

**SHIRE**  
**OF**  
  
**CUBALLING**

**COUNCIL MEETING  
HELD ON 19 DECEMBER 2013**

**MINUTES**

These minutes were confirmed at a meeting on.....

Signed.....  
Presiding Person at the meeting at which the minutes were confirmed

Date:.....

**SHIRE OF CUBALLING**  
**COUNCIL MEETING THURSDAY 19 DECEMBER 2013**

**MINUTES**

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1. **OPENING - ANNOUNCEMENT OF VISITORS**

Meeting commenced at 3.30pm

2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

Cr Mark Conley	President
Cr Roger Newman	Deputy President
Cr Tim Haslam	
Cr Scott Ballantyne	
Cr Eliza Dowling	
Cr Dawson Bradford	
Mrs Eva Haydon	Chief Executive Officer

3. **PUBLIC QUESTION TIME**

Nil

4. **STANDING ORDERS**

**COUNCIL DECISION:**

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved: Cr Newman

Seconded: Cr Dowling

*Carried 6/0*

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

Nil

6. **MINUTES**

**6.1 CONFIRMATION OF 21 NOVEMBER 2013 ORDINARY MEETING OF COUNCIL**

**COUNCIL DECISION:**

That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 21 November 2013 be confirmed.

Moved: Cr Dowling

Seconded: Cr Ballantyne

*Carried 6/0*

**COUNCIL DECISION:**

**That council receive minutes electronically**

**Moved: Cr Haslam**

**Seconded: Cr Bradford**

***Carried 6/0***

**7. PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS**

**8. DISCLOSURES OF INTEREST**

Councillors' and Employees' Disclosures of Interest.

**8.1 DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST**

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

**Cr Ballantyne declared an impartiality interest on item 9.3.39 and read the declaration.**

**8.2 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY**

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

**Cr Ballantyne lives on Cuballing West Road.**

## 9.1 REPORTS – FINANCE AND ADMINISTRATION

### 9.1.51 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – NOVEMBER 2013

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**Location/Address:** Not applicable  
**Date:** 06 December 2013  
**Reporting Officer:** Clare Thomson, Accountant  
**Enabling Legislation:** Local Government (Financial Management) Regulations 1996  
**Council Policy:** Register Delegated Authority  
**Budget Implications:** Nil  
**File Reference:** CMR 7  
**Voting Requirements:** Simple Majority

#### Background

Council is supplied with a list of payments for consideration.

#### Comment

A copy of the list of payments made from each of Council's bank accounts is attached to this item.

#### COUNCIL DECISION:

That Council:

Approve for payment the list of Creditors paid from the Municipal fund, as detailed below, totalling: \$328,397.85

Electronic Fund Transfers/Chq: \$308,998.95

Credit Card: \$2309.04

#### Trust

Electronic Funds Transfers \$19398.90

Moved: Cr Newman

Seconded: Cr Dowling

*Carried 6/0*

Shire of Cuballing

Accounts Due and Submitted to Council 1 November 2013 to 30 November 2013

Date	Name	Description	Amount
01/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-79.50
15/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-91.30
18/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-685.80
21/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-920.85
22/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-9297.05
25/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-2769.15
26/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-231.80
27/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-247.55
28/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1084.05
04/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-107.90
06/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1041.30
07/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-816.35
08/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-171.90
11/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1463.10
12/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-24.25
13/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-236.45
14/11/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-130.60
05/11/2013	Dawson R Bradford	Refund of Nomination Deposit (Election 19 October 2013)	-80.00
05/11/2013	JOY RITA ALICE MEHARRY	Refund of Nomination Deposit - Election 19 October 2013	-80.00
05/11/2013	LINDSAY ALLEN GEORGE	Refund of Nomination Deposit - Election 19-10-13	-80.00
05/11/2013	PETER SCOTT BALLANTYNE	REFUND OF NOMINATION DEPOSIT - ELECTION 19 OCTOBER 2013	-80.00
18/11/2013	Air Liquide PTY LTD	cylinder rental	-102.60
18/11/2013	Allan's Bobcat & Truck Hire	various road jobs	-1870.00
18/11/2013	Auslec	path led light x 3	-2843.50
18/11/2013	Avon Waste	bulk bin service and rent	-1270.92
18/11/2013	BUILDERS REGISTRATION BOARD Building	October collection	-142.00
18/11/2013	Bims Earthmoving	Excavator hire for Wandering Ngn and Carton Street	-3916.00

Shire of Cuballing

Accounts Due and Submitted to Council 1 November 2013 to 30 November 2013

18/11/2013	Birds Silos & Shelters	post and truss shelter for cemetery	-1070.30
18/11/2013	CUBY ROADHOUSE	OCTOBER ACCOUNT	-297.65
18/11/2013	DEWS MINI EXCAVATIONS	install pipes	-2142.25
18/11/2013	FARMWORKS RURALCO	stockpost Black & Droppers	-336.60
18/11/2013	FUJI XEROX	August, September and October accounts	-956.20
18/11/2013	GREAT SOUTHERN FUEL SUPPLIES	diesel, kerosene petrol for October	-12834.57
18/11/2013	JR & A HERSEY P/L	various jobs	-1944.32
18/11/2013	Jason Signmakers	FIRE RESTRICTIONS SIGN, BRACKETS AND FITTINGS	-2967.25
18/11/2013	MAKIT NARROGIN HARDWARE	bolts & washers, cistern repair kits, toilet seat, halogen light globes,	-97.98
18/11/2013	MECHANICAL AND DIESEL SERVICES	bomag roller service & checkover	-783.75
18/11/2013	McDougall Weldments	weld up cat loader bucket	-191.94
18/11/2013	NARROGIN QUARRY OPERATIONS	various road works	-2165.20
18/11/2013	Narrogin Furnishings	supply and lay artificial turf at re centre	-4600.00
18/11/2013	Narrogin Hire Service And Reticulation	flo span, van flanges, gasket -parts	-283.35
18/11/2013	PAGE TRUCK HIRE	bobcat hire at Popo Railway station and pushing of Popo tip	-1320.00
18/11/2013	The West Australian	Advertising - election	-100.00
18/11/2013	WA LOCAL GOVERNMENT ASSOCIATION	2013 LOCAL GOVERNMENT ELECTIONS ADVERTISING	-1298.00
18/11/2013	WATERMAN IRRIGATION	2X STANDPIPE REMOTE ACCESS CHARGE FOR 12 MONTHS	-501.60
18/11/2013	WESTRAC	air dryer	-795.04
18/11/2013	Vinidex	24x6 meter 225 stormwater product code 20540	-2993.76
18/11/2013	ROAD SIGNS AUSTRALIA	road signs various jobs	-994.40
18/11/2013	WA LOCAL GOVERNMENT ASSOCIATION	Short course meeting procedures Mark Conley	-434.50
19/11/2013	Anderson Munro & Wyllie	audit fee for the year ended 30/6/13	-1650.00
19/11/2013	LANE BUCK AND HIGGINS BARRISTERS &	Drawing up of lease agreement -Equestrian Centre	-924.00
19/11/2013	MARK CONLEY	REFUND OF NOMINATION DEPOSIT - ELECTION 19 OCTOBER 2013	-80.00
27/11/2013	Arteil	chairs council chambers	-5570.40
27/11/2013	BITUTEK	sealing various roads	-215248.00

Shire of Cuballing

Accounts Due and Submitted to Council 1 November 2013 to 30 November 2013

27/11/2013	Commander	Commander contract phone last pmt	-140.18
27/11/2013	Fairway Carriers	freight various jobs	-527.56
27/11/2013	G.S. HOBBS CONTRACTING	plant hire for Cuballing East Road	-4653.00
27/11/2013	NARROGIN AGRICULTURAL REPAIRS	deck to engine belt	-64.00
27/11/2013	WA LOCAL GOVERNMENT ASSOCIATION	August payment \$3.00 short	-3.00
28/11/2013	CMI (Combined Metal Industries)	materials CLGF Cemetry	-1376.43
28/11/2013	Coalcliff Plant Hire	Hire of multi tyre roller and truck	-2048.20
28/11/2013	Department Fire and Emergency Services	2013/2014 ESL quarter 2	-12384.00
28/11/2013	MOBILE MASTERS	tait speaker kit and leads for new graders	-283.80
28/11/2013	PAGE TRUCK HIRE	bobcat hire at rec centre	-880.00
20/11/2013	10 - ANNITTEL	ANNITTEL	-116.49
05/11/2013	Cuballing Tennis Club	Donation to the Shire of Cuballing Tennis Tournament	-200.00
08/11/2013	HOSTPLUS SUPER	Superannuation contributions	-367.24
08/11/2013	MATRIX SUPERANNUATION	Superannuation contributions	-295.31
08/11/2013	PRIME SUPER	Superannuation contributions	-345.12
08/11/2013	SPECTRUM SUPER	Superannuation contributions	-316.06
08/11/2013	Westscheme	Superannuation contributions	-172.15
08/11/2013	Westscheme	Superannuation contributions	-162.16
08/11/2013	Westscheme	Superannuation contributions	-172.15
08/11/2013	Westscheme	Superannuation contributions	-162.16
08/11/2013	WA Local Government Super Plan	Superannuation contributions	-6404.17
08/11/2013	RAMSAY SUPERANNUATION	Superannuation contributions	-134.60
18/11/2013	SYNERGY	october electricity accounts	-3035.25
18/11/2013	SYNERGY	power accounts	-148.25
18/11/2013	Telstra	october accounts - Landlines	-737.44
18/11/2013	Water Corporation	Water Accounts	-309.25
18/11/2013	East Narrogin Primary School	Donation to the Year 7 East Narrogin Primary School	-100.00
		Graduation Prize	
18/11/2013	NARROGIN PRIMARY SCHOOL	Donation to the Narrogin Primary School Year 7 Graduation	-75.00



Shire of Cuballing  
Accounts Due and Submitted to Council 1 November 2013 to 30 November 2013

27/11/2013 A&A Corasaniti	Concrete patch to the rec centre - visitors change rooms	-339.90	
Report Totals	Municipal Account 000000005	308,998.95	
	Trust Account 00050002	19,398.90	
		<u>328,397.85</u>	

## 9.1.52 STATEMENT OF FINANCIAL ACTIVITY

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**Location/Address:** Not applicable  
**Date:** 6 December 2013  
**Reporting Officer:** Clare Thomson  
**Enabling Legislation:** Local Government (Financial Management) Regulations 1996  
**Council Policy:** Nil  
**Budget Implications:** Nil  
**File Reference:** CMR 7  
**Voting Requirements:** Simple majority

### Background

Local Government (Financial Management) Regulations 1996, section 34, provides for monthly financial reporting requirements for local government.

### Comment

Nil

### COUNCIL DECISION:

**That the Statement of Financial Activity, as circulated, for the Shire of Cuballing for period ending 30 November 2013, be received.**

**Moved: Cr Ballantyne**

**Seconded: Cr Newman**

***Carried 6/0***

**Bank Reconciliation for the month of November 2013**

	Municipal Fund	Trust Fund	Reserve Accts
Opening balance	\$2,412,107.05	\$56,447.27	\$ 699,020.75
Income	\$456,325.45	\$19,611.20	
Add interest	\$4,542.75	-	4,420.82
Adjustment	\$0.00	-	
Expenditure	-\$386,100.74	-\$19,398.90	
Closing balance	\$2,486,874.51	\$56,659.57	\$ 703,441.57
Bank account	\$764,319.12	\$56,608.47	\$ 2,903.89
Investments	\$1,722,801.56	0.00	\$ 700,537.68
Plus O/S deposits	1,458.33	51.10	
Less O/S cheques	-\$1,704.50	-	
Closing balance	\$2,486,874.51	\$56,659.57	\$ 703,441.57

**Investments 30 November 2013**

Account Number	Maturity Date	Interest Rate	Fund/Account		Trust	Reserve
			Municipal	Reserve		
50360038	Term Deposit 2m	2.50%	-	-	-	700,537.68
34681402	Cash Deposit	2.25%	300,000.00			
	Online account	2.50%	1,422,801.56			
Total			1,722,801.56	0		700,537.68

**Shire of Cuballing**  
**Notes on financial reports for November**  
**2013**

**General Purpose Funding**

Rates

At present rates of \$915,867 have been raised with a discount of \$49,526. This discount amount is over the budgeted discount of \$45,000. Rate debtors at 30 November are \$99,848.

**Governance**

Subscriptions

Subscriptions of \$20,436 have been paid. This comprises the following subscriptions to WALGA: Annual subscription \$6,963, Roman subscription \$4,334, Council Connect \$3,636, Members and Employee Subscription \$5,051 and Local Laws \$451.

**Recreation and Culture**

Halls Maintenance

This year the insurance has been allocated to relevant buildings where possible, insurance of \$6,857 has been expensed for insurances on the halls etc. In prior years this was allocation to general insurance under public works overheads.

**Other Property and Services**

Private Works

Private works of \$35,364 have been carried which includes \$12,600 for Department of Parks and Wildlife for the grading of Dryandra and \$10,600 to Roadwest Engineering for embankment widening.

Parts and Repairs

Items of plant have had repair work undertaken, the main ones include seat and seatbelt for the roller of \$899, sundry plant of \$1,364, new shaft and bearing for the grader \$1,964, other work undertaken on the multi tyre roller of \$2,444. In October the main items for parts and repairs included work carried out to the loader to the value of \$3,920 for repairing the hydraulic valve, supply of parts and travel to and from the job, grader blades of \$1,380, service of the loader \$2,548, and services on the two trucks at a cost of \$1,111.

**Other**

Depreciation

Depreciation has not yet been run as I am waiting on the audit report to be finalised prior to running depreciation for this year.

Allocations

I still have reallocations to be made for some of the accounts.

At present no other items to be reported on.

**SHIRE OF CUBALLING**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

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**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

	NOTE	30-Nov 2013 Actual \$	30-Nov 2013 Y-T-D Budget \$	2013/2014 Budget \$	Variences Budget to Actual Y-T-D %
<b><u>Operating</u></b>					
<b>Revenues/Sources</b>					
Governance		3,403	3,200	5,300	(6.33%)
General Purpose Funding		171,671	169,500	333,961	(1.28%)
Law, Order, Public Safety		11,301	10,400	30,940	(8.67%)
Health		452	400	1,000	(13.00%)
Education and Welfare		-	-	-	
Housing		-	-	-	
Community Amenities		1,387	1,200	3,000	(15.61%)
Recreation and Culture		2,034	1,500	17,200	(35.58%)
Transport		505,581	500,000	905,251	(1.12%)
Economic Services		8,100	7,500	23,260	(7.99%)
Other Property and Services		56,499	52,500	208,552	(7.62%)
		<u>760,427</u>	<u>746,200</u>	<u>1,528,464</u>	
<b>(Expenses)/(Applications)</b>					
Governance		(94,490)	(92,500)	(160,119)	(2.15%)
General Purpose Funding		(21,575)	(17,500)	(69,422)	(23.29%)
Law, Order, Public Safety		(56,247)	(52,500)	(141,470)	(7.14%)
Health		(19,083)	(18,500)	(35,550)	(3.15%)
Education and Welfare		(5,282)	(4,500)	(12,000)	(17.38%)
Housing		(4,616)	(4,200)	(15,200)	(9.91%)
Community Amenities		(59,372)	(58,500)	(181,310)	(1.49%)
Recreation & Culture		(69,934)	(65,000)	(160,169)	(7.59%)
Transport		(423,831)	(420,500)	(2,110,822)	(0.79%)
Economic Services		(32,949)	(31,500)	(98,872)	(4.60%)
Other Property and Services		(76,084)	(75,500)	(98,846)	(0.77%)
		<u>(863,462)</u>	<u>(840,700)</u>	<u>(3,083,780)</u>	
<b><u>Adjustments for Non-Cash</u></b>					
<b><u>(Revenue) and Expenditure</u></b>					
(Profit)/Loss on Asset Disposals		-	(87,052)	(87,052)	
Depreciation on Assets		-	-	813,360	
Movement current leave entitlements		-	-	-	
<b><u>Capital Revenue and (Expenditure)</u></b>					
Purchase Land Held for Resale		-	-	-	
Purchase Land and Buildings		(38,134)	(27,730)	(441,985)	
Purchase Infrastructure Assets - Roads & Footpaths, Other		(407,426)	(128,765)	(1,360,704)	
Other		(3)	-	-	
Purchase Plant and Equipment		-	-	(636,000)	
Purchase Furniture and Equipment		(4,904)	-	(12,000)	
Proceeds from Disposal of Assets		-	-	180,000	
Repayment of Debentures		(8,727)	(8,727)	(65,539)	
Proceeds from New Debentures		-	-	300,000	
Transfers to Reserves (Restricted Assets)		(4,421)	(4,421)	(120,000)	
Transfers from Reserves (Restricted Assets)		-	-	100,000	
Transfer from Restricted Cash		1,473,882	1,457,248	1,457,248	
ADD Net Current Assets July 1 B/Fwd		888,795	570,783	580,215	
LESS Net Current Assets Year to Date		(2,662,349)	(2,524,609)	-	
<b>Amount Raised from Rates</b>		<u><u>(866,321)</u></u>	<u><u>(847,772)</u></u>	<u><u>(847,772)</u></u>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

	<b>30-Nov</b>	<b>2014</b>
<b>3. ACQUISITION OF ASSETS</b>	<b>Actual</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>	4,904	12,000
<b>Community Amenities</b>	19,468	35,000
<b>Recreation and Culture</b>	18,666	406,985
<b>Transport</b>	407,426	1,996,701
<b>Economic Services</b>	-	-
	<b>450,464</b>	<b>2,450,686</b>
	<b>450,464</b>	<b>2,450,686</b>
<b><u>By Class</u></b>		
Land and Buildings	38,134	441,985
Infrastructure Assets	407,426	1,360,701
Plant and Equipment	-	636,000
Furniture and fittings	4,904	12,000
	<b>450,464</b>	<b>2,450,686</b>
	<b>450,464</b>	<b>2,450,686</b>

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013

4. DISPOSALS OF ASSETS

No assets were disposed of in the month.

<u>By Program</u>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>30-Nov 2013 Actual \$</b>	<b>30-Nov 2013 Actual \$</b>	<b>30-Nov 2013 Actual \$</b>
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>30-Nov 2013 Actual \$</b>	<b>30-Nov 2013 Actual \$</b>	<b>30-Nov 2013 Actual \$</b>
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	<b>30-Nov 2013 Actual \$</b>
<u>Summary</u>	
Profit on Asset Disposals	-
Loss on Asset Disposals	-
	-



**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Recreation &amp; Culture</b>								
Loan #61	31,461		2,344	9,575	22,326	12,750	315	1,058
<b>Transport</b>								
Loan #62	174,562		6,384	26,178	150,064	123,885	2,502	9,362
Loan#63		300,000		29,784	-	270,217		10,349
	206,023	300,000	8,728	65,537	172,390	406,852	2,817	20,769

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Particulars Purpose	Amount Borrowed \$	Institution	Loan Type	Term (Years)	Total Interest and Charges	Interest Rate %	Amount Used \$	Balance Unspent \$
<b>Transport</b>								
Loan #63 Graders	300,000	WATC	Debenture	8	51,522	3.9400	300,000	-

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

	30-Nov 2013 Actual \$	2013/14 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Plant and Equipment Reserve</b>		
Opening Balance	197,781	197,781
Amount Set Aside / Transfer to Reserve	1,250	5,658
Amount Used / Transfer from Reserve	-	(100,000)
	<u>199,031</u>	<u>103,439</u>
<b>(b) IT and Office Equipment Reserve</b>		
Opening Balance	9,023	9,023
Amount Set Aside / Transfer to Reserve	57	258
Amount Used / Transfer from Reserve	-	-
	<u>9,080</u>	<u>9,281</u>
<b>(c) Employee Entitlements Reserve</b>		
Opening Balance	116,019	116,019
Amount Set Aside / Transfer to Reserve	733	3,319
Amount Used / Transfer from Reserve	-	-
	<u>116,752</u>	<u>119,338</u>
<b>(d) Housing Reserve</b>		
Opening Balance	7,435	7,435
Amount Set Aside / Transfer to Reserve	47	216
Amount Used / Transfer from Reserve	-	-
	<u>7,482</u>	<u>7,651</u>
<b>(e) Recreation and Community Facility Res</b>		
Opening Balance	285,338	285,345
Amount Set Aside / Transfer to Reserve	1,811	8,163
Amount Used / Transfer from Reserve	-	-
	<u>287,149</u>	<u>293,508</u>
<b>(f) Refuse Site Reserve</b>		
Opening Balance	57,119	57,119
Amount Set Aside / Transfer to Reserve	360	1,634
Amount Used / Transfer from Reserve	-	-
	<u>57,479</u>	<u>58,753</u>
<b>(g) Grain Freight Reserve</b>		
Opening Balance	26,313	26,313
Amount Set Aside / Transfer to Reserve	167	752
Amount Used / Transfer from Reserve	-	-
	<u>26,480</u>	<u>27,065</u>
<b>(h) Equestrian Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	2,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>2,000</u>

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

<b>6. RESERVES</b>	<b>30-Nov 2013 Actual</b>	<b>2013/14 Budget</b>
<b>Cash Backed Reserves continued</b>	<b>\$</b>	<b>\$</b>
<b>(i) General Purpose Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	98,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>98,000</u>
<b>Total Cash Backed Reserves</b>	<u><u>703,453</u></u>	<u><u>719,035</u></u>

All of the above reserve accounts are supported by money held in financial institutions.

<b>6. RESERVES (Continued)</b>	<b>30-Nov 2013 Actual</b>	<b>2012/13 Budget</b>
<b>Summary of Transfers To Cash Backed Reserves</b>	<b>\$</b>	<b>\$</b>
<b>Transfers to Reserves</b>		
Plant and Equipment Reserve	1,250	5,658
Office Equipment Reserve	57	258
Employee Entitlement Reserve	733	3,319
Housing Reserve	47	216
Recreation and Community Facility Reserve	1,811	8,163
Refuse Site Reserve	360	1,634
Grain Freight Reserve	167	752
Equestrian Reserve	-	2,000
General Purpose Reserve	-	98,000
	<u>4,425</u>	<u>120,000</u>
	<u>4,425</u>	<u>120,000</u>
<b>Transfers from Reserves</b>		
Plant and Equipment Reserve	-	(100,000)
IT and Office Equipment Reserve	-	-
Employee Entitlements Reserve	-	-
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	-
Refuse Site Reserve	-	-
Grain Freight Reserve	-	-
Equestrian Reserve	-	-
General Purpose Reserve	-	-
	<u>-</u>	<u>(100,000)</u>
	<u>-</u>	<u>(100,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u><u>4,425</u></u>	<u><u>20,000</u></u>

## SHIRE OF CUBALLING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Plant and Equipment Reserve**

- to be used for the purchase and replacement of major items..

**IT and Office Equipment Reserve**

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

**Long Service Leave Reserve**

- to be used to fund long service leave requirements.

**Housing Reserve**

- to be used to fund the construction of new shire housing.

**Recreation and Community Facility Reserve**

- to be used to fund the upgrade of the oval and associated facilities.

**Refuse Site Reserve**

- to be used to fund the upgrade of the refuse site.

**Grain Freight Reserve**

- to be used to maintain the grain freight route through the district.

**Equestrian Reserve**

- to be used for the maintenance and upkeep of the equestrian centre.

**General Purpose Reserve**

- to be used to maintain/fund various facilities throughout the district.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

	<b>30-Nov 2013 Actual \$</b>	<b>Brought Forward 1-Jul \$</b>
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,487,489	900,984
Cash - Restricted Reserves	703,453	699,028
Cash - Restricted Cash	-	1,473,882
Receivables	251,358	181,530
Inventories	4,728	4,728
	<u>3,447,028</u>	<u>3,260,152</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(81,226)</u>	<u>(198,447)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>3,365,802</b>	<b>3,061,705</b>
Less: Cash - Reserves - Restricted	(703,453)	(699,028)
Less: Cash - Restricted Municipal	-	(1,473,882)
<b>NET CURRENT ASSET POSITION</b>	<b><u>2,662,349</u></b>	<b><u>888,795</u></b>
Surplus used for budget purposes difference		580,215
Cash on hand		54,296
Receivables		44,036
Stock on hand		228
Decrease in creditors and provisions		210,020
Actual 30 June Surplus carried forward		<u>888,795</u>

Also Restricted Cash increased by \$16,634 but as this is taken off available funds to calculate the surplus it has no impact on the end result.

**SHIRE OF CUBALLING  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

**8. RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/2014 Rate Revenue \$	2013/2014 Interim Rates \$	2013/2014 Back Rates \$	2013/2014 Total Revenue \$	2013/2014 Budget \$
<b>General Rate</b>								
UV - Cuballing	0.620600	224	100,766,999	621,917	-	-	621,917	633,479
GRV Cuballing	0.670440	172	178,987	120,000	-	-	120,000	116,143
<b>Sub-Totals</b>		396	100,945,986	741,917	-	-	741,917	749,622
<b>Minimum Rates</b>								
UV - Cuballing	700	122	9,857,405	85,400	-	-	85,400	54,600
GRV Cuballing	550	158	2,307,546	88,550	-	-	88,550	88,550
<b>Sub-Totals</b>		280	12,164,951	173,950	-	-	173,950	143,150
<b>Ex gratia rates Specified Area Rates</b>								
							915,867	892,772
<b>Discounts</b>							(49,546)	(45,000)
<b>Totals</b>							866,321	847,772

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 NOVEMBER 2013**

**9. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

<u>Detail</u>	<u>Balance 1-Jul-12 \$</u>	<u>Amounts Received \$</u>	<u>Amounts Paid (\$)</u>	<u>Balance \$</u>
Badminton Club	232	-	-	232
Bonds - Building	6,839	7,550	-	14,389
Bonds - Hall Hire	1,050	-	-	1,050
Children Recycling Fund	1,418	-	-	1,418
Cuballing Progress	-	300	(300)	-
Commodine Tennis Club	3,190	-	-	3,190
Cuballing Country Festival	1,099	-	-	1,099
Cuballing Cricket Club	200	-	-	200
Cuballing Fire Brigade	3,286	-	(3,286)	-
Cuballing Football Asson	2,566	-	-	2,566
Environment and Townscape Trust Fund	5,713	-	-	5,713
LCDC East Yornaning	1,360	-	-	1,360
Police Licensing	2,933	91,096	(93,776)	253
Reimbursements	8,962	-	-	8,962
Swipe cards	1,090	110	-	1,200
Upper Hotham Project	15,027	-	-	15,027
	<u>54,965</u>			<u>56,659</u>

**10. SUPPLEMENTARY INFORMATION**

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

## 9.2.88 SHIRE OF CUBALLING COMMON SEAL

---

**Submission to:** Ordinary Meeting of Council  
**Location/Address:** 22 Campbell Street, Cuballing  
**Date:** 04 December 2013  
**Reporting Officer:** Eva Haydon CEO  
**Enabling Legislation:** Local Government Act 1995  
**Council Policy:** 3.11  
**Budget Implications:** Nil  
**File Reference:** Administration 18  
**Voting Requirements:** Simple Majority

### Background

It is a policy requirement that the use of the Common Seal of the Shire of Cuballing be endorsed by Council.

### Comment

The Shire President and/or Chief Executive Officer witnessed the affixing of the Shire of Cuballing Common Seal to the following document:

- 1. Local Government Master Lending Agreement between the Shire of Cuballing and WA Treasury Corporation**

#### COUNCIL DECISION:

**That Council endorses the affixing of the Shire of Cuballing Common Seal to the Local Government Master Lending Agreement between the WA Treasury Corporation and the Shire of Cuballing**

***Moved: Cr Newman***

***Seconded: Cr Haslam***

***Carried 6/0***



## 9.2.89 LOT 463 MUNRO STREET CUBALLING

---

**Location/Address:** Whole of shire  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Date:** 10 December 2013  
**Council Policy:** Nil  
**Budget Implications:** Minimal  
**File Reference:**  
**Voting Requirements:** Absolute Majority

### Background

Lot 463 Munro Street Cuballing was a road reserve until Council requested that it be vested in the Shire of Cuballing as a Park in May 1995. Since that time, it has been maintained by the adjoining landowners (2 on Clifford Street and 2 on Munro Street. The reserve is 20metres wide and has vegetation on it, some of which was planted by the current landowner of Lot 308 and former owner of Lot 378 Clifford Street.

Council is currently responsible for the fire breaks on this reserve. Access is by either Clifford or Munro Streets, however the Clifford Street section is difficult to access.

The current owner of Lot 378 Clifford Street (Mr Scott Langford) has requested that he be permitted to run sheep on the Clifford Street section of the reserve.

### Comment

The owner of Lot 308 Clifford Street Ms Jan Laver has indicated that she is agreeable to Mr Langford's request provided the existing vegetation on the reserve remains.

### COUNCIL DECISION:

**That Mr Scott Langford be permitted to use Reserve 43395 (Lot 463 Munro Street) for a period of two years to be reviewed December 2015, provided suitable trees are planted along the boundary fence between Lot 308 Clifford Street and Reserve 43395 and suitable gates and fencing are erected on Reserve 43395 to contain any livestock on that Reserve or on Lot 378 Clifford Street Cuballing.**

**Moved: Cr Newman**

**Seconded: Cr Dowling**

***Carried by Absolute Majority 6/0***

**Your Ref:**

**Our Ref:** 1213/1994

**Telephone:** 273 7286

**Enquiries:** Mr NAZIM . B .

CUBALLING  
15 JUN 1995  
SHIRE COUNCIL

SHIRE CLERK  
SHIRE OF CUBALLING  
P O BOX 13  
CUBALLING WA 6311.

Dear Sir

Reserve 43395

I advise for your information that Executive Council has issued order directing that Reserve No 43395 (Cuballing Lot 463) shall vest in the Shire of Cuballing for the designated purpose of "Park".

Notice to this effect was published in the Government Gazette dated 30 May 1995 and I enclose a print showing the said reserve with the relevant vesting order.

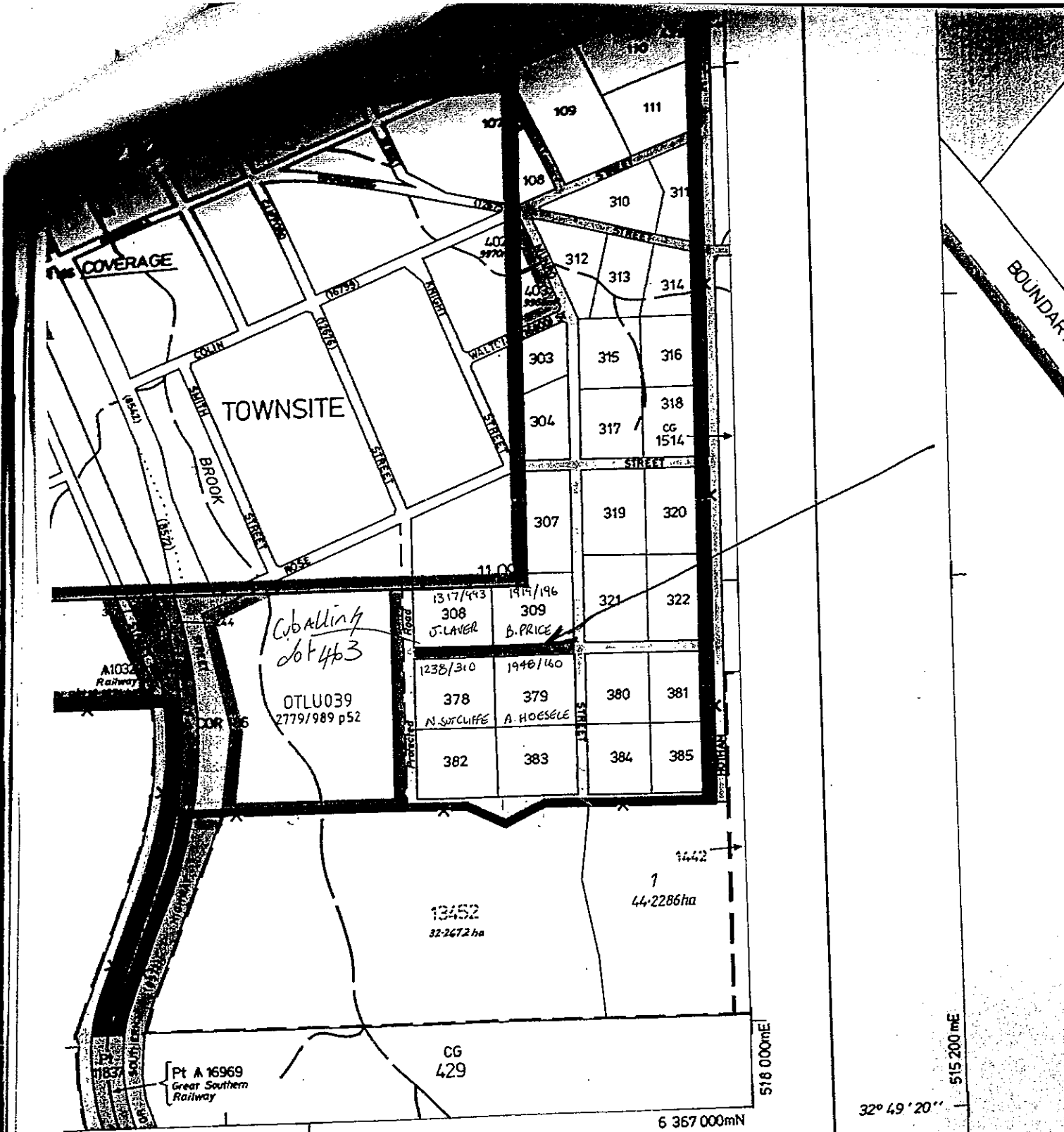
Yours faithfully,

*G. Crow*  
For **G. CROW**  
**A/MANAGER**  
**ACQUISITIONS, ROADS AND RESERVES**  
**LAND OPERATIONS DIVISION**

June 8, 1995.

Encl

05NBAR44



BOUNDARY  
Scale 1:10000

OTLU: Historical Search

EST MINERAL FIELD  
132 / Pts 2.2 & 3.2

SCALE 1:10000  
LOCAL AUTHORITY SHIRE OF CUBALLING  
LAND DISTRICT WILLIAMS  
OFFICER. C. DILL  
7/19/194

518 000mE  
515 200mE  
32° 49' 20"  
6 367 000mN  
6 369 380 mN

**LAND ACT 1933**

**(Section 33(2))**

**VESTING ORDER**

DOLA File 1213/994

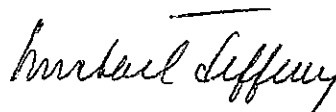
I, Major General Philip Michael Jeffery, Officer of the Order of Australia, Military Cross, Governor of the State of Western Australia, do hereby in pursuance of the powers enabling me in that behalf, and under and by virtue of the provisions of Section 33(2) of the Land Act 1933, direct that Reserve No 43395 (Cuballing Lot 463)

vest in and be held by the Shire of Cuballing

for the designated purpose of "Park"

Given under my hand, at Perth

this                    day  
of    23    MAY 1995  
                                 19



**GOVERNOR**

## 9.2.90 BOOTSCOOTING – CUBALLING HALL

<b>Location/Address:</b>	Whole of shire
<b>Reporting Officer:</b>	Eva Haydon – Chief Executive Officer
<b>Enabling Legislation:</b>	Local Government Act 1995as amended
<b>Date:</b>	9 December 2013
<b>Council Policy:</b>	Nil
<b>Budget Implications:</b>	Minimal
<b>File Reference:</b>	
<b>Voting Requirements:</b>	<b>Absolute Majority</b>

### Background

Cuballing Bootscooters have been using the hall on Monday evenings for a number of years.

The group is a small one and would find it difficult to pay the hourly hire fee each week as varying numbers attend.

### Comment

Regardless of the number of people attending, the floor requires sweeping, toilets need to be cleaned and rubbish removed on a weekly basis. Utilising a member of the works crew for this job and adding vehicle costs and Public Works Overheads would add up to more than the income received from the hourly fee for the hire of the Hall.

If the bootscooters were to clean the hall on a weekly basis, Council staff would only need to do a quarterly clean which would take care of windows, cobwebs etc.

### COUNCIL DECISION:

#### That:

- 1 An agreement be made whereby the Cuballing Bootscooters be granted use of the Cuballing Hall, at no cost, on a weekly basis for a period not exceeding three hours per week providing (on a weekly basis) the hall is cleaned.**
- 2 Cleaning to be carried out as follows:**
  - Sweep Floor in Hall, kitchen area and toilets weekly**
  - Empty internal rubbish bins to outside blue bin weekly**
  - Wipe down benches in kitchen weekly**
  - Wash Floor in Hall, Kitchen and Toilets every two to three weeks, depending on floor condition; and**
- 3. The agreement be for an initial period of six months from 1 January 2014 and be reviewed by Council in June 2014.**

**Moved: Cr Haslam**

**Seconded: Cr Newman**

***Carried by Absolute Majority 6/0***

## 9.2.91 REQUEST TO FREEHOLD LOTS 24, 25, 26 & 332 FRANCIS STREET POPANYINNING

---

**Location/Address:** Francis Street Popanyinning  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Date:** 10 December 2013  
**Council Policy:** Nil  
**Budget Implications:** Minimal  
**File Reference:**  
**Voting Requirements:** **ABSOLUTE** Majority

### Background

Correspondence has been received from the Department of Lands regarding the abovementioned lots

Mr Wayne Bird had previously lodged a request to purchase the UCL lots, however he was advised that his request had been refused due to access issues to those lots. It appears that the refusal was based on the fact that Main Roads objected to his amalgamating lots 330 and 331 with Lots 24, 25, 26 and 332 due to access issues onto Francis Street.

Currently there is a right of way access from Howard Street part of which would have to be amalgamated into the lots.

Following discussions between the author and Mr Bird, regarding this request it appears that Mr Bird would rather amalgamate the additional two lots which are currently being leased (330 and 331) rather than go through another amalgamation process in the future. Council is again being asked for approval and/or relevant comments.

### Comment

The land has been leased to Mr Bird for some years and due to the fact that it has been leased, rate income has been received from these lots. Once the lots are amalgamated with Mr Bird's existing land, the value is likely to result in a minimal change in rate revenue.

It is unlikely that any access to Francis Street from these lots will be required and the Right of Way could be closed to the Northern boundary of lot 330 with no inconvenience to the neighbouring landowners of Lots 323 and 30.

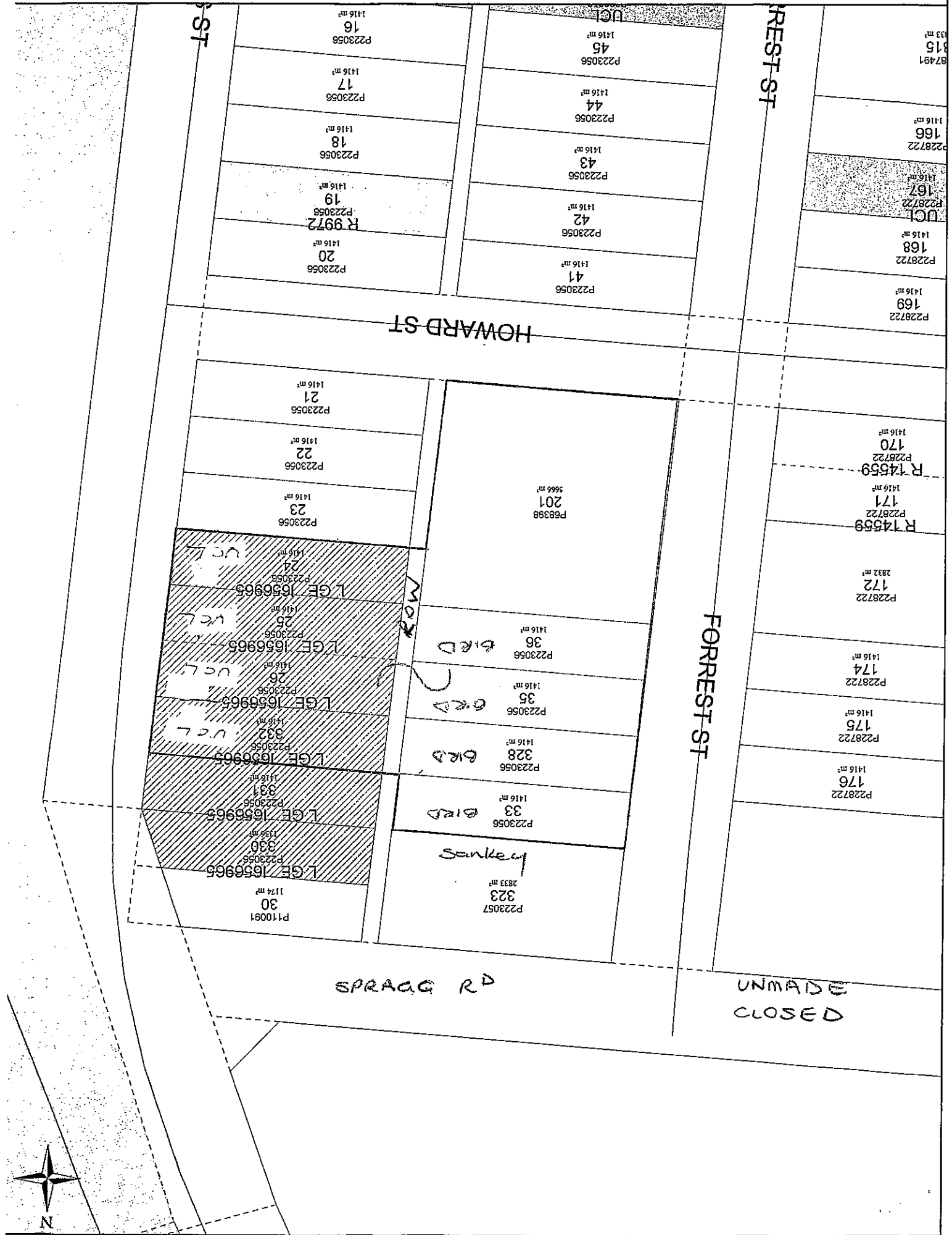
### COUNCIL DECISION:

**That the Department of Lands be advised Council has no objection to the proposal to amalgamate leasehold Lots 24, 25, 26 & 32 into freehold Lots 33, 328, 35, 36 and 201, together with part of the Right of Way, and sees no reason why Lots 330 and 331 could not be amalgamated with the aforementioned Lots as there are no access issues.**

**Moved: Cr Newman**

**Seconded: Cr Ballantyne**

**Carried 6/0**



## 9.2.92 INTEGRATED PLANNING

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<b>Location/Address:</b>	Whole of shire
<b>Reporting Officer:</b>	Eva Haydon – Chief Executive Officer
<b>Enabling Legislation:</b>	Local Government Act 1995as amended
<b>Date:</b>	5 November 2013
<b>Attachment:</b>	Nil
<b>Council Policy:</b>	Nil
<b>Budget Implications:</b>	Future Budget implications
<b>File Reference:</b>	Integrated Planning
<b>Voting Requirements:</b>	<b>Absolute Majority</b>

### Background

All local governments were required to produce a plan for the future under S5.56 (1) of the Local Government Act (the Act).

The Integrated Strategic Planning Framework was developed to form the basis for improving the practice of strategic planning in local government. It addresses the minimum requirements to meet the intent of the Act and outlines processes and activities to achieve an integrated strategic plan at the individual local government level.

There are three major parties to the development of an integrated strategic plan:

- 1 The Community – participates in a community planning process to determine major vision or intended big picture directions and also participates in regular reviews of those directions
- 2 The Council – signs off the Strategic Community Plan resulting from the Community planning process, the four yearly reviews updating that plan and the annual budget.
- 3 The local Government administration – supports delivery of the Strategic Community Plan, the four yearly reviews and annual budget through its corporate business planning.

The minimum requirement to meet the intent of the plan for the future is the development (and adoption by Council) of a Strategic Community Plan and a Corporate Business Plan

The key principle of the planning process is to provide both the future aspirations for the local government and a path to achieve them. Specific strategies address issues such as community safety or disability plans and place or local area plans. Strategic outcomes are supported by the identification and planning of all financial, human resource, asset and infrastructure requirements and income opportunities over the longer term.

Each Council must have a clearly stated vision for the future viability of their local government.

Consultants were engaged to prepare the following plans whilst the Shire of Cuballing was part of the regional transition group with the Shires of Narrogin and Wickepin and the Town of Narrogin:

- Strategic Community Plan
- Long Term Financial Plan



- Asset Management Plan
- Workforce Plan

A great deal of content within the Strategic Community Plan was taken from the existing Forward Capital Works Plan prepared by other consultants to enable receipt of Country Local Government Funds. The edited plan is attached for Council consideration.

The Long Term Financial Plan (LTFP) has now been provided by the consultants. This document was emailed to Councillors and is now provided as a hard copy for noting only as it will require substantial amendments following community consultation.

The Strategic Community Plan, Draft Asset Management and Draft Workforce Plans were provided for Council consideration at the November 2013 meeting.

Local public notice must be given prior to any modifications made to the Strategic Community Plan adopted by Council in order that the community is given the opportunity to comment.

### **Comment**

Community input to the Strategic Community Plan will impact on the Workforce Plan, Asset Management Plan and Corporate Business Plan (the first four years of the LTFP).

It is unlikely that the Shire of Cuballing will be in a financial position to achieve the optimum projected Capital Renewal expenditure outlined in the Asset Management Plan in the short or longer term and it is also the author's opinion that many other local governments will also be in the same situation. The remedial works recently undertaken using the Country Local Government Fund will show a small rise in capital renewal, however, that funding is no longer available.

The Works Manager will be compiling a road condition report in January and February next year, however, given that we do not have equipment to determine the quality of the road beneath the sealed surface, the report will not necessarily be more accurate than the one provided by the Asset Management Plan consultants, although, given that there is sufficient knowledge between Councillors and staff regarding the usage of the majority of our roads, a more accurate estimate of future remedial works will be obtained. This will provide a more meaningful report.

Prior to progressing any of the integrated plans, the Strategic Community Plan requires input from the community. Council needs to determine the most suitable and effective method of consultation with the community to achieve the maximum benefit. The Strategic Community Plan must contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

During the consultation process, service levels must be discussed with the community in order to ascertain which services need improvement and which are possibly over serviced. There is also a requirement to "have regard to strategic performance indicators" and the ways of measuring performance by the application of those indicators and also demographic trends.

**OFFICER RECOMMENDATION:**

**For Council consideration**

**Moved**

**Seconded**

**COUNCIL DECISION:**

**That a Community Strategic Plan Workshop be held on the 25<sup>th</sup> February 2014 commencing at 5.30pm.**

**Moved: Cr Haslam**

**Seconded: Cr Bradford**

***Carried by Absolute Majority 6/0***

### 9.3.39 RAV NETWORK FOR CAMPBELL ST AND CUBALLING WEST RD

---

<b>Location/Address:</b>	Whole of shire
<b>Reporting Officer:</b>	Bob Walker – Works Manager
<b>Enabling Legislation:</b>	
<b>Council Policy:</b>	Nil
<b>Budget Implications:</b>	
<b>File Reference:</b>	
<b>Voting Requirements:</b>	Simple Majority

#### BACKGROUND

Main Roads issue permits for Heavy Vehicles throughout Western Australia. Prior to a road being placed onto a Restricted Access Route it generally would have been approved by the Local Government Authority, Some roads have specific conditions placed on their use by heavy vehicles.

Cuballing West Road and Campbell St are two roads within our Shire with restricted use conditions as above.

Current conditions for RAV two and three vehicles for the above roads are:

- No operation on unsealed road segment when visibly wet
- Not to be used as a through route. For local delivery and pickup only, driver must carry documentation as proof of local delivery or pickup.

Whilst the above conditions are currently within the RAV permit system, It is obvious from observation alone that a lot of operators are flouting the law, and using both Campbell St and the Cuballing West Rd contrary to the operators permit, The general use appears to be as a direct through route to the Wandering Narrogin Rd.

#### COMMENT

In an attempt to improve the efficiency of freight vehicle movements for Shire of Cuballing Ratepayers some of the conditions to the current permit conditions could be changed or even deleted.

**Statutory Authority:** Under the provisions of Section 3.50 of the *Local Government Act, 1995*, the Local Authority has the authority to restrict the use of any road under its care, control and management to any class of vehicle, such restriction to include exceptions, where considered appropriate.

Campbell St is of the greatest concern safety wise. A downhill slope for vehicles travelling eastwards that passes alongside the town oval and some residential buildings with a train line (that currently has no safe pedestrian access) before a major intersection as its terminus (with only a give way sign).

Cuballing West Rd is subject to the heavy vehicle loadings that in the near future will require maintenance expenditure that will likely have to be ratepayer funded.

Cuballing East Rd, Campbell St and Cuballing West Rd are all Network 5 roads on Main Roads RAV network. The Wandering Narrogin Road is a Network 4 road. Any Network 5 vehicles currently using Campbell St and the Cuballing West Rd would not legally be entitled to use the Wandering Narrogin Rd.

With the majority of grain currently being carted from the east of Cuballing generally being delivered to Brookton CBH it may be an opportune time to apply to Main Roads to reduce the classification on Campbell Street and the Cuballing West Rd to only allow for classes of up to Network 4 to be authorised to use Campbell St and the Cuballing West Rd. This would limit all vehicles to a maximum length of 27.5 metres.

In addition it would be in order to add all or some of the conditions as outlined below.

If undertaking travel on this road one of the following should be a requirement.

A current written approval from Local Government, permitting use of the road, must be carried and produced on demand.

A waybill showing proof of pickup or drop off of a local delivery must be produced.

A further, though more hardline approach would be to ask Main Roads to remove Campbell St and the Cuballing West Rd from the RAV network and only allow vehicles approved by the Shire to be granted a permit under Main Roads RAV. Policing of the road users under whatever method can only be undertaken by the Police or Heavy Haulage officers. I do not believe that Council and its staff have any authority to stop and question operators of Heavy Vehicles in relation to their permits.

**OFFICER RECOMMENDATION:**

**That :**

**1 Main Roads be requested to reclassify Campbell St and the Cuballing West Rd to a network 4 ; and**

**2 The conditions for the use of Campbell St and the Cuballing West Rd be:**

**A current written approval from the Shire of Cuballing permitting use of the road must be carried and produced on demand.**

**Or**

**Not to be used as a through route: A waybill showing proof of delivery or drop off of a local delivery must be produced on demand.**

**Moved**

**Seconded**

**COUNCIL DECISION:**

**That :**

**1 Main Roads be requested to reclassify Campbell St and the Cuballing West Rd to a network 4**

**Moved : Cr Newman**

**Seconded: Cr Bradford**

***Carried 6/0***

For RAV agenda item

**MetroCount Traffic Executive Class Speed Matrix**

**ClassMatrix-59 -- English (ENA)**

**Datasets:**

**Site:** [Cuby] Campbell Street between alton and Austral  
**Direction:** 2 - East bound, A hit first. Lane: 0  
**Survey Duration:** 10:23 Wednesday, 10 July 2013 => 7:56 Monday, 9 December 2013  
**Zone:**  
**File:** Cuby09Dec2013.EC0 (Plus)  
**Identifier:** EN08RGP3 MC56-L5 [MC55] (c)Microcom 19Oct04  
**Algorithm:** Factory default (v3.21 - 15315)  
**Data type:** Axle sensors - Paired (Class/Speed/Count)

**Profile:**

**Filter time:** 10:24 Wednesday, 10 July 2013 => 7:56 Monday, 9 December 2013  
**Included classes:** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12  
**Speed range:** 10 - 160 km/h.  
**Direction:** North, East, South, West (bound)  
**Separation:** All - (Headway)  
**Name:** Default Profile  
**Scheme:** Vehicle classification (ARX)  
**Units:** Metric (meter, kilometer, m/s, km/h, kg, tonne)  
**In profile:** Vehicles = 50681 / 51315 (98.76%)

## Class Speed Matrix

**ClassMatrix-59**

**Site:** Cuby.0.0E

**Description:** Campbell Street between alton and Austral

**Filter time:** 10:24 Wednesday, 10 July 2013 => 7:56 Monday, 9 December 2013

**Scheme:** Vehicle classification (ARX)

**Filter:** Cls(1 2 3 4 5 6 7 8 9 10 11 12 ) Dir(NESW) Sp(10,160) Headway(>0)

Speed (km/h)	Class												Speed Totals	
	1	2	3	4	5	6	7	8	9	10	11	12		
10 - 20	53	705	24	72	196	28	.	2	11	16	4	2	1113	2.2%
20 - 30	49	3098	266	292	625	54	11	41	25	45	28	52	4586	9.0%
30 - 40	59	10007	832	550	557	15	19	69	29	124	110	131	12502	24.7%
40 - 50	57	16276	856	614	154	9	17	36	25	75	125	47	18291	36.1%
50 - 60	70	10320	316	311	23	5	5	11	5	6	25	6	11103	21.9%
60 - 70	50	2492	48	111	1	.	.	2	.	.	1	.	2705	5.3%
70 - 80	11	304	4	25	.	.	.	.	.	.	.	.	344	0.7%
80 - 90	1	24	.	3	.	.	.	.	.	.	.	.	28	0.1%
90 - 100	1	6	.	.	.	.	.	.	.	.	.	.	7	0.0%
100 - 110	1	1	.	.	.	.	.	.	.	.	.	.	2	0.0%
110 - 120	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
120 - 130	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
130 - 140	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
140 - 150	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
150 - 160	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
<b>Class Totals</b>	<b>352</b>	<b>43233</b>	<b>2346</b>	<b>1978</b>	<b>1556</b>	<b>111</b>	<b>52</b>	<b>161</b>	<b>95</b>	<b>266</b>	<b>293</b>	<b>238</b>	<b>50681</b>	
	<b>0.7%</b>	<b>85.3%</b>	<b>4.6%</b>	<b>3.9%</b>	<b>3.1%</b>	<b>0.2%</b>	<b>0.1%</b>	<b>0.3%</b>	<b>0.2%</b>	<b>0.5%</b>	<b>0.6%</b>	<b>0.5%</b>		

## MetroCount Traffic Executive Class Speed Matrix

### ClassMatrix-60 -- English (ENA)

#### Datasets:

**Site:** [cuby west] at 80 signs

**Direction:** 2 - East bound, A hit first. Lane: 0

**Survey Duration:** 15:06 Thursday, 11 July 2013 => 8:15 Monday, 9 December 2013

**Zone:**

**File:** cuby west09Dec2013.EC0 (Plus)

**Identifier:** FF0041HS MC56-L5 [MC55] (c)\Microcom 19Oct04

**Algorithm:** Factory default (v3.21 - 15315)

**Data type:** Axle sensors - Paired (Class/Speed/Count)

#### Profile:

**Filter time:** 15:07 Thursday, 11 July 2013 => 8:15 Monday, 9 December 2013

**Included classes:**

**Speed range:** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12  
10 - 160 km/h,

**Direction:** North, East, South, West (bound)

**Separation:** All - (Headway)

**Name:** Default Profile

**Scheme:** Vehicle classification (ARX)

**Units:** Metric (meter, kilometer, m/s, km/h, kg, tonne)

**In profile:** Vehicles = 13918 / 13936 (99.87%)



## Class Speed Matrix

**ClassMatrix-60**  
 Site: cubby west,0,0E  
 Description: **at 80 signs**  
 Filter time: **15:07 Thursday, 11 July 2013 => 8:15 Monday, 9 December 2013**  
 Scheme: Vehicle classification (ARX)  
 Filter: Cls(1 2 3 4 5 6 7 8 9 10 11 12 ) Dir(NESW) Sp(10,160) Headway(>0)

Speed (km/h)	Class												Speed Totals	
	1	2	3	4	5	6	7	8	9	10	11	12		
10 - 20	3	5	2	6	2	.	.	.	.	.	.	.	18	0.1%
20 - 30	2	21	3	5	2	3	.	1	.	.	.	2	39	0.3%
30 - 40	15	95	5	3	3	5	.	.	.	1	1	6	134	1.0%
40 - 50	1	135	15	11	7	1	2	3	1	1	4	29	210	1.5%
50 - 60	.	315	38	22	10	1	1	5	6	6	26	63	493	3.5%
60 - 70	5	888	148	84	26	2	4	13	15	20	49	30	1284	9.2%
70 - 80	13	2260	281	161	31	1	7	39	17	35	75	44	2964	21.3%
80 - 90	23	3167	230	152	32	4	4	11	16	38	52	27	3756	27.0%
90 - 100	24	2522	96	146	20	2	11	4	5	15	28	15	2888	20.8%
100 - 110	29	1276	33	120	9	2	2	1	.	17	7	.	1496	10.7%
110 - 120	16	419	4	40	8	.	.	.	.	.	.	.	489	3.5%
120 - 130	6	105	1	12	1	.	.	.	.	.	.	.	125	0.9%
130 - 140	1	14	.	1	1	.	.	.	.	.	.	.	17	0.1%
140 - 150	.	3	.	1	.	.	.	.	.	.	.	.	4	0.0%
150 - 160	.	1	.	.	.	.	.	.	.	.	.	.	1	0.0%
<b>Class Totals</b>													13918	
	1.0%	80.7%	6.2%	5.5%	1.1%	0.2%	0.2%	0.6%	0.4%	1.0%	1.7%	1.6%		

### 9.3.40 ROADS TO RECOVERY PROJECTS

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<b>Location/Address:</b>	Whole of shire
<b>Reporting Officer:</b>	Bob Walker – Works Manager
<b>Enabling Legislation:</b>	Roads to Recovery Guidelines
<b>Council Policy:</b>	Nil
<b>Budget Implications:</b>	Dependant on Roads to Recovery Funding
<b>File Reference:</b>	
<b>Voting Requirements:</b>	<b>Absolute Majority</b>

#### **Background**

The Federal government have previously funded specific Council roadworks through the Roads To Recovery program.

The Roads To Recovery funding was due to expire at the end of this financial year, the government has now extended the program for a further five years and have maintained its annual funding at the current rate of \$350 million, supplementing the support councils receive under the Financial Assistance Grants Scheme.

We have recently received advice that details on the new program will not be available until closer to the 1 July starting date.

The next round of funding will also likely be for a five year period, currently this equates to approximately \$163,000.00 per year.

#### **Comment**

Opportunity has now arisen for Council to select what road project or projects they would like to see undertaken. Whilst there is no requirement to have a five year plan it would be required for Council's Long Term Financial Plan.

No specific roads or the types of work to be undertaken are locked in until the project is submitted. Funding is only applicable for works on roads and cannot be utilised for other purposes.

The types of work could be widening, gravel sheeting, reseals or new sealing works or other works of this nature or even a large culvert installation if required.

Council has the opportunity to submit whichever project they see fit.

It has been brought to our attention that a good project to undertake would be the extension of the bitumen sealing of Pauley Road.

Pauley Rd sustains a reasonable amount of heavy traffic, This heavy vehicular traffic causes a large amount of corrugations particularly over the first kilometre from the existing seal owing to the amount of acceleration and braking activity that the road profile forces on to heavy goods vehicles and the operators.

Due to the requirements of the Long Term Financial Plan it may be expedient to arrange a road inspection trip for Councillors sometime in March next year. This will enable staff to prepare a works program to sit alongside the asset management plan .

**COUNCIL DECISION:**

**That Council include one kilometre of Pauley Rd, (from the existing seal) to be nominated for works to be undertaken from within the 2014 - 2019 round of Roads to Recovery funding.**

**Moved: Cr Newman**

**Seconded: Cr Ballantyne**

***Carried by Absolute Majority 6/0***

**12. NEXT MEETING**

Thursday 20 February 2013, 3.00pm

**13. CLOSURE OF MEETING**

There being no further business, the meeting closed at 4.50pm