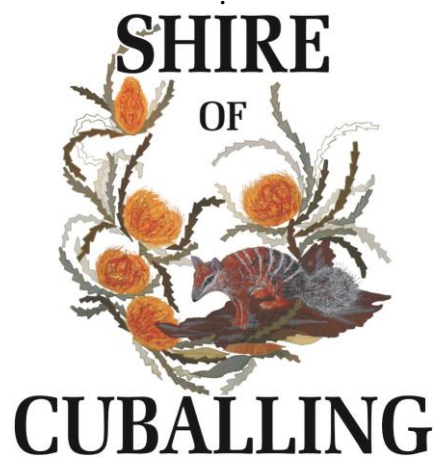


# MINUTES



FOR  
ORDINARY MEETING OF  
COUNCIL

HELD AT

3pm,  
THURSDAY,  
21<sup>ST</sup> NOVEMBER 2014

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Cuballing for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Cuballing disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions.

Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and with derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Cuballing during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Cuballing.

The Shire of Cuballing warns that anyone who has an application lodged with the Shire of Cuballing must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Cuballing in respect of the application.

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1. **OPENING - ANNOUNCEMENT OF VISITORS**

Meeting commenced at 3.10pm

2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

Cr Mark Conley	President
Cr Roger Newman	Deputy President
Cr Tim Haslam	
Cr Scott Ballantyne	
Cr Eliza Dowling	
Cr Dawson Bradford	
Mr Gary Sherry	Chief Executive Officer

Mr Gavin Townsend

3. **STANDING ORDERS**

**COUNCIL DECISION**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.**

**Moved: Cr Haslam**

**Seconded: Cr Newman**

**Carried 6/0**

4. **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

Cr Ballantyne requested a Leave of Absence for the 18<sup>th</sup> December 2014

**COUNCIL DECISION**

**That Cr Ballantyne be granted a Leave of Absence for the 18<sup>th</sup> December 2014**

**Moved: Cr Dowling**

**Seconded: Cr Newman**

**Carried 6/0**

6. **MINUTES**

6.1 **CONFIRMATION OF MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 16<sup>TH</sup> OCTOBER 2014**

**COUNCIL DECISION**

That the minutes (as circulated) of the Ordinary Meeting of the Shire of Cuballing held in the Council Chambers on 16<sup>th</sup> October 2014 be confirmed as a true and correct record.

Moved Cr Dowling

Seconded Cr Bradford

Carried 6/0

7. **PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS**

Nil

8. **DISCLOSURES OF INTEREST**

8.1 **DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST**

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

**Mr Gary Sherry disclosed a Direct Financial Interest in item 12.1.2**

8.2 **DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY**

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

**Cr Dowling disclosed an Impartiality Interest in item 9.2.137**

The Shire President, changed the Order of Business, to consider first item 9.2.137, which was a matter of interest to the gallery

## 9.2.137 DRYANDRA REGIONAL EQUESTRIAN CENTRE – KITCHEN FIT OUT

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**Reporting Officer:** Gary Sherry – Chief Executive Officer  
**Interest:** Nil  
**Date:** 11<sup>th</sup> November 2014  
**File Reference:** Recreation R2e  
**Attachment:** 9.2.137A Tendered Drawing of Dryandra Regional Equestrian Centre facility kitchen  
 9.2.137B Quote of LR Sims & Co

### Summary

**Council is to consider a quotation to complete additional works to the Dryandra Regional Equestrian Centre Kitchen over what had been originally tendered.**

### Background

Upon receiving Country Local Government Fund approval tenders to construct the Dryandra Regional Equestrian Centre (DREC) Clubrooms were called for at the end of February with the closing date being 4pm Friday 15 March 2013. Due to insufficient applications Council decided to recall Submissions. The second round of tenders closed at 4pm Friday 10 May 2013.

At their May 2013 Ordinary Meeting Council considered the tenders received and made the following decision:

**COUNCIL DECISION:**

That;

Council accept the tender submitted by LR Sims & Co.

Moved: Cr Haslam

Seconded: Cr McDougall

Carried 5/0

The fit out of the kitchen was not included in the Clubrooms as part of the tender. It was anticipated that this work would be completed separately. It has been discussed that the Equestrian Clubs who are to be tenants of the DREC would assist and at least part fund the kitchen fit out.

An expanded plan of just the kitchen area is included at Attachment 9.2.137A. Whilst this design was completed after the tender, I believe that Council has technically accepted the design and there is no possibility of change to the major components.

### Comment

LR Sims & Co provided a quotation to complete the Clubrooms kitchen fit out as per Attachment 9.2.137B. The cost for the quotation is \$18,185.35 (GST Inclusive) or 16,532.14 (GST Exclusive).

#### 1. *Kitchen Fit Out*

The Builder, LR Sims & Co, has now completed the building work on the Clubrooms to a point where the kitchen works need to be completed to allow completion of other aspects of the building. For example the servery needs to be finalised to allow fitting of the roller door. The builder is also responsible for fitting sinks, yet the bench top needs to be completed to allow this.

In addition the builder has delayed finishing other components of the building construction, such as the septic and drainage system, in order to have economies of scale in completing work.

While it would be technically possible to have another contractor complete the kitchen fit out, this could be problematic if there were issues to arise between two contractors. It is likely that one contractor would blame the other for any damage or additional expense they thought was unreasonable or could be blamed on the other. Therefore a quotation was sought from LR Sims & Co, the Clubrooms building contractor to complete the kitchen fit out.

The quotation provided by LR Sims & Co includes:

- 14 metres of stainless steel bench tops and shelving that meets modern kitchen design and will assist in good food safety practices;
- Includes additional tiling on the wall around the stove to a height of 1600mm; and
- A two door lockable pantry that was included in the initial design. This pantry is separate from the bench top and is separate by a gap for refrigerator;

The original building contract and the latest quotation does not include

- refrigerators although space has been provided for them; and
- a central table or bench. This bench is shown on the plan and is thought to be a requirement for efficient kitchen use.

Council had discussed with the Dryandra Regional Equestrian Association (DREA) and the Narrogin Pony Club (NPC) that a contribution would be received from those clubs to assist in the kitchen fit out. It is Council's understanding that these clubs have allocated a limited amount of funds for the fit out. The logic used by council staff was to have Council complete the essential components of the kitchen with the clubs completing the optional fit out items. Staff considered such option items would include:

- two door pantry. Staff had asked for this to not be included in the fit out quote from the builder;
- the central kitchen bench/table. Staff have previously seen good examples of benches/tables with a stainless steel top with castors that allow mobility that could be fabricated by local contractors. They could also be purchased from alternative sources, perhaps at a reduced rate, by the clubs.

In summary, if financially possible, it would be advantageous to Council to let the one contract to the current builder to complete the kitchen fit out.

## *2. Finance Issues*

Council was originally allocated \$317,206 of Country Local Government Fund (CLGF) to the Clubrooms construction project. Council has expended \$274,710.03 on this project, including staff time associated with the project. Currently \$42,495.97 remains unexpended.

Remain expenditure that is likely to occur on this project includes:

1. Under the building contract one final payment of \$20,000 remains on completion of the construction;

2. A retaining wall is required to preserve the building foundation. Quotations have been sought for this work with all the quotes received at about \$15,000. The retaining wall is expected to include a disabled access ramp that was part of the original building contract;
3. The kitchen fit out is required. The quoted cost from the builder is \$16,532.14; and
4. Some amount of landscaping. Examples of such landscaping could include, but not be limited to:
  - paving or covering the area between the retaining wall and the clubrooms. This would cover the foundation sand and stop it being carried into the Clubrooms;
  - planting of non intrusive vegetation around the septic system to improve the aesthetic;
  - planting of screening vegetation around the building to maximise the amenity of the site;
  - paths or paving around steps in the retaining wall to reduce trip hazards from use; and
  - reticulation of any plantings.
 An amount of \$5,000 could be expected for this work but this could include Shire labour and plant operation costs.

In summary this work is anticipated to cost:

<b>Work</b>	<b>Nature of Cost</b>	<b>Amount</b>
Final Builder Payment	Known	20,000
Retaining Wall	Quoted Estimate	15,000
Kitchen Fit Out Quote	Quoted Estimate	16,532
Landscaping	Estimate	5,000
<b>Total</b>		<b>56,532</b>
Grant Remaining		42,496
<b>Anticipated Grant Shortfall</b>		<b>(14,036)</b>

Council could fund the expected shortfall of \$14,036 by:

1. not including the two door pantry in the kitchen fit out;
2. seeking a small contribution from the DREA and NPC to assist with the kitchen fit out. Members of the DREA indicated that a contribution of \$1,000 could be positively considered by the DREA;
3. not complete the budgeted transfer of \$2,000 to Council's Equestrian Reserve. This reserve currently has a balance of \$2,006 at 1<sup>st</sup> November 2014; and
4. transferring funds from Council's Recreation & Community Facilities Reserve. This reserve currently has a balance of \$293,913 at 1<sup>st</sup> November 2014.

**Statutory Environment – Nil**



## Financial Implications

Expenditure to date on the Clubrooms project includes the following:

<b>Date</b>	<b>Payee</b>	<b>For</b>	<b>Amount</b>
31 July 2013	LR Sims & Co	Deposit	18,666.11
18 December 2013	LR Sims & Co	Payment 1	112,161.49
18 December 2013	LR Sims & Co	Slab Preparation	12,090.91
1 March 2014	Shire of Cuballing	Building Fees	63.64
24 March 2014	Shire of Cuballing	Staff Labour and Plant Cost	4,586.66
27 March 2014	LR Sims & Co	Payment 2	124,252.40
28 March 2014	J & D Rural Fencing	Perimeter Fencing	2,888.82
<b>TOTAL</b>			<b>274,710.03</b>

## Strategic Implications

The DREC will be a key regional facility located in the Shire of Cuballing. As such a regional facility, Council will be able to more easily access to grant funding that focuses on regional facilities and infrastructure for the DREC than for other, local facilities.

As a Shire facility hosting regional events, the DREC will be the face of the Shire for many visitors arriving in the Shire of Cuballing to attend facilities at the DREC. Similar exposure and publicity for the DREC will be valuable promotion for the Shire of Cuballing.

## Policy Implications - Nil

## Economic Implications

There is potential for significant economic benefit to the town and Shire of Cuballing from the activities at the regional DREC.

## Social Implications

Having a regional facility such as the DREC located within the Shire of Cuballing provides significant benefits for those residents with an equestrian interest.

## Environmental Implications – Nil

## Consultation

This matter has been discussed by the DREC Management Committee including members from the Shire of Cuballing, the Dryandra Regional Equestrian Association and the Narrogin Pony Club.

## Options

Council can resolve:

1. the Officer's Recommendation;
2. an amended Officer's Recommendation; or
3. not accept the quotation from LR Sims & Co and decide to obtain additional quotations from other suppliers to complete the work.

## Voting Requirement – Simple Majority

**OFFICER'S RECOMMENDATION:**

**That Council:**

1. accept the quote of up to \$16,532 (GST Exclusive) to complete the Dryandra Regional Equestrian Centre Clubrooms kitchen fit out from LR Sims & Co with the amendment to remove the two door pantry from the deliverables;
2. approach the Dryandra Regional Equestrian Association and Narrogin Pony Club to each contribute \$1,000 to assist with the Dryandra Regional Equestrian Centre Clubrooms kitchen fit out;
3. acknowledge that the total cost of the Dryandra Regional Equestrian Centre Clubrooms construction project will be greater than the Country Local Government Fund grant allocation;
4. not complete the budgeted \$2,000 transfer to Council's Equestrian Reserve and allocated these funds to complete the Dryandra Regional Equestrian Centre Clubrooms construction project; and
5. will consider, at a future time, funding the cost overrun of the DREC Clubrooms construction project with a transfer of up to \$10,000 from Council's Recreation & Community Facilities Reserve.

**COUNCIL DECISION:**

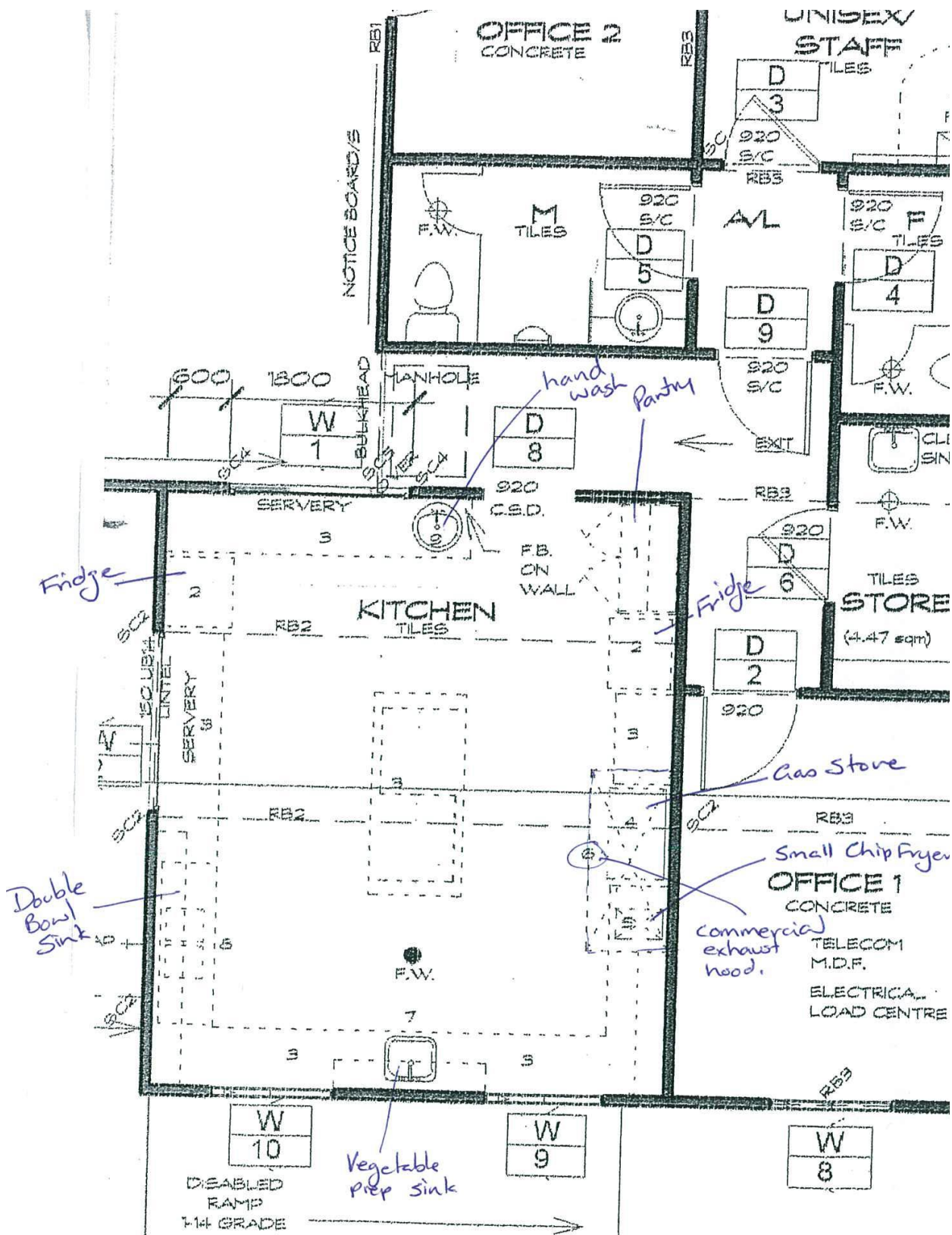
**That Council:**

1. accept the quote of up to \$16,532 (GST Exclusive) to complete the Dryandra Regional Equestrian Centre Clubrooms kitchen fit out from LR Sims & Co with the amendment to remove the two door pantry from the deliverables;
2. approach the Dryandra Regional Equestrian Association and Narrogin Pony Club to each contribute \$1,000 to assist with the Dryandra Regional Equestrian Centre Clubrooms kitchen fit out;
3. acknowledge that the total cost of the Dryandra Regional Equestrian Centre Clubrooms construction project will be greater than the Country Local Government Fund grant allocation;
4. will consider, at a future time, funding the cost overrun of the DREC Clubrooms construction project with a transfer of up to \$12,000 from Council's Recreation & Community Facilities Reserve.

**Moved Cr Haslam**

**Seconded Cr Newman**

**Carried 6/0**



L.R. Sims & Co.

Master Builder Reg 10057

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The C.E.O.

Shire of Cuballing

Mr Garry Sherry.

29<sup>th</sup> October 2014

Subject: Dryandra Equestrian Centre- New Clubhouse Kitchen.

Dear Garry,

We have much pleasure in supplying our quote to supply and install new Kitchen Benches.

All as shown on the Plan.

There will be 14 meters of Bench top and same amount of Shelving and 1 Meter wide x 2m High Pantry with Doors.

New Shelving to be on 25 x 25 stainless steel wall stand-off bracket to attach Bench Top and one Mid Shelf.

The Bench Top and Mid Shelf will stand off rear wall approx. 100mm so that vermin can get between wall and bench.

The kitchen will be all open style except for the Pantry that will have 2 doors.

Tile the rear wall behind the benches and Stove etc. to a height of 1600 or 8 rows of 200 x 200 tiles above floor level.

Our Price Being \$18,185.35 inc GST.

Yours sincerely,

.....Lindsay R. Sims

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PO Box 399, Narrogin WA 6312 Phone 0427 477416 / 98811078 email [lindsus@bigpond.com](mailto:lindsus@bigpond.com)

## 9.1 REPORTS – FINANCE AND ADMINISTRATION

### 9.1.89 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – OCTOBER 2014

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<b>Date:</b>	6 <sup>th</sup> November 2014
<b>Reporting Officer:</b>	Nichole Gould, Admin Officer
<b>Enabling Legislation:</b>	Local Government (Financial Management) Regulations 1996
<b>Council Policy:</b>	Register Delegated Authority
<b>Budget Implications:</b>	Nil
<b>Attachment:</b>	9.1.89A List of payments
<b>Voting Requirements:</b>	Simple Majority

#### Background

Nil

#### Comment

Council is provided at Attachment 9.1.89A with a list of payments made from each of Council's bank accounts during the month of October 2014.

#### COUNCIL DECISION:

That Council notes the Chief Executive Officer's List Of Accounts for October 2014 paid under Delegated Authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming included at Attachment 9.1.89A including payments from:

1. the Municipal fund totalling \$164,563.72; and
2. the Trust Fund totalling \$38,443.40.

Moved Cr Newman

Seconded Cr Haslam

Carried 6/0

<b>LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL</b>					
<b>CHQ/EFT</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>TRUST</b>	<b>MUNI</b>	<b>TOTAL</b>
27102014	Dept Of Transport	Licensing Payments	0.20		0.20
2102014	Dept Of Transport	Licensing Payments	1,134.60		1,134.60
16102014	Dept Of Transport	Licensing Payments	644.85		644.85
17102014	Dept Of Transport	Licensing Payments	105.80		105.80
20102014	Dept Of Transport	Licensing Payments	2,003.80		2,003.80
21102014	Dept Of Transport	Licensing Payments	16,476.60		16,476.60
22102014	Dept Of Transport	Licensing Payments	6,150.20		6,150.20
23102014	Dept Of Transport	Licensing Payments	741.00		741.00
24102014	Dept Of Transport	Licensing Payments	959.40		959.40
27102014	Dept Of Transport	Licensing Payments	1,409.95		1,409.95
28102014	Dept Of Transport	Licensing Payments	805.10		805.10
29102014	Dept Of Transport	Licensing Payments	1,366.20		1,366.20
3102014	Dept Of Transport	Licensing Payments	1,890.55		1,890.55
27102014	Dept Of Transport	Licensing Payments	0.40		0.40
30102014	Dept Of Transport	Licensing Payments	925.55		925.55
31102014	Dept Of Transport	Licensing Payments	253.80		253.80
6102014	Dept Of Transport	Licensing Payments	660.70		660.70
7102014	Dept Of Transport	Licensing Payments	240.10		240.10
8102014	Dept Of Transport	Licensing Payments	424.45		424.45
9102014	Dept Of Transport	Licensing Payments	51.65		51.65
10102014	Dept Of Transport	Licensing Payments	1,480.95		1,480.95
14102014	Dept Of Transport	Licensing Payments	24.00		24.00
15102014	Dept Of Transport	Licensing Payments	694.35		694.35
EFT1021	Conplant Australia	glass right hand window		338.05	338.05
EFT1022	Dews Mini Excavations	hire of excavator for pipes 4 hours		418.00	418.00
EFT1023	Dryandra Country Visitor Centre	financial contribution to DCVC 14/15		2,500.00	2,500.00
EFT1024	Edwards Motors	90,000 km service CEO vehicle		394.20	394.20
EFT1025	Filters Plus	filters		236.72	236.72
EFT10026	Hanson Construction Materials	J600		1,671.12	1,671.12
EFT1027	ITVision	Mapping program		1,773.20	1,773.20
EFT1028	Knightline Computers	charger		19.95	19.95
EFT1029	Landgate	land enquiries -12		24.00	24.00
EFT1030	Narrogin Auto Electrics	trailer plug and jumper leads		223.45	223.45
EFT1031	Narrogin Fruit Market	council lunches		44.00	44.00
EFT1032	Road Signs Australia	various road signs		3,031.60	3,031.60
EFT1033	Shire Of Cranbrook	building permits - certificate of design compliance		370.50	370.50

<b>LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL</b>					
<b>CHQ/EFT</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>TRUST</b>	<b>MUNI</b>	<b>TOTAL</b>
EFT1034	Shire Of Wagin	EHO Recoup		703.56	703.56
EFT1035	Toll Ipec	freight stationery		17.62	17.62
EFT1036	Tutt Bryant Equipment	steering assembly ram for Bomag		1,398.60	1,398.60
EFT1037	WA College Of Agriculture	sponsorship WA College of Agriculture		100.00	100.00
EFT1038	BNW Hydraulics And Engineering	Isuzu Giga side tipper pump, switches cab tank convert hose kit couplings and hitch		9,405.00	9,405.00
EFT1039	Child Support Agency	Payroll deductions		151.33	151.33
EFT1040	All Services Roads	Maintenance to Bridge 3179		5,720.00	5,720.00
EFT1041	Air Liquide Pty Ltd	gas rental		107.32	107.32
EFT1042	Anderson Munro & Wyllie	Audit for Local Government Structural Reform Grant Acquittal		715.00	715.00
EFT1043	Avon Waste	bulk bin and purchase of 10 240 blue litre bins and locks		2,881.68	2,881.68
EFT1044	Beaurepaires	tyres for P105 and P100		1,136.50	1,136.50
EFT1045	Builders Registration Board Building Commission	September payment		327.10	327.10
EFT1046	Bims Earthmoving	hire excavator		1,694.00	1,694.00
EFT1047	Cannon Hygiene Australia Pty Ltd	sanitary unit invoice bi annual		395.69	395.69
EFT1048	Child Support Agency	Payroll deductions		151.33	151.33
EFT1049	Country Paint Supplies	4 litres of fish oil compound		67.71	67.71
EFT1050	Covs	brake shoes P105		53.49	53.49
EFT1051	Cuby Roadhouse	September account		765.87	765.87
EFT1052	Claw Environmental	191 steel drums, 3,592 plastic drums		1,812.20	1,812.20
EFT1053	Dynamic Print	500 gold heavyweight envelopes and business cards T Jurmann and D Baxter		1,030.00	1,030.00
EFT1054	Department Fire And Emergency Services	ESL council properties		960.00	960.00
EFT1055	Edwards Motors Pty Ltd	balance owing after trade of \$10,909 for Berlina		28,050.75	28,050.75
EFT1056	Farmworks Ruralco	cement guide posts etc		250.80	250.80

<b>LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL</b>					
<b>CHQ/EFT</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>TRUST</b>	<b>MUNI</b>	<b>TOTAL</b>
EFT1057	Great Southern Fuel Supplies	Fuel		596.39	596.39
EFT1058	Hanson Construction Materials	granite various jobs		8,257.92	8,257.92
EFT1059	Industrial Automation Group	Cuby standpipe solenoid kit - manual bypass		434.72	434.72
EFT1060	JARC Transport Pty Ltd	freight for aggregate		5,940.00	5,940.00
EFT1061	Landgate	title searches		284.90	284.90
EFT1062	LGIS Insurance	second payment insurance		43,664.35	43,664.35
EFT1063	LGIS Risk Management	Regional Risk Coordination Programme Project No. 9471		2,272.60	2,272.60
EFT1064	Local Government Managers Australia	Conference fees Gary		1,550.00	1,550.00
EFT1065	Makit Narrogin Hardware	depot and shire house		50.60	50.60
EFT1066	Mark Conley	reimbursement accommodation \$370, food \$155, parking \$60		585.00	585.00
EFT1067	Metrocount	welded battery packs x 8 and road nails 50 pack		332.20	332.20
EFT1068	Narrogin Agricultural Repairs	parts various plant		249.00	249.00
EFT1069	Narrogin Bearing Services	parts various		147.53	147.53
EFT1070	Narrogin Quarry Operations	5mm crushed metal		424.51	424.51
EFT1071	Narrogin Gardening Services	professional services		816.00	816.00
EFT1072	Narrogin Hire Service And Reticulation	vertimower hire		86.00	86.00
EFT1073	Narrogin Packaging	toilet rolls, paper towels and bin liners		399.67	399.67
EFT1074	Page Truck Hire	pushing at Popo tip September		880.00	880.00
EFT1075	SOS Office Equipment	photocopying - black \$101.44 colour \$142.46		243.90	243.90
EFT1076	Security Man Pty Ltd	quarterly monitoring security system		105.00	105.00
EFT1077	Shire Of Narrogin	hire of jet patcher and operator and hire of truck, float operator transporting loader to Ngn for repairs		1,378.30	1,378.30
EFT1078	Shire Of Williams	Nomination Central Country Zone Golf		80.00	80.00



<b>LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL</b>					
<b>CHQ/EFT</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>TRUST</b>	<b>MUNI</b>	<b>TOTAL</b>
EFT1079	Staples Australia	Stationary		494.31	494.31
EFT1080	Toll Ipec	freight		150.51	150.51
EFT1081	Westrac	parts various		1,980.28	1,980.28
745	Annittel	ANNITTEL		116.49	116.49
745	WA Treasury Corp.	INTEREST ON GRADERS		1,034.57	1,034.57
14586	Popanyinning General Store	fuel and ice fire trucks		242.36	242.36
14587	Shire Of Cuballing	Building licence - Cuby tennis club		132.50	132.50
14588	Telstra	various phone accounts		1,027.54	1,027.54
14589	Australian Super	Super Contributions		504.41	504.41
14590	Hostplus Super	Super Contributions		397.16	397.16
14591	Matrix Superannuation	Super Contributions		204.42	204.42
14592	Prime Super	Super Contributions		342.44	342.44
14593	WA Local Government Super Plan	Super Contributions		7,564.20	7,564.20
14594	Westscheme	Super Contributions		342.44	342.44
14595	Australian Super	Super Contributions		485.20	485.20
14596	Hostplus Super	Super Contributions		386.98	386.98
14597	Matrix Superannuation	Super Contributions		267.23	267.23
14598	Prime Super	Super Contributions		334.77	334.77
14599	WA Local Government Super Plan	Super Contributions		7,849.81	7,849.81
14600	Westscheme	Super Contributions		342.44	342.44
14601	Australian Institute Of Building Surveyors	Training for Essential Services course D Baxter		445.00	445.00
14602	BCITF	September Payment		495.94	495.94
14603	Dept. Of Transport	licence cost 1TDY190, 1DCM533		259.95	259.95
14604	Synergy	street lights		518.80	518.80
14605	Telstra	phone charges		478.79	478.79
AUTOPAY	Commonwealth Bank	Credit Card Charges		446.25	446.25
			<b>38,443.40</b>	<b>164,563.72</b>	<b>203,007.12</b>

## 9.1.90 STATEMENT OF FINANCIAL ACTIVITY

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<b>Date:</b>	6 <sup>th</sup> November 2014
<b>Reporting Officer:</b>	Clare Thomson
<b>Enabling Legislation:</b>	Local Government (Financial Management) Regulations 1996
<b>Council Policy:</b>	Nil
<b>Budget Implications:</b>	Nil
<b>File Reference:</b>	CMR 7
<b>Attachment:</b>	9.1.90A Statement of Financial Activity
<b>Voting Requirements:</b>	Simple Majority

### Background

Local Government (Financial Management) Regulations 1996, Section 34, provides for monthly financial reporting requirements for local government.

### Comment

#### *General Purpose Funding*

#### Rates

An amount of \$1,002,487 has been raised in rates for the year. \$58,472.04 was given as a discount on rates. The discount has increased slightly due to some rate notices being sent out later due to new valuations received for several properties after the initial rate run.

At the end of October rate debtors were \$123,962, compared to \$122,577 at the same time last year.

#### *Governance*

#### Contributions and Reimbursements

This includes the reimbursement from the Shire of Mt Marshall for Mrs Eva Haydon's LSL contribution of \$12,932. It also includes the proceeds for the mulcher which needs to be journalled to schedule 14.

#### Other

All insurance premiums have now been paid.

#### *Economic Services*

#### Building Wages and Other Costs

This includes the cost and Darryle's wages and associated costs such as training, publications, superannuation etc. The running costs of the vehicle need to be transferred to this account and at present are \$1,271 for fuel usage.

#### Income – Building Surveyor Services

This figure does not include the invoices for October – these invoices amount to \$16,777.

From discussions with the CEO, accounting for Building Services will be included at Schedule 14 Other Property and Services as Private Works. Schedule 13 Economic Services will only reflect those costs directly attributable to building matters carried for the Shire of Cuballing.

*Other Property and Services*

Income – Private Works

This does not include the debtor invoices for October.

Expenditure PWO Other

Main expenditure is the subscription to Roman for an amount of \$5,311.

Parts and Repairs

To date \$26,630 has been spent on part and repairs – it includes \$7,850 on grader blades, 2 tractor brooms \$1,364, testing and tagging of all chains \$1,176, replacing master cylinder on CN026 \$3,027, repairs to loader bucket \$1,104, \$1,271 steering assembly P204 Bomag roller, \$1,666 converter, gasket cover, housing P202 Caterpillar wheel loader. Parts and repairs will increase considerably in the next month as the loader has needed extensive repair work estimated at \$10,000.

Internal Repair wages

This now includes the servicing of vehicles carried out by the outside staff which previously went under parts and repairs.

*Summary*

On a final note, I would like to thank Gary, and the rest of the staff that I have worked with over the last eleven and a half years for making my time here enjoyable and rewarding. In particular, support from Crs and staff over the last three and a half years has been appreciated.

**COUNCIL DECISION:**

**That the Statement of Financial Activity, as included at Attachment 9.1.86A, for the Shire of Cuballing for period ending 31<sup>st</sup> October 2014, be received.**

**Moved Cr Ballantyne**

**Seconded Cr Bradford**

**Carried 6/0**

## Bank Reconciliation for the month of October 2014

	Municipal Fund	Trust Fund	Reserve Accts
Opening balance	\$1,231,470.97	\$28,694.36	\$ 1,026,808.75
Income	\$71,120.63	\$39,110.10	-
Add interest	2,220.05	-	3,376.00
Adjustment	\$0.00	-	
Expenditure	-\$221,605.38	-\$38,443.40	
Closing balance	\$1,083,206.27	\$29,361.06	\$ 1,030,184.75
Bank account	\$141,322.69	\$27,608.41	\$ 2,893.89
Investments	\$942,023.00	0.00	\$ 1,027,290.86
Plus O/S deposits	858.83	1,752.65	
Less O/S cheques	-\$998.25		
Closing balance	\$1,083,206.27	\$29,361.06	\$ 1,030,184.75

## Investments 31 October 14

Account Number	Maturity Date	Interest Rate	Fund/Account		
			Municipal	Trust	Reserve
3445506	Cash Deposit	2.25%	-		1,027,290.86
34681402	Cash Deposit	2.25%	300,000.00		
	Online account	2.50%	642,023.00		
Total			942,023.00	0	1,027,290.86

**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

<b>NOTE</b>	<b>31-Oct 2014 Actual \$</b>	<b>31-Oct 2014 Y-T-D Budget \$</b>	<b>2014/2015 Budget \$</b>	<b>Variances Budget to Actual Y-T-D %</b>
<b><u>Operating</u></b>				
<b>Revenues/Sources</b>				
Governance	11,748	12,000	16,637	2.10%
General Purpose Funding	234,327	232,000	598,900	(1.00%)
Law, Order, Public Safety	7,233	7,000	26,500	(3.33%)
Health	1,386	1,200	1,500	(15.50%)
Education and Welfare	-	-	-	
Housing	-	-	-	
Community Amenities	831	700	22,350	(18.70%)
Recreation and Culture	2,645	2,500	9,100	(5.80%)
Transport	198,025	195,000	838,860	(1.55%)
Economic Services	39,961	38,500	64,200	(3.80%)
Other Property and Services	39,809	35,000	143,713	(13.74%)
	<u>535,965</u>	<u>523,900</u>	<u>1,721,760</u>	
<b>(Expenses)/(Applications)</b>				
Governance	(87,865)	(85,000)	(129,030)	(3.37%)
General Purpose Funding	(15,477)	(14,500)	(69,477)	(6.74%)
Law, Order, Public Safety	(21,094)	(20,500)	(142,489)	(2.90%)
Health	(8,409)	(7,500)	(43,712)	(12.12%)
Education and Welfare	(4,919)	(4,500)	(13,606)	(9.32%)
Housing	(7,854)	(6,500)	(41,555)	(20.83%)
Community Amenities	(49,919)	(48,500)	(203,262)	(2.93%)
Recreation & Culture	(60,457)	(59,400)	(262,980)	(1.78%)
Transport	(483,257)	(480,000)	(1,974,307)	(0.68%)
Economic Services	(58,375)	(56,500)	(107,527)	(3.32%)
Other Property and Services	63,149	52,000	(92,106)	(21.44%)
	<u>(734,477)</u>	<u>(730,900)</u>	<u>(3,080,051)</u>	
<b><u>Adjustments for Non-Cash (Revenue) and Expenditure</u></b>				
(Profit)/Loss on Asset Disposals	8,592	8,592	(27,500)	
Depreciation on Assets	-	-	957,491	
Movement current leave entitlements	-	-	-	

**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

	NOTE	31-Oct 2014 Actual \$	31-Oct 2014 Y-T-D Budget \$	2014/2015 Budget \$	Variances Budget to Actual Y-T-D %
<b>Capital Revenue and (Expenditure)</b>					
Purchase Land Held for Resale		-	-	-	
Purchase Land and Buildings		(29,011)	(29,011)	(231,156)	
Purchase Infrastructure Assets - Roads & Footpaths, Other		(139,296)	(134,138)	(879,641)	
Purchase Plant and Equipment		(169,277)	(169,277)	(369,000)	
Purchase Furniture and Equipment		-	-	-	
Proceeds from Disposal of Assets		21,909	21,909	57,500	
Repayment of Debentures		(9,298)	(9,298)	(70,551)	
Repayment of Debentures graders		(10,660)	(10,660)		
Proceeds from New Debentures		-	-	-	
Transfers to Reserves (Restricted Assets)		(3,376)	(3,376)	(79,000)	
Transfer to/from Reserves		-	-	-	
Transfer to restricted assets		-			
Transfers from Reserves (Restricted Assets)		-	-	259,000	
Transfer from Restricted Cash		297,044	297,044	298,338	
ADD Net Current Assets July 1 B/Fwd		498,339	496,502	496,502	
LESS Net Current Assets Year to Date		(1,208,736)	(1,218,255)	-	
<b>Amount Raised from Rates</b>		<b><u>(942,281)</u></b>	<b><u>(946,307)</u></b>	<b><u>(946,307)</u></b>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2009.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and the arise when Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF CUBALLING  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**(q) Reporting of Monthly Financial Variances**

That the Shire of Cuballing adopts a material variance of +-10% with a minimum dollar value of \$5,000 from the base figure for the financial year 2010/2011, and report variances by way of supporting note in the Monthly Statement of Financial Activity.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific activities.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various local laws, fire prevention, emergency services

**HEALTH**

Food control.

**EDUCATION AND WELFARE**

Support of school activities.

**HOUSING**

Provision and maintenance of housing.

**COMMUNITY AMENITIES**

Operation of refuse site, noise control and administration of the Town Planning Scheme.

**RECREATION AND CULTURE**

Maintenance of halls, recreation centre and various reserves. Support library services in Narrogin.

**TRANSPORT**

Construction and maintenance of streets, roads, bridges, footpaths, drainage works, parking facilities, traffic signs and bus shelters. Depot maintenance.

**ECONOMIC SERVICES**

The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.

**OTHER PROPERTY & SERVICES**

Private works operations, plant repairs and operation costs.

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

<b>3. ACQUISITION OF ASSETS</b>	<b>31-Oct Actual \$</b>	<b>30-Jun Budget \$</b>
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>	36,182	55,000
<b>Community Amenities</b>	-	140,000
<b>Recreation and Culture</b>	29,011	91,154
<b>Transport</b>	233,598	1,151,643
<b>Economic Services</b>	33,636	42,000
	332,427	1,479,797
<b><u>By Class</u></b>		
Land and Buildings	29,011	231,156
Infrastructure Assets	134,138	879,641
Plant and Equipment	169,277	369,000
Furniture and fittings	-	-
	332,426	1,479,797

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**4. DISPOSALS OF ASSETS**

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31-Oct 2014 Actual \$	31-Oct 2014 Actual \$	31-Oct 2014 Actual \$
<b>Transport</b>			
Toyota Hilux CN157	6,000	2,363	(3,637)
Vermeer Woodchipper	8,500	8,636	136
			-
<b>Governance</b>			
Holden Berlina	16,000	10,909	(5,091)
	30,500	21,908	(8,592)

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31-Oct 2014 Actual \$	31-Oct 2014 Actual \$	31-Oct 2014 Actual \$
<b>Plant and Equipment</b>			
Toyota Hilux CN157	6,000	2,363	(3,637)
Vermeer Woodchipper	8,500	8,636	136
Holden Berlina	16,000	10,909	(5,091)
			-
			-
	30,500	21,908	(8,592)

Summary

	<b>31-Oct 2014 Actual \$</b>
Profit on Asset Disposals	136
Loss on Asset Disposals	(8,728)
	<u>(8,592)</u>

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**5. INFORMATION ON BORROWINGS**

## (a) Debenture Repayments

Particulars	Loan Date	Years	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Recreation &amp; Culture</b> Loan #61 Change Rooms	31/10/2005	10	12,749		2,479	9,575	10,270	2,621	180	1,058
<b>Transport</b> Loan #62 - Loader	11/08/2008	10	123,885		6,819	26,178	117,066	95,916	2,065	9,362
Loan#63 - Graders	7/02/2014	8	289,495	-	10,660	29,784	278,835	257,039	4,197	10,349
			426,129	-	19,958	65,537	406,171	355,576	6,442	20,769

All debenture repayments were financed by general purpose revenue.

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

	31-Oct 2014 Actual \$	2014/2015 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Plant and Equipment Reserve</b>		
Opening Balance	283,088	283,088
Amount Set Aside / Transfer to Reserve	931	44,157
Amount Used / Transfer from Reserve	-	(254,000)
	284,019	73,245
<b>(b) Administration Building and IT Equipment</b>		
Opening Balance	29,245	29,245
Amount Set Aside / Transfer to Reserve	96	20,194
Amount Used / Transfer from Reserve	-	-
	29,341	49,439
<b>(c) Employee Entitlements Reserve</b>		
Opening Balance	123,398	123,389
Amount Set Aside / Transfer to Reserve	405	2,489
Amount Used / Transfer from Reserve	-	-
	123,803	125,878
<b>(d) Housing Reserve</b>		
Opening Balance	7,629	7,629
Amount Set Aside / Transfer to Reserve	25	160
Amount Used / Transfer from Reserve	-	-
	7,654	7,789
<b>(e) Recreation and Community Facility Res</b>		
Opening Balance	292,950	292,950
Amount Set Aside / Transfer to Reserve	963	6,123
Amount Used / Transfer from Reserve	-	(5,000)
	293,913	294,073
<b>(f) Refuse Site Reserve</b>		
Opening Balance	58,624	58,624
Amount Set Aside / Transfer to Reserve	192	1,225
Amount Used / Transfer from Reserve	-	-
	58,816	59,849
<b>(g) Grain Freight Reserve</b>		
Opening Balance	106,989	106,989
Amount Set Aside / Transfer to Reserve	352	564
Amount Used / Transfer from Reserve	-	-
	107,341	107,553
<b>(h) Equestrian Reserve</b>		
Opening Balance	2,000	2,000
Amount Set Aside / Transfer to Reserve	6	2,042
Amount Used / Transfer from Reserve	-	-
	2,006	4,042



**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

<b>6. RESERVES (continued)</b>	<b>31-Oct 2014</b>	<b>2013/14</b>
	<b>Actual</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>
<b>(i) General Purpose Reserve</b>		
Opening Balance	122,888	122,888
Amount Set Aside / Transfer to Reserve	404	2,046
Amount Used / Transfer from Reserve	-	-
	<u>123,292</u>	<u>124,934</u>
<b>Total Cash Backed Reserves</b>	<u>1,030,185</u>	<u>846,802</u>

All of the above reserve accounts are supported by money held in financial institutions.

<b>6. RESERVES (Continued)</b>	<b>31-Oct 2014</b>	<b>2014/15</b>
	<b>Actual</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Plant and Equipment Reserve	931	44,157
Office Equipment Reserve	96	20,194
Employee Entitlement Reserve	405	2,489
Housing Reserve	25	160
Recreation and Community Facility Reserve	963	6,123
Refuse Site Reserve	192	1,225
Grain Freight Reserve	352	564
Equestrian Reserve	6	2,042
General Purpose Reserve	404	2,046
	<u>3,374</u>	<u>79,000</u>
<b>Transfers from Reserves</b>		
Plant and Equipment Reserve	-	(254,000)
IT and Office Equipment Reserve	-	-
Employee Entitlements Reserve	-	-
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	(5,000)
Refuse Site Reserve	-	-
Grain Freight Reserve	-	-
Equestrian Reserve	-	-
General Purpose Reserve	-	-
	<u>-</u>	<u>(259,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>3,374</u>	<u>(180,000)</u>

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant and Equipment Reserve

to be used for the purchase and replacement of major items..

IT and Office Equipment Reserve

to be used for the purchase of new and/or replacement of office equipment or furniture items.

Long Service Leave Reserve

to be used to fund long service leave requirements.

Housing Reserve

to be used to fund the construction of new shire housing.

Recreation and Community Facility Reserve

to be used to fund the upgrade of the oval and associated facilities.

Refuse Site Reserve

to be used to fund the upgrade of the refuse site.

Grain Freight Reserve

to be used to maintain the grain freight route through the district.

Equestrian Reserve

to be used for the maintenance and upkeep of the equestrian centre.

General Purpose Reserve

to be used to maintain/fund various facilities throughout the district.

## SHIRE OF CUBALLING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014

	31-Oct 2014 Actual \$	Brought Forward 1-Jul \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,085,859	488,032
Cash - Restricted Reserves	1,030,185	1,026,811
Cash - Restricted Cash	-	297,044
Receivables	173,734	74,675
Inventories	11,032	11,032
	<u>2,300,810</u>	<u>1,897,594</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(61,890)</u>	<u>(75,400)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>2,238,921</b>	<b>1,822,194</b>
Less: Cash - Reserves - Restricted	(1,030,185)	(1,026,811)
Less: Cash - Restricted Municipal	-	(297,044)
<b>NET CURRENT ASSET POSITION</b>	<u><b>1,208,736</b></u>	<u><b>498,339</b></u>

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 OCTOBER 2014**

**8. RATING INFORMATION**

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2014/2015 Rate Revenue \$	2014/2015 Interim Rates \$	2014/2015 Back Rates \$	2014/2015 Total Revenue \$	2014/2015 Budget \$
<b>General Rate</b>								
UV - Cuballing	0.006733	224	100,116,000	674,081	-	-	674,081	674,081
GRV Cuballing	0.072742	176	1,848,542	134,467	(554)	-	133,913	134,467
<b>Sub-Totals</b>		400	101,964,542	808,548	(554)	-	807,994	808,548
<b>Minimum Rates</b>	<b>Minimum \$</b>							
UV - Cuballing	760	128	10,366,627	97,280	-	-	97,280	97,280
GRV Cuballing	620	154	702,131	95,480	-	-	95,480	95,480
							-	
<b>Sub-Totals</b>		282	11,068,758	192,760	-	-	192,760	192,760
Ex gratia rates							1,000,754	1,001,308
Specified Area Rates							-	-
							-	-
Discounts							1,000,754 (58,472)	1,001,308 (55,000)
<b>Totals</b>							942,282	946,308

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 20014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF CUBALLING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 OCTOBER 2014

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Bonds - Building	14,389			14,389
Bonds - Hall Hire	1,050			1,050
Children Recycling Fund	-			-
Cuballing Progress	-			-
Commodine Tennis Club	3,090			3,090
Cuballing Country Festival	1,099			1,099
Cuballing Cricket Club	200			200
Cuballing Fire Brigade	-			-
Cuballing Football Asson	566			566
Environment and Townscape Trust Fund	5,713			5,713
LCDC East Yornaning	-			-
Police Licensing	5,148	118,638	(122,426)	1,360
Reimbursements	-			-
Swipe cards	1,545	15	(15)	1,545
Upper Hotham Project	-			-
	32,800			29,012

## 9.2 REPORTS – CHIEF EXECUTIVE OFFICER

### 9.2.135 ADMINISTRATION CLOSURE – CHRISTMAS /NEW YEAR

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**Reporting Officer:** Gary Sherry – Chief Executive Officer  
**Interest** Nil  
**Date:** 9<sup>th</sup> November 2014  
**File Reference:** Admin 7C  
**Attachment** Nil

#### Summary

**Council is to consider adopting policy to operate Council's operations over the Christmas New Year period.**

#### Background

The period between Christmas and New Year is normally a very quiet period for Council operations and the Shire takes the opportunity to ensure that accumulated staff leave is taken.

If Council was to agree to not provide some services during the period between Christmas and New Year, the ability to further maximise the running down of accumulated staff leave.

#### Comment

This year Christmas falls on a Thursday and New Year's Day on a Wednesday. With application of the draft policy included at Attachment 9.2.135A, the Shire administration Centre would be closed for four days in a ten day period that would be otherwise open.

Friday 19 December 2014		Office Open
Saturday 20 December 2014		
Sunday 21 December 2014		
Monday 22 December 2014		Office Open
Tuesday 23 December 2014		Office Open
Wednesday 24 December 2014		Office Open
Thursday 25 December 2014	Public Holiday	Office Closed
Friday 26 December 2014	Public Holiday	Office Closed
Saturday 27 December 2014		
Sunday 28 December 2014		
Monday 29 December 2014	Accumulated Public Holiday	Office Closed
Tuesday 30 December 2014	Accumulated Public Holiday	Office Closed
Wednesday 31 December 2014	RDO or Annual Leave	Office Closed
Thursday 1 January 2015	Public Holiday	Office Closed
Friday 2 January 2015	RDO Or Annual Leave	Office Closed
Saturday 3 January 2015		
Sunday 4 January 2015		
Monday 5 January 2015		Office Open

25<sup>th</sup> and 26<sup>th</sup> December and 1<sup>st</sup> January are Public Holidays when staff would not work.

29<sup>th</sup>D 30<sup>th</sup> and 31<sup>st</sup> December and 2<sup>nd</sup> January would normally be working days.

Under Local Government Officers' Award Clause 28.7.1 and Municipal Employees (Western Australia) Award 1999 24.8.1, employees are entitled to an additional 2 public holidays. These two days are allocated to the day after New Year's Day and Easter Tuesday.

Under this Draft Policy, it would be required, that staff use leave allocations in the following order:

1. approved Public Holidays;
2. any rostered days off if available or other types accrued leave exists; and then
3. accrued annual leave.

### **Statutory Environment**

There is no statutory or contractual obligatory that Council remain open. Council can determine the operating hours.

**Financial Implications – Nil**

**Strategic Implications – Nil at this time.**

### **Policy Implications**

The introduction of the draft policy included at Attachment 9.2.135A will reduce the need for Council to be involved in this administrative process, and allow the Chief Executive Officer to manage staff to meet Council's service requirements.

**Economic Implications – Nil**

### **Social Implications**

The period between Christmas and New Year is normally a quiet time for local business and residents and the Shire does a reduced amount of business. Other business with similar services also offer reduced services during this period.

**Environmental Implications – Nil**

### **Consultation**

No real consultation has been undertaken. With adoption of the policy, the Shire will extensively advertise the change in officer hours through the local community.

### **Options**

Council can resolve:

1. the Officer's Recommendation;
2. not adopt the draft policy.

**Voting Requirement – Simple Majority**

### **COUNCIL DECISION:**

**That Council adopt the Draft policy, included at Attachment 9.2.135A, that reduces Shire Administration Centre opening hours during the Christmas and New Year Period.**

**Moved Cr Dowling**

**Seconded Cr Ballantyne**

**Carried 6/0**



**SHIRE ADMINISTRATION SERVICES – CHRISTMAS NEW YEAR PERIOD**

Policy Statement:

That Council not provide services from the Shire Administration Centre from the period commencing on Christmas Day each year until and including New Years Day.

In addition should there be only 1 day following the New Years Day Public Holiday to a weekend, Council will extend the closure to include that day.

Guidelines

For this extended period, Council will require that staff use leave allocations in the following order:

1. approved Public Holidays;
2. any rostered days off if available or other types accrued leave exists; and then
3. accrued annual leave.

## 9.2.136 POLICY – RESTRICTED ACCESS VEHICLES

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<b>Reporting Officer:</b>	Gary Sherry – Chief Executive Officer
<b>Interest</b>	Nil
<b>Date:</b>	11 <sup>th</sup> November 2014
<b>File Reference:</b>	R12
<b>Attachment</b>	9.2.136A Current Restricted Access Vehicle Approvals 9.2.136B Draft Policy - Restricted Access Vehicles

### Summary

**Council is to review its position on access of various specifications of Restricted Access Vehicles to Council's road network.**

### Background

A Restricted Access Vehicle, as distinct from a General Access Vehicle, is a vehicle that exceeds one or more of the following limits:

- Mass limit prescribed in Part 3 of the Road Traffic (Vehicle Standards) Regulations 2002,

or one of the following dimension limits:

- A width of 2.5 metres
- A height of 4.3 metres
- A length of 12.5 metres in the case of a motor vehicle that is not part of a combination, or
- A length of 19 metres in the case of a combination•

Any other dimension specified in the Road Traffic (Vehicle Standards) Regulations 2002 or Road Traffic (Vehicle Standards Rule 2002.

A General Access Vehicle is any vehicle that is not a Restricted Access Vehicle, for example, rigid trucks and semi trailers. These vehicles generally do not require any permits or exemptions from regulatory requirements.

Permits are required to operate RAV's in WA and are an instrument issued by the Commissioner of Main Roads Western Australia to grant access to these vehicles to certain parts of the road network under specific operating conditions.

For this purpose MRWA has divided the West Australian Road Network into ten heavy vehicle road networks (RAV Network). Network 1 is the largest and covers all roads state wide with a list of exceptions. Networks 2 to 10 progressively become more and more restricted. Network 10 is the smallest and covers road train combinations between 36.5 and 53.5 metres in length.

A RAV network number corresponds to the RAV Vehicle Category number that identifies the vehicle types that may operate under permit on that network, subject to permit conditions.

The roads within the Shire of Cuballing that have any level of current permit are included at Attachment 9.2.136A

## Comment

In July the Wheatbelt South Regional Road Group resolved to convene a workshop to collectively review freight routes in the region, their alignment across shire boundaries and their ability to meet current demands from industry. This workshop, held on Thursday 9<sup>th</sup> October 2014, was attended by representatives of the 19 Shires within the Road Group and representatives from Main Roads Western Australia's Wheatbelt Regional Office and their central Heavy Vehicle Operations office.

Whilst no clear regional solutions for the entire region, a number of local anomalies were identified in access to roads within and on the edges of the Shire of Cuballing. These anomalies include:

- There is no access for long vehicles from Darcy and Alton Streets to allow access onto Great Southern Highway for local access vehicles from Springhill Road;
- the CBH facility at Cowcher Street Yornaning has not approved long vehicle access onto Cowcher Street;
- Tanners Road is currently the only maximum level 2 road in the Shire;
- permitted access is limited on Popanyinning East Road. The permitted sections are not linked to any external road to allow access out of the local area;
- Wandering Narrogin Road has a local road conditional use limit. In the neighbouring Shire of Wandering unconditional level 4 use is permitted and Shire of Narrogin unconditional level 3 use. Wandering Narrogin Road cannot really be considered a low volume road.
- Popanyinning West Road has a conditional requirement for level 3 and unconditional use for level 4 conditional;
- Austral Street in Cuballing where the Shire accesses the Shire depot with local deliveries of road aggregate is not a permitted road;
- Standardising conditions for level 3 roads to fit the low volume local government roads conditions.
- Cuballing East Road is a grain freight route but after recent upgrades still has a local road condition for use;
- Currently the section of Popanyinning West Road in the Shire of Wandering is not permitted for any long vehicle use;
- Permitting access on the section of the Popanyinning East Road in the Shire of Wickepin.

Whilst completing this review of conditions, it is an opportune time to simplify and streamline Council's approval process. It is proposed to have three levels of normal access conditions applied to every local road being:

1. Unconditional access. Roads with these conditions would be of the higher standard and good condition. These routes would be made available to all vehicles and should be expected to be used as through routes for vehicles from outside the shire;
2. Low Volume Conditional Access (LVCA) Type 1. These roads would be of a decent standard and relatively good condition. It is Council's desire to have these roads made available for local traffic to allow economic freight use by local residents and ratepayers. The conditions for use of these roads include:
  - Not to be used as a through route. For local delivery and pickup only;
  - Driver must carry documentation as proof of local delivery or pickup and produced on demand;
  - Direct radio contact must be maintained with other RAV's to establish their position on or near the road (suggested UHF channel 40).

3. Low Volume Conditional Access (LVCA) Type 2. These roads can be of a low standard. It is Council's desire to have these roads made available for local traffic to allow economic freight use by local residents and ratepayers. The conditions for use of these roads include:
- Not to be used as a through route. For local delivery and pickup only;
  - Driver must carry documentation as proof of local delivery or pickup and produced on demand;
  - Current written approval from Local Government, permitting use of the road, must be carried.
  - Headlights must be switched on at all times.
  - Operation only during daylight hours.
  - Direct radio contact must be maintained with other RAV's to establish their position on or near the road (suggested UHF channel 40).
  - Road not to be entered until driver has established by radio contact that there is no other RAV on the road travelling in the oncoming direction

The use of standard conditions does not preclude Council from imposing specific conditions of use for specific roads conditions from time to time.

A draft policy on Long Vehicle access is included at Attachment 9.2.136B. This draft policy proposes that Council will support the following access to roads with the Shire of Cuballing:

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Cuballing East Rd	6	Campbell St	Wickepin Boundary	Unconditional Access
Wandering - Narrogin Rd	4	Wandering LGA Boundary	Narrogin LGA Boundary	Unconditional Access
Cuballing West Rd	4	Campbell St & Dungog St	Wandering - Narrogin Rd	LVCA Type 1
Campbell St	4	Cuballing West Rd & Dungog St	Northam - Cranbrook Rd & Cuballing East Rd	LVCA Type 1
Gaths Rd	4	Stratherne Rd	Murbys Rd	LVCA Type 1
Murbys Rd	4	Pauley Rd	Nottles Rd	LVCA Type 1
Pauley Rd	4	Cuballing East Rd	Wickepin LGA Boundary	LVCA Type 1
Popanyinning West Rd	4	Northam - Cranbrook	Wandering LGA Boundary	LVCA Type 1
Popanyinning East Rd	4	Reed Road	Wickepin LGA Boundary	LVCA Type 1
Springhill Rd	4	Bow St & Darcy St	Wandering - Narrogin Rd	LVCA Type 1
Stratherne Rd	4	Northam - Cranbrook Rd	Wickepin LGA Boundary	LVCA Type 1
Wardering Rd	4	Cuballing East Rd	Wickepin LGA Boundary	LVCA Type 1
Webbs Rd	4	Stratherne Rd	Yornaning East Rd	LVCA Type 1
Yornaning East Rd	4	Northam - Cranbrook	Stratherne Rd	LVCA Type 1
Yornaning West Rd	4	Cowcher St No 21	Wandering - Narrogin Rd	LVCA Type 1
Congelin - Narrogin Rd	4	Nebrikinning Rd	Williams LGA Boundary	LVCA Type 1
Williams Rd	4	Northam - Cranbrook	Wandering - Narrogin Rd	LVCA Type 1
Austral Street	4	Campbell St	Brundell Street	LVCA Type 1
Cowcher Street	4	Northam - Cranbrook	For 0.75km	LVCA Type 1

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Darcy Street	4	Springhill Rd	Northam - Cranbrook	LVCA Type 1
Batts Rd	4	Pennys Rd	Williams Rd	LVCA Type 2
Brands Rd	4	Wandering - Narrogin Rd	Stevens Rd	LVCA Type 2
Dents Rd	4	Northam - Cranbrook	0.75km East Of Youngs Rd	LVCA Type 2
Dews Rd	4	Bunmulling Rd	Stratherne Rd	LVCA Type 2
Forestry Rd	4	Yornaning West Rd	Pennys Rd	LVCA Type 2
Grout Rd	4	Springhill Rd	Cuballing West Rd	LVCA Type 2
Kerruish Rd	4	Pingelly - Wickepin Rd	Townsend Rd	LVCA Type 2
Leesons Rd	4	Pauley Rd	Modra Rd	LVCA Type 2
Melchiorre Rd	4	Congelin - Narrogin Rd	For 4.35 Km	LVCA Type 2
Merwanga Rd	4	Williams Rd	Pingelly LGA Boundary	LVCA Type 2
Napping Pool Rd	4	Pingelly LGA Boundary	Popanyinning West Rd	LVCA Type 2
Neamutin Rd	4	Chopping Rd	Stratherne Rd	LVCA Type 2
Nebrikinning Rd	4	Wandering - Narrogin Rd	Congelin - Narrogin Rd	LVCA Type 2
Nottles Rd	4	Wickepin LGA Boundary	Stratherne Rd	LVCA Type 2
Pennys Rd	4	Wandering - Narrogin Rd	Popanyinning West Rd	LVCA Type 2
Reeds Rd	4	Popanyinning East Rd	Pingelly LGA Boundary	LVCA Type 2
Schoolars Rd	4	Northam - Cranbrook	For 1.75 Km	LVCA Type 2
Shaddicks Rd	4	Popanyinning East Rd	Bunmulling Rd	LVCA Type 2
Short Rd	4	Cuballing East Rd	For 3.07 Km	LVCA Type 2
Stevens Rd	4	Wandering - Narrogin Rd	Wandering LGA Boundary	LVCA Type 2
Strahans Rd	4	Cuballing East Rd	Leesons Rd	LVCA Type 2
Tanners Rd	4	Pingelly LGA Boundary	Popanyinning East Rd	LVCA Type 2
Taylors Rd	4	Stratherne Rd	For 2.55 Km	LVCA Type 2
Wades Rd	4	Wardering Rd	Narrogin - Kondinin	LVCA Type 2
Walsh Rd	4	Pauley Rd	Gaths Rd	LVCA Type 2
Youngs St	4	Yornaning East Rd	Dents Rd	LVCA Type 2
Dixons Rd	4	Stratherne Rd	Nottles Rd	LVCA Type 2 Intersection Nottles Rd & Dixons Rd : No Access To Or From Nottles Road
Halls Rd	4	Wardering Rd	Narrogin - Kondinin	LVCA Type 2 Intersection Wardering Rd & Halls Rd : No Access To Or From Wardering Road
Modra Rd	4	Leeson Rd & Leesons Rd	Pauley Rd	LVCA Type 2 Intersection Leeson Rd & Modra Rd: No Access To Or From Leeson Road

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Parsons Rd	4	Stratherne Rd	Cuballing East Rd	LVCA Type 2 Intersection Cuballing East Rd & Parson Rd : No Access To Or From Cuballing East Road

### **Statutory Environment**

Main Roads WA control licensing of vehicles and access permit system. Local Government has input into this system by advising of the status of each route and the requirements for use. MRWA then provide this information to the transport industry.

### **Financial Implications**

Nil at this time. However Council will bear the financial cost for any additional road maintenance required from traffic of long vehicles.

### **Strategic Implications**

Access to Council's road by long vehicles to allow economic transportation of these vehicles will be an issue of increasing importance requiring a strategic approach from Council.

### **Policy Implications**

Adoption of a Council policy position in relation to Restricted Access Vehicles will allow staff to seek to implement that position with Main Roads WA.

### **Economic Implications –**

The transport and haulage of the product of local industries such as agriculture and forestry, all require the use of long vehicles to cost effectively move their product.

### **Social Implications**

Local roads are a vital social link for local residents. The impact of heavy haulage on these roads, both real and presumed, has a strong resonance in the community.

### **Environmental Implications – Nil**

### **Consultation**

Cr Newman and the CEO attended a workshop with Wheatbelt South local governments and Main Roads WA in Wickepin on Thursday 9<sup>th</sup> October 2014 to discuss a better plan for coordinated long vehicle access to local roads.

### **Options**

Council can resolve:

1. the Officer's Recommendation;
2. to adopt an amended draft policy;
3. defer and complete further investigation into the use of Restricted Access Vehicles on Shire roads.

**Voting Requirement – Simple Majority**

**OFFICER'S RECOMMENDATION:**

**That Council:**

- 1. adopt the draft policy on the use Restricted Access Vehicles on road in the Shire of Cuballing included at Attachment 9.2.136B;**
- 2. seek to have the:**
  - a. Shire of Wandering add the section of Popanyinning West Road in the Shire of Wandering to a RAV 4 level;**
  - b. Shire of Wickepin add the section of the Popanyinning East Road in the Shire of Wickepin to a RAV 4 level**

**COUNCIL DECISION:**

**That Council:**

- 1. adopt the draft policy on the use Restricted Access Vehicles on road in the Shire of Cuballing included at Attachment 9.2.136B;**
- 2. seek to have the:**
  - a. Shire of Wandering add the section of Popanyinning West Road in the Shire of Wandering to a RAV 4 level;**
  - b. Shire of Wickepin add the section of the Popanyinning East Road in the Shire of Wickepin to a RAV 4 level**
  - c. Shire of Narrogin add the section of Wandering Narrogin Road to in the Shire of Narrogin to a RAV 4 level.**

**Moved: Cr Bradford                      Seconded Cr Ballantyne**

**Carried 6/0**

## Current RAV Approvals – Shire Of Cuballing

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Campbell St	6	Cuballing West Rd & Dungog St	Northam - Cranbrook Rd & Cuballing East Rd	<p>Network Conditions</p> <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> <li>Headlights to be switched on at all times</li> <li>Speed Conditions Maximum speed 50 km/h through town of Cuballing</li> <li>Operation only during daylight hours.</li> <li>School bus curfew 07:30-09:00 &amp; 15:30-16:30 school days.</li> </ul>
Cuballing East Rd	6	Campbell St	Wickepin Boundary	<p>Network Conditions</p> <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> <li>Headlights to be switched on at all times</li> <li>Speed Conditions Maximum speed 50 km/h</li> <li>Operation only during daylight hours.</li> <li>School bus curfew 07:30-09:00 &amp; 15:30-16:30 school days.</li> </ul>
Cuballing West Rd	6	Campbell St & Dungog St	Wandering - Narrogin Rd	<p>Network Conditions</p> <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> <li>Headlights to be switched on at all times</li> <li>Speed Conditions Maximum speed 50 km/h</li> <li>Operation only during daylight hours.</li> <li>School bus curfew 07:30-09:00 &amp; 15:30-16:30 school days.</li> </ul>
Northam Cranbrook	6	Yilgarn Ave	Albany Hwy (Cranbrook)	No Shire of Cuballing Restrictions
Campbell St	5	Cuballing West Rd & Dungog St	Northam - Cranbrook Rd & Cuballing East Rd	<p>Network Conditions</p> <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>



Road Name	RAV Class	Intersection From	Intersection To	Conditions
Cuballing East Rd	5	Campbell St	Wickepin Boundary	No Shire of Cuballing Restrictions
Cuballing West Rd	5	Campbell St & Dungog St	Wandering - Narrogin Rd	Network Conditions <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>
Brands Rd	4	Wandering - Narrogin Rd	Stevens Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Dents Rd	4	Northam - Cranbrook (M031)	0.75km East Of Youngs St	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Dews Rd	4	Bunmulling Rd	Stratherne Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Dixons Rd	4	Stratherne Rd	Nottles Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> <li>Intersection Nottles Rd &amp; Dixons Rd : No Access To Or From Nottles Road</li> </ul>
Forestry Rd	4	Yornaning West Rd	Pennys Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> <li>Intersection Pennys Rd &amp; Forestry Rd : No Access To Or From Pennys Road</li> </ul>
Gaths Rd	4	Stratherne Rd	Murbys Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>Speed Conditions Maximum speed 40 km/h</li> </ul>
Grout Rd	4	Springhill Rd	Cuballing West Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Halls Rd	4	Wardering Rd	Narrogin - Kondinin (M038)	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> <li>Intersection Wardering Rd &amp; Halls Rd :No Access To Or From Wardering Road</li> </ul>
Kerruish Rd	4	Pingelly - Wickepin Rd	Townsend Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Leesons Rd	4	Pauley Rd	Modra Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Melchiorre Rd	4	Congelin - Narrogin Rd	For 4.35 Km	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Modra Rd	4	Leeson Rd & Leesons Rd	Pauley Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> <li>Intersection Leeson Rd &amp; Modra Rd: No Access To Or From Leeson Road</li> </ul>

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Murbys Rd	4	Pauley Rd	Nottles Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>Speed Conditions</li> <li>Maximum speed 40 km/h</li> </ul>
Narrogin Kondinin	4	Northam - Cranbrook (Narrogin)	Brookton Hwy (Kondinin)	<ul style="list-style-type: none"> <li>Intersection Narrogin - Kondinin &amp; Leeson Rd :No Left Turn Into Leeson Road</li> <li>Permitted Speed Conditions Maximum speed 80 km/h</li> </ul>
Nottles Rd	4	Wickepin LGA Boundary	Stratherne Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Parsons Rd	4	Stratherne Rd	Cuballing East Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> <li>Intersection Cuballing East Rd &amp; Parson Rd : No Access To Or From Cuballing East Road</li> </ul>
Pauley Rd	4	Cuballing East Rd	Wickepin Bdry	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>Speed Conditions Maximum speed 40 km/h</li> </ul>
Popanyinning West Rd	4	Northam - Cranbrook (M031)	Wandering LGA Boundary	Network Conditions <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> </ul>
Reeds Rd	4	Popanyinning East Rd	Pingelly LGA Boundary	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Schoolars Rd	4	Northam - Cranbrook (M031)	1.75 Km Past Water Supply Schoolars	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Shaddicks Rd	4	Popanyinning East Rd	Gravel Pit 2.5km South Of Popanyinning East Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Short Rd	4	Cuballing East Rd	For 3.07 Km	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Springhill Rd	4	Bow St & Darcy St	Wandering - Narrogin Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> <li>Speed Conditions Maximum speed 40 km/h</li> </ul>
Strahans Rd	4	Cuballing East Rd	Leesons Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Stratherne Rd	4	Northam - Cranbrook (M031)	Kerruish Rd	Network Conditions <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> </ul>
Taylor's Rd	4	Stratherne Rd	For 2.55 Km	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Wades Rd	4	Wardering Rd	Narrogin - Kondinin (M038)	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Walsh Rd	4	Pauley Rd	Gaths Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Wandering - Narrogin Rd	4	Wandering LGA Boundary	Narrogin LGA Boundary	Network Conditions <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> </ul>
Wardering Rd	4	Cuballing East Rd - 5.5 Km East From Parsons Rd	Cuballing East Rd (Wickepin LGA Boundary)	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>Speed Conditions Maximum speed 40 km/h</li> </ul>
Webbs Rd	4	Stratherne Rd	Yornaning East Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>Speed Conditions Maximum speed 40 km/h</li> </ul>
Yornaning East Rd	4	Northam - Cranbrook (M031)	Stratherne Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>Speed Conditions Maximum speed 40 km/h</li> </ul>
Yornaning West Rd	4	Cowcher St No 21	Wandering - Narrogin Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>Intersection Yornaning West Rd &amp; Wandering - Narrogin Rd : No Access To Or From Northam-Cranbrook Road</li> <li>Speed Conditions Maximum speed 40 km/h</li> </ul>
Youngs St	4	Yornaning East Rd	Dents Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type B in the Operating Conditions</li> </ul>
Batts Rd	3	Pennys Rd	Williams Rd	Network Conditions <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>
Congelin - Narrogin Rd	3	Nebrikinning Rd	Williams LGA Boundary	Network Conditions <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>
Popanyinning East Rd	3	Bunmulling Road	Francis Rd	Network Conditions <ul style="list-style-type: none"> <li>See Low Volume Condition Type A in the Operating Conditions</li> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Merwanga Rd	3	Williams Rd	Pingelly LGA Boundary	<p>Network Conditions</p> <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>
Napping Pool Rd	3	Pingelly LGA Boundary	Popanyinning West Rd	<p>Network Conditions</p> <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>
Tanners Road	2	Pingelly LGA Boundary	Popanyinning East Rd	<p>Network Conditions</p> <ul style="list-style-type: none"> <li>No operation on unsealed road segment when visibly wet</li> <li>Not to be used as a through route.</li> <li>For local delivery and pickup only.</li> <li>Driver must carry documentation as proof of local delivery or pickup</li> </ul>

Policy No:

Policy Subject: PERMITS FOR RESTRICTED ACCESS VEHICLES

Policy Statement:

That Council permits Restricted Access Vehicles, including road trains and B Doubles, to service local industry throughout the Shire of Cuballing provided the roads to be used are deemed suitable.

Council will permit the following access to roads with the Shire of Cuballing

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Cuballing East Rd	6	Campbell St	Wickepin Boundary	Unconditional Access
Wandering - Narrogin Rd	4	Wandering LGA Boundary	Narrogin LGA Boundary	Unconditional Access
Cuballing West Rd	4	Campbell St & Dungog St	Wandering - Narrogin Rd	LVCA Type 1
Campbell St	4	Cuballing West Rd & Dungog St	Northam - Cranbrook Rd & Cuballing East Rd	LVCA Type 1
Gaths Rd	4	Stratherne Rd	Murbys Rd	LVCA Type 1
Murbys Rd	4	Pauley Rd	Nottles Rd	LVCA Type 1
Pauley Rd	4	Cuballing East Rd	Wickepin LGA Boundary	LVCA Type 1
Popanyinning West Rd	4	Northam - Cranbrook	Wandering LGA Boundary	LVCA Type 1
Popanyinning East Rd	4	Reed Road	Wickepin LGA Boundary	LVCA Type 1
Springhill Rd	4	Bow St & Darcy St	Wandering - Narrogin Rd	LVCA Type 1
Stratherne Rd	4	Northam - Cranbrook Rd	Wickepin LGA Boundary	LVCA Type 1
Wardering Rd	4	Cuballing East Rd	Wickepin LGA Boundary	LVCA Type 1
Webbs Rd	4	Stratherne Rd	Yornaning East Rd	LVCA Type 1
Yornaning East Rd	4	Northam - Cranbrook	Stratherne Rd	LVCA Type 1
Yornaning West Rd	4	Cowcher St No 21	Wandering - Narrogin Rd	LVCA Type 1
Congelin - Narrogin Rd	4	Nebrikinning Rd	Williams LGA Boundary	LVCA Type 1
Williams Rd	4	Northam - Cranbrook	Wandering - Narrogin Rd	LVCA Type 1
Austral Street	4	Campbell St	Brundell Street	LVCA Type 1
Cowcher Street	4	Northam - Cranbrook	For 0.75km	LVCA Type 1
Darcy Street	4	Springhill Rd	Northam - Cranbrook	LVCA Type 1
Batts Rd	4	Pennys Rd	Williams Rd	LVCA Type 2
Brands Rd	4	Wandering - Narrogin Rd	Stevens Rd	LVCA Type 2
Dents Rd	4	Northam - Cranbrook	0.75km East Of Youngs Rd	LVCA Type 2
Dews Rd	4	Bunmulling Rd	Stratherne Rd	LVCA Type 2
Forestry Rd	4	Yornaning West Rd	Pennys Rd	LVCA Type 2

Road Name	RAV Class	Intersection From	Intersection To	Conditions
Grout Rd	4	Springhill Rd	Cuballing West Rd	LVCA Type 2
Kerruish Rd	4	Pingelly - Wickepin Rd	Townsend Rd	LVCA Type 2
Leesons Rd	4	Pauley Rd	Modra Rd	LVCA Type 2
Melchiorre Rd	4	Congelin - Narrogin Rd	For 4.35 Km	LVCA Type 2
Merwanga Rd	4	Williams Rd	Pingelly LGA Boundary	LVCA Type 2
Napping Pool Rd	4	Pingelly LGA Boundary	Popanyinning West Rd	LVCA Type 2
Neamutin Rd	4	Chopping Rd	Stratherne Rd	LVCA Type 2
Nebrikinning Rd	4	Wandering - Narrogin Rd	Congelin - Narrogin Rd	LVCA Type 2
Nottles Rd	4	Wickepin LGA Boundary	Stratherne Rd	LVCA Type 2
Pennys Rd	4	Wandering - Narrogin Rd	Popanyinning West Rd	LVCA Type 2
Reeds Rd	4	Popanyinning East Rd	Pingelly LGA Boundary	LVCA Type 2
Schoolars Rd	4	Northam - Cranbrook	For 1.75 Km	LVCA Type 2
Shaddicks Rd	4	Popanyinning East Rd	Bunmulling Rd	LVCA Type 2
Short Rd	4	Cuballing East Rd	For 3.07 Km	LVCA Type 2
Stevens Rd	4	Wandering - Narrogin Rd	Wandering LGA Boundary	LVCA Type 2
Strahans Rd	4	Cuballing East Rd	Leesons Rd	LVCA Type 2
Tanners Rd	4	Pingelly LGA Boundary	Popanyinning East Rd	LVCA Type 2
Taylors Rd	4	Stratherne Rd	For 2.55 Km	LVCA Type 2
Wades Rd	4	Wardering Rd	Narrogin - Kondinin	LVCA Type 2
Walsh Rd	4	Pauley Rd	Gaths Rd	LVCA Type 2
Youngs St	4	Yornaning East Rd	Dents Rd	LVCA Type 2
Dixons Rd	4	Stratherne Rd	Nottles Rd	LVCA Type 2 Intersection Nottles Rd & Dixons Rd : No Access To Or From Nottles Road
Halls Rd	4	Wardering Rd	Narrogin - Kondinin	LVCA Type 2 Intersection Wardering Rd & Halls Rd : No Access To Or From Wardering Road
Modra Rd	4	Leeson Rd & Leesons Rd	Pauley Rd	LVCA Type 2 Intersection Leeson Rd & Modra Rd: No Access To Or From Leeson Road
Parsons Rd	4	Stratherne Rd	Cuballing East Rd	LVCA Type 2 Intersection Cuballing East Rd & Parson Rd : No Access To Or From Cuballing East Road

#### Conditions of Use on Local Roads

The conditions that Council will seek to impose on use of local roads will be:

1. Unconditional access. Roads with these conditions would be of the higher standard and good condition. These routes would be made available to all vehicles and should be expected to be used as through routes for vehicles from outside the shire;

2. Low Volume Conditional Access Type 1. These roads would be of a decent standards and relatively good condition. It is Council's desire to have these roads made available for local traffic to allow economic freight use by local residents and ratepayers. The conditions for use of these roads include:
  - Not to be used as a through route. For local delivery and pickup only;
  - Driver must carry documentation as proof of local delivery or pickup and produced on demand;
  - Direct radio contact must be maintained with other RAV's to establish their position on or near the road (suggested UHF channel 40).
  
3. Low Volume Condition Type 2. These roads can be of a low standard. It is Council's desire to have these roads made available for local traffic to allow economic freight use by local residents and ratepayers. The conditions for use of these roads include:
  - Not to be used as a through route. For local delivery and pickup only;
  - Driver must carry documentation as proof of local delivery or pickup and produced on demand;
  - Current written approval from Local Government, permitting use of the road, must be carried.
  - Headlights must be switched on at all times.
  - Operation only during daylight hours.
  - Direct radio contact must be maintained with other RAV's to establish their position on or near the road (suggested UHF channel 40).
  - Road not to be entered until driver has established by radio contact that there is no other RAV on the road travelling in the oncoming direction

**Objective:**

To control the use of local roads by Restricted Access Vehicles so as to limit damage to roads and to ensure the safety of road users where possible.

## **9.2.138 PROPOSED SUBDIVISION/AMALGAMATION – LOTS 2897, 2966, 3963, 4439 GREAT SOUTHERN HIGHWAY POPANYINNING**

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**Reporting Officer:** Gary Sherry – Chief Executive Officer  
**Interest:** Nil  
**Date:** 12<sup>th</sup> November 2014  
**File Reference:** 150888/TP7  
**Attachment:** 9.2.138A Location plan  
9.2.138B Subdivision plan and information from applicant  
9.2.138C Subdivision plan (new boundaries highlighted)

### **Summary**

**A subdivision/amalgamation application for four Lots on Great Southern Highway, Popanyinning to create four reconfigured lots is supported.**

### **Background**

The Western Australian Planning Commission (WAPC) has referred subdivision/amalgamation application 150888 to the Shire for comment.

The location of the application site is outlined in Attachment 9.2.138A .

The subdivision/amalgamation application (boundary adjustment) is set out in Attachment 9.2.138B. The application site consists of 4 current titles (63.49, 161.60, 63.27 and 201.72 hectares in area) and the proposal is to create 4 lots of 151.96, 73.23, 90.73 and 174.41 hectares.

The site is generally cleared and contains two dwellings.

The properties are zoned “Rural” in the Shire of Cuballing Town Planning Scheme No. 2 (TPS2).

### **Comment**

The boundary adjustment application is supported as it is considered consistent with TPS2 given no additional titles are created.

The Shire of Cuballing Local Planning Strategy (LPS) looks to have Council protect the good agricultural broad acre farming land in the Shire. The LPS states:

Council is particularly aware of the increasing pressure on existing broad acre farming operations to subdivide, and is keen to ensure that this is not done so at the expense of the existing agricultural activities. As a result, there will be a general presumption against subdivision in agricultural areas.

However Council may recommend subdivision approval where:

- The lots have already been physically divided by significant natural or man-made features;
- The lots are required for the establishment of uses ancillary to the rural use of the land; or
- The adjustment of boundaries will not result in the creation of one or more additional lots.

The proposal actually confirms the agricultural use of the properties with proposed new lots B and D being almost totally arable. The proposed new lots A and C have large portions of non-arable land and both contain dwellings. Proposed lot C also contains a mix of river and bush. In addition the minimum size of lots significantly increases under the proposal.



## **Statutory Environment**

Planning and Development Act and TPS2

**Financial Implications** – Nil

**Strategic Implications** – Nil at this time.

## **Policy Implications**

The application complies with TPS2 and the LPS.

## **Economic Implications**

The application does not create additional lots and seeks to improve the current land usage.

**Social Implications** – Nil

## **Environmental Implications**

There are minimal environmental considerations for the proposed subdivision/amalgamation. Each of the proposed new lots do contain large amounts similar environmental habitat, whether that be remnant vegetation, broad acre agriculture or riparian remnant vegetation.

## **Consultation**

The WAPC invites comments from the Shire and other government/servicing agencies at the subdivision stage.

## **Options**

Council can resolve:

1. the Officer's Recommendation;
2. support the boundary adjustment with conditions;
3. not support the boundary adjustment (giving reasons);

**Voting Requirement** – Simple Majority

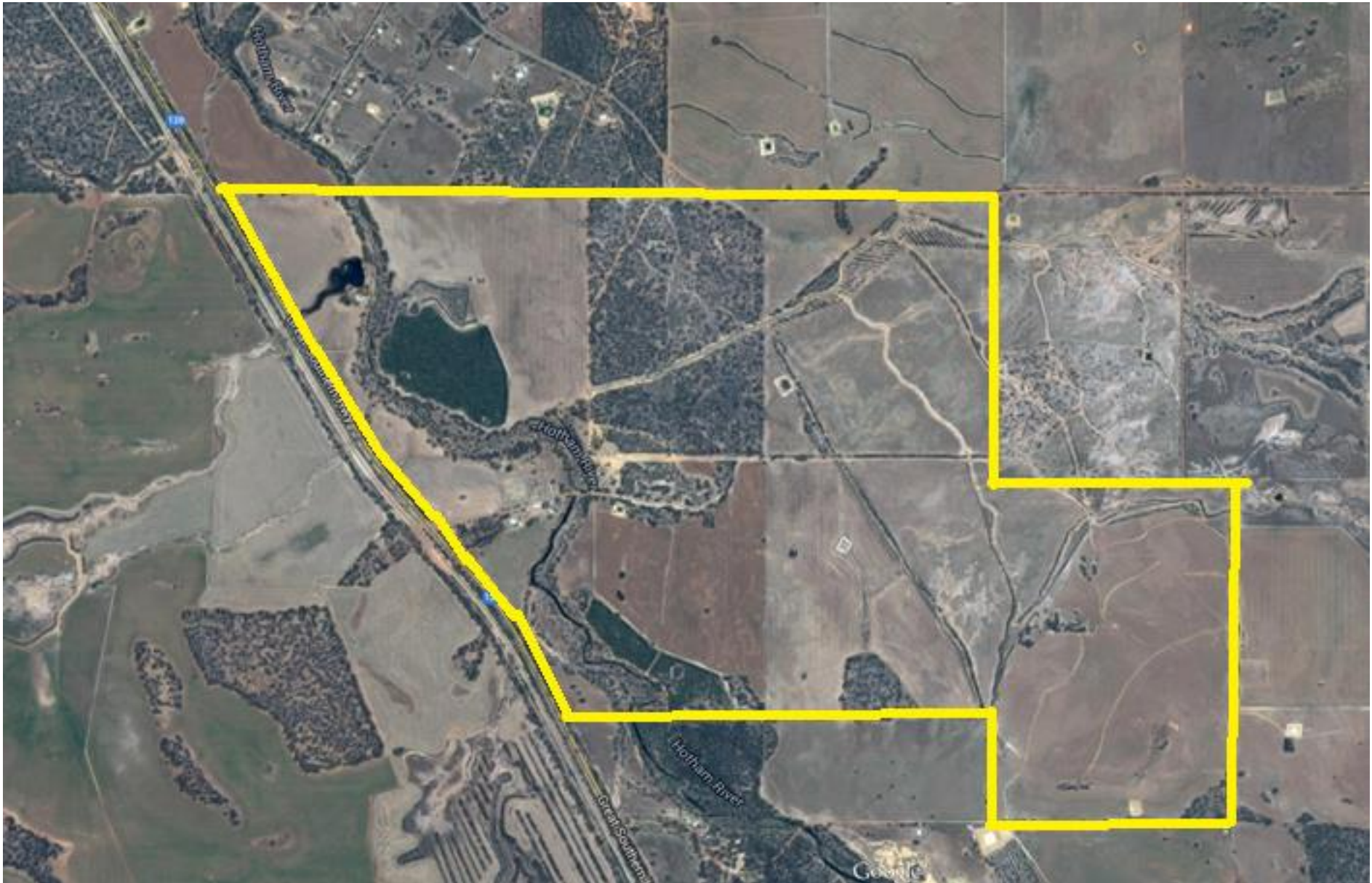
### **COUNCIL DECISION:**

**That Council support the subdivision/amalgamation of Lots 2897, 2966, 3963, 4439 Great Southern Highway Popanyinning (WAPC 150888).**

**Moved Cr Haslam**

**Seconded Cr Dowling**

**Carried 6/0**



12 NOV 2014



Our Ref : 150888  
 Previous Ref :  
 Your Ref :  
 Enquiries : Helen Griffiths (65519368)

5 November 2014

Chief Executive Officer  
 Shire Of Cuballing  
 P O Box 13  
 CUBALLING WA 6311

**Application No: 150888 - Lot No 2897, 2966, 3963, 4439 Great Southern Highway Popanyinning**

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 17th December 2014 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule (October 2012) in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: [www.planning.wa.gov.au](http://www.planning.wa.gov.au)

Send responses via email to [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au). **Always quote reference number "150888" when responding.**

This proposal has also been referred to the following organisations for their comments: *Water Corporation, Western Power, Department Of Parks And Wildlife, Main Roads W A and LG As Above.*

Yours faithfully

Tim Hillyard  
 Secretary  
 Western Australian Planning Commission

**APPLICATION DETAILS**

<b>Application Type</b>	Subdivision	<b>Application No</b>	150888
<b>Applicant(s)</b>	P H And K E Gow (Licensed Surveyors)		

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001  
 Tel: (08) 6551 9000; Fax: (08) 6551 9001; Infoline: 1800 626 477  
 e-mail: [corporate@planning.wa.gov.au](mailto:corporate@planning.wa.gov.au); web address <http://www.planning.wa.gov.au>  
 ABN 35 482 341 493

Attachment 9.2.138A



<b>Owner(s)</b>	Raymond Grenfell Lansdell , Kevin Allan Lansdell , Simone Louise Lansdell		
<b>Locality</b>	Lot No 2897, 2966, 3963, 4439 Great Southern Highway Popanyinning		
<b>Lot No(s)</b>	2897, 2966, 3963, 4439	<b>Purpose</b>	Rural Agriculture
<b>Location</b>		<b>Local Gov. Zoning</b>	Highway, Local Road, General Agriculture
<b>Volume/Folio No.</b>	1147/492, 2004/751, 2004/752, 2004/754	<b>Local Government</b>	As Above
<b>Plan/Diagram No.</b>	111354, 114467, P11134 5/2966, P114455/4439	<b>Tax Sheet</b>	
<b>Centroid Coordinates</b>	mE mN		
<b>Other Factors</b>	THREATENED FAUNA BUFFER, MRWA - STATE ROAD EXTERNAL REFERRAL, REMNANT VEGETATION (NLWA)		

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001  
 Tel: (08) 6551 9000; Fax: (08) 6551 9001; Infoline: 1800 626 477  
 e-mail: corporate@planning.wa.gov.au; web address <http://www.planning.wa.gov.au>  
 ABN 35 482 341 493

PH and KE GOW (Licensed Surveyors)

PO Box 580 Narrogin WA 6312  
98815140 0428250962 fax 98815575

The Secretary  
Western Australian Planning Commission  
469 Wellington St  
PERTH WA 6000

27/10/14

Re: Proposed Subdivision Lots 4439, 2897, 2966 and 3963 Great Southern Hwy,  
Popanyinning, Shire of Cuballing

Dear Sir,

We act for the proprietors of Lots 4439, 2897, 2966 and 3963 Great Southern Hwy,  
Popanyinning

The purpose of this application is to subdivide the 4 original lots by way of a boundary  
realignment to better suit the land form and the needs of the landowner.

Each of the proposed lots has direct constructed road frontage. Proposed lot A has been  
expanded from Lot 4439 by adding a large portion of nonarable land. This lot contains a  
dwelling. Proposed Lots B and D are now almost totally arable and Proposed Lot C  
contains a dwelling and is a mix of river and bush.

The land is owned by a long term farming family and there is no intention of selling the  
land.

The proposal creates no additional dwelling entitlements.

On behalf of our client I request that the commission grant preliminary approval for the  
amalgamation as submitted.

Any questions do not hesitate to contact me.

Regards

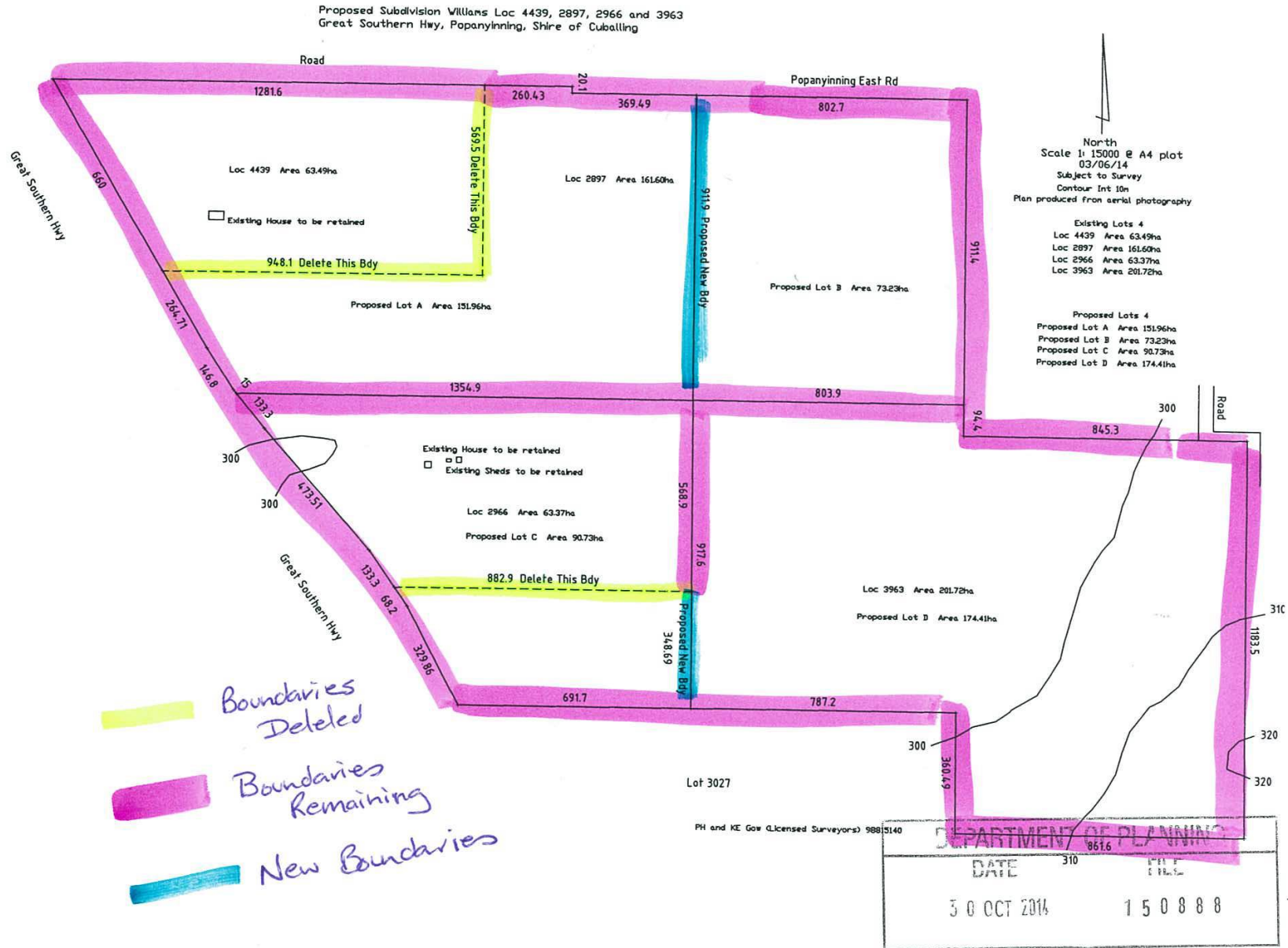
Peter Gow



DEPARTMENT OF PLANNING	
DATE	FILE
30 OCT 2014	150888







**9.3 REPORTS - WORKS**

Nil

**9.4 REPORTS - HEALTH AND BUILDING**

Nil

**10. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. OTHER URGENT BUSINESS**

Nil



## 12 CONFIDENTIAL ITEMS

### 12.1.1 DEPUTY CEO EMPLOYMENT

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**Reporting Officer:** Gary Sherry – Chief Executive Officer  
**Interest** Nil  
**Date:** 9<sup>th</sup> November 2014  
**File Reference:** Staff 25/Personal  
**Confidential Attachment** 12.1.1A Draft Employment Contract

#### **COUNCIL DECISION:**

**That Council:**

1. offer the three year contract of employment to Ms Tonya Williams included at Attachment 12.1.1A including;
  - a. a total salary package of \$125,175; and
  - b. an annual salary of \$75,000; and
2. delegate the authority to the Chief Executive Officer to:
  - a. make minor changes to the draft contract of employment; and
  - b. finalise the draft contract of employment with Ms Williams; and
3. endorse the President and Chief Executive Officer to sign and seal the draft contract of employment included at Attachment 12.1.1A including any minor amendments negotiated as part of 2.a. of this decision.

**Moved:** Cr Ballantyne

**Seconded:** Cr Newman

**Carried 6/0**

The Chief Executive Officer declared a Direct Financial Interest in item 12.1.2 and left the Council Chambers at 4.45pm.

## 12.1.2 PERFORMANCE REVIEW– CHIEF EXECUTIVE OFFICER

**Reporting Officer:** Gary Sherry – Chief Executive Officer  
**Interest** Direct Financial Interest  
**Date:** 11<sup>th</sup> November 2014  
**File Reference:** Personal  
**Attachment** 12.1.2A Draft KRA  
12.1.2B Possible KRA Not Included

### COUNCIL DECISION:

That Council:

1. accept the list of Key Result Indicators, included at Attachment 12.1.2A for the Chief Executive Officer's performance for the 2014/15 year;
2. with satisfactory performance of the Chief Executive Officer, approve the salary increase included at clause 12.2.1 of \$3,000 per annum to the Chief Executive Officer's salary level; and
3. determine that the Chief Executive Officer's performance meets Council's requirements, confirm the employment of the Chief Executive Officer and formally end of the probation period of employment included in the Chief Executive Officer's employment contract.

Moved Cr Ballantyne

Seconded Cr Dowling

Carried 6/0

The Chief Executive Officer returned to the Chambers at 5.05pm

**13. NEXT MEETING**

Thursday 18<sup>th</sup> December 2014 at 3.00pm at the Shire of Cuballing Council Chambers.

**13. CLOSURE OF MEETING**

There being no further business, the meeting closed at 5.05pm