

*A progressive, diverse and caring community,*

*with access to modern services and infrastructure,*

*in a unique part of the world*

**Minutes**

**of the**

**Special Meeting of Council**

**held**

**10AM, Tuesday 30th June 2015**

Shire of Cuballing

Council Chambers

Campbell Street, Cuballing

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**Agenda**

[1. DECLARATION OF OPENING: 4](#_Toc423442622)

[2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE: 4](#_Toc423442623)

[2.1.1 Attendance 4](#_Toc423442624)

[2.1.2 Apologies 4](#_Toc423442625)

[2.1.3 Leave of Absence 4](#_Toc423442626)

[3. STANDING ORDERS: 4](#_Toc423442627)

[4. PUBLIC QUESTION TIME: 4](#_Toc423442628)

[4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE: 4](#_Toc423442629)

[4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE: 4](#_Toc423442630)

[4.3 PUBLIC QUESTIONS FROM THE GALLERY: 5](#_Toc423442631)

[5. APPLICATIONS FOR LEAVE OF ABSENCE: 5](#_Toc423442632)

[6. CONFIRMATION OF MINUTES: 5](#_Toc423442633)

[7. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS: 5](#_Toc423442634)

[8. DISCLOSURE OF FINANCIAL INTEREST: 5](#_Toc423442635)

[9. REPORTS OF OFFICERS AND COMMITTEES: 6](#_Toc423442636)

[9.1 DEPUTY CHIEF EXECUTIVE OFFICER: 6](#_Toc423442637)

[9.1.1 Draft 2015/2016 Budget 6](#_Toc423442638)

[9.2 CHIEF EXECUTIVE OFFICER: 9](#_Toc423442639)

[9.3 WORKS SUPERVISOR’S REPORT: 9](#_Toc423442640)

[9.4 ENVIRONMENTAL HEALTH OFFICER: 9](#_Toc423442641)

[9.5 BUILDING OFFICER: 9](#_Toc423442642)

[10. ELECTED MEMBERS’ MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN: 9](#_Toc423442643)

[11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING: 9](#_Toc423442644)

[12. CONFIDENTIAL ITEM: 9](#_Toc423442645)

[13. NEXT MEETING 9](#_Toc423442646)

[14. CLOSURE OF MEETING: 9](#_Toc423442647)

# DECLARATION OF OPENING:

The Shire President, Cr Conley, declared the Special Meeting open at 10.06 am.

# ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

### 2.1.1 Attendance

Cr Mark Conley President

Cr Roger Newman Deputy President

Cr Tim Haslam

Cr Scott Ballantyne

Cr Eliza Dowling

Cr Dawson Bradford

Mr Gary Sherry Chief Executive Officer

Ms Tonya Williams Deputy Chief Executive Officer

Mr Bruce Brennan Works Supervisor

### 2.1.2 Apologies

Nil

### 2.1.3 Leave of Absence

Nil

# STANDING ORDERS:

**COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.**

**Moved: Cr Newman Seconded: Cr Dowling**

**Carried 6/0**

# PUBLIC QUESTION TIME:

## RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil. Questions from the last Ordinary Meeting of Council taken on notice will be included in the Agenda for the next Ordinary Meeting to be held at 3pm, Thursday 17th July 2015.

## WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

## PUBLIC QUESTIONS FROM THE GALLERY:

Nil

# APPLICATIONS FOR LEAVE OF ABSENCE:

Nil

**Cr Ballantyne entered the chamber at 10:07 am.**

# CONFIRMATION OF MINUTES:

Nil. The confirmation of minutes from the last Ordinary Meeting of Council will be included in the Agenda for the next Ordinary Meeting to be held at 3pm, Thursday 17th July 2015.

# PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

Nil

# DISCLOSURE OF FINANCIAL INTEREST:

**DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST**

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

**DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY**

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

Nil

# REPORTS OF OFFICERS AND COMMITTEES:

## 9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

### 9.1.1 Draft 2015/2016 Budget

|  |  |
| --- | --- |
| Applicant: | N/A |
| File Ref. No: | F9 |
| Disclosure of Interest: | Nil |
| Date: | 25th June 2015 |
| Author: | Ms Tonya Williams |
| Attachments: | Draft 2015/2016 Budget included separately |

**Summary**

**Council is to consider items to be included in the draft 2015/2016 Budget.**

Background

Council is to discuss Council’s 2015/2016 Draft Budget with a view to finalising the priority of those matters to be included in the document.

The finalised Council’s 2015/2016 Budget is expected to be adopted at the Ordinary Council Meeting to be held at the Shire of Cuballing on Thursday 16th July 2015.

Comment

In reviewing the 2015/16 Draft Budget, Council should note that:

1. A 5% rate increase has already been presumed and included in calculations;

2. The Draft Budget is presented as a deficit budget with nearly every activity discussed by Council at some time include in the Draft Budget. Therefore currently a total of $59,551 is required to be cut from expenditure programs and/or increased in revenue collections to balance the Draft Budget;

3. Staff have prioritised the discretionary expenditure in the Officer’s Recommendation, with the first activities listed being those activities assessed as a lower priority. It is anticipated that upon review Council will reach a consensus decision of funding priorities for the coming year;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Details** | **Cost** | **Rates Requirement in Draft Budget** | **2015/16 Rates 5 % Increase** | **Draft Budget Deficit/ (Surplus)** |
|  |  | - 1,130,745 | 1,070,794 | -59,551 |
| Integrated Planning | $23,040 | - 1,107,705 | 1,070,794 | -36,911 |
| Local Laws Review | $15,000 | - 1,092,705 | 1,070,794 | -21,911 |
| Popanyinning School Repairs | $25,000 | - 1,067,705 | 1,070,794 | 3,089 |
| Dryandra County Visitors Centre Contribution | $2,500 | - 1,065,205 | 1,070,794 | 5,589 |
| Equestrian Centre – Stabilise wall of arena | $5,000 | - 1,060,205 | 1,070,794 | 10,589 |
| Depot Internet Upgrade | $2,000 | - 1,058,205 | 1,070,794 | 12,589 |
| **Details** | **Cost** | **Rates Requirement in Draft Budget** | **2015/16 Rates 5 % Increase** | **Draft Budget Deficit/ (Surplus)** |
| Community Group Contribution – Narrogin Arts | $2,000 | - 1,056,205 | 1,070,794 | 14,589 |
| Back Office Fit out | $5,950 | - 1,050,255 | 1,070,794 | 20,539 |
| Facebook | $1,000 | - 1,049,255 | 1,070,794 | 21,539 |
| Waste Management:  Building at Popanyinning  Site Fence at Cuballing,  Man both tip/ transfer sites | $44,058 | - 1,005,197 | 1,070,794 | 65,597 |
| Transfer Station Development $100,000 | $30,000 | - 975,197 | 1,070,794 | 95,597 |
| Record Keeping Implementation | $16,000 | - 959,197 | 1,070,794 | 111,597 |
| Local Planning Strategy Review | $15,000 | - 944,197 | 1,070,794 | 126,597 |
| Community Events | $8,250 | - 935,947 | 1,070,794 | 134,847 |
| Popanyinning Hall – painting | $4,000 | - 931,947 | 1,070,794 | 138,847 |
| Traffic Lights | $30,564 | - 901,383 | 1,070,794 | 169,411 |
| Depot Upgrade | $20,000 | - 881,383 | 1,070,794 | 189,411 |
| Business Continuity:  Cloud Back Up  Disaster Recovery Audit,  Test of System | $13,000 | - 868,383 | 1,070,794 | 202,411 |
| Entry Statement:  Cuballing Horse Signage  Popanyinning Entry Signage | $42,000 | - 826,383 | 1,070,794 | 244,411 |
| Pocket Roman | $2,000 | - 824,383 | 1,070,794 | 246,411 |
| Admin Building – power board for generator | $3,000 | - 821,383 | 1,070,794 | 249,411 |
| Narrogin Regional Library Contribution ($1,000 Increase) | $6,000 | - 815,383 | 1,070,794 | 255,411 |
| Aged Housing ($30,000 Reserve) | $33,000 | - 782,383 | 1,070,794 | 288,411 |

Strategic Implications - Nil

Statutory Environment – Nil

Policy Implications - Nil

Financial Implications

The budget will set Council’s approved expenditure for the 2015/2016 financial year.

Economic Implication - Nil

Environmental Considerations - Nil

Social Implications

Many projects contained within the 2015/2016 Annual Budget are focused on improving facilities within the general community.

Consultation - Nil

Options

Council may resolve:

1. the Officer’s Recommendation;
2. an amended Officer’s Recommendation; or
3. to not set any priority at this time and set a meeting date to further discuss this matter.

Voting Requirements – Simple Majority

**COUNCIL DECISION:**

**That Council adopt a priority ranking from lowest to highest priority of discretionary activities for possible inclusion of these discretionary activities in Council’s 2015/16 Budget as follows:**

**Details Budget Cost**

**Integrated Planning $23,040**

**Community Group Contribution – Narrogin Arts $2,000**

**Building Surveyors Vehicle $22,000**

**Local Laws Review $15,000**

**Roadside Tree Pruning $9,000**

**Narrogin Regional Library Contribution   
($1,000 Increase) $1,000**

**Equestrian Centre – Stabilise wall of arena $5,000**

**Popanyinning School Repairs $25,000**

**Dryandra County Visitors Centre Contribution $2,500**

**Facebook $1,000**

**Local Planning Strategy Review $15,000**

**Popanyinning Hall – painting $4,000**

**Shire Depot Upgrade $20,000**

**Depot Internet Upgrade $2,000**

**Back Office Fit out $5,950**

**Waste Management: Building at Popanyinning;   
Site Fence at Cuballing; Man both tip/   
transfer sites $44,058**

**Transfer Station Development $100,000   
($30,000 grant, $40,000 reserves) $30,000**

**Record Keeping Implementation $16,000**

**Community Events $8,250**

**Traffic Lights $27,785**

**Business Continuity: Cloud Back Up; Disaster   
Recovery Audit, Test system $13,000**

**Entry Statement: Cuballing Horse/ Popanyinning   
Entry Signage $42,000**

**Pocket Roman $2,000**

**Admin Building – power board for generator $3,000**

**Aged Housing $30,000 Reserve $33,000**

**Equestrian Arena $9,907**

**Moved: Cr Ballantyne Seconded: Cr Haslam**

**Carried 6/0**

## 9.2 CHIEF EXECUTIVE OFFICER:

Nil

## 9.3 WORKS SUPERVISOR’S REPORT:

Nil

## 9.4 ENVIRONMENTAL HEALTH OFFICER:

Nil

## 9.5 BUILDING OFFICER:

Nil

# ELECTED MEMBERS’ MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil

# URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil at this time

# CONFIDENTIAL ITEM:

Nil

# NEXT MEETING

The next Ordinary Meeting of the Shire of Cuballing will be 3pm, Thursday 16th July 2015 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing.

# CLOSURE OF MEETING:

There being no further business, the Shire President, Cr Conley, closed the meeting at 2.30 pm**.**