

SHIRE
OF

CUBALLING

COUNCIL MEETING
HELD ON 19 SEPTEMBER 2013

MINUTES

These minutes were confirmed at a meeting on.....

Signed.....
Presiding Person at the meeting at which the minutes were confirmed

Date:.....

SHIRE OF CUBALLING

COUNCIL MEETING THURSDAY 19 SEPTEMBER 2013

Minutes

TABLE OF CONTENTS

1. OPENING - ANNOUNCEMENT OF VISITORS
2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE
3. PUBLIC QUESTION TIME
4. STANDING ORDERS
5. APPLICATIONS FOR LEAVE OF ABSENCE
6. MINUTES
7. PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS
8. DISCLOSURES OF INTEREST
9. REPORTS
 - 9.1 FINANCE
 - 9.1.47 *List of Accounts Submitted for Council Approval*
 - 9.1.48 *Statement of financial Activity*
 - 9.2 CEO's REPORT
 - 9.2.80 *CEO Review*
 - 9.2.81 *Waste Transfer Station*
 - 9.3 WORKS
 - 9.3.37 *Purchase of Motor Graders*
 - 9.4 HEALTH & BUILDING REPORT
 - 9.4.26 *Peter Godridge & Stephen Taylor – Lot 3267/4167 Popanyinning East Road, Popanyinning*
10. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
11. OTHER URGENT BUSINESS
12. NEXT MEETING
13. CLOSURE OF MEETING

1. **OPENING - ANNOUNCEMENT OF VISITORS**

The President opened the meeting at 3.09pm

2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

Cr T Wittwer	Chair
Cr R Newman	Deputy Chair
Cr T Haslam	
Cr M Conley	
Cr C McDougall	

Apology

Cr C Hawksley

3. **PUBLIC QUESTION TIME**

Nil

4. **STANDING ORDERS**

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved Cr Haslam

Seconded Cr Newman

4. **LEAVE OF ABSENCE:**

Nil

6. **MINUTES**

6.1 CONFIRMATION OF 15 AUGUST 2013 ORDINARY MEETING OF COUNCIL

OFFICER RECOMMENDATION

That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 15 August 2013 be confirmed.

Moved: Cr Conley

Seconded: Cr Newman

7. PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS

8. DISCLOSURES OF INTEREST

Councillors' and Employees' Disclosures of Interest.

8.1 DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

8.2 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

9.1 REPORTS – FINANCE AND ADMINISTRATION

9.1.44 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – JULY 2013

Location/Address: Not applicable
Date: 08 August 2013
Reporting Officer: Nichole Gould, Administration Officer
Enabling Legislation: Local Government (Financial Management) Regulations 1996
Council Policy: Register Delegated Authority
Budget Implications: Nil
File Reference: CMR 7
Voting Requirements: Simple Majority

Background

Council is supplied with a list of payments for consideration.

Comment

A copy of the list of payments made from each of Council's bank accounts is attached to this item.

COUNCIL DECISION:

That Council:

Approve for payment the list of Creditors paid from the Municipal fund, as detailed below, totalling: \$357697.52

Electronic Fund Transfers/Chq: \$340257.37
Credit Card: \$0.00

Trust

Electronic Funds Transfers \$17440.15

Moved Cr Newman

Seconded Cr McDougall

Carried 5/0

List of Accounts Due & Submitted to Committee

Date	Name	Description	Amount
01/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-122.05
16/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-703.90
19/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-98.70
20/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1604.40
21/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1869.00
30/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-3048.20
27/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1566.20
27/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-876.10
29/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-233.00
22/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-22.20
26/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-260.70
02/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-657.25
16/08/2013	4 - POLICE LICENSING PAYMENTS	OVERCHARGE	3.60
16/08/2013	4 - POLICE LICENSING PAYMENTS	OVERCHARGE	-3.60
05/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1021.70
06/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-528.25
07/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-971.60
08/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-2114.35
12/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-73.30
14/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-778.15
15/08/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-891.10
02/08/2013	Anderson Munro & Wylie	Interim Audit for Year 30 June 2013	-4398.08
02/08/2013	Avon Waste	Bulk Bin service & rent	-1241.10
02/08/2013	Boral Construction Materials Group	8 Tonnes PPR collected	-2552.00
02/08/2013	CUBY ROADHOUSE	Newspaper & Stamps	-128.05
02/08/2013	Cuby Tavern	Councillors meals	-228.00
02/08/2013	EDWARDS MOTORS PTY LTD	cap, filler, fuel	-97.90
02/08/2013	FUJI XEROX	laserprint A4 80gsm	-265.38
02/08/2013	GREAT SOUTHERN FUEL SUPPLIES		-249.52
02/08/2013	MECHANICAL AND DIESEL SERVICES	Ammann Multi Roller (reg no:CN151)	-2468.51

02/08/2013	METROCOUNT	metrocount training course	-605.00
02/08/2013	Melchiorre Plumbing And Gas	Replace hot water system	-1089.00
02/08/2013	Minetrans	Seats including seat belts	-989.59
02/08/2013	QUICKFIT WINDSCREENS AND NARROGIN GLASS	Supply and fit mirror glass	-25.00
02/08/2013	Staples Australia Pty Ltd	Stationary supplies	-83.35
02/08/2013	TOLL IPEC (COURIER AUSTRALIA)	Receiver Pays	-71.92
02/08/2013	WESTRAC	Adapter-Fan (113-3632) and Nut (2M 2570)	-275.94
02/08/2013	itvision	ANNUAL LICENCE FEE (SYNERGYO AND ANNUAL LICENCE FEE (ALF)	-78639.00
12/08/2013	BEAUREPAIRES	TUBE, FITTING EARTHMOVER	-439.00
14/08/2013	BUILDERS REGISTRATION BOARD Building Commission	Building services levy	-75.50
14/08/2013	CUBY ROADHOUSE	account invoice 75/76	-221.70
14/08/2013	FUJI XEROX	Colour impressions \$10.67; Black and White impressions \$91.11 for the period 1/06/13 - 30/06/13	-111.94
14/08/2013	GREAT SOUTHERN FUEL SUPPLIES	fuels & oils	-12104.28
14/08/2013	HANCOCKS HOME HARDWARE	lamps	-22.10
14/08/2013	HANSON CONSTRUCTION MATERIALS	Supply and Delivery Washed 10mm granite	-16300.48
14/08/2013	Hammersley Refrigeration	Repair Air conditioner CEO residence	-335.50
14/08/2013	Lr Sims & Co	Dryandra equestrian Complex Clubrooms Facility Progress	-20532.72
14/08/2013	MAKIT NARROGIN HARDWARE	Claim 1 6.5%	-111.70
14/08/2013	MOBILE MASTERS	float valve	-636.90
14/08/2013	McDougall Weldments	Antenna parts	-2877.15
14/08/2013	NARROGIN BEARING SERVICES	invoice 2013060046, 2013060027, 2013060045, 2013060031	-130.68
14/08/2013	Narrogin Packaging	8mm tensile lick chain	-229.42
14/08/2013	PAGE TRUCK HIRE	Duluxe toilet roll and bin liners	-1100.00
14/08/2013	QUICKFIT WINDSCREENS AND NARROGIN GLASS	Bobcat and Loader Hire to push up rubbish at Popo Refuse 2/7,10/7,17/7,23/7,30/7	-2334.06
14/08/2013	ROAD SIGNS AUSTRALIA	Fitting fly wire doors to Recreation Centre, repairs to commercial door	-1669.80
		road signs	

14/08/2013	Staples Australia Pty Ltd	Permanent Markers	-7.57
14/08/2013	Sunny Brushware Supplies		-1500.40
14/08/2013	WA LOCAL GOVERNMENT ASSOCIATION	Annual Subscription for period 1/7-30/06/2014	-18739.49
14/08/2013	WESTRAC	seal kit	-42.66
15/08/2013	NARROGIN FRUIT MARKET	REGIONAL WASTE MEETING CATERING	-108.00
30/08/2013	Anderson Munro & Wylie	amalgamation planning & implementation	-880.00
30/08/2013	Avon Waste	Cuballing 1 - bulk bin service	-1270.92
30/08/2013	BEAUREPAIRES	fitting, balance light truck	-1410.58
30/08/2013	FARMWORKS RURALCO	service on tractor - oil filter	-77.00
30/08/2013	GREENLINE AG	bunnings armadale - flat pack kitchen	-73.49
30/08/2013	Kirby Freight	Rural UV interim valuation	-198.00
30/08/2013	LANDGATE	supply cat loader hose	-316.20
30/08/2013	MJ & JL Dyke	3 cisterns	-404.01
30/08/2013	Melchiorre Plumbing And Gas	power match guide bar	-847.00
30/08/2013	NARROGIN AGRICULTURAL REPAIRS	repairs	-90.00
30/08/2013	NARROGIN AUTO ELECTRICS	CAT 246C skidsteer and roller	-36.00
30/08/2013	NARROGIN PLANT HIRE	nozzles and cap	-1056.00
30/08/2013	NARROGIN PUMPS SALES & SERVICE	FA 13 D1, air bag	-72.93
30/08/2013	PIRTEK WELSHPOOL	yagi arial	-657.25
30/08/2013	RETRAVISION	brackets with bolts and washer	-199.00
30/08/2013	ROAD SIGNS AUSTRALIA	receiver pays	-77.00
30/08/2013	TOLL IPEC (COURIER AUSTRALIA)	T&S Haslam, E Haydon, L&B Newman, W&T Witter, C	-51.74
30/08/2013	WA LOCAL GOVERNMENT ASSOCIATION	McDougall	-9474.00
30/08/2013	WESTRAC	seal	-1.42
01/08/2013	Shire of Cuballing (CASH)	TERRY CLARK RATES (PAYROLL DEDUCTION JULY)	-60.00
02/08/2013	ADT Security	Cylinders Fee G & E size	-396.00
02/08/2013	Air Liquide PTY LTD	Electromagnetic Valve park	-100.58
02/08/2013	CONPLANT AUSTRALIA	HD combination Padlock	-513.05
02/08/2013	COVS	Phone Contract and Network Charges	-75.90
02/08/2013	Commander	Client liaison and meeting attendance	-136.24
02/08/2013	LANDVISION	LGIS WORKCARE- 1ST INSTALMENT	-1348.05
02/08/2013	LGIS INSURANCE		-85627.78

02/08/2013	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Analytical Services.	-467.88
02/08/2013	NARROGIN SMASH REPAIRS	Supply and fit new Laminated windscreen	-736.00
02/08/2013	POPANYINNING GENERAL STORE	Popanyinning fire truck fuel use	-535.15
02/08/2013	SOUTHERN LOCK AND SECURITY	Locks and Keys	-737.34
02/08/2013	SYNERGY	U/3 22 Campbell St, Cuballing	-2982.70
02/08/2013	TRACKSPARES	Pin 8E6258 and Retainer	-132.00
02/08/2013	Telstra	MOBILE PHONE CHARGES	-199.00
02/08/2013	WA LOCAL GOVERNMENT ASSOCIATION	Standpipe at Francis St, Narrogin L63	-5035.00
02/08/2013	Water Corporation	Payroll deductions	-1125.87
08/08/2013	Australian Taxation Office	G size cylinder and e size cylinder	-548.00
14/08/2013	Air Liquide PTY LTD	Levy Payment Reconciliation	-102.60
14/08/2013	BUILDING & CONSTRUCTION INDUSTRY TRAININ	Licence and registration 12 months	-91.75
14/08/2013	DEPARTMENT OF TRANSPORT		-571.35
14/08/2013	ORIGIN		-58.00
14/08/2013	Shire of Cuballing (CASH)	BUILDING LICENCE FEES RECREATION CENTRE LEAN TO	-35.50
14/08/2013	Water Corporation	Water Charges Standpipe- Ridley Street Cuballing	-1226.18
22/08/2013	Anittel PTY LTD	Network and Data Services	-116.49
30/08/2013	A&A Corasaniti	supply doors	-661.10
30/08/2013	BURGESS RAWSON (WA) PTY LTD	water usage !301 Alton St, Cuballing	-17.27
30/08/2013	Commander	Phone Contract and Network Charges	-158.24
30/08/2013	DEPARTMENT OF TRANSPORT	licence	-313.10
30/08/2013	LANDVISION	A Ramsey & B Walker	-440.00
30/08/2013	MEDINA GRAND PERTH	counsellors	-10481.50
30/08/2013	Narrogin Pumps Solar and Spraying	house clamp, hose tail, plutone hose	-113.09
30/08/2013	REINFORCED CONCRETE PIPES	headwall pipes, rubber rings	-24371.60
30/08/2013	SOUTHERN LOCK AND SECURITY	cylinder, keys, plates	-869.10
30/08/2013	SYNERGY	streetlights	-545.55
30/08/2013	Sewell Sweepers	gearbox	-1051.05
30/08/2013	Shire of Narrogin	Dogging training course- A Christensen & A Mort	-3568.58
30/08/2013	Telstra	landlines	-560.63
30/08/2013	Toolmart	Combo 18V DV18DSDL WHI	-1198.00
30/08/2013	WREN OIL	waste oil	-1022.45

30/08/2013 WSSGMA Drafting
30/08/2013 Water Corporation

drawings for shelter
Standpipe at Austral St, Cuballing

-286.00
-410.77

Municipal
Trust
Credit Card
TOTAL

-340257.37
-17440.15
0.00
-357697.52

Bank Reconciliation as at 31 AUGUST 2013

	Municipal Fund	Trust Fund	Reserve Accts
Opening balance	\$2,365,885.64	\$57,305.67	\$ 699,020.75
Income	\$281,618.95	\$16,804.10	
Add interest	\$1,201.05	-	
Adjustment	-\$22,045.00		
Expenditure	-\$994,168.57	-\$15,422.50	
Closing balance	\$1,632,492.07	\$58,687.27	\$ 699,020.75
Bank account	\$430,540.93	\$57,305.67	\$ 2,903.89
Investments	\$1,200,000.00		\$ 696,116.86
Plus O/S deposits	4,100.18	1381.60	
Less O/S cheques	-\$2,149.04		
Closing balance	\$1,632,492.07	\$58,687.27	\$ 699,020.75

Investments 31 AUGUST 2013

Account Number	Maturity Date	Interest Rate	Fund/Account Municipal	Trust	Reserve
50360038	Term Deposit 2m	3.80%	-	-	696,116.86
34681402	Cash Deposit	2.75%	300,000.00		
	Online account		1,711,019.00		
Total			2,011,019.00	0	696,116.86

Shire of Cuballing
Notes on financial reports for Aug 2013

General Purpose Funding

Rates

At present rates of \$913,575 have been raised with a discount of \$10,063.

Governance

Subscriptions

Subscriptions of \$20,436 have been paid.

Other

At presents no other items to be reported on.

SHIRE OF CUBALLING
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 JUNE 2013

TABLE OF CONTENTS

Statement of Financial Activity	2
Notes to and Forming Part of the Statement	3 to 15

SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

	NOTE	31-Aug 2013 Actual \$	31-Aug 2013 Y-T-D Budget \$	2013/2014 Budget \$	Variences Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues/Sources					
Governance		105	100	5,300	(5.45%)
General Purpose Funding		3,667	3,500	333,961	(4.76%)
Law, Order, Public Safety		126	100	30,940	(25.50%)
Health		226	200	1,000	(13.00%)
Education and Welfare		-	-	-	
Housing		-	-	-	
Community Amenities		249	200	3,000	(24.55%)
Recreation and Culture		246	220	17,200	(11.99%)
Transport		15,911	14,500	905,251	(9.73%)
Economic Services		2,299	2,100	23,260	(9.46%)
Other Property and Services		12,390	11,500	208,552	(7.74%)
		<u>35,218</u>	<u>32,420</u>	<u>1,528,464</u>	
(Expenses)/(Applications)					
Governance		(180,040)	(168,000)	(160,119)	(7.17%)
General Purpose Funding		(287)	(200)	(69,422)	(43.73%)
Law, Order, Public Safety		(33,052)	(32,500)	(141,470)	(1.70%)
Health		(5,276)	(4,000)	(35,550)	(31.89%)
Education and Welfare		-	-	(12,000)	#DIV/0!
Housing		(2,275)	(2,500)	(15,200)	8.99%
Community Amenities		(12,633)	(11,500)	(181,310)	(9.85%)
Recreation & Culture		(45,716)	(45,200)	(160,169)	(1.14%)
Transport		(195,331)	(192,000)	(2,110,822)	(1.73%)
Economic Services		(2,997)	(2,500)	(98,872)	(19.86%)
Other Property and Services		(26,773)	(25,500)	(98,846)	(4.99%)
		<u>(504,380)</u>	<u>(483,900)</u>	<u>(3,083,780)</u>	
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals		-	-	(87,052)	
Depreciation on Assets		-	-	813,360	
Movement current leave entitlements		10,833	-	-	
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale		-	-	-	
Purchase Land and Buildings		(7,761)	(7,761)	(441,985)	
Purchase Infrastructure Assets - Roads & Footpaths, Other		(54,420)	(54,420)	(1,360,704)	
Other		(1)	-	-	
Purchase Plant and Equipment		-	-	(636,000)	
Purchase Furniture and Equipment		-	-	(12,000)	
Proceeds from Disposal of Assets		-	-	180,000	
Repayment of Debentures		-	-	(65,539)	
Proceeds from New Debentures		-	-	300,000	
Transfers to Reserves (Restricted Assets)		-	-	(120,000)	
Transfers from Reserves (Restricted Assets)		-	-	100,000	
Transfer from Restricted Cash		1,457,248	1,457,248	1,457,248	
ADD Net Current Assets July 1 B/Fwd		570,783	570,783	580,215	
LESS Net Current Assets Year to Date		(2,411,033)	(2,362,143)	-	
Amount Raised from Rates		<u>(903,512)</u>	<u>(847,772)</u>	<u>(847,772)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

	31-Aug	2014
3. ACQUISITION OF ASSETS	Actual	Budget
	\$	\$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance	-	12,000
Community Amenities	7,162	35,000
Recreation and Culture	599	406,985
Transport	54,420	1,996,701
Economic Services	-	-
	<u>62,181</u>	<u>2,450,686</u>
<u>By Class</u>		
Land and Buildings	7,761	441,985
Infrastructure Assets	54,420	1,360,701
Plant and Equipment	-	636,000
Furniture and fittings	-	12,000
	<u>62,181</u>	<u>2,450,686</u>

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Recreation & Culture								
Loan #61	31,461		-	9,575	22,326	12,750	-	1,058
Transport								
Loan #62	174,562		-	26,178	150,064	123,885	-	9,362
Loan#63		300,000		29,784	-	270,217		10,349
	206,023	300,000	-	65,537	172,390	406,852	-	20,769

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Particulars Purpose	Amount Borrowed \$	Institution	Loan Type	Term (Years)	Total Interest and Charges	Interest Rate %	Amount Used \$	Balance Unspent \$
Transport								
Loan #63 Graders	300,000	WATC	Debenture	8	51,522	3.9400	300,000	-

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

	31-Aug 2013 Actual \$	2013/14 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Plant and Equipment Reserve		
Opening Balance	197,781	197,781
Amount Set Aside / Transfer to Reserve	-	5,658
Amount Used / Transfer from Reserve	-	(100,000)
	<u>197,781</u>	<u>103,439</u>
(b) IT and Office Equipment Reserve		
Opening Balance	9,023	9,023
Amount Set Aside / Transfer to Reserve	-	258
Amount Used / Transfer from Reserve	-	-
	<u>9,023</u>	<u>9,281</u>
(c) Employee Entitlements Reserve		
Opening Balance	116,019	116,019
Amount Set Aside / Transfer to Reserve	-	3,319
Amount Used / Transfer from Reserve	-	-
	<u>116,019</u>	<u>119,338</u>
(d) Housing Reserve		
Opening Balance	7,435	7,435
Amount Set Aside / Transfer to Reserve	-	216
Amount Used / Transfer from Reserve	-	-
	<u>7,435</u>	<u>7,651</u>
(e) Recreation and Community Facility Res		
Opening Balance	285,338	285,345
Amount Set Aside / Transfer to Reserve	-	8,163
Amount Used / Transfer from Reserve	-	-
	<u>285,338</u>	<u>293,508</u>
(f) Refuse Site Reserve		
Opening Balance	57,119	57,119
Amount Set Aside / Transfer to Reserve	-	1,634
Amount Used / Transfer from Reserve	-	-
	<u>57,119</u>	<u>58,753</u>
(g) Grain Freight Reserve		
Opening Balance	26,313	26,313
Amount Set Aside / Transfer to Reserve	-	752
Amount Used / Transfer from Reserve	-	-
	<u>26,313</u>	<u>27,065</u>
(h) Equestrian Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	2,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>2,000</u>

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

6. RESERVES	31-Aug 2013 Actual \$	2013/14 Budget \$
Cash Backed Reserves continued		
(i) General Purpose Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	98,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>98,000</u>
Total Cash Backed Reserves	<u>699,028</u>	<u>719,035</u>

All of the above reserve accounts are supported by money held in financial institutions.

6. RESERVES (Continued)	31-Aug 2013 Actual \$	2012/13 Budget \$
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant and Equipment Reserve	-	5,658
Office Equipment Reserve	-	258
Employee Entitlement Reserve	-	3,319
Housing Reserve	-	216
Recreation and Community Facility Reserve	-	8,163
Refuse Site Reserve	-	1,634
Grain Freight Reserve	-	752
Equestrian Reserve	-	2,000
General Purpose Reserve	-	98,000
	<u>-</u>	<u>120,000</u>
Transfers from Reserves		
Plant and Equipment Reserve	-	(100,000)
IT and Office Equipment Reserve	-	-
Employee Entitlements Reserve	-	-
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	-
Refuse Site Reserve	-	-
Grain Freight Reserve	-	-
Equestrian Reserve	-	-
General Purpose Reserve	-	-
	<u>-</u>	<u>(100,000)</u>
Total Transfer to/(from) Reserves	<u>-</u>	<u>20,000</u>

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant and Equipment Reserve

- to be used for the purchase and replacement of major items..

IT and Office Equipment Reserve

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

Long Service Leave Reserve

- to be used to fund long service leave requirements.

Housing Reserve

- to be used to fund the construction of new shire housing.

Recreation and Community Facility Reserve

- to be used to fund the upgrade of the oval and associated facilities.

Refuse Site Reserve

- to be used to fund the upgrade of the refuse site.

Grain Freight Reserve

- to be used to maintain the grain freight route through the district.

Equestrian Reserve

- to be used for the maintenance and upkeep of the equestrian centre.

General Purpose Reserve

- to be used to maintain/fund various facilities throughout the district.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

	31-Aug 2013 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
 CURRENT ASSETS		
Cash - Unrestricted	509,307	845,863
Cash - Restricted Reserves	699,028	699,028
Cash - Restricted Cash	1,457,248	1,457,248
Receivables	877,596	137,494
Inventories	4,728	4,728
	<u>3,547,907</u>	<u>3,144,361</u>
 LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(114,247)</u>	<u>(417,302)</u>
NET CURRENT ASSET POSITION	3,433,660	2,727,059
 Less: Cash - Reserves - Restricted	(699,028)	(699,028)
Less: Cash - Restricted Municipal	-	(1,457,248)
 NET CURRENT ASSET POSITION	<u><u>2,734,632</u></u>	<u><u>570,783</u></u>

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/2014 Rate Revenue \$	2013/2014 Interim Rates \$	2013/2014 Back Rates \$	2013/2014 Total Revenue \$	2013/2014 Budget \$
General Rate								
UV - Cuballing	0.620600	224	100,766,999	619,625	-	-	619,625	633,479
GRV Cuballing	0.670440	172	178,987	120,000	-	-	120,000	116,143
Sub-Totals		396	100,945,986	739,625	-	-	739,625	749,622
Minimum Rates								
UV - Cuballing	700	122	9,857,405	85,400	-	-	85,400	54,600
GRV Cuballing	550	158	2,307,546	88,550	-	-	88,550	88,550
Sub-Totals		280	12,164,951	173,950	-	-	173,950	143,150
Ex gratia rates Specified Area Rates								
							913,575	892,772
Discounts							(10,063)	(45,000)
Totals							903,512	847,772

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 20012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 AUGUST 2013

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Badminton Club	232	-	-	232
Bonds - Building	6,839	7,550	-	14,389
Bonds - Hall Hire	1,050	-	-	1,050
Children Recycling Fund	1,418	-	-	1,418
CNN Budget	-	-	-	-
Commodine Tennis Club	3,190	-	-	3,190
Cuballing Country Festival	1,099	60	-	1,159
Cuballing Cricket Club	200	-	-	200
Cuballing Fire Brigade	3,286	-	(3,286)	-
Cuballing Football Asson	2,566	-	-	2,566
Environment and Townscape Trust Fund	5,713	-	-	5,713
LCDC East Yornaning	1,360	-	-	1,360
Police Licensing	2,933	37,085	(38,811)	1,207
Reimbursements	8,962	-	-	8,962
Swipe cards	1,090	35	-	1,125
Upper Hotham Project	15,027	-	-	15,027
	<u>54,965</u>			<u>57,598</u>

10. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

MEETING RESUMPTION

COUNCIL DECISION

That the meeting resume.

Moved Cr Newman

Seconded Cr Haslam 5/0

The meeting was resumed at 4.00pm.

The CEO departed at 4.01pm

9.2.80 CEO PERFORMANCE REVIEW

Location/Address: Whole of shire
Reporting Officer: Eva Haydon – Chief Executive Officer
Enabling Legislation: Local Government Act 1995as amended
Date: 27 August 2013
Council Policy: Contract Provision
Budget Implications: To be determined
File Reference: Personnel
Voting Requirements: **Absolute** Majority

The author declares an interest in this item as the subject of the review.

Background

The Local Government Act requires that the performance of the Chief Executive Officer is reviewed annually. Two different review templates were emailed to Councillors on 27 August 2013.

Comment

Nil

OFFICER RECOMMENDATION:

For Council determination.

Moved

Seconded

COUNCIL DECISION

That the President meet with the CEO to discuss points raised during the annual performance review.

Moved Cr Newman

Seconded Cr Conley 5/0

The CEO returned at 4.35pm

9.2.81 WASTE TRANSFER STATION

Location/Address:	Whole of shire
Reporting Officer:	Bob Walker – Works Manager Eva Haydon - CEO
Enabling Legislation:	
Council Policy:	Nil
Budget Implications:	For Council Information
File Reference:	
Voting Requirements:	For Council Information
Date:	8 September 2013

Background

Council is a member of a Regional Waste Group and participating in the development of a proposed regional waste site facility.

Part of this project would involve the partial closure of existing Council Rubbish facilities and utilise proposed Waste Transfer Stations for the purposes of the collecting of bulk putrescibles, general waste and recyclables.

Council currently has two rubbish disposal sites one each at Cuballing and Popanyinning.

Comment

I have completed a preliminary costing to establish a waste transfer station at Cuballing and also one at Popanyinning existing sites.

I have used the existing sites as no additional perimeter fencing would be required. Additionally both sites have provision for green waste and scrap steel to be disposed of.

Should a new site elsewhere be preferred, a new costing would need to be undertaken and researched for suitability. Additional costs would also be incurred as both existing sites would need to be rehabilitated.

The likely cost to develop a waste transfer station at Cuballing and Popanyinning is \$34000 each.

These costs include the retaining wall, earthworks, signage and traffic reverse stops and a hardstand for the unloading the bins.

Further drilling has been carried out at the proposed regional waste site, however results have not as yet been provided. Should the project go ahead this financial year, there are sufficient funds in the Refuse Site Reserve to fund the land purchase.

Given that the land will require subdivision, it is unlikely that any substantial funding will be required this financial year and there are several avenues for grant funding to be sourced by the group for the perimeter fencing and other requirements.

Additional funds will be required for a Town Planning Consultant to be engaged to manage the subdivision process. These costs will be shared by the whole group of councils.

COUNCIL DECISION

That a Waste Transfer Station be established at current Cuballing and Popanyinning refuse sites.

Moved Cr Newman

Seconded Cr Conley 5/0



WORKS MANAGERS REPORT 9th September 2013

MAINTENANCE GRADING

Maintenance grading is being undertaken on a continuous basis throughout the Shire.

We have been using both graders and the multi roller in an endeavour to have all roads winter graded as early as possible.

Shoulder grading was completed about the third week of August.

TREE MULCHING

Tree mulching has been completed for this year. TwinKarri will make themselves available at reasonable short notice should we have further need this year.

REFUSE SITES

Both sites appear to be having little or no problems in relation to persons not dumping rubbish correctly. Both sites are generally tidy without rubbish being strewn everywhere. A site inspection last Tuesday revealed that the area of rubbish placement was being used neatly and without rubbish being spread over a wide area.

Fill materials are being carted to allow for the covering of both the Cuballing and Popanyinning refuse sites as required. Both sites are being pushed and covered on a weekly basis.

PLANT AND EQUIPMENT

All items of plant and equipment are being serviced and maintained as required. Both side tippers are now fully operational without any further issues relating to the tipping doors. These repairs were covered under warranty at no direct cost to Council.

Major plant servicing is being carried by Mechanical and diesel services in Narrogin as required.

STAFF

Tim Bradford is still off work at the time of this report. I am unsure of the status of his current workers compensation claim.

Terry Clark and Peter Tourle have both returned to work after taking annual leave.

Daniel Leonard is still off sick and has been so since February. Doctors are still unable to establish the cause of his illness or the correct remedy.

Bob Walker will be having cataract removal surgery this week and will be off work for three or four days.

PRIVATE WORKS

Gravel and sand cartage is being carried out as required. Driveways are being graded as requested.

We have been successful with a quotation for maintenance grading works in the Dryandra Forest. We intend to commence the works on the 9th September.

GRAIN FREIGHT ROUTE

Some minor works are ongoing, Reseal works are scheduled to be undertaken in the month of November.

The outcome of our application for a pedestrian rail crossing at Campbell St is still to be determined. Main Roads have completed a pedestrian usage count. It is hoped we will have a positive outcome shortly.

RRG WORKS

Tree mulching has been completed along the section of road that we will be working on this year. Culvert works have commenced and are currently ongoing.

We are installing a couple of additional culverts as well as widening any that are narrow.

We are combining both the RRG and the Blackspot works as they adjoin and the type of works to be undertaken are very similar in nature

R2R

Reseals and the widening of inside curves (Gaths Rd to Dixons Rd) along Stratherne Rd will be undertaken this year.

Tanners Rd box culverts have been ordered and are currently being manufactured.

Council may also wish to consider what projects they would like to undertake in the next round of R2R funding. I would suggest that the Congelin-Narrogin Rd could be

considered or a further option may be to continue the widening of the narrower sections of Popanyinning West Rd.

Other options could be considered as the funds are not locked to any specific road or area until the works are nominated and approved by R2R.

ADDITIONAL WORKS.

Gravel sheeting is being undertaken on the Congelin Narrogin Road. We have arranged for a bulldozer to push additional gravel stocks to further complete the Congelin Road.

A large timber culvert on Reed Rd is in need of replacement. Much of the timber decking is suffering from timber rot and decay. The bearing timbers have also rotted in many places. One of the graders has snapped a few of the outer decking timbers as it was grading Reed Rd. We have made the structure safe at this point in time though we have narrowed the accessible road width slightly narrower.

CLGF WORKS

Councillors' would be aware of an email I recently sent in relation to CLGF works.

I copy the email below for information.

re: CLGF Funded Road Works 2014/2015 Financial Year

Owing to the fact that we have additional funded works to complete this year, In this regard we need to start some works earlier than normally would be expected.

Bruce and myself have been considering some options in relation to the CLGF road works funding.and I am seeking Councils input on which works and on which roads should be undertaken

Council may wish to consider the following as being suitable projects..

1 Brundell Street.(Beeston to the Rubbish tip)

This is the road that a large percentage of ratepayers use on a regular basis to access the rubbish disposal site.

It is also a probability that a waste transfer station could be placed there within the near future.

There have been several reported accidents along this particular section of road. These works would be to clear widen and gravel sheet. Bitumen could be applied at a later date if deemed necessary.

***Estimated Costs to Clear Widen and improve formation.. Gravel Surface
\$45000***

2 Carton Street (Eastern End)

Seal to Primerseal.

Many complaints from residents of this street over a long period of time.

Estimated Costs as per 10 Year Program **\$89880**

3 Ingram St

Seal to Primerseal.

Access road to Carton St.

Estimated Costs as per 10 Year Program **\$49030**

4 Cuballing St

Seal to Primerseal

I believe many complaints of dust etc over a long period of time.

Estimated Costs as per 10 Year Program **\$39050**

5 Gerrard St

Seal to Primerseal.

Access from Cuballing St and I believe may have been npromised a sealed road some time ago.

Estimated Costs as per 10 Year Program **\$50500**

? Any funds unexpended after the above works could be utilised in the gravel sheeting and culvert installs of Victoria Street in Popanyinning. Victoria Street is very low lying and has a tendency to be water bound during significant rainfall events.

Any additional roads to those mentioned above that you believe that works should be undertaken on please let me know so that it can be costed with the funds allocated.

I would appreciate Councils thoughts on whether the above scope of works for the CLGF funds is acceptable so that works can commence as soon as possible.

COUNCIL DECISION

That 2014/2015 Budget provision be made for the following road works to be carried out from the Country Local Government Fund allocation.

1 Brundell Street.(Beeston to the Rubbish tip)

This is the road that a large percentage of ratepayers use on a regular basis to access the rubbish disposal site.

It is also a probability that a waste transfer station could be placed there within the near future.

There have been several reported accidents along this particular section of road. These works would be to clear widen and gravel sheet. Bitumen could be applied at a later date if deemed necessary.

**Estimated Costs to Clear Widen and improve formation.. Gravel Surface
\$45000**

2 Carton Street (Eastern End)

Seal to Primerseal.

**Estimated Costs as per 10 Year
Program \$89880**

3 Ingram St

Seal to Primerseal.

Access road to Carton St.

**Estimated Costs as per 10 Year
Program \$49030**

4 Cuballing St

Seal to Primerseal

**Estimated Costs as per 10 Year
Program \$39050**

5 Gerrard St

Seal to Primerseal.

**Estimated Costs as per 10 Year
Program \$50500**

Moved Cr Newman

Seconded Cr Haslam

5/0

9.3.37 PURCHASE OF MOTOR GRADERS

Location/Address:	Whole of Shire
Reporting Officer:	Bob Walker – Works Manager
Enabling Legislation:	
Council Policy:	Nil
Budget Implications:	
File Reference:	
Voting Requirements:	Absolute Majority

Background

Council has budgeted for and resolved to purchase two Motor Graders in this current financial year.

There are two purchasing methods available for Council that comply with current Local Government Tender Regulations.

Council may choose to either call for public tender or purchase through the WALGA preferred supplier panel arrangements.

Comment

Traditionally, higher value plant purchases have been conducted through the standard tender process, more recently though, purchasing of higher value plant items is being conducted utilising the WALGA preferred supplier panel process.

There are significant savings to Local Government in using WALGA rather than the normal tender process. The costs of tender document preparation, advertising and later evaluations are direct savings. WALGA has an arrangement with suppliers where the supplier pays a commission direct to WALGA on all sales.

Whilst this works very well to obtain a particular product or service it does exclude suppliers that are not currently on WALGA's preferred supplier list.

Calling a public tender enables all suppliers the opportunity to offer to supply their product or service on an equal basis.

It has been suggested that a tender will give Council a better price for a product but leaves very little room for further negotiation.

WALGA's process may prove initially to be more expensive, though negotiations can be ongoing with a supplier which could ultimately achieve a much better result for Council.

To utilise the WALGA system efficiently I believe that we need to have made a decision on what makes and models of Graders we are intending to purchase. To ensure that the suppliers are on WALGA's preferred supplier list.

An evaluation panel could be formed to undertake a selection process of suitable machines prior to requesting quotes from preferred suppliers through WALGA.

If a panel is formed and any non WALGA preferred suppliers machines are considered suitable, then the purchasing process should be by Public Tender

OFFICER RECOMMENDATION:

That:

- 1 An evaluation panel be formed to consider which model graders should be considered; and
- 2 Should the preferred grader suppliers be members of WALGA's preferred supplier panel, the CEO be delegated authority to proceed with the panel's priority recommendations. In the event that the preferred supplier is not a member of WALGA's panel, tenders be called for the purchase of two graders.

Moved

Seconded

COUNCIL DECISION

That:

- 3 An evaluation panel be formed, consisting of Cr Newman and relevant staff members, to consider which model graders should be purchased; and
- 4 Should the preferred grader suppliers be members of WALGA's preferred supplier panel, the CEO be delegated authority to proceed with the panel's priority recommendations. In the event that the preferred supplier is not a member of WALGA's panel, tenders be called for the purchase of two graders.

Moved Cr Haslam

Seconded Cr Conley Carried 5/0

**9.4.26 PETER GODRIDGE & STEPHEN TAYLOR – LOT 3267/4167
POPANYINNING EAST ROAD, POPANYINNING**

Submission to: Ordinary Meeting of Council
Location/Address: Whole of Shire
Reporting Officer: Allan Ramsay, Environmental Health Officer/Building Surveyor
Enabling Legislation: Shire of Cuballing Town Planning Scheme # 2
Council Policy: Shire of Cuballing Town Planning Scheme No 2
Budget Implications: Nil
File Reference: Town Planning 2
Attachments: Photos of the dwelling
Planning Application
Plans of the Dwelling
Voting Requirements: Simple majority

Background

A relocatable dwelling has been placed on Lot 3267/4167 Popanyinning Road East, Popanyinning without the necessary planning approvals. The property is in the process of being sold. The owners of the property have subsequently applied for planning consent and are in the process of arranging all the necessary requirements for a Building licence in anticipation that Council approves this planning application.

Comment

The dwelling was originally located in the metropolitan area prior to it being relocated to its current location on the farm in Popanyinning. The house is relatively new and looks very modern and blends in well in its present location. It is believed that it was imported from China with the original certification done by a company in the Northern Territory. The applicant has engaged the services of a Perth based Structural Engineer to carry out wind loads as well as the dwelling's structural integrity in its current location. It is believed that the dwelling is cyclone rated. The Engineer is apparently also in the process of liaising with the certifying company from the Northern Territory.

Town Planning Scheme No. 2 5.10.1 states:

"5.10.1 Relocated second – hand buildings

The local government may permit the erection of a transported dwelling on a lot where the design and location of the building is to the satisfaction of the local government, and in its opinion, does not adversely affect the amenity of the locality"

Council's policy is for a bond of \$7,500.00 to be placed on relocated house. Although this house is not new it is more like a transportable house rather than an old relocatable dwelling which the above clause was trying to capture. Furthermore, it does not require any remedial to improve its appearance.

COUNCIL DECISION

That:

- **Council approves the retrospective planning approval of the dwelling located at Lot 3267/4167 Popanyinning Road East, Popanyinning Road, Popanyinning on the condition that it complies with Health and Building requirements; and**
- **The bond of \$7,500.00 is waived in this instance as it is a retrospective planning approval and no extra work is required on its appearance.**

Moved: Cr Haslam Seconded: Cr McDougall
Carried 5/0

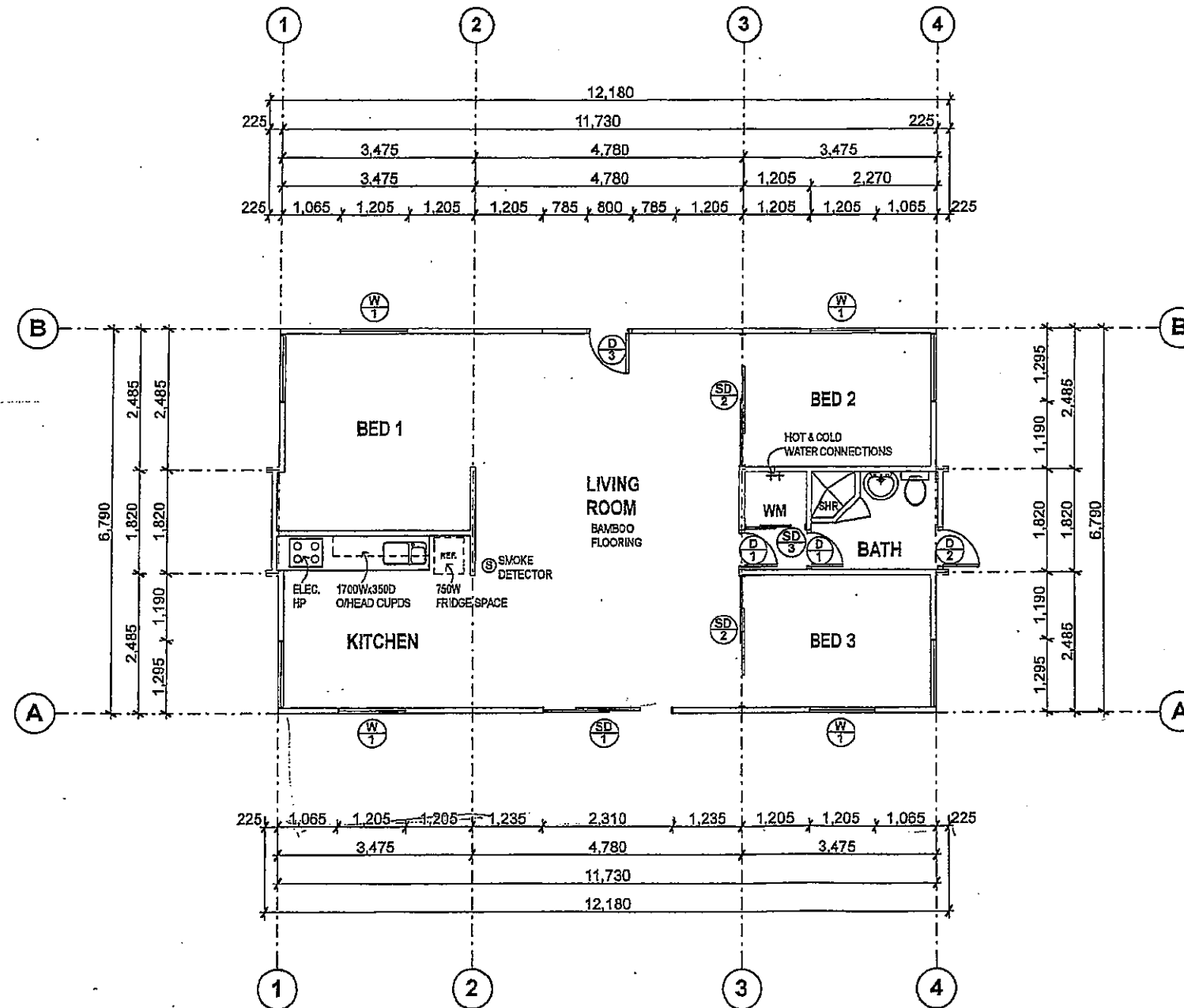




THIS PLAN TO BE READ
IN CONJUNCTION WITH
TRANSFORMABLE HOMES
ADDENDA

PRODUCT SIZE MAY VARY
SUBJECT TO MANUFACTURERS
DISCRETION

WINDOW	W 1 = 1470x1205
SLIDING-DOOR	SD 1 = 2400x2310
	SD 2 = 2385x2365
	SD 3 = 2385x1110
DOOR	D 1 = 2000x700
	D 2 = 2200x750
	D 3 = 2400x800



FLOOR PLAN
SCALE 1:100



TRANSFORMABLE HOMES
GREAT TIMES ANYWHERE

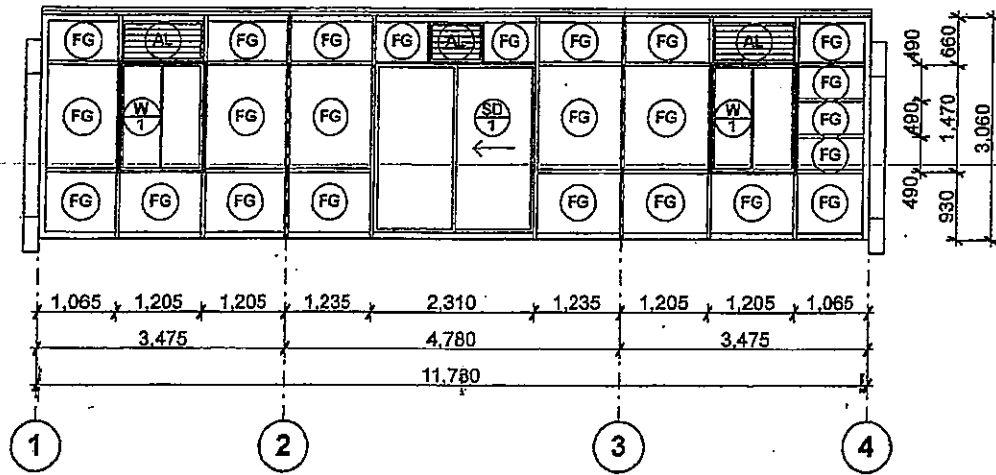
PO BOX 1722 EAST VICTORIA PARK, WA 6164
TELEPHONE: 9417 4441 EMAIL: transformablehomes@bigpond.com

CLIENT NAME: CAMERON & PETITE

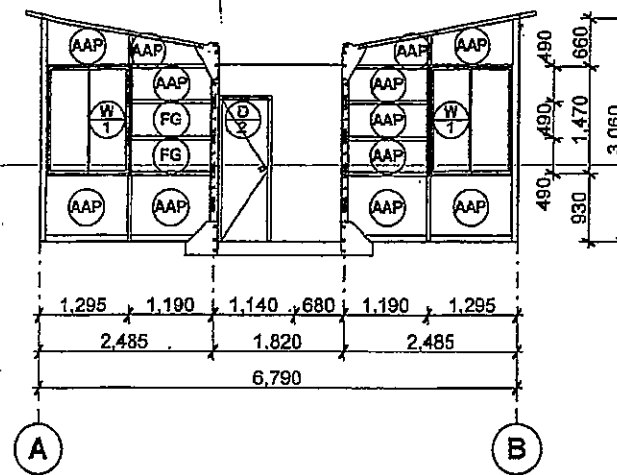
LOT ADDRESS: 102 POINT HENRY ROAD, BREMER BAY

DATE: JUNE 2007 SCALE: 1:100

JOB NO: 5502

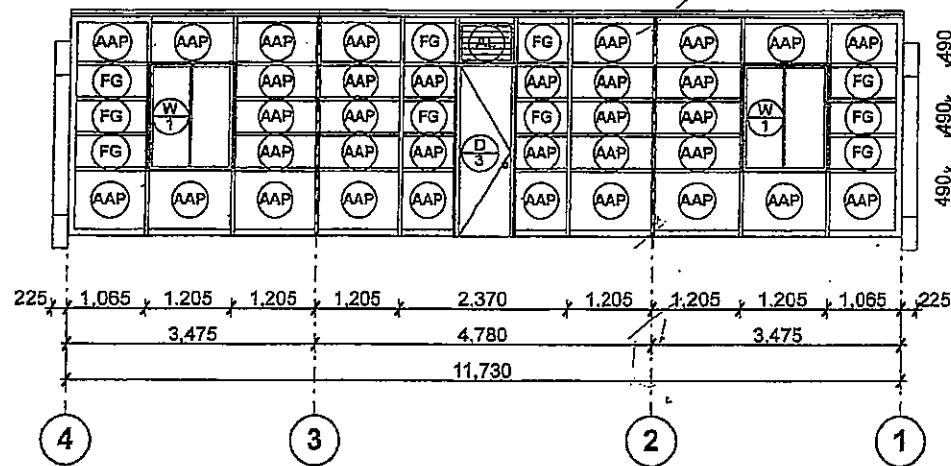


FRONT ELEVATION

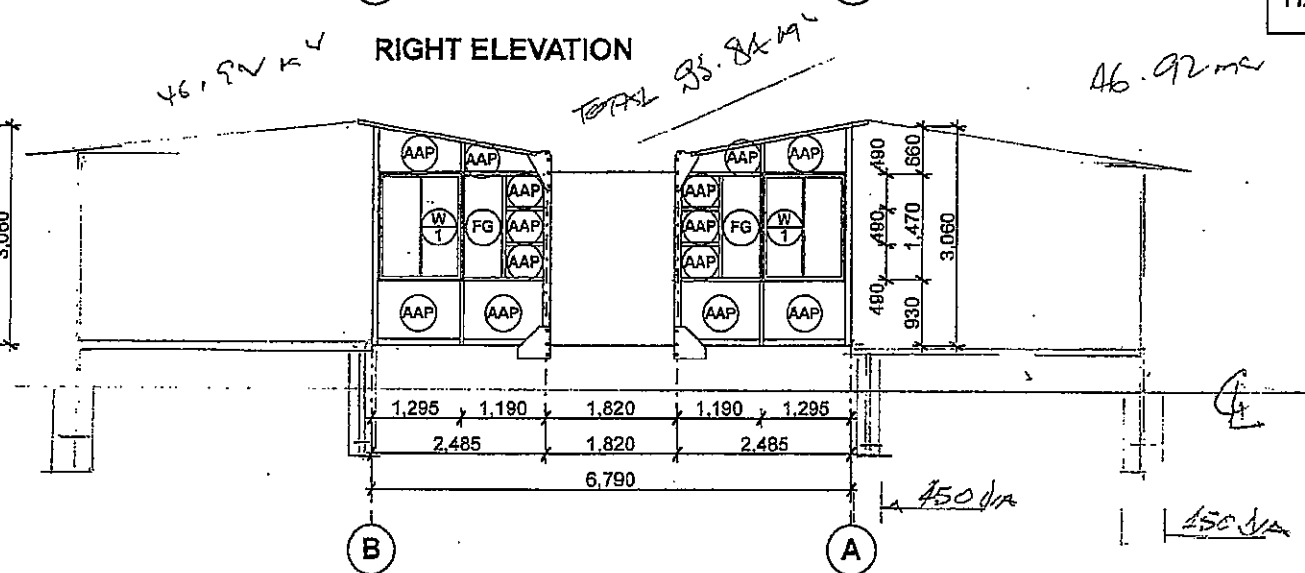


RIGHT ELEVATION

WINDOW	$\frac{W}{1}$ =1470x1205
SLIDING DOOR	$\frac{SD}{1}$ =2400x2310
DOOR	$\frac{D}{1}$ =2000x700
	$\frac{D}{2}$ =2200x750
	$\frac{D}{3}$ =2200x800
ALUMINIUM LOUVRE	(AL)
ALUMINIUM ALLOY PANEL	(AAP)
FIXED GLASS	(FG)



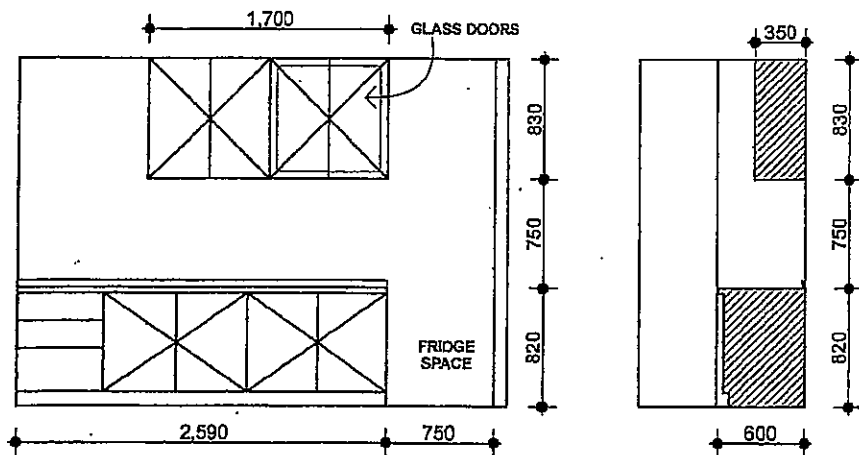
REAR ELEVATION



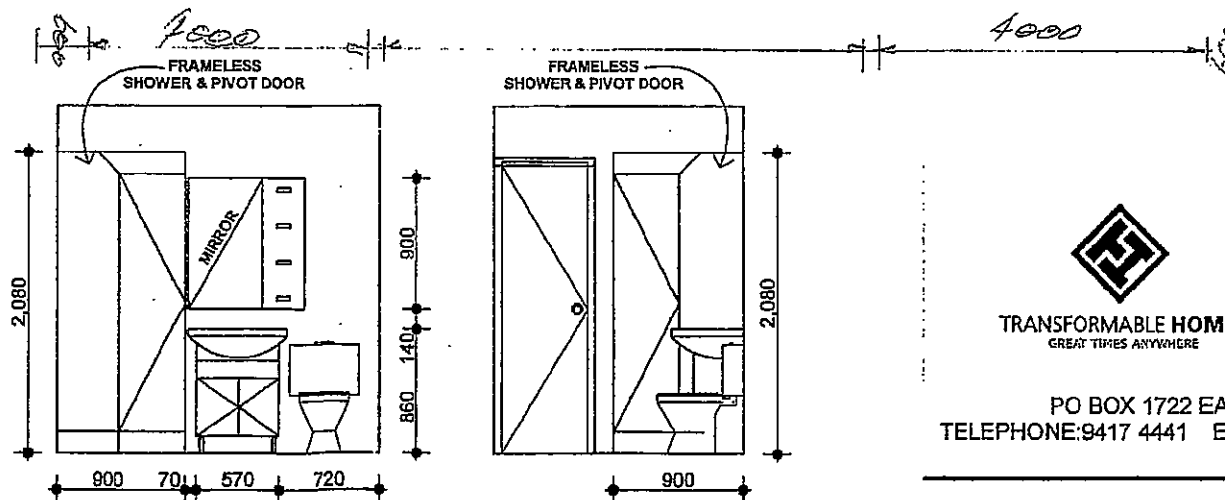
LEFT ELEVATION

ELEVATIONS

SCALE 1:100



KITCHEN LAYOUT - FRONT & SIDE VIEW
SCALE 1:50



BATH LAYOUT - FRONT & SIDE VIEW
SCALE 1:50



TRANSFORMABLE HOMES
GREAT THINGS ANYWHERE

PO BOX 1722 EAST VICTORIA PARK, WA 6164
TELEPHONE: 9417 4441 EMAIL: transformablehomes@bigpond.com

CLIENT NAME: CAMERON & PETITE

LOT ADDRESS: 102 POINT HENRY ROAD, BREMER BAY

DATE: JUNE 2007 SCALE: 1:100/1:50

JOB NO: 5502

10. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. OTHER URGENT BUSINESS

COUNCIL DECISION:

That the urgent business items 11.1.38, 11.1.39 and 11.1.40 be considered.

Moved: Cr Haslam

Seconded:

11.1.38 SUBDIVISION ENQUIRY S & P HENRY

Location/Address: Lot 1152 Barron Road Cuballing
Reporting Officer: Eva Haydon – Chief Executive Officer
Enabling Legislation: WA Planning Act
Date: 15 September 2013
Attachment: Correspondence
Council Policy: Town Planning Scheme
Budget Implications: Nil
File Reference:
Voting Requirements: Simple Majority

Background

Correspondence has been received from Sheilagh and Peter Henry regarding the possibility of subdividing their 20 acre lot to create one lot of 7 acres (on the eastern side of the property) and one lot of 13 acres, with a registered easement to provide access to the 7 acre lot.

Comment

In the past it has not been the practice of Council to agree to subdivision of rural land, however this lot borders the rural town site and is far too small to be a viable rural enterprise.

Mrs Henry requests that Council advise whether or not they would object prior to the commencement of the subdivision process.

OFFICER RECOMMENDATION:

For Council consideration.

COUNCIL DECISION

That S & P Henry be advised Council has no objection to the subdivision of Log 1152 Barron Road Cuballing

**Moved: Cr Newman
Carried 5/0**

Seconded: Cr Haslam

11.1.39 Cuballing Progress Association Committee

Location/Address: Whole of shire
Reporting Officer: Eva Haydon – Chief Executive Officer
Enabling Legislation: Local Government Act 1995as amended
Date: 16 September 2013
Attachment: Minutes of 11 September 2013
Council Policy: Council Committee
Budget Implications: Nil
File Reference:
Voting Requirements: Absolute Majority

Background

Cuballing Progress Association is a Committee of Council and any Recommendation must be adopted by Council

Comment

Nil

OFFICER RECOMMENDATION:

That the minutes of the Cuballing Progress Association Committee be received and the recommendations within the minutes be adopted.

Moved

Seconded

COUNCIL DECISION:

That the minutes of the Cuballing Progress Association Committee be received with the correction of Win and Lock Burges, and John D'Alton being removed from the apologies and Helen Grainger being added to the Apologies..

Moved: Cr Haslam

Seconded: Cr Newman

Carried 5/0

**CUBALLING COMMUNITY PROGRESS ASSOCIATION
MINUTES OF MEETING HELD 11September 2013
AT SHIRE OF CUBALLING COUNCIL CHAMBERS**

MEETING OPENED: 7:28pm

PRESENT: Cr Carol McDougall, Rob Flegg, Win Burges, Lock Burges, Eva Haydon

APOLOGIES: Win and Lock Burges, John D'Alton

MINUTES FROM PREVIOUS MEETING: Nil

GENERAL BUSINESS – Trash and Treasure 6 October 2013

Catering for the Trash and Treasure was discussed. Sign placement and drums for blocking off parking area behind the recreation centre building were also discussed. Cr McDougall to speak to Works Manager.

Cr McDougall has distributed flyers to Pingelly, Wandering, Brookton, Williams, Wagin and Highbury. Advertisements have been placed in Pingelly Times and Wandering Watershed. Costs paid by Cr McDougall.

Signs to be placed on Highway and Shire of Cuballing Website to have Trash and Treasure information.

A gold coin donation will be requested from those attending. Cr McDougall requested that the proceeds be donated to the Cuballing Men's Shed.

That the proceeds from the 2013 Cuballing Trash and Treasure be donated to the Cuballing Men's Shed.
--

Moved R Flegg	Seconded W Burges	Carried
----------------------	--------------------------	----------------

GENERAL BUSINESS - Other

W Burges queried whether there were formal arrangements in place between the Shire of Cuballing and the Equestrian Groups. E Haydon advised that a lease was in the process of preparation and that part of the lease proceeds were to be placed in a reserve account for future maintenance of the built infrastructure.

The committee expressed disappointment that the northern entry statement was not going to match the southern one. E Haydon advised that the employee had declined to produce another horseshoe sculpture.

W Burges asked for clarification regarding the Shire of Cuballing's involvement with the Cuballing Christmas Tree. E Haydon advised that staff had found no record of involvement over the past nine years apart from the fact that the past two had been

held at the Cuballing Recreation Centre (instead of the Skate Park) and that there had been no charge to the Christmas Tree Committee. Some funding had been left over from a Dry Seasons grant and made available to the Christmas Tree Committee.

L Burges advised that more recycling bins are required at the Cuballing Refuse Site and more trestles need to be purchased for the Cuballing Hall. He also requested that the screen for the front doors of the hall needs to be replaced in the hall as a strong draught came in when the doors were open. Cr McDougall advised that the screen would need to meet current safety standards.

L Burges reported that the Men's Shed was going well.

There being no further business, the meeting closed at 9.27pm

Next Meeting 13 November at 7.30pm

11.1.40 LOCAL GOVERNMENT CONVENTION HONOURS AND SCHOLARSHIP

Crs Wittwer and Newman received Local Government honours at the 2013 WA Local Government Convention and Cr Conley was awarded the WA Local Government President's scholarship for Local Government Diploma studies. There are only two scholarships awarded each year.

COUNCIL DECISION

That Crs Wittwer, Newman and Conley be congratulated on their respective awards

Moved: Cr Haslam

Seconded Cr McDougall

Carried 5/0

12. NEXT MEETING
Thursday 24 October 2013, 3.00pm

13. CLOSURE OF MEETING

There being no further business, the meeting was closed at 5.20pm