Net Current Asset Position for 2012/13                     |                                |                                   |
| Budget was   |                                | 1,190,765                         |
| Difference comprises:                                      |                                |                                   |
| Municipal cash at bank                                     |                                | 334,846                           |
| Debtors  |                                | (614)                             |
| Reserves   |                                | 1,666                             |
| Creditors  |                                | 4,035                             |
| Accrued wages  |                                | 2,563                             |
| Payroll tax  |                                | 231                               |
| Collections  |                                | (164)                             |
| GST payable  |                                | (10,543)                          |
| Expenses included as operating                             |                                | 13,000                            |
| Less amount transferred to reserves                        |                                | (466)                             |
| Actual net current asset position                          |                                | <u><u>1,535,319</u></u>           |

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2013**

**8. RATING INFORMATION**

| <b>RATE TYPE</b>                            | <b>Rate in \$</b> | <b>Number of Properties</b> | <b>Rateable Value \$</b> | <b>2012/13 Rate Revenue \$</b> | <b>2012/13 Interim Rates \$</b> | <b>2012/13 Back Rates \$</b> | <b>2012/13 Total Revenue \$</b> | <b>2012/13 Budget \$</b> |
|---|-------------------|-----------------------------|--------------------------|--------------------------------|---------------------------------|------------------------------|---------------------------------|--------------------------|
| <b>General Rate</b>                         |                   |                             |                          |                                |                                 |                              |                                 |                          |
| UV - Cuballing                              | 0.005746          | 275                         | 105,981,484              | 608,531                        | 3,772                           | -                            | 612,303                         | 609,012                  |
| GRV Cuballing                               | 0.062077          | 175                         | 1,821,435                | 113,067                        | -                               | -                            | 113,067                         | 113,278                  |
| <b>Sub-Totals</b>                           |                   | 450                         | 107,802,919              | 721,598                        | 3,772                           | -                            | 725,370                         | 722,290                  |
| <b>Minimum Rates</b>                        |                   |                             |                          |                                |                                 |                              |                                 |                          |
| UV - Cuballing                              | 500               | 63                          | 4,629,197                | 31,500                         | -                               | -                            | 31,500                          | 31,500                   |
| GRV Cuballing                               | 500               | 154                         | 638,215                  | 76,500                         | -                               | -                            | 76,500                          | 77,000                   |
| <b>Sub-Totals</b>                           |                   | 217                         | 5,267,412                | 108,000                        | -                               | -                            | 108,000                         | 108,500                  |
| <b>Ex gratia rates Specified Area Rates</b> |                   |                             |                          |                                |                                 |                              |                                 |                          |
|   |                   |                             |                          |                                |                                 |                              | 833,370                         | 830,790                  |
|   |                   |                             |                          |                                |                                 |                              | 265                             | 364                      |
|   |                   |                             |                          |                                |                                 |                              | -                               | -                        |
| <b>Discounts</b>                            |                   |                             |                          |                                |                                 |                              | 833,635                         | 831,154                  |
|   |                   |                             |                          |                                |                                 |                              | (47,694)                        | (52,000)                 |
| <b>Totals</b>                               |                   |                             |                          |                                |                                 |                              | 785,941                         | 779,154                  |

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2008/09 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2013**

**9. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

| Detail                               | Balance<br>1-Jul-10<br>\$ | Amounts<br>Received<br>\$ | Amounts<br>Paid<br>(\$) | Balance<br>\$  |
|--------------------------------------|---------------------------|---------------------------|-------------------------|----------------|
| Badminton Club                       | 232                       | -                         | -                       | 232            |
| Commodine Tennis Club                | 3,290                     | -                         | (100)                   | 3,190          |
| Cuballing Fire Brigade               | 3,704                     | -                         | (417)                   | 3,287          |
| Recycling Children Fund              | 1,417                     | -                         | -                       | 1,417          |
| Bonds - Building                     | 6,839                     | -                         | -                       | 6,839          |
| Bonds - Hall Hire                    | 900                       | 350                       | (100)                   | 1,150          |
| Reimbursements                       | 8,962                     | -                         | -                       | 8,962          |
| Social Club                          | 5,253                     | 461                       | (5,714)                 | -              |
| Upper Hotham Project                 | 15,027                    | -                         | -                       | 15,027         |
| Environment and Townscape Trust Fund | 5,574                     | 147                       | (7)                     | 5,714          |
| LCDC East Yornaning                  | 1,360                     | -                         | -                       | 1,360          |
| Cuballing Country Festival           | 1,096                     | 385                       | (382)                   | 1,099          |
| Cuballing Mens Shed                  | 500                       | -                         | (500)                   | -              |
| Cuballing Cricket Club               | 200                       | -                         | -                       | 200            |
| Cuballing Football Asson             | 2,566                     | -                         | -                       | 2,566          |
| Swipe cards                          | 1,025                     | 65                        | -                       | 1,090          |
| Cuballing Christmas Tree             | 393                       | -                         | (393)                   | -              |
| CNN Budget                           |                           | 63,556                    | (11,039)                | 52,517         |
| Police Licensing                     |                           | 22,925                    | (17,472)                | 5,453          |
|                                      | <u>58,338</u>             |                           |                         | <u>110,103</u> |

**D. SUPPLEMENTARY INFORMATION**

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

## 9.1.39 BUDGET REVIEW

---

**Submission to:** Ordinary Meeting of Council  
**Date:** 11 April 2013  
**Location/Address:** Not Applicable  
**Reporting Officer:** Clare Thomson - Accountant  
**Enabling Legislation:** Local Government (Financial Management) Regulations 1996  
**Budget Implications:** Outlined in the report  
**File Reference:** CMR7  
**Voting Requirements:** **Absolute Majority**

### **Background**

A Statement of Financial Activity incorporating year to date budget variations and forecasts to 30 June 2013 for the period ended 31 December 2012 is presented for council to consider. The Local Government (Financial Management) Regulations 1996, regulation 33A as amended, requires that Local Governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

### **Officers Comment**

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. Council adopted a 10% and a \$5,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review. Features of the budget review include:

### **OFFICER RECOMMENDATION:**

That the Budget Review for the period 1 July 2012 to 31 December 2012 be received and the amendments adopted.

**Moved Cr Hawksley    Seconded Cr Haslam**

***Carried Absolute Majority 6/0***

Mrs Clare Thomson left the chambers at 3.57pm

## SHIRE OF CUBALLING

## NOTES TO THE BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2012

|                                  |      | Adopted<br>Budget<br>\$ | 2012<br>Actual<br>\$ | Revised<br>Budget<br>\$ |
|----------------------------------|------|-------------------------|----------------------|-------------------------|
| <b>Note 1: CLOSING FUNDS:</b>    |      |                         |                      |                         |
| Closing Funds represented by:    | Note |                         |                      |                         |
| <b>Current Assets</b>            |      |                         |                      |                         |
| Cash and Cash Equivalents        |      | 739,208                 | 2,351,462            | 866,807                 |
| Receivables                      |      | 284,624                 | 412,389              | 80,000                  |
| GST Receivables                  |      | 0                       | 0                    | 0                       |
| Inventories                      |      | 2,923                   | 2,923                | 5,000                   |
| <b>TOTAL CURRENT ASSETS</b>      | (a)  | <u>1,026,755</u>        | <u>2,766,774</u>     | <u>951,807</u>          |
| <b>Current Liabilities</b>       |      |                         |                      |                         |
| Creditors and Provisions         |      | -337,547                | -103,205             | -251,599                |
| Current Loan Liability           |      | -48,270                 | -48,270              | -48,270                 |
| <b>TOTAL CURRENT LIABILITIES</b> |      | <u>-385,817</u>         | <u>-151,475</u>      | <u>-299,869</u>         |
| <b>Net Current Assets</b>        |      | <u>640,938</u>          | <u>2,615,299</u>     | <u>651,938</u>          |
| Less Restricted Reserves         | (b)  | -689,208                | -675,283             | -700,208                |
| Less Restricted Muni             |      | 0                       | 0                    | 0                       |
| Add Back Loan Repayments         | (c)  | 48,270                  | 48,270               | 48,270                  |
|                                  | (d)  | 0                       | 0                    | 0                       |
| <b>Closing Funds</b>             | (e)  | <u>0</u>                | <u>1,988,286</u>     | <u>0</u>                |



## SHIRE OF CUBALLING

## NOTES TO THE BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2012

## Note 2: BUDGET AMENDMENTS

Amendments to original budget since adoption Surplus/(Deficit)

| Description  | Increase in available cash | Decrease in available cash | Amended Budget running balance |
|--|----------------------------|----------------------------|--------------------------------|
|  | \$                         | \$                         | \$                             |
| Budget Adoption Closing funds (f)  |                            |                            | 0                              |
| CLGF received last year  | 317,206                    | 0                          | 317,206                        |
| Various extra cash   | 17,640                     | 0                          | 334,846                        |
| Reduction in debtors   |                            | -614                       | 334,232                        |
| Reserve interest   | 1,666                      |                            | 335,898                        |
| Extra creditors  | 4,035                      | 0                          | 339,933                        |
| Extra accrued wages  | 2,563                      | 0                          | 342,496                        |
| Extra group tax  | 231                        | 0                          | 342,727                        |
| Increase in collections  | 0                          | -164                       | 342,563                        |
| Less GST than budgeted for   | 0                          | -10,543                    | 332,020                        |
| Less expenses  | 13,000                     |                            | 345,020                        |
| Less interest transferred to reserves                                      |                            | -466                       | 344,554                        |
| This was the difference in surplus to the adopted buget                    | 0                          |                            | 344,554                        |
|  | 0                          |                            | 344,554                        |
| Adjustment to rates and interim rates                                      | 1,736                      | 0                          | 346,290                        |
| Rate admin/interest  | 1,463                      | 0                          | 347,753                        |
| Less discount applied  | 4,306                      | 0                          | 352,059                        |
| Expenditure on discount included twice in budget in rate setting statement | 104,000                    |                            | 456,059                        |
| Increase in late payment interest  | 249                        |                            | 456,308                        |
| Increase in title searches and legal costs                                 |                            | -450                       | 455,858                        |
| Decrease in rate costs recovered   | 0                          | -500                       | 455,358                        |
| No consultancy fees for general purpose                                    | 5,000                      |                            | 460,358                        |
| Higher interest on muni  | 19,000                     | 0                          | 479,358                        |
| Higher interest on reserves  | 11,000                     | 0                          | 490,358                        |
| Reallocation of admin costs  | 0                          | -2,187                     | 488,171                        |
| Subscription cost for members  | 0                          | -62                        | 488,109                        |
| Insurance costs for members reduced  | 568                        | 0                          | 488,677                        |
| Anticipated refreshment costs until June                                   |                            | -2,000                     | 486,677                        |
| Reduction in conference expenditure  | 4,915                      | 0                          | 491,592                        |
| Expenditure on poll re amalgamation  |                            | -10,000                    | 481,592                        |
| Reduction in members meeting fees due to only 6 crs                        | 2,040                      |                            | 483,632                        |
| Reduction on members other   | 1,250                      |                            | 484,882                        |
| Reduction in donations   | 250                        |                            | 485,132                        |
| Reallocation of admin costs allocated                                      | 162                        |                            | 485,294                        |
| Sales of texts, diaries  | 50                         |                            | 485,344                        |
| Reduction in telephone costs   | 1,592                      |                            | 486,936                        |
| Refund of course fees and car kit for phone                                | 0                          |                            | 486,936                        |
| Superannuation allocated to governance                                     | 0                          | 0                          | 486,936                        |
| No income in maps for the year   | 0                          | -156                       | 486,780                        |
| Insurance and advertising rebates  | 2,000                      | 0                          | 488,780                        |
| Reallocation of admin costs allocated                                      | 32                         | 0                          | 488,812                        |
| Reduction in superannuation for the year                                   | 3,704                      |                            | 492,516                        |
| Reduction in administration costs and legal costs                          | 2,500                      |                            | 495,016                        |
| Reduction in printing stationery and office mtnce                          | 3,500                      | 0                          | 498,516                        |
| Reduction in training costs  | 5,000                      |                            | 503,516                        |
| Reduction in photocopying income   |                            | -320                       | 503,196                        |
| Increase insurance premium for bushfires                                   | 0                          | -810                       | 502,386                        |
| Increase in depreciation for fire equipment                                |                            | -28,000                    | 474,386                        |
| Increase in dog registrations costs  |                            | -282                       | 474,104                        |
| No expenditure on vermin traps   | 250                        |                            | 474,354                        |
| FESA Income re administration fee  | 4,000                      |                            | 478,354                        |
| Reduction in admin costs allocated animal control                          | 41                         | 0                          | 478,395                        |
| Administration salaries for fire 2   |                            | -1,000                     | 477,395                        |
| Dog registration   | 1,084                      | 0                          | 478,479                        |

|  |       |        |         |
|--|-------|--------|---------|
| Reduction in admin costs allocated education                 | 32    | 0      | 478,511 |
| Reduction in admin costs allocated health                    | 65    | 0      | 478,576 |
| No expenditure course fees for health                        | 520   | 0      | 479,096 |
| decrease in septic tank fees and licences fees               | 0     | -164   | 478,932 |
| Reduction in admin costs allocated sanitation & household    | 81    | 0      | 479,013 |
| Reduction cemetery mtnce                                     | 3,400 |        | 482,413 |
| Sale of scrap metal from refuse sites                        | 8,670 | 0      | 491,083 |
| Cost to review and amend as appropriate Town Planning Scheme | 0     | -2,000 | 489,083 |
| Increase in town planning fees                               | 592   |        | 489,675 |
| Reduction in admin costs allocated town planning             | 81    |        | 489,756 |
| Reduction in admin cost allocated other community amenities  | 49    | 0      | 489,805 |
| Reduction in cemetery fees                                   | 0     | -500   | 489,305 |
| Increase in sale of history book                             | 250   | 0      | 489,555 |

## SHIRE OF CUBALLING

## NOTES TO THE BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2012

| Description   | Increase<br>in available<br>cash | Decrease<br>in available<br>cash | Amended<br>Budget<br>running<br>balance |
|---|----------------------------------|----------------------------------|---|
|   | \$                               | \$                               | \$                                      |
| Increase in various hall hire fees                              | 1,230                            | 0                                | 490,785                                 |
| Decrease in donation and sponsorship under recreation & culture | 740                              |                                  | 491,525                                 |
| Reduction in admin costs allocated other sport and rec          | 2,930                            | 0                                | 494,455                                 |
| Increase in income due to insurance claim Yornaning toilets     | 4,300                            |                                  | 498,755                                 |
| Reduction in CSRFF Funding as received last year                | 0                                | -317,206                         | 181,549                                 |
| Contribution to Narrogin Regional Library                       | 0                                | -3,000                           | 178,549                                 |
| Depot Mtnc expenditure reduced by \$20,000                      | 20,000                           | 0                                | 198,549                                 |
| Storm damage work undertaken - declared                         |                                  | -158,530                         | 40,019                                  |
| Bridge works undertaken (\$504,000 and \$328,000)               |                                  | -832,000                         | -791,981                                |
| Reduction in general mtnc                                       | 197,813                          | 0                                | -594,168                                |
| Reduction in bridges and culverts mtnc                          | 30,000                           |                                  | -564,168                                |
| Reduction in council's tree lopping program                     | 39,930                           | 0                                | -524,238                                |
| Reduction in traffic signs                                      | 5,000                            | 0                                | -519,238                                |
| Reallocation of administration costs                            | 49                               | 0                                | -519,189                                |
| MRDWA Direct Grant  | 55,448                           | 0                                | -463,741                                |
| Storm Damage Claim  | 158,530                          | 0                                | -305,211                                |
| LGGC Special Project  | 164,000                          | 0                                | -141,211                                |
| Black Spot Funding  | 73,172                           | 0                                | -68,039                                 |
| Write off off MRD Debtors                                       |                                  | -15,467                          | -83,506                                 |
| Increase in sale of scrap                                       | 1,500                            |                                  | -82,006                                 |
| Increase in phone costs licensing                               | 0                                | -400                             | -82,406                                 |
| Reduction in admin costs allocated                              | 162                              | 0                                | -82,244                                 |
| Reduction in licensing commission                               |                                  | -4,440                           | -86,684                                 |
| Increase in admin allocation rural services                     | 0                                | -420                             | -87,104                                 |
| Decrease in admin allocation building services                  | 81                               | 0                                | -87,023                                 |
| Decrease in admin allocation other economic services            | 81                               |                                  | -86,942                                 |
| Increase in building fees                                       | 1,900                            |                                  | -85,042                                 |
| Depn for other infrastructure assets                            |                                  | -480                             | -85,522                                 |
| Increase in private work expenditure                            |                                  | -55,000                          | -140,522                                |
| Redn in admin allocation private works                          | 32                               | 0                                | -140,490                                |
| Increase in private works income                                | 67,300                           | 0                                | -73,190                                 |
| Increase in insurance premium public works overheads            | 0                                | -7,094                           | -80,284                                 |
| Compassionate leave wages                                       | 0                                | -809                             | -81,093                                 |
| LSL wages   |                                  | -5,069                           | -86,162                                 |
| Administration salaries   |                                  | -3,500                           | -89,662                                 |
| Decrease in staff training                                      | 15,000                           |                                  | -74,662                                 |
| Increase in allowances and service pay                          |                                  | -15,000                          | -89,662                                 |
| Works manager wages and other costs                             |                                  | -50,400                          | -140,062                                |
| Reduction in admin costs allocated works overheads              | 341                              |                                  | -139,721                                |
| Reduction in admin costs allocated plant op costs               | 8                                |                                  | -139,713                                |
| Decrease in petrol purchased                                    | 5,000                            | 0                                | -134,713                                |
| Redn in interest on loader                                      | 0                                |                                  | -134,713                                |
| Profit on sale of land  | 10,636                           |                                  | -124,077                                |
| Reduction in insurance plant op costs                           | 5,831                            |                                  | -118,246                                |
| Other   | 501                              | 0                                | -117,745                                |
| Insurance rebate  | 3,777                            |                                  | -113,968                                |
| Workers comp paid   | 0                                | -118                             | -114,086                                |
| Workers comp reimbursed   | 4,176                            |                                  | -109,910                                |
| Admin costs allocated   | 74,318                           | 0                                | -35,592                                 |
| tsf to reserve  |                                  | -11,000                          | -46,592                                 |
| increase in infrastructure                                      |                                  | -250                             | -46,842                                 |
| Reduction in cost of tractor                                    | 15,842                           |                                  | -31,000                                 |
| Increase in depreciation written back                           | 28,000                           |                                  | -3,000                                  |
| proceeds from disposal of asset                                 | 13,636                           |                                  | 10,636                                  |
| less profit on sale written back                                | 0                                | -10,636                          | 0                                       |
| Amended Closing Funds as per Council Resolution                 | 1,551,037                        | -1,551,037                       | 0                                       |

## 9.2.71 DRYANDRA REGIONAL EQUESTRIAN ASSOCIATION MINUTES

---

**Location/Address:** Whole of shire  
**Date:** 12 April 2013  
**Reporting Officer:** Nicole Gould – Community Development Officer  
**Enabling Legislation:** Local Government Act 1995  
**Council Policy:** Nil  
**Budget Implications:** Nil  
**File Reference:**  
**Voting Requirements:** **Simple Majority**  
**Attachment:** April 2013 Meeting Minutes

### **Background**

### **Comment**

Minutes of the last meeting are attached.

### **OFFICER RECOMMENDATION:**

**That the minutes of the Dryandra Regional Equestrian Association for the meeting held in April 2013 be received.**

**Moved Cr McDougall**

**Seconded Cr Haslam**

*Carried 6/0*

Agenda for Equestrian Centre Management Group Meeting to be held at 7pm, 11 April 2013 at the Shire of Cuballing Council Chamber.

Opened: 7.10pm

Present: Cr T Haslam, J Early, C Perkins, E Dowling, C Eales, Cr C McDougall, M D'Alton, E Haydon

Apologies: NIL

**Confirmation of Minutes of meeting held 18 March 2013**

That the Minutes of the Dryandra Regional Equestrian Park Management Committee held on 18 March 2013 be confirmed.

Moved C Perkins

Seconded J Early

Carried 6/0

**Business Arising from the Minutes**

**Lease Fee for Complex**

The Lease Fee has been verbally accepted by the Dryandra Regional Equestrian Association Inc. and the Narrogin Pony and Riding Club. The next step is to have the draft lease drawn up by a solicitor in order that it can be signed. In the meantime the Minister for Regional Development and Lands will be forwarded a copy of the draft lease and permission will be requested to lease the property to both Dryandra Regional Equestrian Association Inc. and Narrogin Pony and Riding Club Inc. for a period of 21 years from 1 July 2013. Schedule 1 of the lease document requires amendment to take into account the cross country course on Darcy Street.

Item 4: Rental to be amended to \$6000 per annum to be adjusted annually according to CPI increases/decreases, with \$3500 per annum being placed in a reserve (Dryandra Regional Equestrian Centre Building Maintenance Reserve) to be established by Council.

Jacqui outlined financial to both groups raised a concern from both groups. Was it possible to have the Ablution block fee included with the lease fee, so it would be a one off fee. Eva expressed that this wasn't practical as if event numbers increased the cost of ablution use would not be offset.

**Motion**

Lease fee \$6000 ( annually increased/decreased according to the CPI) which includes \$1000 per annum for the use of ablutions. The ablution fee will remain the same provided Equestrian events remain within 10% of the current 12/13 financial year Equestrian calendar events.

Moved: J Early

Seconded: E Dowling

Carried 6/0

**Other Business:**

Rubbish Collection at the complex was discussed and an agreement was made that the Equestrian clubs would PAYG for the collection of bins based on \$25 for two Sulo bins. The groups were advised to leave bins at the Dam entrance gate (north end of the undercover arena ) for collection.

Monique discussed the tender documents for the prospective clubrooms. The Equestrian Management Committee was asked to review the requirements and make suggestions on any additions or omissions they thought should/shouldn't be included.

The Management Committee are happy for Monique to go ahead with recalling for tenders with the current requirements as outlined in the tender documents.

Eva said that she had recently spoken to Pip Gooding from Wheatbelt Development Commission regarding the last stage of development for the Dryandra Equestrian Complex and assured her that this would be the final application for funding.

Eliza mentioned that she had seen some mobile ablution blocks but would investigate them further.

Eva added that if effluent exceeds 540 litres a day limit they are required to get Health Department approval .

Eliza asked if she could have the costings of all contributions to the Equestrian Complex project as she would like to include it in a flyer the groups are producing. Monique to breakdown and email to Eliza.

Signage was discussed with regard to fire control.

Question was raised , Does the Equestrian Management Committee continue after all the projects are complete? It was agreed that communication should be maintained between the Dryandra Equestrian Association (Inc) and the Narrogin Pony and Riding Club(Inc) and Council. Meetings are to continue .

In addition Eva added that with regard to the Lease it would now go to a Solicitor for final inspection and then sent out to all parties to be signed and sealed.

Meeting Closed : 8.05pm

## 9.2.72 POLICE LICENSING AGENCY

|                              |                                      |
|------------------------------|--------------------------------------|
| <b>Location/Address:</b>     | Whole of shire                       |
| <b>Date:</b>                 | 12 April 2013                        |
| <b>Reporting Officer:</b>    | Eva Haydon – Chief Executive Officer |
| <b>Enabling Legislation:</b> | Local Government Act 1995as amended  |
| <b>Council Policy:</b>       | Nil                                  |
| <b>Budget Implications:</b>  | Positive impact                      |
| <b>File Reference:</b>       |                                      |
| <b>Voting Requirements:</b>  | <b>Simple Majority</b>               |

### Background

Council has operated a Licensing Agency for the Department of Transport for many years at a substantial loss. Commissions received for the various levels of transactions do not in most cases cover one third of the expenses incurred.

The following table shows the reported losses over the last four years, however it is believed these are much greater, as the allocation of administration costs has not been reviewed for some time and there is no commission on some of the tasks undertaken by staff. An example would be pulling out several boxes of number plates in order for a customer to be able to go through them and choose a plate number. Staff must oversee this as they are responsible to ensure the plates are secure at all times.

Upgrades to the Police Licensing computer, telephone calls regarding errors, site audits, phone and counter enquiries from customers, printing duplicate documents and statutory declaration requirements do not attract any commission whatsoever and take a considerable amount of staff time.

Many licensing transactions can now be done online and as both the Shire of Pingelly and the Town of Narrogin are licensing agencies, there is still a service available in the near vicinity.

|         | Costs Reported | Commission   |
|---------|----------------|--------------|
| 2009/10 | \$56,057       | \$11,182     |
| 2010/11 | \$44,220       | \$10,492     |
| 2011/12 | \$31,632       | \$10,406     |
| 2012/13 | \$46,822 est   | \$11,440 est |

### Comment

The table indicates that licensing is not a profitable activity for Council and perhaps now is an opportune time to review the situation as an administration staff member has resigned. Should Council agree to cease its licensing activities, it would be practical to advertise for a part time employee who would be prepared to work full time when other administration staff were absent on leave. This would result in more savings.

### OFFICER RECOMMENDATION:

**That the Department of Transport be advised Council wishes to cease its licensing service as at 1 May 2013.**

**Moved**

**Seconded**

**COUNCIL DECISION:**

**That:**

- 1. A period of monitoring be conducted to ascertain costs associated with operating the police licensing service and,**
- 2. Defer decision until after community consultation and a monitoring period is complete.**

**Moved Cr Haslam**

**Seconded Cr Conley**

***Carried 6/0***



## 9.2.73 EQUESTRIAN CENTRE LEASE

---

**Location/Address:** Whole of shire  
**Reporting Officer:** Monique D'Alton – Senior Administration Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Council Policy:** Nil  
**Budget Implications:** Nil  
**File Reference:**  
**Voting Requirements:** Absolute Majority

### Background

The Dryandra Region has been discussed the lease agreement between the Shire of Cuballing, Dryandra Regional Equestrian Association (Inc) and Narrogin Pony & Riding Club (Inc) over the past few months and the lease, was accepted by the Dryandra Regional Equestrian Association (Inc) and the Narrogin Pony and Riding Club (Inc) representatives on the Committee at the 11 April meeting.

### OFFICER RECOMMENDATION:

That:

1. The lease with the agreed lease fee being \$5000 per annum and adjusted annually according to the CPI plus \$1000 for the use of the ablution block provided that the number of events remains within 10% of the 2012/2013 financial year Equestrian Calendar and;
2. The sum of \$3500 per annum (from the lease fee) be placed in a reserve to be established for Dryandra Regional Equestrian Centre Building Maintenance.

Moved Cr Conley

Seconded Cr Haslam

*Carried by absolute majority 6/0*



## LEASE AGREEMENT

Reserve 50156 and 16269  
Darcy Street Cuballing

The SHIRE OF CUBALLING  
and  
DRYANDRA EQUESTRIAN ASSOCIATION INC. &  
NARROGIN PONY & RIDING CLUB INC.

SHIRE OF CUBALLING  
PO BOX 13  
CUBALLING WA 6311

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THIS LEASE is made on the \_\_\_\_\_ day of \_\_\_\_\_ 2011

**BETWEEN:**

SHIRE OF CUBALLING of )  
Campbell Street Cuballing )  
in the State of Western )  
Australia ("the Lessor") )

**AND**

DRYANDRA EQUESTRIAN ASSOCIATION (INC) of ) NARROGIN PONY & RIDING CLUB (INC) of )  
(Insert Postal Address in the said ) )  
State ("the Lessee") ) (Insert Postal Address in the said ) )  
State ("the Lessee") )

**1.0 RECITALS**

- A. The subject land ("the Land") is defined in Item 1 of the Schedule being:
- The whole of Reserve No. 50156 being a reserve for the purpose of "Equestrian Park;" and
  - A portion of Reserve 16269 being a reserve for the purpose of "Recreation."
- B. The Council may, with the consent of the Minister for Lands, lease the Land for a period not exceeding 21 years.
- C. The Parties have mutually agreed that the Lessees will have the usage of the Leased Premises on the terms and conditions set out in this Agreement.

**2.0 DEFINITIONS AND INTERPRETATIONS**

- 2.1 This Agreement the following terms shall have the following meanings unless inconsistent with the context:

**"Council"** means the Shire of Cuballing or in the event of amalgamation the local Governments with which the Shire of Cuballing amalgamate.

**"Fee"** means the sum defined in Item 4 of the Schedule.

**"Improvements"** mean any building, facility or structure on the Leased Premises.

**"Land"** means the grounds and facilities on the site defined in Item 1 of the Schedule.

**"Leased Premises"** means the Land, grounds, facilities and improvements thereon.

**"Lessee"** means the Dryandra Equestrian Association Inc. and the Narrogin Pony Club Inc.

**"Lessor"** means the Council.

**"Parties"** means Council and the Lessee.

**"Permitted Use"** means the use of the Leased Premises described in Item 5 of the Schedule.

**"Term"** means the period defined in Item 3 of the Schedule.

- 2.2 References to laws include regulations, instruments and local laws and all other subordinate legislation or orders made by any authority with jurisdiction over the Stadium. Illegal means contrary to a law as defined in this subclause.
- 2.3 This Agreement must be interpreted so that it complies with all laws applicable in Western Australia. If any provision of this Agreement does not comply with any law, then the provision must be read down so as to give it as much effect as possible. If it is not possible to give the provision any effect at all, then it must be severed from the rest of the Agreement.
- 2.4 Reference to any party shall mean and include a reference to that party, his successors or executors, administrators or personal representatives of a party's estate (as the case may be) and transferees.
- 2.5 Reference to a statute includes all amendments for the time being in force and any other statute enacted in substitution for and the regulations, local laws or other orders for the time being made under that statute.
- 2.6 Headings and the Summary are for ease of reference only and shall not affect the interpretation or construction of this Agreement.

### **3.0 RIGHTS TO THE LAND**

- 3.1 Council grants to the Lessee the right to use the Leased Premises during the term, at the fee and on the conditions set out in this Agreement.
- 3.2 The items listed in Item 2 of the Schedule are acknowledged as belonging to the Lessee.

### **4.0 LESSEES' OBLIGATIONS**

#### **4.1 Permitted Use**

- (a) This Lease confers on the Lessee a right to occupy and use the Leased Premises for the Permitted Use.
- (b) The Lessee must not use the Leased Premises or allow the Leased Premises to be used for any purpose other than the Permitted Use.

#### **4.2 Payment of Rent**

- (a) The Lessee will pay to the Lessor the annual rental fee specified in Item 3 of the Schedule clear of all deductions.
- (b) The annual rental fee shall be due on the anniversary of the signing of this Agreement.

#### **4.3 Rates and Charges**

- (a) The Lessee must pay, when due and payable, all rates, taxes and other charges (including impositions, assessments, outgoing, duties and fees) of any public, municipal, government or statutory body, authority or department which are separately charged upon the Leased Premises or imposed or levied upon the Lessor in respect of the Leased Premises separately or the ownership of the Leased Premises separately.
- (b) The Lessee must, in respect of the supply of any water, gas, electricity, telephone, waste disposal or other services separately metered or charged for the Leased Premises, pay all accounts when they become due and payable.

4.4 Hire Charges

- (a) The Lessee may levy and may permit approved hirers to levy admission charges for appropriate activities and events with the exception of occasions when the premises are required as an evacuation centre by the Lessor in the event of a disaster or potential disaster..

4.5 Maintenance

- (a) The Lessee must at the Lessee's expense:
- (i) keep and maintain the Leased Premises and all Improvements in good and safe repair and condition;
  - (ii) keep and maintain the Leased Premises in a clean and tidy condition;
  - (iii) make good any damage caused to the Leased Premises by the Lessee, the Lessee's employees, others under his or her control or hirers of the premises other than the lessor.
- (b) The Lessee shall not use or permit toilets, grease traps and other sanitary appliances to be used for any purpose other than that for which they were constructed and not to do or allow any act or thing to be done that might choke or otherwise affect or damage the same.

4.6 Insurance

- (a) The Lessee shall insure and keep insured all buildings, fixtures and fittings (other than those owned by the Lessor) to their full replacement value against fire, explosion, impact, storm, tempest, earthquake, theft, accident and all other risks that Council requires.
- (b) The Lessee shall maintain public liability insurance or public risk insurance cover of not less than **\$5,000,000** to cover claims made on the Lessee.
- (c) A Certificate of Currency and/or a copy of the insurance policy together with proof of payment of the current premium shall be provided to Council within 21 days after the date of this Agreement and thereafter annually.

4.7 Compliance with Law

The Lessee must comply with all Laws and the requirements, notices or orders of any Governmental Agency having jurisdiction or authority in respect of:

- (i) the Leased Premises;
- (ii) the use and occupation of the Leased Premises; or
- (iii) the Improvements, and without limitation, including any machinery, plant, equipment, fixtures and fittings of the Lessee on the Leased Premises.

4.8 Illegal Use

- (a) The Lessee must not, and must not let anyone else: Ultra Vires
- (i) Use the Leased Premises for any illegal purposes.
  - (ii) Do anything which might cause nuisance, damage or disturbance to an occupier or owner of any adjacent property.
  - (iii) Do anything which might affect any insurance policy relating to the Leased Premises by causing:
    - it to become void or voidable; or
    - any claim on it being rejected; or
    - a premium to be increased.

4.9 Bushfire Prevention

- (a) The Lessee shall take appropriate precautions to prevent and manage the risk of bushfires and shall comply with Council's Firebreak Order and any approved variations to this.
- (b) The cross country course may not be used on a day which is a declared Total Fire Ban or on days when a Harvest Ban and/or a Ban on the Movement of Vehicles applies.

4.10 Town Planning Scheme

The Lessee will comply with the provisions of the Shire of Cuballing Town Planning Scheme No 2 (as amended) including those relating to the erection and display of signs.

4.11 Handling of Food

Where food is sold or handled in any way on the Leased Premises the Lessee shall:

- (i) construct or otherwise provide to the reasonable satisfaction of the Lessor adequate facilities for the hygienic handling of such food, including facilities for the washing of hands and utensils;
- (ii) notwithstanding any other provision of this Lease not permit or suffer any food vendor or handler to breach in any way the provisions of the Health Act 1911 or any order, regulation or local law made thereunder or the provisions of any other written law or order or direction made thereunder relating to food or its preparation or handling; and
- (iii) without limiting the generality of the foregoing the Lessee will take adequate measures and at all times reasonable measures to safeguard any food being sold or distributed on the demised premises from flies and dust.

4.12 Additions by Lessee

The Lessee shall not make any external or internal additions or alterations to the walls roof floors partitions ceilings supports elevation plan or architectural appearance of the leased premises without the Lessor's previous written consent which shall not be unreasonably withheld. All permitted alterations or additions shall be made completed and carried out to the entire satisfaction of and the materials used therein shall be approved by the Lessor.

4.13 Yielding Up Premises

At the expiration or sooner determination of this Lease the Lessee shall deliver up possession of the leased premises to the Lessor in good and substantial repair and condition fair wear and tear only excepted having regard to the age of the building, and shall surrender all keys for the demised premises to the Lessor at the place then fixed for the payment of rent and shall inform the Lessor of all combinations on locks safes and vaults if any in the leased premises. The Lessee's obligations to observe or perform this covenant shall survive the expiration or other termination of this Lease.

4.14 Ownership of Fixtures and Fittings

All fixtures fittings plant machinery utensils shelving counters safes and other material or articles brought onto the demised premises by the Lessee shall be trade or tenant's fixtures and subject to tenant's rights of removal and the Lessee may at or prior to the expiration of the Lease take remove and carry away the same from the demised premises but the Lessee shall in such removal do no damage to the demised premises or shall forthwith make good any damage which it may occasion thereto and shall sufficiently paint out or remove all signs.

**4.15** Continuation

That if the Lessee shall with the consent of the Lessor remain in possession of the demised premises after the expiration of the said Term or any extension thereof it shall so remain as a tenant from month to month at a monthly rental equal to one twelfth (1/12) the amount of rent hereby reserved (and payable in advance as herein provided) and otherwise upon the same terms and conditions as herein contained or implied so far as the same may be applicable.

**4.16** Permit Council To Enter

The Lessee shall permit Council, its agents or employees, to enter the Leased Premises bringing any necessary equipment during normal business hours, after giving reasonable notice except in cases of emergency:

- (i) to inspect the Grounds;
- (ii) to carry out repairs or agreed alterations; and
- (iii) to do anything necessary to comply with notices or orders of any authority.

**4.17** Defect Notices

The Lessee shall carry out repairs within 28 days of being served with a written notice of any defect or lack of repair the Lessee is obliged to make good under this Agreement. If the Lessee does not comply with the notice, the Lessor may carry out the repairs and the Lessee must repay the cost to the Lessor on demand.

**5.0 LESSOR'S OBLIGATIONS**

**5.1** Permitted Use

The Lessor will not interrupt the Lessee's use of the Leased Premises for the Permitted Use in accordance with the terms and conditions of this Agreement.

**5.2** Public Liability

The Lessor will maintain an appropriate public liability insurance cover for risks associated with Council's relationship to the Leased Premises.

**5.3** Insurance

The Lessor shall insure and keep insured its buildings fixtures and fittings to their full replacement value against fire, explosion, impact, storm, tempest, earthquake, theft, accident and all other risks that Council requires.

**5.4** Traffic Management

- (a) The Lessor acknowledges that the conducting of an event will require horses to cross Darcy Street in order to access the cross country course.
- (b) The Lessor will not unreasonably withhold the approval of appropriate traffic management measures to facilitate this.

**6.0 ESSENTIAL TERMS**

- (a) Without limiting the provisions of this Lease which are essential terms it is agreed that each of the covenants by the Lessee contained in each of the following clauses is deemed to be an essential term of this Lease:



- Clause 4.1 (Use of Leased Premises);
- Clause 4.2 (Payment of Rent);
- Clause 4.5 (Keep Clean and in Good Repair); and
- Clause 4.8 (Illegal Use and Other Activities).

- (b) In respect of the Lessee's obligation to pay Rent or make other payments, the acceptance by the Lessor of any late payment shall not constitute a waiver of the essentiality of the Lessee's obligation to make that payment or of the Lessee's continuing obligation to pay during the Term.

## **7.0 TERMINATION OF LEASE**

- (a) The parties agree that, in addition to any other ground for termination at law, this Lease may be terminated by:
- (i) the Lessor in the event of breach of an essential term of this Lease and failure by the Lessee to remedy the breach within twenty eight days after service by the Lessor on the Lessee of written notice specifying the breach and requiring the Lessee to remedy it;
  - (ii) the Lessee giving six (6) months notice of termination in writing to the Lessor;
- (b) In the event that either the Lessor or the Lessee gives notice of termination pursuant to this clause such termination shall not affect the Lessor's remedies or rights with respect to any antecedent breach of any covenant by the Lessee and furthermore, no compensation whatsoever shall be payable to the party receiving the notice of termination.

## **8.0 RIGHTS AND OBLIGATIONS AT TERMINATION OF LEASE**

- (a) On the expiration or earlier determination of this Lease, the Lessee must surrender peaceably and yield up the Leased Premises to the Council:
- (i) in a clean state, free from rubbish and in a good state of repair.
  - (ii) fill in, consolidate and level off any unevenness, excavation or hole caused by the Lessee or by the Lessee's use of the Leased Premises to the satisfaction of the Council; and
  - (iii) remove any fixtures, fittings or any other property owned by the lessee on the Leased Premises as may be required by the Council.
- (b) The Lessee's obligations to observe and perform the covenant contained in this clause will survive the expiration or earlier determination of this Lease.

## **9.0 GENERAL PROVISIONS**

### **9.1 Notices**

Any notice required to be given to the Lessee hereunder may be given by the Lessor or its solicitors and may be left for the Lessee at its address herein or at the demised premises or sent to it by post in a letter addressed to it at such address or at the demised premises or at its office last known to the Lessor and a notice sent by post shall be deemed to have been served within 2 days following that on which it was posted notwithstanding actual non receipt.

### **9.2 Mediation**

- (a) The Parties agree to resolve any dispute by mediation where:
- (i) A mediator, accredited by the Law Society of WA, is appointed by mutual agreement of the Parties;
  - (ii) The costs of the mediation and the mediator will be shared equally between the Parties.

- (b) The mediation procedure will be determined by the accredited mediator.

**9.3 Applicable Law**

- (a) This Lease shall be construed and interpreted in accordance with the laws in force in the State of Western Australia.  
(b) The parties submit to the non-exclusive jurisdiction of the courts of Western Australia.

**9.4 Transfers and Assignments**

The Lessee shall not transfer this Agreement or assign the Grounds without the written approval of Council.

**9.5 Variation**

A variation of any provision of this Lease must be in writing and signed by the parties.

**9.6 Contact Details**

The Lessee shall ensure that Council is always provided with the current contact details for the authorised representatives of the Lessee and with contacts for emergency situations.

**9.7 Abandonment of the Grounds**

If the Lessee vacates the Leased Premises during the Term, whether or not it ceases to pay the Fee, the Lessor may:

- accept the keys
- enter the Grounds to inspect, maintain or repair them; or
- show the Grounds to prospective occupiers.

without this being re-entry or waiver of Lessor's rights to recover the Fee or other money under this Agreement.

**9.8 Lease Preparation**

Upon demand by the Lessor, the Lessee shall pay the fees and expenses incidental to the preparation, execution and stamping of this lease.

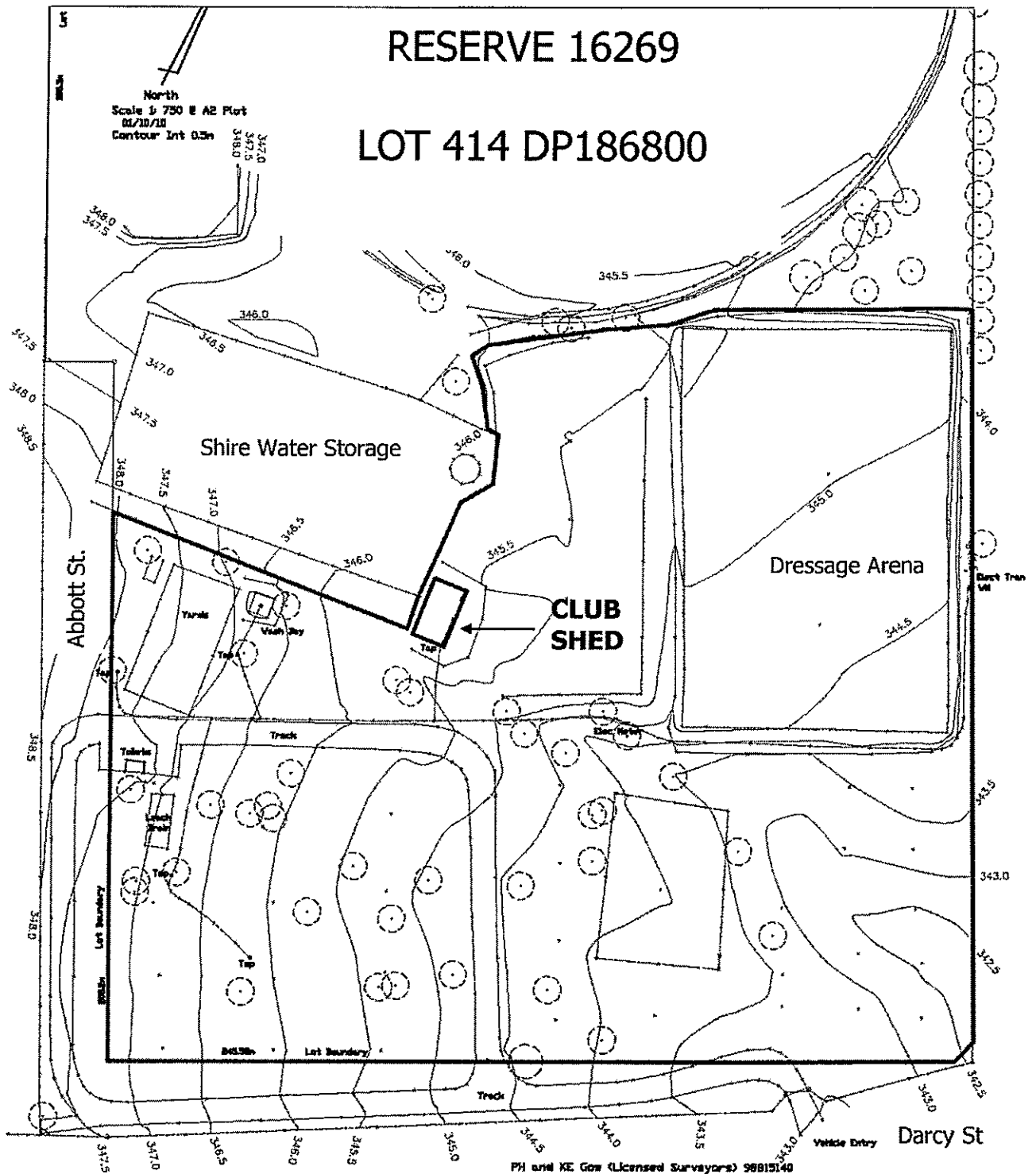
# SCHEDULE 1

**Item 1: THE LAND**

The whole of Reserve No. 50156 comprising of Lots 222, 223, 224 & 225 on DP120061 and Lot 422 on DP93559

AND

That portion of Reserve No. 16269 comprising of Lot 414 as outlined in red on the plan below:



Sundry Document G405232

NO DUPLICATE ISSUED

REGISTER VOL. 3089

BOOK FOL. 230

Corr. 3564/1976

WESTERN



AUSTRALIA



# Crown Land Record

The undermentioned land shown on the sketch in the First Schedule hereto is land of the Crown subject to the interests, easements, encumbrances and notices shown in the Second Schedule hereto.

*Alan Skinner*



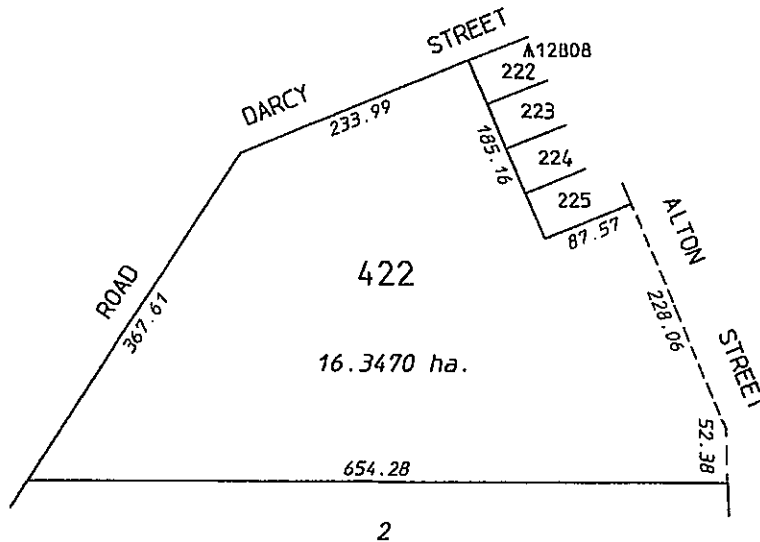
Dated 25th February, 1997

CHIEF EXECUTIVE OFFICER

LAND REFERRED TO

Cuballing Lot 422 on Land Administration Miscellaneous Diagram 422

FIRST SCHEDULE



Superseded - Copy for Sketch Only

Page 1 of 2 pages

0580173/92-4H-5/9499

SCALE 1:6000  
B.J.32 (2) 11.09  
Shire of Cuballing  
*ASB*

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS RECORD OR ANY NOTIFICATION HEREON

FOR ENCUMBRANCES AND OTHER MATTERS AFFECTING THE LAND SEE SECOND SCHEDULE

**Item 2: PROPERTY OWNED BY LESSEE**

- a) The "shed" as shown on the plan in Item 1 and includes associated fixtures.
- b) Horse Yards with the exception of those attached immediately adjacent to the covered arena
- c) Constructed cross country jumps.
- d) Shed on the Cross Country Course
- e) Ablutions

**Item 3: THE TERM**

Twenty-one (21) years

COMMENCEMENT DATE: 1 July 2013

EXPIRY DATE : 30 June 2034 with an option to renew being exercised 5 years prior to expiry of lease

**Item 4: RENTAL**

**\$5000** per annum and adjusted annually according to the CPI plus **\$1000** per annum for the use of ablutions provided that the number of events remains within 10% of the 2012/2013 Financial Year events calendar.

**Item 5: PERMITTED USE**

Equestrian activities being, but necessarily limited too, dressage, show jumping and eventing and includes, training, clinic, events, competitions and associated camping and accommodation.

THE COMMON SEAL of the **SHIRE OF CUBALLING**  
was hereunto affixed by authority of the Council in the  
presence of:

\_\_\_\_\_  
SHIRE PRESIDENT

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

The COMMON SEAL of the

**DRYANDRA EQUESTRIAN ASSOCIATION (INC)**  
Was hereunto affixed pursuant to a resolution of the Association in the  
presence of:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

The COMMON SEAL of the

**NARROGIN PONY & RIDING CLUB (INC)**  
Was hereunto affixed pursuant to a resolution of the Association in the  
presence of:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

---

Cr Hawksley declared a financial and proximity interest in this item and departed the room at 4.38pm

## 9.2.74 REGIONAL WASTE SITE

---

|                              |                                      |
|------------------------------|--------------------------------------|
| <b>Location/Address:</b>     | Whole of shire                       |
| <b>Reporting Officer:</b>    | Eva Haydon – Chief Executive Officer |
| <b>Enabling Legislation:</b> | Local Government Act 1995as amended  |
| <b>Council Policy:</b>       | Nil                                  |
| <b>Budget Implications:</b>  | Contribution towards land purchase   |
| <b>File Reference:</b>       |                                      |
| <b>Voting Requirements:</b>  | <b>Absolute Majority</b>             |

### Background

The Wagin Group of Councils last met on the 15<sup>th</sup> February where a motion was carried that the Group engage a lawyer (Barrister/Solicitor) to draw up an appropriate MOU that is acceptable to both the landowners and Group members for the purchase of land suitable for a regional landfill site, conditional with the relevant approvals. The draft of the MOU has been circulated for comment/modification and all parties' changes have been included in the final document. The document is now offered for signature with a landowner's deadline of 30 days (11<sup>th</sup> May, 2013) included.

The Wagin Group of Councils Strategic Waste Project Manager has continued to keep the project moving towards fruition.

It was anticipated that within the financial year, the following project milestones will be achieved

1. Regional Landfill Site selected
2. Negotiations concluded with landowner on costs
3. A legal agreement between member councils drawn up
4. DEC application submitted
5. Firm capital costs established
6. Draft operating procedures created

### Comment

A site suitable for the Groups needs has been sourced. The site will require subdivision and planning approval from the local government concerned. The Groups proposals for the development of the site has been discussed with the DEC at a meeting in Northam and we were issued with a check sheet that the Works Approvals would require to be completed. The requirements of the DEC appear achievable for the site.

Development costs are not known at this stage, however Council may be looking at a minimum of \$100,000 expenditure requirements for the initial purchase of the land (assuming 10 Councils commit to the project) and associated development costs, fencing, weighbridge, monitoring bores etc.

**That :**

- 1 The President & CEO be authorised to sign the attached MOU for the Strategic Waste Project with due consideration that it will involve an equal share for future land acquisition from participating Local Governments in the 2013-2014 Budget;**
- 2 Budget provision be made for the purchase of the land and associated development costs.**

**Moved Cr Haslam    Seconded Cr Conley**

***Carried by Absolute Majority 5/0***

Cr Hawksley returned to the chambers at 4.45pm



## MEMORANDUM OF UNDERSTANDING

### Parties to MOU

The Wagin Voluntary Group of Councils (WVGC), which comprises the Shire of Cuballing, Shire of Dumbleyung, Shire of Lake Grace, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wagin, Shire of Wandering, Shire of West Arthur, Shire of Wickepin and the Shire of Williams located at: 2 Arthur Road, Wagin WA 6315

### AND:

Peter John Dowdell and Heather Mary Dowdell (the Land Owners) located at: 3118 Wandering Narrogin Road, Cuballing WA 6311

### Purpose

1. The purpose of this Memorandum of Understanding (MOU) is to formalise the agreement of the parties that they have already negotiated in relation to the offer to purchase approximately 75 hectares of land, for a landfill site (the landfill site), identified as part of 23P39761 being part of Lot 23 Nebrikinning Road, Cuballing WA on Plan 39761 and as marked on the Landgate and subdivision images attached (the Land).

### Objective

2. The objective of the MOU is to demonstrate in writing through a formal agreement between the parties that WVGC is prepared to offer \$375,000 for the purchase (the purchase) of the Land subject to:
  - a. A Works Approval being obtained from the Department of Environment and Conservation for the construction of the landfill site on the Land;
  - b. The approval for Subdivision/Amalgamation being obtained from the Western Australian Planning Commission;
  - c. Planning/Development Approval for the operation of the landfill site being obtained from the Shire of Cuballing.

### Obligations of WVGC

#### WVGC:

3. Will be seeking a Department of Environment and Conservation landfill licence for the disposal of putrescible waste which restricts the landfill site to the disposal of Municipal Solid Waste;
4. Agree that landfill site will not be used for the disposal of green waste;
5. Expect the life of the landfill site to be 30-50 years;
6. Acknowledge that any future use of the landfill site will be constrained by the Shire of Cuballing Town Planning Scheme;
7. Will abide by the Department of Environment and Conservation conditions of the Licence and Works Approval for the landfill site;
8. Will erect and/or maintain boundary fences at the landfill site in accordance with the *Dividing Fences Act 1961*;

9. Will provide a buffer around the landfill site as per the Landfill Licence conditions;
10. Acknowledge that the Site Management Plan will restrict general public from accessing the site;
11. Will hold normal insurance coverage, including public liability, in line with local government contemporary practices;
12. Will initiate the Public Consultation process on the proposal as soon as practicable following the signing of the MOU by all the parties;
13. Will meet all costs relevant to the surveying, subdivision title transfer and purchase, development and fencing of the Land;
14. Will exercise due diligence in a meaningful time frame;
15. Will pay and meet all expenses associated with the above.

**Obligations of The Land Owners:**

**The Land Owners:**

16. Accept that significant processes are required to be completed to allow the Land to be used as a landfill site;
17. Will retain the Land for sale to the WVGC for the purpose of a landfill site whilst this MOU remains current;
18. Do by this MOU pledge their right title and interest in the Land so as to create a caveatable interest in the Land for the WVGC.

**Mutual Obligations of both parties:**

19. They will use their best endeavours and fully collaborate to have the abovementioned approvals in place within 180 days from the date of this MOU, on the basis that this MOU is of no legal effect and cannot achieve legal status unless it is executed by all parties by 11 May 2013;
20. They agree that the progress of the processes required is to be reviewed at the conclusion of that 180 day period;
21. They agree that if at the end of that 180 day period one or more of the abovementioned Works Approval, approval for Subdivision/Amalgamation and Planning/Development approvals has or have been denied, the parties are thereupon discharged from further proceeding with the purchase, except that WVGC is to lodge a withdrawal of any caveat lodged by WVGC against the title to the Land within the ensuing 30 days;
22. They agree that if by the end of that 180 day period none of the abovementioned Works Approval, approval for Subdivision/Amalgamation and Planning/Development approvals have been denied and one or two of those approval processes are still continuing, the parties will extend the process of seeking those approvals by a further 90 days;
23. They agree that if by the end of that 90 day period one or more of the abovementioned Works Approval, approval for Subdivision/Amalgamation and Planning/Development approvals has or have been denied or still not given, the parties are thereupon discharged from further proceeding with the purchase, except that WVGC is to lodge of withdrawal of any caveat lodged by WVGC against the title to the Land within the ensuing 30 days;

24. They agree that if during the said 180 days or during the said further 90 days all required approvals have been obtained, the parties are thereupon to proceed to settlement within the 28 days from the date of the last of those approvals within the relevant period. At settlement WVGC will provide the Land Owners with a bank cheque for \$375,000.00 in exchange for receiving from the Land Owners the duplicate certificate of title for the Land and a registrable transfer of the Land in favour of all the local government councils that comprise WVGC, as tenants in common in equal shares.

This Memorandum of Understanding is dated \_\_\_\_\_ day of \_\_\_\_\_, 2013, is executed as a Deed and is witnessed as follows:

**The Land Owners:**

Peter John Dowdell .....

Heather Mary Dowdell .....

Witness .....

Witness Name & Address .....

**The Wagin Voluntary Group of Councils:**

**Shire of Cuballing**

President .....

CEO .....

**Shire of Dumbleyung**

President .....

CEO .....

**Shire of Lake Grace**

President .....

CEO .....

**Shire of Narrogin**

President .....

CEO .....

**Town of Narrogin**

Mayor .....

CEO .....

**Shire of Pingelly**

President .....

CEO .....

**Shire of Wagin**

President .....

CEO .....

**Shire of Wandering**

President .....

CEO .....

**Shire of West Arthur**

President .....

CEO .....

**Shire of Wickepin**

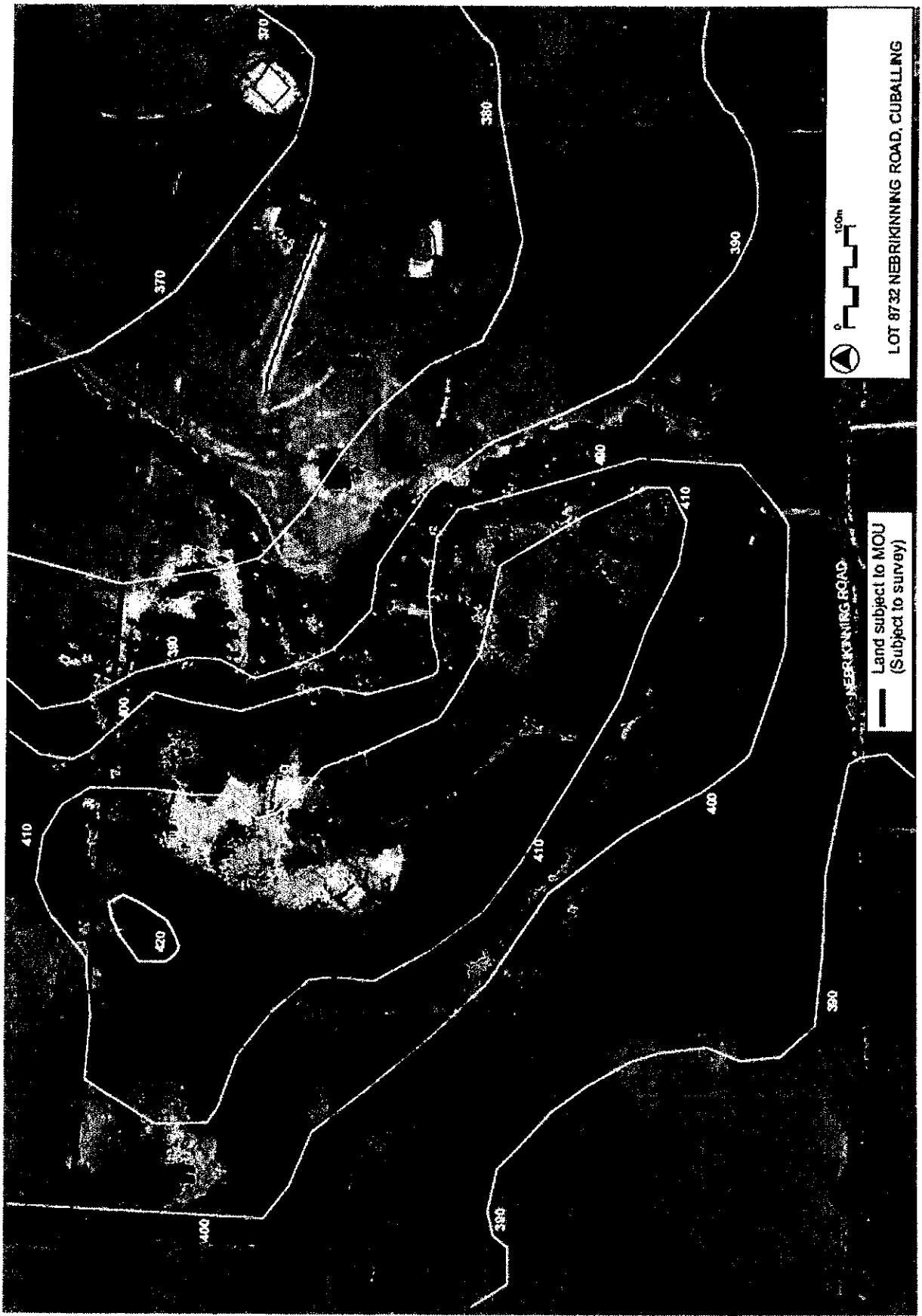
President .....

CEO .....

**Shire of Williams**

President .....

CEO .....



E Haydon Left the room 4.48pm  
A Ramsay entered the room 4.49pm

E Haydon returned 4.54pm

#### **9.4.18 APPLICATION FOR PLANNING APPROVAL – CONCRETE APRON AT COOPERATIVE BULK HANDLING , YORNANNING**

---

|                              |   |
|------------------------------|---|
| <b>Submission to:</b>        | Ordinary Meeting of Council   |
| <b>Date:</b>                 | 11 April 2013   |
| <b>Location/Address:</b>     | Unallocated Crown Land – Cooperative Bulk Handling Limited (CBH)                      |
| <b>Reporting Officer:</b>    | Allan Ramsay – Environmental Health Officer/Building Surveyor                         |
| <b>Enabling Legislation:</b> | Planning and Development Act 2005   |
| <b>Council Policy:</b>       | Town Planning Scheme No.2   |
| <b>Budget Implications:</b>  | Nil   |
| <b>File Reference:</b>       | Town Planning 1(c)  |
| <b>Attachments:</b>          | Planning Application from CBH<br>Drawings of the Weighbridge Concrete Apron Extension |
| <b>Voting Requirements:</b>  | Simple Majority   |

#### **Background**

Council has received a request from the Grain Operations section of CBH to construct an extension of the concrete apron to the weighbridge at Yornanning. The purpose of the extension of the apron is to improve the approach to and exit from the existing weighbridge.

#### **Comment**

*Part 8 – Development of Land under the Shire of Cuballing Town Planning Scheme No.2*

#### *8.1 Requirement for approval to commence development*

*Subject to clause 8.2, all development on land zoned and reserved under the Scheme requires the prior approval of the local government. A person must not commence development without first having applied for and obtained a planning approval of the local government under Part 9*

#### **COUNCIL DECISION:**

**That; the development application be approved**

**Moved Cr Conley    Seconded: Cr Haslam**

**Carried 6/0**





CO-OPERATIVE BULK HANDLING LIMITED  
ABN 29 256 604 9

Gayfer House  
30 Delhi Street, West Perth  
Western Australia 6008

GPO Box L86  
Perth WA 684

Tel: (08) 9237 9600  
Fax: (08) 9322 394  
Email: [info@cbh.com.au](mailto:info@cbh.com.au)

[www.cbh.com.au](http://www.cbh.com.au)

25 JAN 2013

OUR REF: 1305819  
YOUR REF:  
ENQ: Tim Dolling  
DIRECT LINE: 08 9216 6094

22 January 2013

Mrs Eva Haydon  
Chief Executive Officer  
Shire of Cuballing  
PO Box 13  
CUBALLING WA 6311

Dear Eva

#### APPLICATION FOR PLANNING APPROVAL

I refer to the requirement to improve the approach to and exit from the existing weighbridge at the Yornaning grain receival site. Proposed development includes the construction of reinforced concrete approach and exit slabs.

Please find attached application for planning approval and I request an invoice for the fee and formal advice of determination with a set of endorsed drawings.

If you have any enquiries and to arrange payment of the invoice, please contact Tim Dolling, Planning Coordinator, on 08 9216 6094, 0439 969 835 or email [tim.dolling@cbh.com.au](mailto:tim.dolling@cbh.com.au).

Yours sincerely  
**For: Co-operative Bulk Handling Limited**

A handwritten signature in black ink, appearing to read "Colin Tutt".

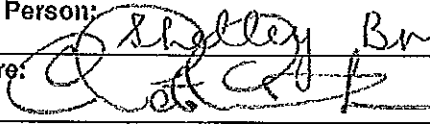
**Colin Tutt**  
**General Manager**

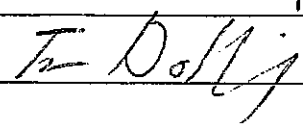
Enc

**SCHEDULE SIX - FORM OF APPLICATION FOR PLANNING APPROVAL**

Shire of Cuballing  
Town Planning Scheme No. 2

Application for Planning Approval

|  |                 |                                      |
|--|-----------------|--------------------------------------|
| <b>Owner details:</b>  |                 |                                      |
| Name: Public Transport Authority   |                 |                                      |
| Address: Centre<br>PO Box 8125 Perth Business Postcode: 6849   |                 |                                      |
| Phone:   | FAX:            |                                      |
| Home:  | Work: 9326 2510 | Email: shelley.brindal@pta.wa.gov.au |
| Mobile:  |                 |                                      |
| Contact Person: Shelley Brindal  |                 |                                      |
| Signature:                              | Date:           | 17-01-2013                           |
| Signature:   | Date:           |                                      |
| The signature of the owner(s) is required on all applications. This application will not proceed without that signature. |                 |                                      |

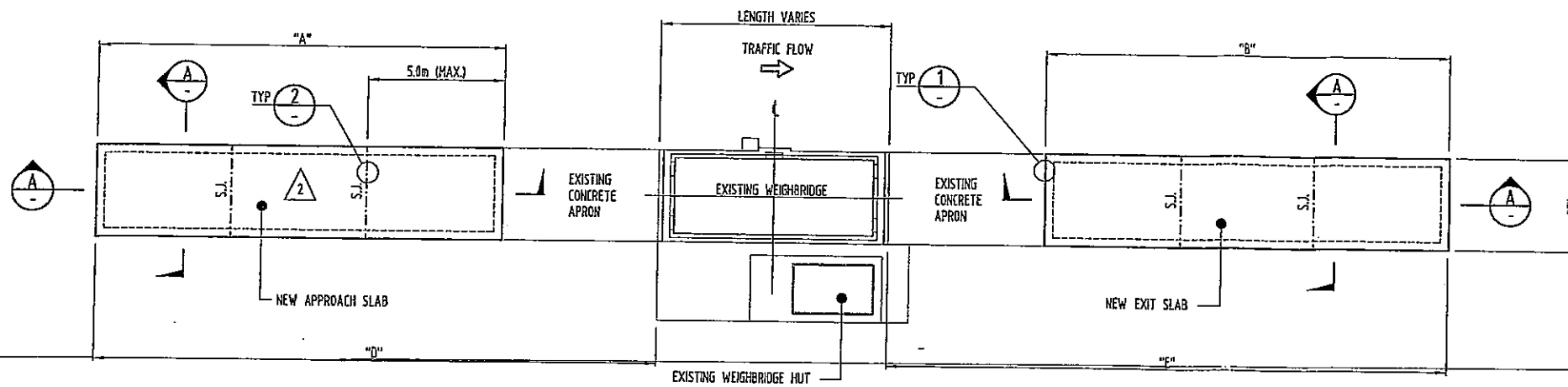
|  |                |                               |
|--|----------------|-------------------------------|
| <b>Applicant details:</b>  |                |                               |
| Name: Cooperative Bulk Handling Ltd  |                |                               |
| Address: GPO Box 1886 Perth Postcode: 6842   |                |                               |
| Phone:   | FAX: 92379599  |                               |
| Home:  | Work: 92166094 | Email: tim.dolling@cbh.com.au |
| Mobile: 0439 969 835   |                |                               |
| Contact Person for Correspondence: Tim Dolling   |                |                               |
| Signature:  | Date:          | 22/1/13                       |

Part 2

|  |                                      |                     |
|--|--------------------------------------|---------------------|
| <b>Property details:</b>   |                                      |                     |
| <b>Lot No.</b>   | <b>House/Street No:</b>              | <b>Location No:</b> |
| <b>Diagram or Plan No:</b>   | <b>Certificate of Title Vol. No:</b> | <b>Folio:</b>       |
| <b>Diagram or Plan No:</b>   | <b>Certificate of Title Vol. No:</b> | <b>Folio:</b>       |
| <b>Title encumbrances (e.g. easements, restrictive covenants):</b> |                                      |                     |
| <b>Street name:</b>  | <b>Suburb:</b> <i>Yarrnaling</i>     |                     |
| <b>Nearest Street Intersection:</b>                                |                                      |                     |

|  |
|--|
| <b>Existing building/land use:</b>   |
| <b>Description of proposed development and/or use:</b> <i>weightbridge approach and exit slabs</i> |
| <b>Nature of any existing buildings and/or use:</b> <i>grain storage</i>                           |
| <b>Approximate cost of proposed development:</b> <i>\$ 50,000</i>                                  |
| <b>Estimated time of completion:</b> <i>four weeks</i>   |

|                                       |                       |
|---------------------------------------|-----------------------|
| <b>Office Use Only</b>                |                       |
| <b>Acceptance Officer's Initials:</b> | <b>Date Received:</b> |
| <b>Local Government Reference No:</b> |                       |

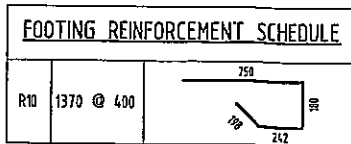
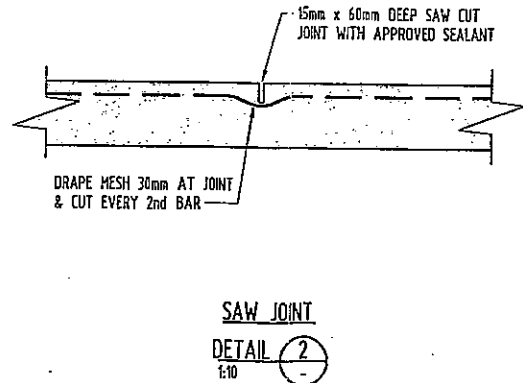
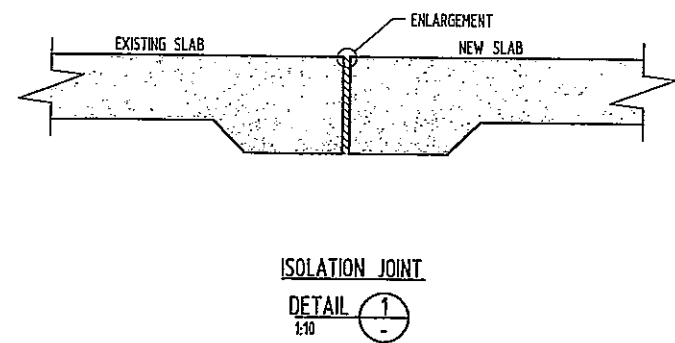
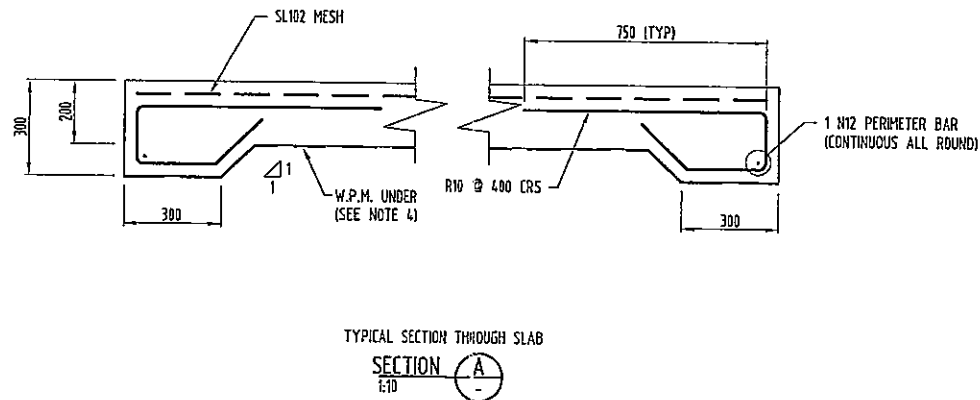
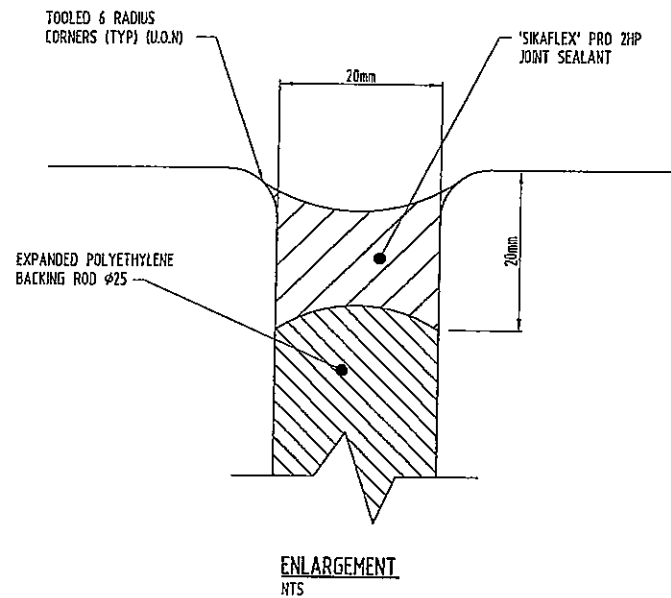


**WEIGHBRIDGE LAYOUT**  
SCALE 1:100

TOP OF NEW APPROACH AND EXIT SLABS TO BE FLAT AND LEVEL WITH EXISTING SLABS/WEIGHBRIDGE DECK (REFER TO SITE SETOUT PLAN FOR LEVELS)

NOTE:  
# DENOTES BREAK OUT EXISTING CONCRETE APRONS

| CONCRETE APRON EXTENSIONS |         |         |         |         |         |                   |
|---------------------------|---------|---------|---------|---------|---------|-------------------|
| SITE                      | DIM "A" | DIM "B" | DIM "C" | DIM "D" | DIM "E" | SITE PLAN DRG No. |
| ARNSWORTH                 | 25m     | 25m     | 3.379m  | 30m     | 30m     | 2012-512-0080     |
| BENCUBBIN                 | 25m     | 25m     | 3.379m  | 30m     | 30m     | 2012-391-0080     |
| BURRACOPPING              | 20m     | 20m     | 3.379m  | 20m     | 20m     | 2012-504-0080     |
| KONDRINI (TOWN)           | 20m     | 20m     | 3.379m  | 20m     | 20m     | 2012-525-0080     |
| LAKE CARLOCUP             | 30m     | 25m     | 3.379m  | 30m     | 30m     | 2012-585-0080     |
| LATHAM                    | 25m     | 25m     | 3.379m  | 30m     | 30m     | 2012-333-0080     |
| MARCHAGEE                 | 20m     | 10m     | 3.379m  | 20m     | 20m     | 2012-324-0080     |
| MECKERING                 | 20m     | 20m     | 3.379m  | 20m     | 20m     | 2012-401-0080     |
| MT WALKER                 | 10m     | 10m     | 3.379m  | 20m     | 20m     | 2012-447-0080     |
| WARRALAKIN                | 15m     | 20m     | 3.379m  | 20m     | 20m     | 2012-503-0080     |
| WELBUNGH                  | 30m     | 25m     | 3.379m  | 30m     | 30m     | 2012-390-0080     |
| WEST RIVER                | 30m     | 30m     | 3.379m  | 30m     | 30m     | 2012-602-0080     |
| YERECOM                   | 25m     | 25m     | 3.379m  | 30m     | 30m     | 2012-345-0080     |
| YORMANONG                 | 25m     | 25m     | 3.379m  | 30m     | 30m     | 2012-433-0080     |



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**CONCRETE AND REINFORCEMENT NOTES**

- ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH THE SPECIFICATION AND THE STANDARDS LISTED THEREIN.
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- CONTINUOUS JOINTS SHALL BE PROPERLY FORMED AND USED WHERE SHOWN OR SPECIFICALLY APPROVED BY THE ENGINEER.
- TO POURING NEW CONCRETE, SCABBLE CLEAN & DAMPEN ALL CONSTRUCTION JOINTS IMMEDIATELY PRIOR.
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- REINFORCEMENT SYMBOLS USED ON THE DRAWINGS ARE:  
N DENOTES GRADE D50N DEFORMED BARS TO AS 4671  
R DENOTES GRADE R250N PLAIN BAR TO AS 4671  
SL DENOTES WELDED WIRE REINFORCING MESH TO AS 4671
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|     | LAPS (HOR. BARS) | LAPS (VERT. BARS) | COGS  |
|-----|------------------|-------------------|-------|
| N12 | 400mm            | 300mm             | 170mm |
| N16 | 500mm            | 400mm             | 210mm |
| N20 | 700mm            | 500mm             | 260mm |
| N24 | 800mm            | 600mm             | 310mm |

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**CBH ENGINEERING**  
40 PIGEON ROAD BURRA LAKE, WA 6163  
TEL (08) 9236 5350 FAX (08) 9236 5310

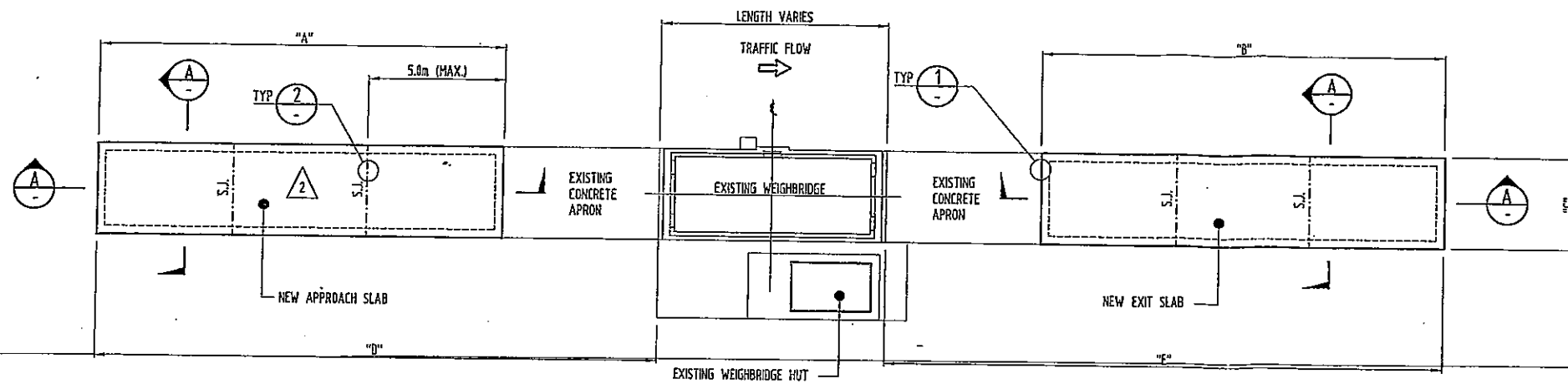
DO NOT SCALE FROM THIS DRAWING - ASK !!

| REF DRG No. | REFERENCE DRAWING TITLE | REV | DATE | REVISIONS | BY | CHKD | APPD | REV | DATE | REVISIONS | BY | CHKD | APPD |
|-------------|-------------------------|-----|------|-----------|----|------|------|-----|------|-----------|----|------|------|
|             |                         |     |      |           |    |      |      |     |      |           |    |      |      |

SCALE AS SHOWN  
DESIGNED CBH Dec 10  
DRAWN J. Battlingham 20.11.12  
CHECKED R. Battlingham  
APPROVED H. Dyer

**DRAWING TITLE**  
MULTI - WEIGH WEIGHBRIDGES  
CONCRETE APRON EXTENSIONS  
LAYOUT AND CONCRETE DETAILS

**SITE** VARIOUS  
**PROJECT** WEIGHBRIDGE UPGRADES  
**DRAWING NO** 2012-000-0001  
**REV.** A

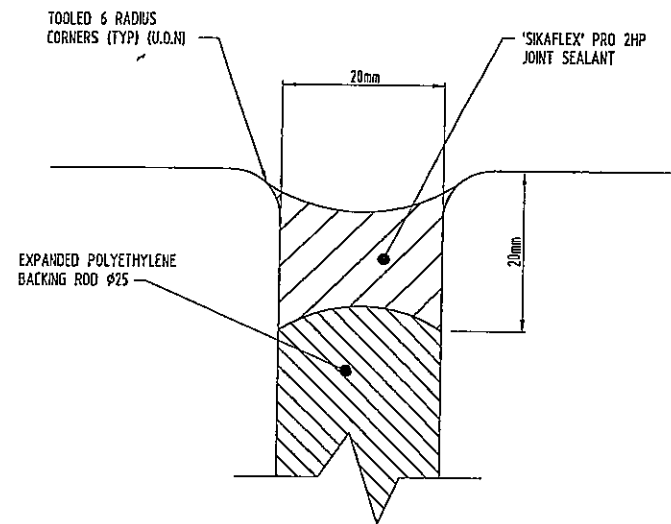


WEIGHBRIDGE LAYOUT  
SCALE 1:100

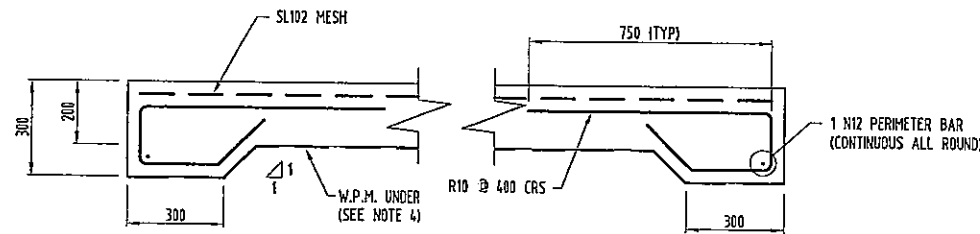
TOP OF NEW APPROACH AND EXIT SLABS TO BE FLAT AND LEVEL WITH EXISTING SLABS/WEIGHBRIDGE DECK (REFER TO SITE SETOUT PLAN FOR LEVELS)

NOTE:  
# DENOTES BREAK OUT EXISTING CONCRETE APRONS

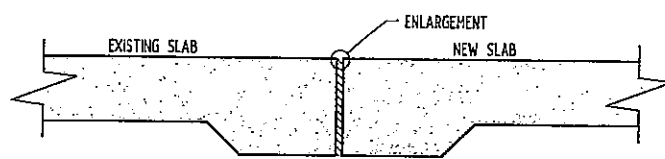
| CONCRETE APRON EXTENSIONS |         |         |         |         |         |                   |
|---------------------------|---------|---------|---------|---------|---------|-------------------|
| SITE                      | DIM "A" | DIM "B" | DIM "C" | DIM "D" | DIM "E" | SITE PLAN DRG No. |
| AINSWORTH                 | 25m     | 25m     | 3.379m  | 30m     | 30m     | 2012-512-0080     |
| BENCUBBIN                 | 25m     | 25m     | 3.379m  | 30m     | 30m     | 2012-391-0080     |
| BURRACOPPING              | 20m     | 20m     | 3.379m  | 20m     | 20m     | 2012-504-0080     |
| KONDMIN (TOWN)            | 20m     | 20m     | 3.379m  | 20m     | 20m     | 2012-525-0080     |
| LAKE CARLOUP              | 30m     | 25m     | 3.379m  | 30m     | 30m     | 2012-585-0080     |
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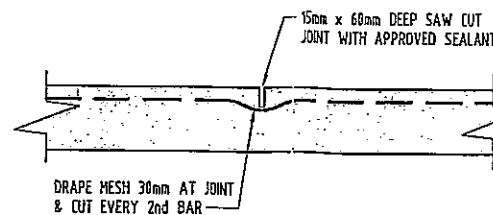
ENLARGEMENT  
NTS



TYPICAL SECTION THROUGH SLAB  
SECTION A  
1:10



ISOLATION JOINT  
DETAIL 1  
1:10



SAW JOINT  
DETAIL 2  
1:10

| FOOTING REINFORCEMENT SCHEDULE |            |  |
|--------------------------------|------------|--|
| R10                            | 1370 @ 400 |  |

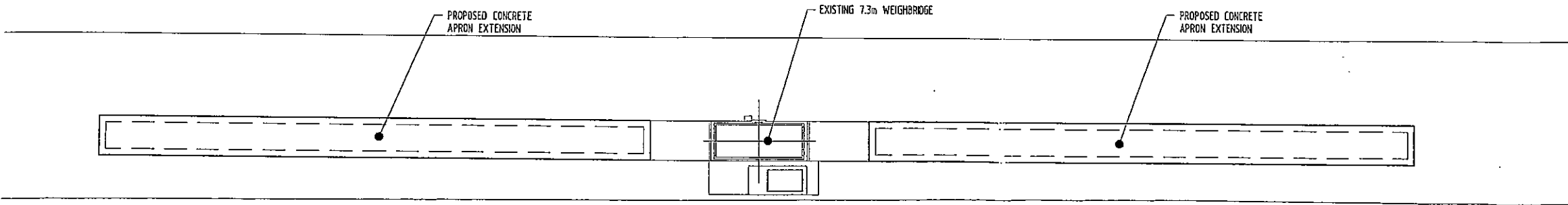
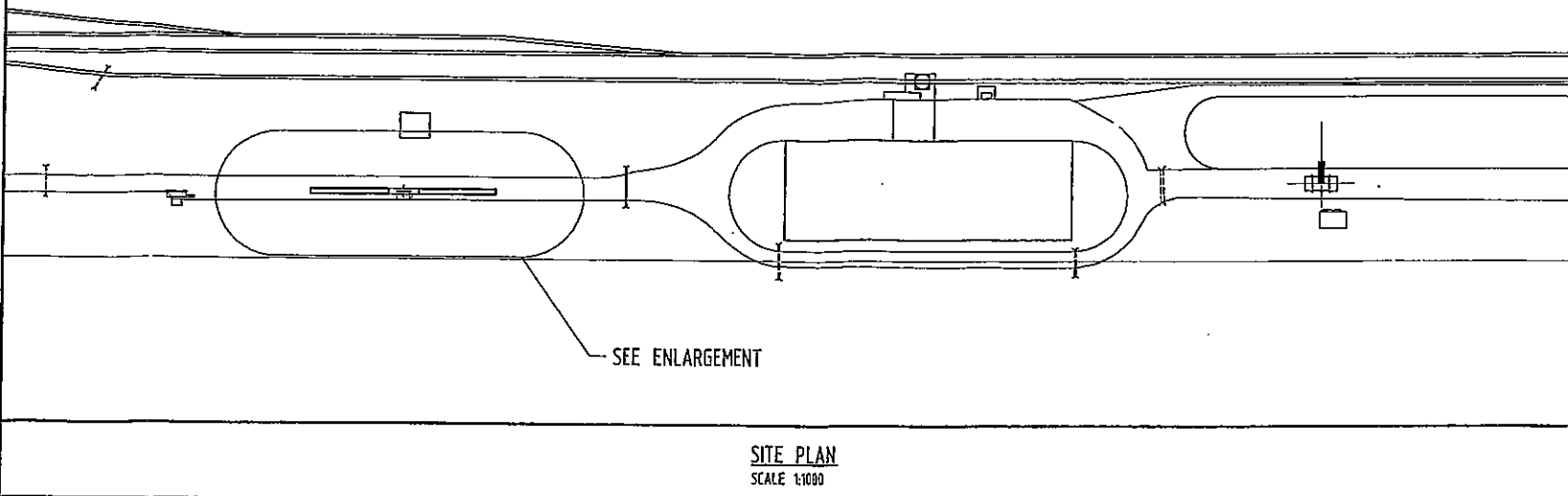
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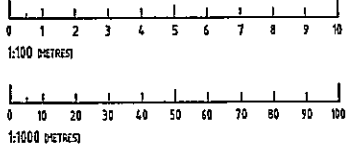
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|   |  |  |  |  |                                     |                  |  |  |  |  |  |  |  |                        |                        |
|---|--|--|--|--|-------------------------------------|------------------|--|--|--|--|--|--|--|------------------------|------------------------|
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|   |  | <b>CBH ENGINEERING</b><br>48 MCGUIER ROAD BIRBA LAKE, WA 6163<br>TEL (08) 9236 5350 FAX (08) 9236 5370<br>DO NOT SCALE FROM THIS DRAWING - ASK !!! | REF DRG No.      REFERENCE DRAWING TITLE      REV      DATE      REVISIONS      BY      CHK'D      APP'D      REV      DATE      REVISIONS      BY      CHK'D      APP'D | PROJECT<br><b>WEIGHBRIDGE UPGRADES</b> | DRAWING NO.<br><b>2012-000-0001</b> | REV.<br><b>A</b> |  |  |  |  |  |  |  |                        |                        |



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 DATE 26.11.12  
 CHKD BY \_\_\_\_\_ DATE \_\_\_\_\_  
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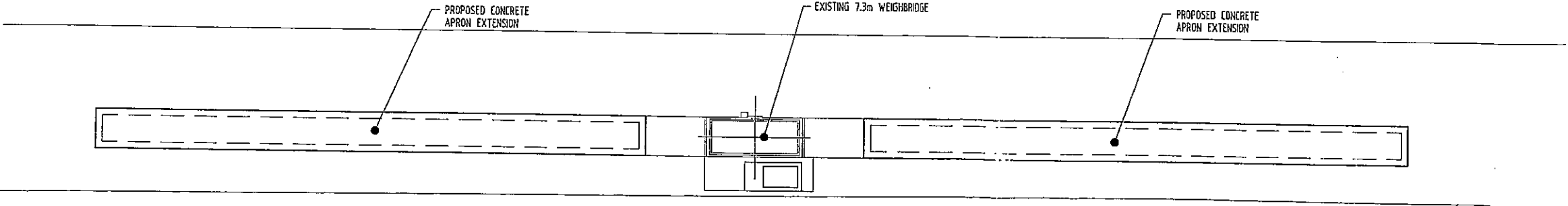
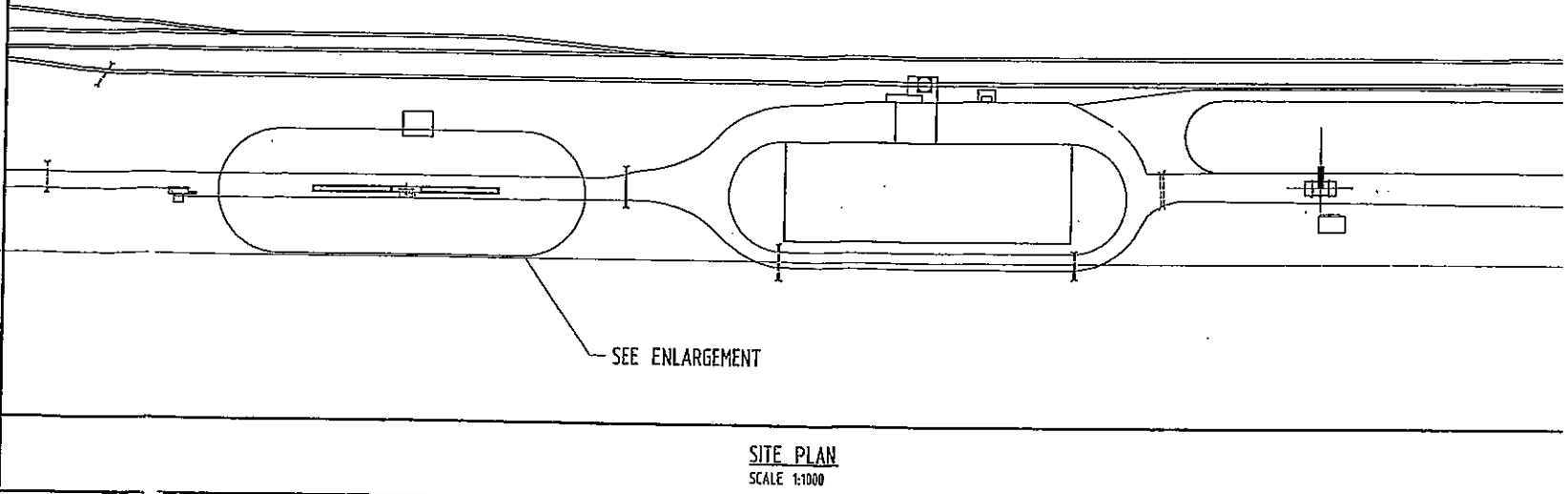
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|--------------|---------|--|-----|------|-----------|----|------|------|-----|----------|--------------------------------------|----|------|------|
| 2112-010-001 |         | MULTI WEIGHBRIDGE - CONCRETE APRON EXTENSION | -   |      |           |    |      |      | A   | 26.11.12 | ISSUED AS CHECK PRINT AND FOR REVIEW |    |      |      |

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 DESIGNED: CBH  
 DES. CHECK: \_\_\_\_\_  
 DRAWN: J. Bullingham  
 CHECKED: \_\_\_\_\_  
 APPROVED: \_\_\_\_\_

DRAWING TITLE  
**SITE DEVELOPMENT  
 WEIGHBRIDGE COMPLIANCE  
 APPROACH & EXIT SLAB EXTENSION  
 SITE PLAN**

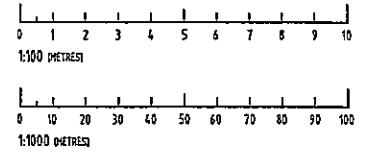
SITE: **YORMANING**  
 PROJECT: **WEIGHBRIDGE COMPLIAN**  
 DRAWING NO: **2012-433-0080**



ENLARGEMENT  
SCALE 1:100

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| REF           | ORG No. | REFERENCE DRAWING TITLE                      | REV | DATE     | REVISIONS                            | BY | CHKD | APPD | REV | DATE | REVISIONS | BY | CHKD | APPD |
|---------------|---------|--|-----|----------|--------------------------------------|----|------|------|-----|------|-----------|----|------|------|
| 2012-433-0080 |         | MULTI WEIGHBRIDGE - CONCRETE APRON EXTENSION |     |          |                                      |    |      |      |     |      |           |    |      |      |
|               |         |  | A   | 26.11.12 | ISSUED AS CHECK PRINT AND FOR REVIEW |    |      |      |     |      |           |    |      |      |

SCALE AS SHOWN

NORTH POINT

**SITE DEVELOPMENT**  
**WEIGHBRIDGE COMPLIANCE**  
**APPROACH & EXIT SLAB EXTENSION**  
**SITE PLAN**

|             |                        |          |  |
|-------------|------------------------|----------|--|
| SITE        | YORMANING              | SHT. NO. |  |
| PROJECT     | WEIGHBRIDGE COMPLIANCE | REV.     |  |
| DRAWING NO. | 2012-433-0080          |          |  |

## 9.4.19 APPLICATION TO RUN A MOTORCYCLE PARK – LOT 101 REEDS ROAD, POPANYINNING

---

|                              |  |
|------------------------------|--|
| <b>Submission to:</b>        | Ordinary Meeting of Council  |
| <b>Date:</b>                 | 11 April 2013  |
| <b>Location/Address:</b>     | Lot 101 Reeds Road, Popanyinning   |
| <b>Reporting Officer:</b>    | Allan Ramsay, EHO/BS   |
| <b>Enabling Legislation:</b> | Health Act 2011<br>Building Regulations<br>Environmental Protection (Noise) Regulations 1997   |
| <b>Council Policy:</b>       | Town Planning Scheme No 2  |
| <b>Budget Implications:</b>  | Nil  |
| <b>File Reference:</b>       | Town Planning 3  |
| <b>Voting Requirements:</b>  | Simple majority  |
| <b>Attachments:</b>          | Form of Application for Planning Approval<br>Letter from John & Raewyn Street<br>Site plan of the property showing the layout of the Motorcycling Park<br>Letters of consent from neighbours to allow the use of the easement for public access<br>Map showing the neighbours properties<br>Google map showing the property and layout<br>Public Liability Insurance |

### Background

An application from John and Raewyn Street to run a motorcycle park at Lot 101 Reeds Road, Popanyinning has been received

The applicant has proposed the following:

1. There will be four tracks to accommodate riders at different levels from juniors to experienced riders;
2. The Park will not be a Motorcross Track, it will be designed for all Motorbike riders to enjoy dirt bike riding within a safe controlled area;
3. Opening hours Monday to Saturday 8.00am till 5.00pm and Sundays from 9.00am to 4.00 pm;
4. Ablution block with an Eco Toilet system;
5. No food or accommodation provided at the property;
6. Will be affiliated with Motorcycling WA;
7. Riders will be issued with a day licence provided by Motorcycling WA;
8. A waiver will be required for all riders to complete prior to riding; and
9. A fire trailer and fire extinguishers available as per the site plan.

### Comment

The Shire of Cuballing's Town Planning Scheme No. 2 indicates that the location of the proposed Motorcycling Park is an Agricultural Zoned area. The zoning table under the scheme indicates that the use is "Recreation – Private" with a "D" classification. The "D" classification means: *"That the use is not permitted unless the local government has exercised its discretion by granting planning approval"*



Whilst the use fits within the Zoning table as a "D" classification there is the added issue of an unsealed easement road/track from Reeds Road to the property. This easement is used by several property owners to gain access to their own property. If the application for the Motorcycling Park is approved then the easement will become very dusty and have the potential to become a fire hazard due to the increase vehicle traffic. The adjoining owner, however, have given consent for the easement to be used for access to the Motorcycling Park.

The applicant has provided a site plan on the operation of the Motorcycling Park. It shows the location of the fire trailer and location of the fire extinguishers. The applicant has also indicated in an email that the local Bush Fire Brigade is happy with the Fire Management controls. Notwithstanding this, fire management is very important and a lot of other local governments are now asking for a Fire Management Plan for events like this. There are qualified consultants available to provide fire management plans.

The operation of a Motorcycling Park will need to comply with the provisions of the Health Act 2011 in regard to Public Buildings and effluent disposal. In regard to public buildings even though there will not be a building as such, a Motorcycling Park is still captured under the definition of a Public Building in the Health Act where a number of people assemble.

The applicant has indicates that the Motorcycling Park will be running seven days per week. There is no approved accommodation at the property which may suggest the operators intend staying on site without adequately approved accommodation.

#### **OFFICERS RECOMMENDATION**

That Council resolves to approve operation of the Motorcycling Park located at Lot 101 Reed Road, Popanyinning, subject to the following conditions.

1. The proposal for the Motorcycling Park be advertised in the Local newsletter and a notice be served on nearby owners and occupiers for comment within 21 days of the date of the newsletter and the date of the notice to nearby owners and occupiers in accordance with Part 9.4 of the Shire of Cuballing Town Planning Scheme No. 2;
2. All necessary approvals required under the provisions of the Health Act 1911 (as amended);
3. The property not to be used for accommodation unless housing is provided and approved in accordance with the Building Act 2011;
4. Provide a Fire Management Plan by a qualified practitioner;
5. The Fire Manager Practitioner chosen by the Applicant must be qualified in the area of fire management and approved by the Shire Environmental Health Officer/Building Surveyor;

**Moved:**

**Seconded:**

**COUNCIL DECISION:**

- 1. Council write a letter to the applicant stating that they require a report from a Town planning consultant with regards to the Motorcycle Park**
- 2. A copy of the Shire of Cuballing Town Planning Scheme be provided to the applicant with the guidelines outlined.**

**Moved: Cr C McDougall**

**Seconded: Cr C Hawksley**

***Carried 6/0***

A Ramsay departed the chambers at 5pm.

62 Seville Drive  
SEVILLE GROVE WA 6112

3/07/2012

To Whom It May Concern

Re-Business Proposal

Lot 101 Reed Road  
Popanyinning

My husband and I would like to start up a Motorcycle Park on our property in Popanyinning.

It would consist of 4 tracks of different riding levels to accommodate each individual's riding experience from juniors to the experienced riders. The Park will not be a Motocross Track it will be designed for all Motorbike riders to enjoy dirt bike riding within a safe controlled area; the tracks will have separate entry and exit points. The staff will have first aid training. We would like it to be open Friday – Monday 8.00 am to 5pm except Sunday which would be 9am to 4pm.

We will be putting in an ablution block with toilets and showers. We want to keep everything as environmentally friendly as we can; therefore we are looking at using an Eco Toilet system.

Local surrounding businesses will also benefit due to the fact that people will be needing accommodation, food and fuel. We are also hoping that in the future we will be able to hire some local people to help run the Park.

We have contacted Motorcycling WA and we are going to affiliate to them which will cover any Insurance issues that may arise, the bikes will be checked to meet their standards and they will also be providing us with equipment to ensure the noise levels are within regulation. Riders will be issued with Day Licences provided by Motorcycling WA. We will also have a Waiver that all Riders will have to complete before they can ride their bikes.

There will be a fire fighting trailer on site at all times along with fire extinguishers.

There is another business in WA that is similar to what we are planning to do, please see their site [www.westmotopark.com.au](http://www.westmotopark.com.au)

Thank you for considering this proposal, we look forward to hearing from you.

Regards

John & Raewyn Street

John: 0439 316 947

Raewyn: 0400 518 336

Email: [roadie\\_rae@hotmail.com](mailto:roadie_rae@hotmail.com)

# FORM OF APPLICATION FOR PLANNING APPROVAL

Shire of Cuballing  
Town Planning Scheme No. 2

## Application for Planning Approval

| Owner details:   |  |
|--|--|
| <b>Name:</b>   | John Street  |
| <b>Address:</b>  | <del>62</del> Lot 101 Reeds Road<br>Popanyinning <span style="float: right;">6309<br/>Postcode:</span> |
| <b>Phone:</b>  | <b>FAX:</b>  |
| <b>Home:</b> 0439316947  | <b>Work:</b>   |
| <b>Mobile:</b> 0439316947 - John   | <b>Email:</b> roadie_rae@hotmail.com   |
|  | 0400 518 336 - Raewyn  |
| <b>Contact Person:</b> Raewyn 0400 518 336   |  |
| <b>Signature:</b><br>x   | <b>Date:</b> 18-9-12   |
| <b>Signature:</b>  | <b>Date:</b>   |
| The signature of the owner(s) is required on all applications. This application will not proceed without that signature. |  |

| Applicant details:   |   |
|--|---|
| <b>Name:</b>   | John + Raewyn Street  |
| <b>Address:</b>  | Lot 101 Reeds Road (Postal Address: 62 Seville C<br>Popanyinning <span style="float: right;">6309<br/>Postcode:</span> Seville Grove<br>WA 6112 |
| <b>Phone:</b>  | <b>FAX:</b>   |
| <b>Home:</b> 0439316947  | <b>Work:</b>  |
| <b>Mobile:</b> 0439316947 John                                     | <b>Email:</b> roadie_rae@hotmail.com  |
|  | 0400 518 336 Raewyn   |
| <b>Contact Person for Correspondence:</b><br>Raewyn - 0400 518 336 |   |
| <b>Signature:</b><br>x   | <b>Date:</b> 18-9-12  |

Part 2

| Property details:          |                             |                        |
|----------------------------|-----------------------------|------------------------|
| <b>Lot No.</b> 101         | <b>House/Street No:</b>     | <b>Location No:</b>    |
| <b>Diagram or Plan No:</b> | <b>Certificate of Title</b> | <b>Folio:</b> 2702/108 |
| 2702/108                   |                             |                        |

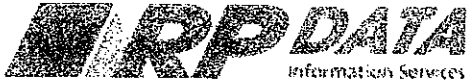
|   |                                  |        |
|---|----------------------------------|--------|
|   | Vol. No:                         |        |
| Diagram or Plan No:   | Certificate of Title<br>Vol. No: | Folio: |
| Title encumbrances (e.g. easements, restrictive covenants): |                                  |        |
| Street name: Reeds Road                                     | Suburb: Popenyinning             |        |
| Nearest Street Intersection:                                | Calceon Rd + Reeds Rd            |        |

|   |
|---|
| <b>Existing building/land use:</b>  |
| Description of proposed development and/or use:<br>Motorbike Park for riders to have a safe area<br>for dirt bike riding. |
| Nature of any existing buildings and/or use: None,<br>will need to build an ablation block.                               |
| Approximate cost of proposed development: \$10,000 - \$20,000   |
| Estimated time of completion: December 2012   |

|   |
|---|
| <b>Office Use Only</b>                                    |
| Acceptance Officer's initials: _____ Date Received: _____ |
| Local Government Reference No: _____                      |



(03) Herron Todd White Perth-w60427-2 20/09/12



*\* Shed*

www.rpdata.com

### 101 REEDS RD, POPANYINNING 6309

UBD:

#### Ownership Record

Sale Price: 185,000  
Sale Date: 22/05/10  
Area: 133.67 Ha

Property Details  133.67 Ha

Issue: 1008  
LA: 025 CUBALLING

Vol/Fol: 2702/108  
Certificate of Title: 2702/108

Map No.:  
VGO Map: 2.6  
Transfer No.: L375121

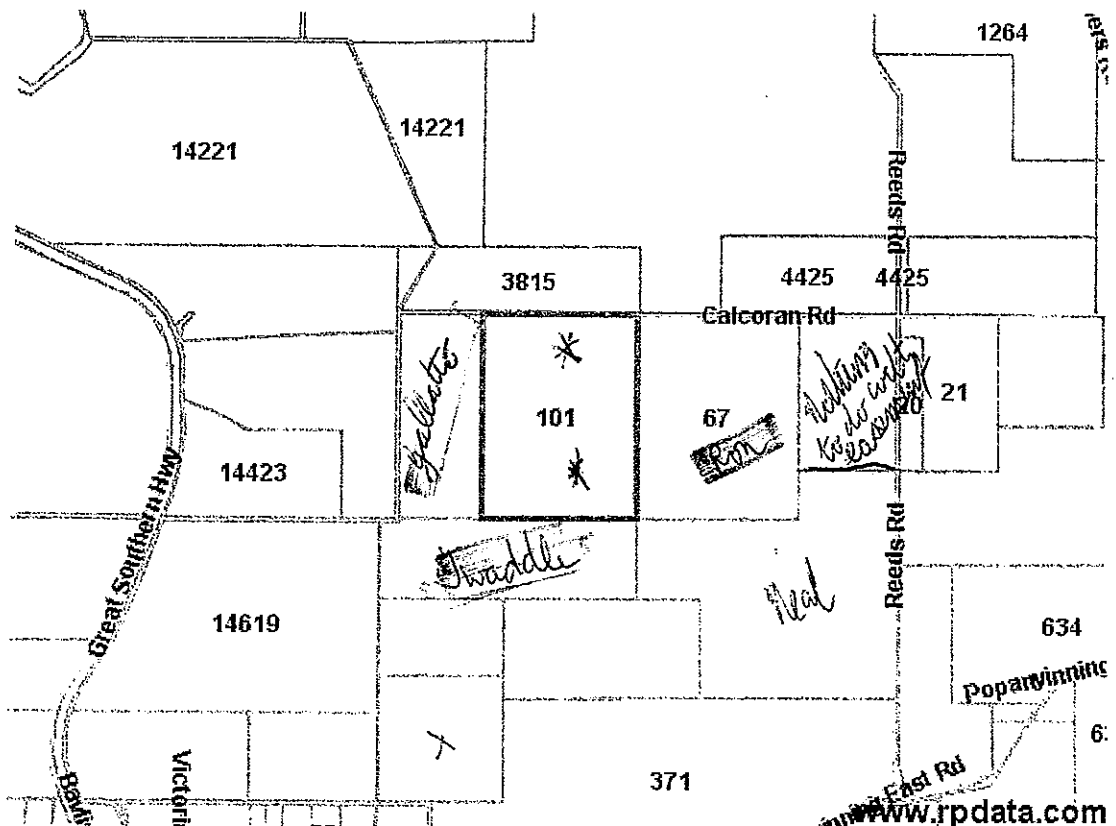
Zoning:  
Owner Code: PRIVATE  
Multi Sale: NO

Prop Class:  
Prop Use: F  
RPD:  
LOT 101 P060143

Land Use: FARMING

Owner: JOHN ALBERT STREET  
+101 REEDS RD  
POPANYINNING  
WA 6309

#### Mapping



FARM INSURANCE  
CERTIFICATE OF INSURANCE

Page 1

Client Original

Doc No: 43-3457/3/1  
Client No: 361-0033  
Issue Date: 15/06/2012  
Policy No: RH 43-3457  
Team: DIR TBC  
Requested By: AUTOREN

Risks at: AS PER TERRITORIAL LIMITS

Section 6: Broadform Liability

Premium: \$327.39

Risk 4: Legal Liability - Rural

Limit of Liability: \$20,000,000.00

Clause(s) applying to Section 6: 5027 Property Damage Excess (\$250)

Section 9: Motor Vehicle

Premium: \$126.59

Risk 5: Miscellaneous Miscellaneous Miscellaneous

Sum Insured: \$17,797.00  
or Market Value, whichever is the lesser

TRACTOR WITH IMPLEMENTS

Clause(s) applying: 5043 Basic Excess \$500 or 1%  
7032 Age Excess (700 U/19 600 U/21 500 U/24)  
7110 Section 9.2(1)(c) Amendment  
7122 Removal of Debris  
7123 No Blame Bonus Concession  
7143 Amended Repair Clause  
7145 Hire Car

Premium: \$126.59

The following Sections are not covered:

- Section 2 - Domestic House & Contents
- Section 3 - Additional Working Costs
- Section 4 - Property in Transit
- Section 7 - Personal Accident & Illness
- Section 8 - Machinery
- Section 10 - Electronic Equipment
- Section 11 - Tax Audit
- Section 12 - Unavailable



To Whom It May Concern

I JACOBA FRANCIS of LOT 1 POPANYINNING EAST RD POPANYINNING 630

give permission for John and Raewyn Street, of Lot 101 Reeds Road Popanyinning, to use the easement for traffic as access for their proposed Motorbike Park.

Signature J. T. Francis

Full Name JACOBA E. FRANCIS

Date 11-03-2013.


To Whom It May Concern

I MANUEL GALLETTO

of LOT 101 REEDS RD. POPANYINING

give permission for John & Raewyn Street of Lot 101 Reeds Road, Popanyinning to use the easement for traffic access for their proposed motorbike park.

Your sincerely

Signature 

Full Name MANUEL GALLETTO

Date 03/2/13

To Whom It May Concern

Ronald Mitchell of 67 Calceoran Rd, Popanyinning

give permission for John and Raewyn Street, of Lot 101 Reeds Road Popanyinning, to use the easement for traffic as access for their proposed Motorbike Park.

Signature



Full Name

Ronald George Mitchell

Date

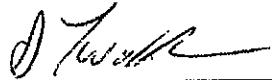
12. 3. 2013

To Whom It May Concern

I STEVEN TWADDLE of LOT 102 REEDS ROAD POPANYINNING

give permission for John and Raewyn Street, of Lot 101 Reeds Road Popanyinning, to use the easement for traffic as access for their proposed Motorbike Park.

Signature

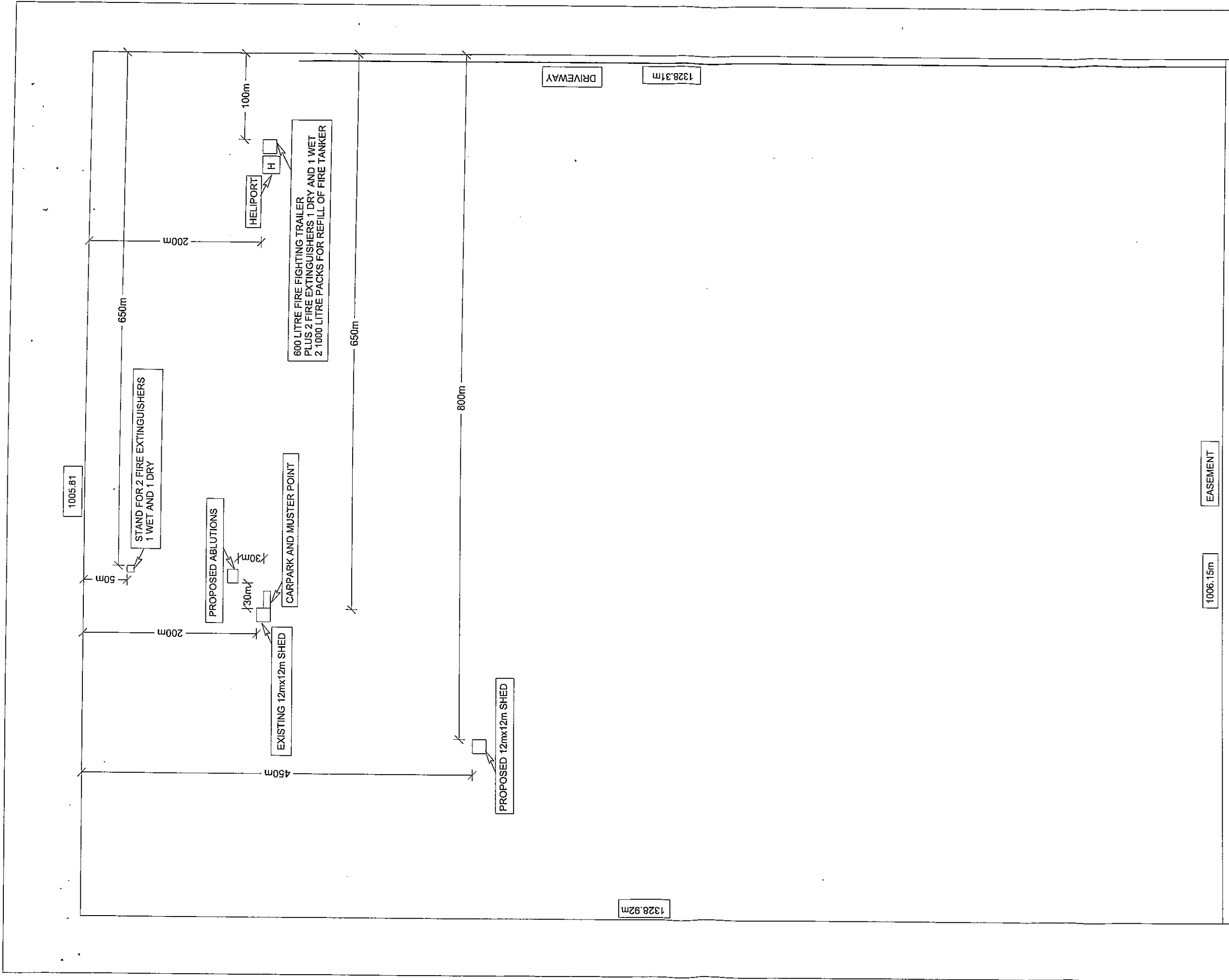


Full Name

STEVEN ROSS TWADDLE

Date

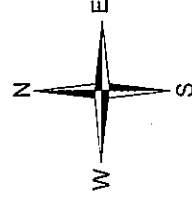
10/3/13



REEDS ROAD

EASEMENT

SCALE 25mm = 1m



IT IS NOT INTENDED THAT MEASUREMENTS TO BE SCALED FROM THESE DRAWINGS CONSTRUCTION IS TO COMPLY WITH BCA-AUSTRALIAN STANDARDS AND LOCAL GOVERNMENT REQUIREMENTS

**PROPOSED MOTORCYCLE TRACK FOR**  
 Mr J & Mrs R Street  
 AT LOT 101 REEDS ROAD EAST POPANYINNING

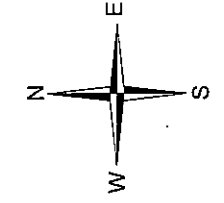
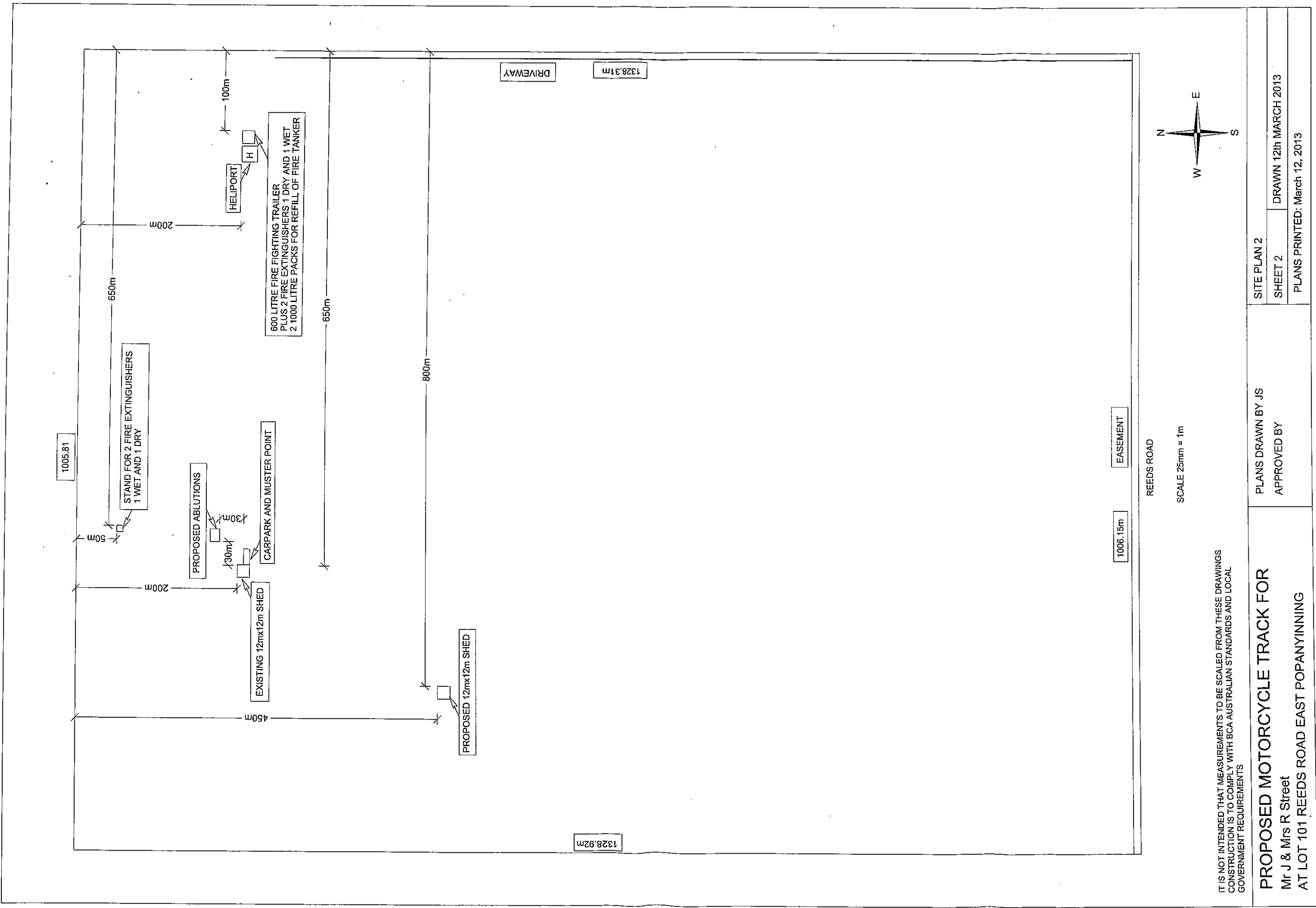
PLANS DRAWN BY JS  
 APPROVED BY

SITE PLAN 2

SHEET 2

PLANS PRINTED: March 12, 2013

DRAWN 12th MARCH 2013



REEDS ROAD  
SCALE 25mm = 1m

EASEMENT

1006.15m

1328.92m

DRIVEWAY

1328.31m

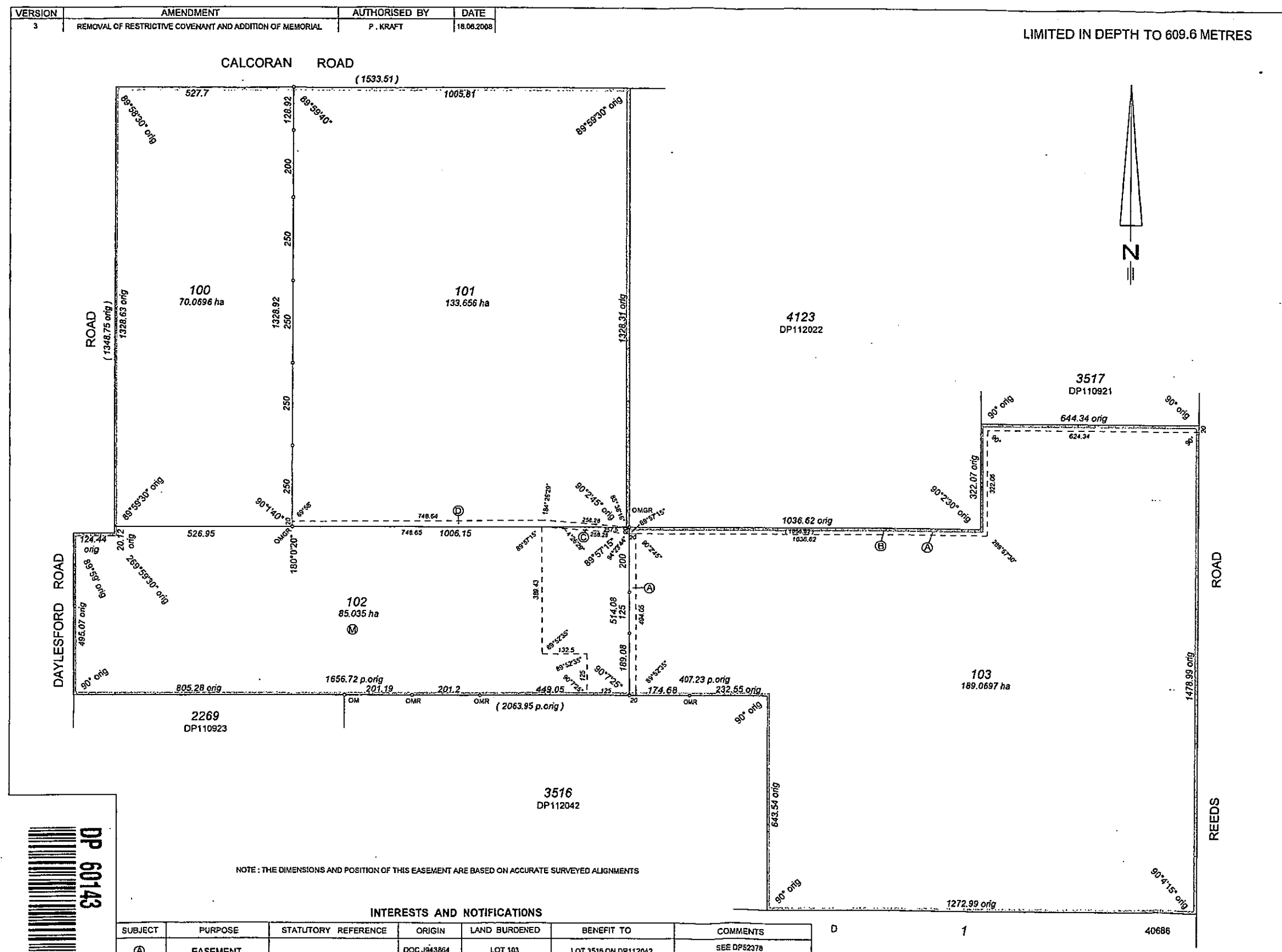
IT IS NOT INTENDED THAT MEASUREMENTS TO BE SCALED FROM THESE DRAWINGS  
CONSTRUCTION IS TO COMPLY WITH BCA AUSTRALIAN STANDARDS AND LOCAL  
GOVERNMENT REQUIREMENTS

**PROPOSED MOTORCYCLE TRACK FOR**  
Mr J & Mrs R Street  
AT LOT 101 REEDS ROAD EAST POPANYINNING

PLANS DRAWN BY JS  
APPROVED BY

SITE PLAN 2  
SHEET 2  
DRAWN 12th MARCH 2013  
PLANS PRINTED: March 12, 2013

LANDGATE COPY OF ORIGINAL NOT TO SCALE Thu Mar 7 17:00:21 2013 JOB 41270077



|              |   |                           |                    |
|--------------|---|---------------------------|--------------------|
| VERSION<br>3 | AMENDMENT<br>REMOVAL OF RESTRICTIVE COVENANT AND ADDITION OF MEMORIAL | AUTHORISED BY<br>P. KRAFT | DATE<br>18.06.2008 |
|--------------|---|---------------------------|--------------------|

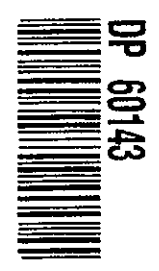
LIMITED IN DEPTH TO 609.6 METRES

|  |   |   |   |
|--|---|---|---|
| TYPE<br>FREEHOLD   |   |   |   |
| PURPOSE<br>SUBDIVISION   |   |   |   |
| PLAN OF<br><b>LOTS 100 - 103 (INCL)<br/>AND EASEMENTS</b>  |   |   |   |
| DISTRICT<br>WILLIAMS   |   |   |   |
| TOWNSITE<br>.....  |   |   |   |
| FILE<br>.....  |   |   |   |
| LOCAL AUTHORITY<br>SHIRE OF CUBALLING  |   |   |   |
| LOCALITY<br>POPANYINNING   |   |   |   |
| FORMER TENURE<br>SEE TABLE   | ON<br>PINGELLY (25) SE & NE<br>INDEX  |   |   |
| SCALE: 1 : 8000 at A2<br>ALL DISTANCE<br>ARE IN METRES   | FIELD BOOK<br>106555  |   |   |
| <table border="1"> <tr> <td>SURVEYOR'S CERTIFICATE - Reg 54<br/>P. KRAFT<br/>I hereby certify that this plan is accurate and is a correct representation of the -<br/>(a) survey, and for<br/>(b) calculations from measurements, ("delete if inapplicable")<br/>undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.</td> <td>SURVEYOR'S CERTIFICATE - Completed<br/>I hereby certify that this complete plan (a) is a correct and accurate representation of the survey(s) of subject land; and (b) is in accordance with the relevant law in relation to which it is lodged.</td> </tr> </table> |   | SURVEYOR'S CERTIFICATE - Reg 54<br>P. KRAFT<br>I hereby certify that this plan is accurate and is a correct representation of the -<br>(a) survey, and for<br>(b) calculations from measurements, ("delete if inapplicable")<br>undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged. | SURVEYOR'S CERTIFICATE - Completed<br>I hereby certify that this complete plan (a) is a correct and accurate representation of the survey(s) of subject land; and (b) is in accordance with the relevant law in relation to which it is lodged. |
| SURVEYOR'S CERTIFICATE - Reg 54<br>P. KRAFT<br>I hereby certify that this plan is accurate and is a correct representation of the -<br>(a) survey, and for<br>(b) calculations from measurements, ("delete if inapplicable")<br>undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.  | SURVEYOR'S CERTIFICATE - Completed<br>I hereby certify that this complete plan (a) is a correct and accurate representation of the survey(s) of subject land; and (b) is in accordance with the relevant law in relation to which it is lodged. |   |   |
| APPROVED BY<br>WESTERN AUSTRALIAN PLANNING COMMISSION<br>FILE<br>135299<br>DELEGATED UNDER S 16 OF THE P & D ACT 2005<br>DATE<br>5.9.08  |   |   |   |
| LOADED<br>DATE<br>1-Apr-08   | TYPE OF VALIDATION<br>FEE PAID<br>\$399.00<br>ASSESSED<br>\$670008  |   |   |
| IN ORDER FOR DEALINGS<br>SUBJECT TO<br>Sec 136c TLA<br><br>FOR INSPECTOR OF PLANS & SURVEYS<br>GATE<br>AUTHORIZED LAND OFFICER<br>APPROVED<br>25.9.08<br>INSPECTOR OF PLANS & SURVEYS<br>AUTHORIZED LAND OFFICER   |   |   |   |
| <p>Western Australian Land Information Authority</p>   |   |   |   |
| DEPOSITED PLAN<br><b>60143</b><br>ORIGINAL<br>SHEET 1 OF 1<br>VERSION 3  |   |   |   |

| INTERESTS AND NOTIFICATIONS |                      |  |             |               |  |                         |
|-----------------------------|----------------------|--|-------------|---------------|--|-------------------------|
| SUBJECT                     | PURPOSE              | STATUTORY REFERENCE                              | ORIGIN      | LAND BURDENED | BENEFIT TO                               | COMMENTS                |
| (A)                         | EASEMENT             |  | DOC J943864 | LOT 103       | LOT 3516 ON DP112042                     | SEE DP52378<br>SEE NOTE |
| (B)                         | RIGHT OF CARRIAGEWAY | SEC 136C OF THE TLA                              | THIS PLAN   | LOT 103       | LOTS 100 & 101                           |                         |
| (C)                         | RIGHT OF CARRIAGEWAY | SEC 136C OF THE TLA                              | THIS PLAN   | LOT 102       | LOTS 100 & 101                           |                         |
| (D)                         | RIGHT OF CARRIAGEWAY | SEC 136C OF THE TLA                              | THIS PLAN   | LOT 101       | LOT 100                                  |                         |
| (M)                         | MEMORIAL             | SEC 30B OF THE SOIL & LAND CONSERVATION ACT 1945 | DOC K656555 | LOT 102       | COMMISSIONER OF SOIL & LAND CONSERVATION |                         |

PAUL KRAFT & ASSOC  
LICENSED SURVEYOR  
P. O. BOX 428  
NORTHAM W.A. 6401  
PH - (08) 95742690  
FAX - (08) 95742991

| LOT | FORMER PUTENURE            | ON PLAN/DIAGRAM      | TITLE                    |
|-----|----------------------------|----------------------|--------------------------|
| 100 | PT LOT 4125                | DP112023             | 2648 - 390               |
| 101 | PT LOT 4124<br>PT LOT 4125 | DP112016<br>DP112023 | 1711 - 063<br>2648 - 390 |
| 102 | PT LOT 4122                | DP233372             | 1711 - 063               |
| 103 | PT LOT 4122                | DP233372             | 1711 - 063               |



10. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. OTHER URGENT BUSINESS

**COUNCIL DECISION:**

That the urgent business items 11.1.30 & 11.1.31 be considered.

Moved: Cr McDougall

Seconded: Cr Hawksley

*Carried 6/0*

**11.2.30 CARAVAN LOCATED AT LEASED DEPOT AUSTRAL STREET**

**Location/Address:** Whole of shire  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Council Policy:** Nil  
**Budget Implications:** Minimal  
**File Reference:**  
**Voting Requirements:** Absolute Majority

**Background**

Council acquired a caravan for use at the Cuballing refuse site. The acquisition is not recorded and there is no record in the asset register. Anecdotal evidence suggests that it was exchanged for a small amount of private works.

**Comment**

A verbal expression of interest has been received regarding the purchase of the caravan.

**OFFICER RECOMMENDATION:**

For Council consideration.

Moved

Seconded

**COUNCIL DECISION:**

That;

A "For Sale" sign be placed on the caravan.

Moved: Cr McDougall

Seconded: Cr Hawksley

*Carried by Absolute Majority 6/0*



## **11.2.31 CNN RTG BOARD LETTER TO PREMIER**

---

**Location/Address:** Whole of shire  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Council Policy:** Nil  
**Budget Implications:** Nil  
**File Reference:**  
**Voting Requirements:** Simple Majority

### **Background**

Following the Minister for Local Government's directive, Council, following unanimous support from the 105 community members present at a community meeting held in September 2009, made a decision in August 2010 to form a Regional Transition Group together with the Shires of Narrogin and Wickepin and the Town of Narrogin.

The structural reform process took place over a period of two and a half years and resulted in a poll of Cuballing Electors voting against an amalgamation with the Shire and Town of Narrogin on 30 April 2013 which ended the process, although the three local governments will continue to explore resource sharing opportunities.

The Premier of Western Australia indicated quite clearly at the WALGA Annual Conference prior to the Regional Transition Group Requirements, that there would be "less than 100 local governments" in Western Australia" and Councils have regularly been told that grant funding will become more difficult if reform does not take place. This message has only been given to local governments and not to ratepayers and residents.

### **Comment**

At the RTG Board meeting held on Monday 15 April, the lack of State Government support was raised as a concern as it was believed that mixed messages were coming from politicians. As a result, each member Council of the Regional Transition Group has been requested to approve a letter expressing this concern to the Premier of Western Australia. It is acknowledged that this issue may not have changed the poll results, however the communities would have known that Councillors considered that the interests of its residents and ratepayers were the reason for their decision to proceed with an amalgamation if the State Government had been telling them the same things they told local governments.

**OFFICER RECOMMENDATION:**

**That:**

- 1 The Chair of the CNN Regional Transition Group be advised that the Shire of Cuballing supports correspondence to the Premier of Western Australia outlining disappointment regarding the mixed messages received from State Government during the transition process; and**
- 2 A copy of the correspondence be forwarded to the Minister for Local Government.**

**Moved: Cr Conley**

**Seconded: Cr McDougall**

*Carried 6/0*

During the past couple of months there has been a significant increase in the amount of work that the Administration Office Staff have had to do on top of their normal duties. Council would like to thank Nicole Gould, Nikki Brennan and Monique D'Alton for their efforts during this period.

**Moved: Cr Wittwer**

**Seconded: Cr Hawksley**

*Carried 6/0*

**12. NEXT MEETING**

Thursday, 16 May 2013, Commencing at 3.00pm

**13. CLOSURE OF MEETING**

There being no further business, the meeting closed at 5.20pm