



*A progressive, diverse and caring community,  
with access to modern services and infrastructure,  
in a unique part of the world*

# **MINUTES**

**of the**

**Ordinary Meeting of Council**

**held**

**3PM, THURSDAY 19<sup>th</sup> MAY 2016**

Shire of Cuballing  
Council Chambers  
Campbell Street, Cuballing

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## **1. DECLARATION OF OPENING:**

The Shire President, Cr Conley, declared the meeting open at 3.15pm.

## **2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:**

### **2.1.1 Attendance**

Cr Mark Conley  
Cr Eliza Dowling  
Cr Scott Ballantyne  
Cr Dawson Bradford  
Cr Tim Haslam  
Cr Roger Newman

President  
Deputy President

Mr Gary Sherry  
Ms Tonya Williams  
Mr Bruce Brennan

Chief Executive Officer  
Deputy Chief Executive Officer  
Works Supervisor

### **2.1.2 Apologies**

Nil

### **2.1.3 Leave of Absence**

Nil

## **3. STANDING ORDERS:**

### **COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.**

**Moved: Cr Ballantyne**

**Seconded: Cr Newman**

**Carried 6/0**

## **4. PUBLIC QUESTION TIME:**

### **4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:**

Nil

### **4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:**

Nil

### **4.3 PUBLIC QUESTIONS FROM THE GALLERY:**

**5. APPLICATIONS FOR LEAVE OF ABSENCE:**

Nil

**6. CONFIRMATION OF MINUTES:**

6.1.1 Ordinary Meeting of Council held on Thursday 21<sup>st</sup> April 2016

**COUNCIL DECISION:**

That the minutes of the Ordinary Meeting of Council held on Thursday 21<sup>st</sup> April 2016 be confirmed as a true record of proceedings.

Moved: Cr Ballantyne

Seconded: Cr Dowling

Carried 6/0

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/  
SUBMISSIONS:**

Nil

**8. DISCLOSURE OF FINANCIAL INTEREST:**

Cr Newman declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Ballantyne declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Bradford declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Dowling declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Haslam declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

The Chief Executive Officer, Mr Sherry advised the meeting that, in accordance with the authority delegated by the Minister for Local Government, the Executive Director Local Government Regulation and Support has approved the Shire of Cuballing's application, dated 19<sup>th</sup> May 2016, under section 5.69(3) of the local Government Act 1995 for Councillors Roger Newman, Scott Ballantyne, Eliza Dowling, Timothy Haslam and Dawson Bradford to to fully participate in the discussion and decision making procedures relating to Item 9.2.3 - 10 Year Road Construction programme – 2016 – 2027.

The approval is provided subject to the following conditions:

1. The approval is valid for the 19<sup>th</sup> May 2016 Ordinary Council Meeting when item 9.2.3 is considered;
2. The disclosing Councillors must declare the nature and extent of their interest in the item, at the meeting immediately prior to the matter being considered, together with the approval given;
3. You, as the CEO, are to provide a copy of the Department's letter of approval to the abovementioned Councillors;
4. You, as the CEO, are to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, where the item is considered;
5. You, as the CEO, are to provide a copy of the confirmed minutes of the abovementioned meeting to the Department, to allow the Department to verify compliance with the conditions of this approval; and
6. The approval granted is based solely on the disclosures of interest made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial provisions of the Act will apply.

## **9. REPORTS OF OFFICERS AND COMMITTEES:**

### **9.1 DEPUTY CHIEF EXECUTIVE OFFICER:**

#### **9.1.1 List of Accounts Submitted for Council Approval and Payment – April 2016**

File Ref. No: NA  
Disclosure of Interest: Nil  
Date: 5<sup>th</sup> May 2016  
Author: Nichole Gould  
Attachments: 9.1.1A List of April 2016 Accounts

#### **Summary**

**Council is to consider the April 2016 List of Accounts.**

Background - Nil

Comment

Council is provided at Attachment 9.1.1A with a list of payments made from each of Council's bank accounts during the month of April 2016.

Strategic Implications - Nil

Statutory Environment – Nil

Policy Implications - Nil

Financial Implications - Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

#### **COUNCIL DECISION:**

**That Council notes the Chief Executive Officer's List Of Accounts for April 2016 paid under Delegated Authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 included at Attachment 9.1.1A including payments from:**

- 1. the Municipal fund totalling \$103,997.98; and**
- 2. the Trust Fund totalling \$24,026.85.**

**Moved: Cr Dowling**

**Seconded: Cr Bradford**

**Carried 6/0**

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL – APRIL 2016

Chq/EFT	Name	Description	Trust	Muni
37	4 - Police Licensing	Licensing Payments	2,592.50	
37	4 - Police Licensing	Licensing Payments	816.85	
37	4 - Police Licensing	Licensing Payments	630.95	
37	4 - Police Licensing	Licensing Payments	129.00	
37	4 - Police Licensing	Licensing Payments	3,489.30	
37	4 - Police Licensing	Licensing Payments	252.80	
37	4 - Police Licensing	Licensing Payments	1,147.65	
37	4 - Police Licensing	Licensing Payments	155.45	
37	4 - Police Licensing	Licensing Payments	142.75	
37	4 - Police Licensing	Licensing Payments	363.85	
37	4 - Police Licensing	Licensing Payments	5,684.20	
37	4 - Police Licensing	Licensing Payments	512.10	
37	4 - Police Licensing	Licensing Payments	338.60	
37	4 - Police Licensing	Licensing Payments	1,181.45	
60416	4 - Police Licensing	Licensing Payments	175.45	
70416	4 - Police Licensing	Licensing Payments	442.05	
80416	4 - Police Licensing	Licensing Payments	2,593.40	
110416	4 - Police Licensing	Licensing Payments	1,637.45	
120416	4 - Police Licensing	Licensing Payments	437.20	
130416	4 - Police Licensing	Licensing Payments	1,303.85	
70416	11 - Interest On Graders	Interest On Graders		851.66
70416	12 - Loan Repayment No. 63 Graders	Loan Repayment No. 63 Graders		2,862.62
150416	10 - Big Air Cloud Management	Big Air Cloud Management		116.49
180416	14 - Rent On Forrest Street	Rent On Forrest Street		600.00
200416	15 - Rent for Venables	Rent for Venables		360.00
40416	14 - Rent On Forrest Street	Rent On Forrest Street		600.00
60416	15 - Rent for Venables	Rent for Venables		300.00
60416	15 - Rent for Venables	Rent for Venables		300.00
60416	15 - Rent for Venables	Rent for Venables		360.00
EFT2062	Monsterball Amusements & Hire	Youth Day Activities		1,990.00
EFT2063	Australian Super	Superannuation contributions		429.15
EFT2064	Hostplus Super	Superannuation contributions		193.49
EFT2065	WA Local Government Super Plan	Superannuation contributions		4,573.38
EFT2066	Westscheme Superannuation	Superannuation contributions		399.43
EFT2067	Narrogin Quarry Operations	73.84T Cracker Dust		690.40
EFT2068	Australian Super	Superannuation contributions		398.54
EFT2069	Hostplus Super	Superannuation contributions		193.49
EFT2070	WA Local Government Super Plan	Superannuation contributions		4,630.38
EFT2071	Westscheme Superannuation	Superannuation contributions		399.43
EFT2072	Air Liquide Pty Ltd	Cylinder Fee-E & G Size		132.18
EFT2073	Allan's Bobcat & Truck Hire	Excavator Hire to Dig Grave		357.50
EFT2074	Argus Pest Control	Treatment of Active Termites in Hall		165.00



Chq/EFT	Name	Description	Trust	Muni
EFT2075	Avon Waste	Bin Service & Rent X 4 & 2 Bulk Cardboard Bins		1,848.67
EFT2076	Beaurepaires	8 11R22.5 Tyres & Fitting		6,668.88
EFT2077	Bill & Bens Hot Bread Shop	7 X Loaves White Bread-Youth Day		19.55
EFT2078	Bitutek	Supply & Spray Primerseal		9,148.43
EFT2079	Builders Registration Board Building Commission	March Building Forms		878.50
EFT2080	Burgess Rawson (WA) Pty Ltd	Water Usage-10/02/16-15/04/16		204.24
EFT2081	Conplant Australia	1 L/H Glass Window		542.01
EFT2082	CSE Crosscom Pty Ltd	UHF Antennas		763.40
EFT2083	Cuby Roadhouse	March Account-Fuel CEO		691.97
EFT2084	Dews Mini Excavations	Storm Damage Clean up-Clean Out Culverts & Cart Away-Truck, Excavator & Bobcat Hire		13,409.00
EFT2085	Edwards Motors Pty Ltd	30,000KM Service		445.85
EFT2086	Edge Planning & Property	Interim Invoice-Local Planning Strategy Review		8,250.00
EFT2087	Farmworks Ruralco	Roundup Ultra Max & Gesatop 900		2,061.40
EFT2088	Fire Protection Association Australia	Building & Planning Awareness Course-G Sherry		190.00
EFT2089	Great Southern Fuel Supplies	March Account-Bulk Fuel		7,013.15
EFT2090	Great Eastern Country Zone of WALGA	Wheatbelt Conference 7th & 8th April 2016-Gary Sherry & Eliza Dowling		778.00
EFT2091	Ingrey Ford Pty Ltd	90,000KM Service & Repairs		1,819.39
EFT2092	JR & A Hersey P/L	Ear Plugs, Safety Step, tape, Markers		968.06
EFT2093	Kel's Tyres	2 X 235/55 R18 Tyres		627.00
EFT2094	Kevrek Pty Ltd	Locking Pin, Clip, Safety Hook		158.62
EFT2095	Landgate	Rural UV'S Chargeable Schedule R2016/2 To The 19/02/16		118.50
EFT2096	LGIS Risk Management	Regional Risk Coordination Programme 2015/16		2,340.80
EFT2097	Makit Narrogin Hardware	Cold Gel Spray		220.50
EFT2098	Market Creations	Synergy in The Cloud Backup-March 2016		480.89
EFT2099	Marketforce	Plant/Grader Position-West Australian 19/03/16		1,059.12
EFT2100	McDougall Weldments	Galvanised Mesh & Angle		482.67
EFT2101	Melchiorre Plumbing and Gas	Connect New Hot Water System to Office		1,078.99
EFT2102	Moore Stephens (WA) Pty Ltd	Financial & Management Reporting Workshop-23/05/16-24/05/16-T Williams & G Sherry		2,970.00
EFT2103	Narrogin Bearing Services	Air Fittings		27.32
EFT2104	Narrogin Earthmoving and Concrete	Hire of Padfoot Roller-02/03/16		756.25
EFT2105	Narrogin Toyota	80,000KM Service & Repairs		759.56
EFT2106	Narrogin Country Fresh Meats	140 X Sausages-Youth Day		166.48
EFT2107	Narrogin Hire Service and Reticulation	Rotary Hoe		44.00

Chq/EFT	Name	Description	Trust	Muni
EFT2108	Narrogen Packaging	Toilet Rolls, Bin Liners, Urinal Pads, Slimeline Towels		549.33
EFT2109	Narrogen Pumps Solar and Spraying	Pump & Fittings		1,111.78
EFT2110	Netregistry	Renewal of Domain Name-17/05/16-17/05/18		47.85
EFT2111	Page Truck Hire	Loader Hire to Push Up Rubbish at Popanyinning Tip 7,14,22,28/03/16		1,320.00
EFT2112	PH & KE Gow	Survey Setout-Popanyinning West Rd		753.50
EFT2113	Road Signs Australia	24 X Signs, 30 X Cones, 4 X Barrier Boards		2,531.32
EFT2114	S W Young Farming Co	208m3 Yellow Sand		457.60
EFT2115	SOS Office Equipment	Meter Readings for DCVC4475 29/02/16-31/03/16		489.35
EFT2116	South West Print Group (Dynamic Print)	1000 X Window Faced Envelopes		277.00
EFT2117	Security Man Pty Ltd	Quarterly Monitoring Account for Security System		110.00
EFT2118	Shire of Kulin	Donation to Car Crash Trailer Project		1,100.00
EFT2119	Staples Australia Pty Ltd	9 X Boxes A4 Copy Paper		275.38
EFT2120	Toll Ipec (Courier Australia)	Courier Fees-JR & A Hersey		102.92
EFT2121	Tonya Williams	50% Reimbursement-Ballards Gas-T Williams		60.00
EFT2122	Westrac	2 X Mirrors		439.60
EFT2123	Western Global Australia Pty Ltd	10 X Smart Fill Vehicle Keys		308.00
14808	Mercer Superannuation	Superannuation contributions		97.10
14809	Mercer Superannuation	Superannuation contributions		97.10
14810	Australian Communications and Media Authority	Licence Renewal Fees for Land Mobile-Licence Number 1621950/1		108.00
14811	Building & Construction Industry Training	March 2016 Forms		618.96
14812	Cuby Tavern	17/03/16--Salads for Council Meeting		187.00
14813	Synergy	Electricity Charges-Streetlights 25/02/16-24/03/16		553.95
14814	Shire of Cuballing	Building Services-Mar 2016 Labour- 23.25hrs @\$99, Travel 292kms @0.95		2,579.15
14815	Telstra	Landline Charges-Office 365 Business		1,059.60
14816	Water Corporation	Water Charges-Park at Ridley St		1,404.68
10416	Commonwealth Bank	Credit Card Fees		9.99
120416	Commonwealth Bank	Coles Express – Fuel OCN		54.48
<b>TOTALS</b>			<b>24,026.85</b>	<b>103,997.98</b>

## 9.1.2 Statement of Financial Activity

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	2 <sup>nd</sup> May 2016
Author:	Tonya Williams, Deputy Chief Executive Officer
Attachments:	9.1.2A Statement of Financial Activity 9.1.2A

### **Summary**

**Council is to consider the Statement of Financial Activity for April 2016.**

### **Background**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

### **Comment**

#### **Governance**

Timing difference as Staff Training expenses have not been utilised. Council election costs and Councillor training are less than budgeted.

#### **Law, Order and Public Safety**

Income and expenditure have a permanent difference as an unbudgeted grant was received and expended to install mobile reception boosters at the Fire Stations in Cuballing and Popanyinning. Additional funds have also been paid for the over-expenditure claim from 2014/15.

#### **Health**

Additional septic licence fees and cemetery fees have been received.

#### **Housing**

Timing difference, maintenance costs are lower than budgeted. Permanent difference, rent contribution by salary sacrifice not budgeted for.

#### **Community Amenities**

Permanent difference higher than expected funds for Town Planning received. Timing difference on the expenditure for the Local Planning Strategy review.

#### **Recreation and Culture**

Income will have a permanent difference as Kidsport funding was received and not budgeted for, Council will now manage these funds.

### **Transport**

Permanent difference as the depreciation costs on Roads is significantly higher than budgeted due to the revaluation of Infrastructure Assets from 2014/15.

### **Economic Services**

Additional Building Licenses have been received. Expenses for Tourism and Area Promotion (entry statements) lower than budgeted.

### **Other Property and Services**

Private Works has cost less than expected to date. Private Works for Building is also invoiced at the start of the new month and has created a timing difference for invoicing. There is a timing difference on staff training expenses, holiday pay and Public Works Overheads Other spending.

### **Capital Expenditure**

Factors outside of Council control have created delays on Road Projects that are expected to finish in the coming months.

Purchase of new Ute was more than budgeted, the trade in costs was allocated rather than the full purchase price. Purchase of a new mower was under the capitalisation threshold (and budget) and further spending will be delayed until the new financial year.

Detailed breakdown of all variances provided in Note 2 of the Statement of Financial Activity.

Administration Allocations done to April 2016.

Depreciation expenses calculated to April 2016.

Strategic Implications - Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

### Options

Council may resolve:

1. the Officer's Recommendation; or
2. not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

### **COUNCIL DECISION:**

**That the Statement of Financial Activity, as included at Attachment 9.1.2A for the Shire of Cuballing for period ending 30<sup>th</sup> April 2016 be received.**

**Moved: Cr Ballantyne**

**Seconded: Cr Dowling**

**Carried 6/0**



**SHIRE OF CUBALLING**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30 April 2016**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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# Shire of Cuballing

## Compilation Report

For the Period Ended 30 April 2016

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2016 of \$286,911.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

### Preparation

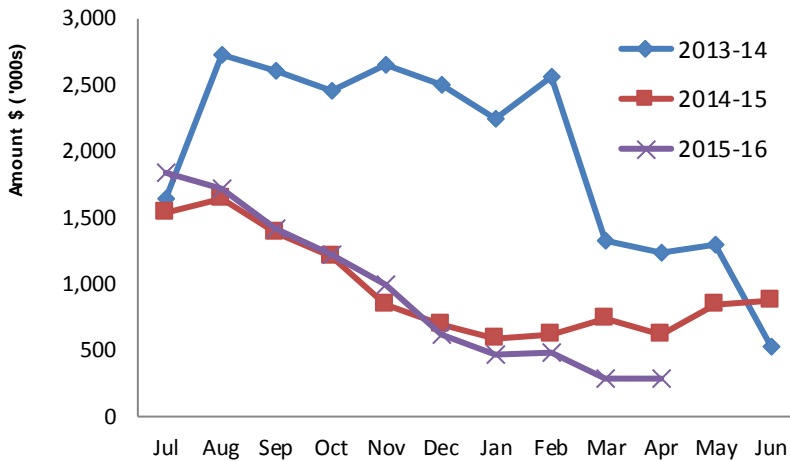
Prepared by: Tonya Williams, Deputy Chief Executive Officer

Reviewed by:

Date prepared: 2nd May 2016

**Shire of Cuballing**  
**Monthly Summary Information**  
 For the Period Ended 30 April 2016

**Liquidity Over the Year (Refer Note 3)**



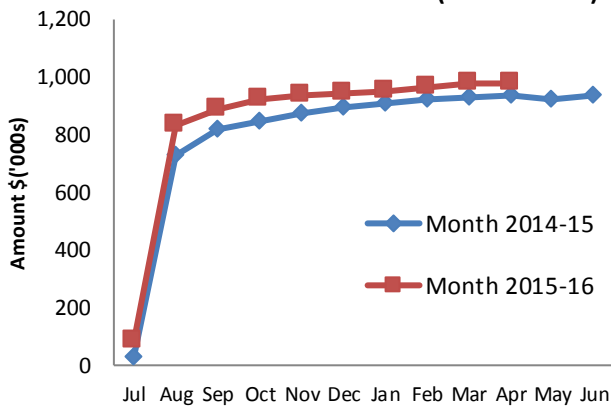
**Cash and Cash Equivalents as at period end**

Unrestricted	\$ 155,725
Restricted	\$ 1,278,765
	\$ 1,434,490

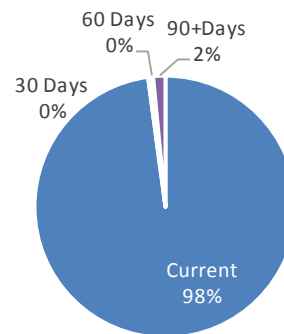
**Receivables**

Rates	\$ 52,897
Other	\$ 98,933
	\$ 151,830

**Rates Receivable (Refer Note 6)**



**Accounts Receivable Ageing (non-rates) (Refer Note 6)**



**Comments**

Early Discount - 14th August 2015  
 Rates Due - 28th August 2015  
 47 on installments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

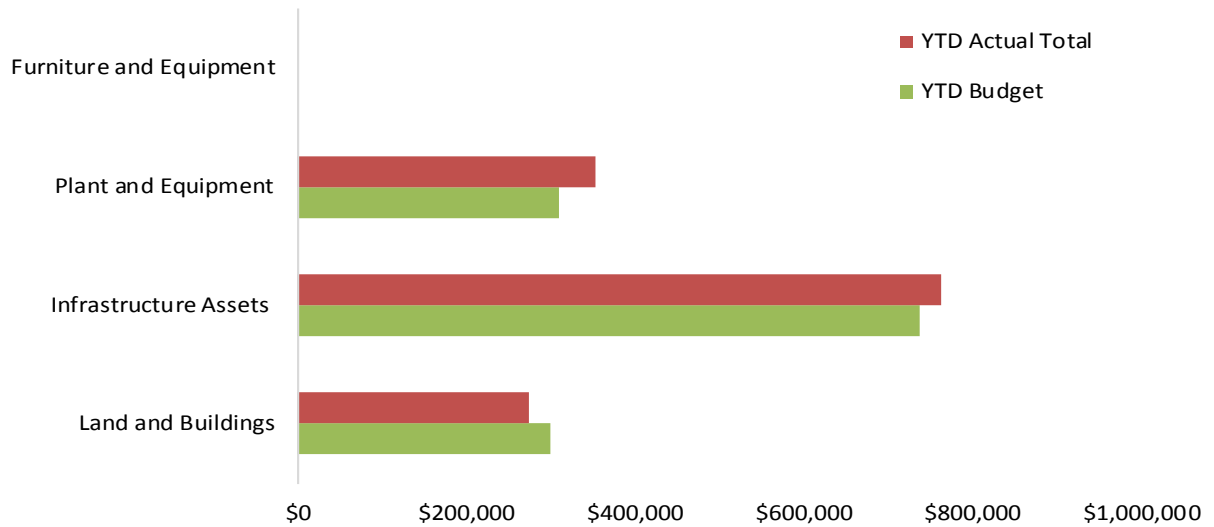


## Shire of Cuballing

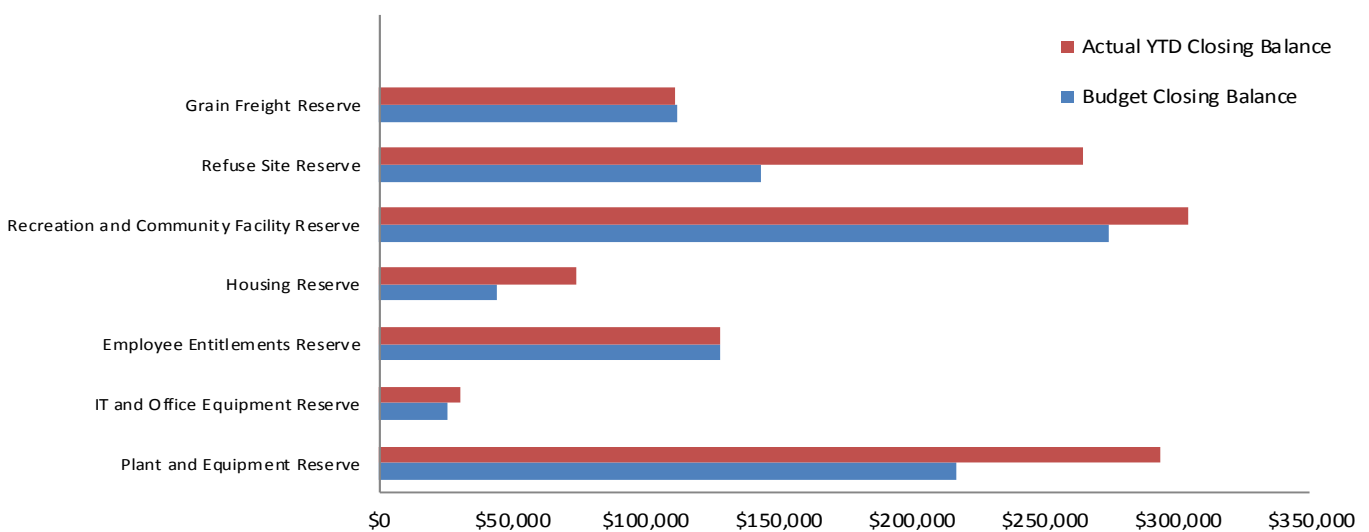
### Monthly Summary Information

For the Period Ended 30 April 2016

#### Capital Expenditure Program YTD (Refer Note 13)



#### Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



#### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

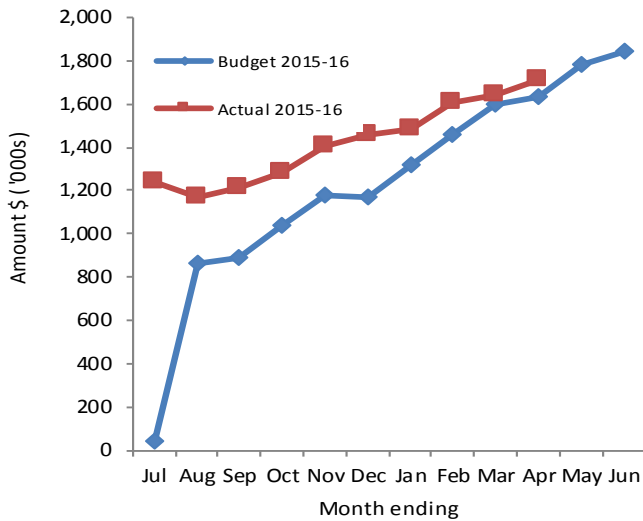
## Shire of Cuballing

### Monthly Summary Information

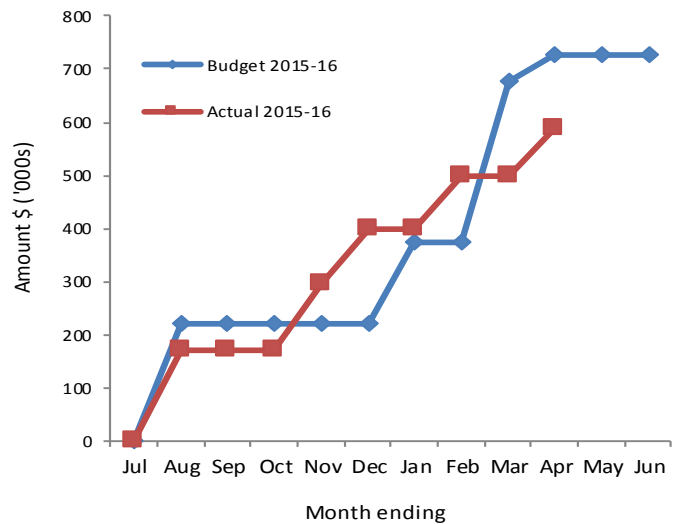
For the Period Ended 30 April 2016

#### Revenues

**Budget Operating Revenues -v- Actual (Refer Note 2)**

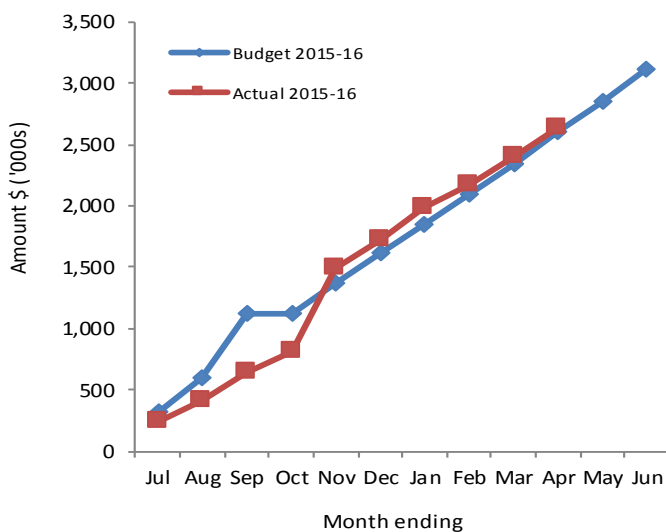


**Budget Capital Revenue -v- Actual (Refer Note 2)**

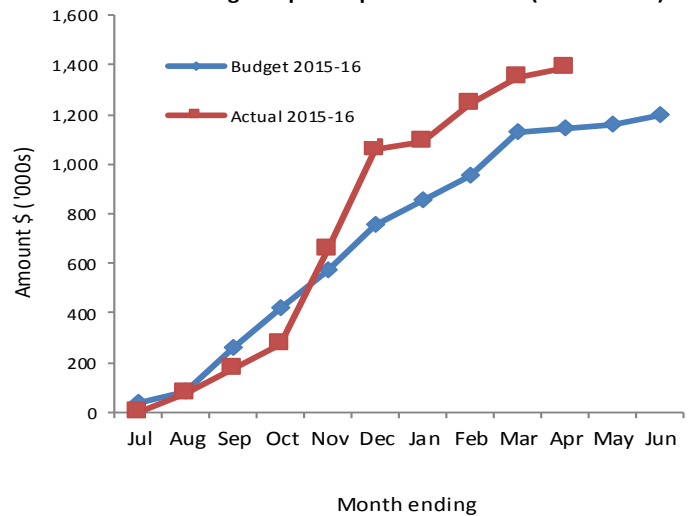


#### Expenditure

**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



#### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 April 2016**

	Note	Adopted Annual Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>							
Governance		\$ 2,500	\$ 1,910	7,515	\$ 5,605	293.45%	▲
General Purpose Funding		1,316,565	1,235,663	1,230,216	(5,447)	(0.44%)	
Law, Order and Public Safety		20,063	20,063	33,965	13,902	69.30%	▲
Health		1,500	1,278	1,234	(44)	(3.44%)	
Education and Welfare		0	0	0	0		
Housing		0	0	3,330	3,330		
Community Amenities		1,350	1,070	3,972	2,902	271.22%	
Recreation and Culture		13,750	13,580	14,398	818	6.03%	
Transport		158,287	119,469	118,049	(1,420)	(1.19%)	
Economic Services		32,300	26,000	67,484	41,484	159.55%	▲
Other Property and Services		333,600	217,349	234,386	17,037	7.84%	
<b>Total Operating Revenue</b>		<b>1,879,915</b>	<b>1,636,381</b>	<b>1,714,549</b>	<b>78,168</b>		
<b>Operating Expense</b>							
Governance		(123,858)	(95,823)	(95,070)	753	0.79%	
General Purpose Funding		(57,098)	(42,700)	(38,874)	3,826	8.96%	
Law, Order and Public Safety		(114,049)	(96,993)	(91,899)	5,094	5.25%	
Health		(39,543)	(32,960)	(27,136)	5,824	17.67%	▲
Education and Welfare		(75,022)	(43,100)	(12,093)	31,007	71.94%	▲
Housing		(48,751)	(41,083)	(39,816)	1,267	3.08%	
Community Amenities		(235,141)	(188,639)	(144,217)	44,422	23.55%	▲
Recreation and Culture		(254,827)	(216,949)	(217,062)	(113)	(0.05%)	
Transport		(1,746,746)	(1,454,583)	(1,491,857)	(37,274)	(2.56%)	
Economic Services		(170,518)	(143,478)	(105,898)	37,580	26.19%	
Other Property and Services		(298,939)	(237,801)	(371,046)	(133,246)	(56.03%)	▼
<b>Total Operating Expenditure</b>		<b>(3,164,492)</b>	<b>(2,594,109)</b>	<b>(2,634,969)</b>	<b>(40,860)</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		923,700	769,730	1,187,037	417,307	54.21%	▲
Adjust (Profit)/Loss on Asset Disposal	8	59,974	59,974	21,617	(38,357)	(63.96%)	▼
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>(300,904)</b>	<b>(128,024)</b>	<b>288,234</b>	<b>416,258</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	756,871	726,871	566,039	(160,832)	(22.13%)	▼
Proceeds from Disposal of Assets	8	95,634	95,634	22,134	(73,500)	(76.86%)	▼
<b>Total Capital Revenues</b>		<b>852,505</b>	<b>822,505</b>	<b>588,173</b>	<b>(234,332)</b>		
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(468,473)	(298,596)	(273,634)	24,962	8.36%	
Infrastructure - Roads & Footpaths	13	(729,155)	(738,313)	(763,275)	(24,962)	(3.38%)	
Plant and Equipment	13	(407,690)	(310,690)	(352,624)	(41,934)	(13.50%)	▼
Furniture and Equipment	13	0	0	0	0		
<b>Total Capital Expenditure</b>		<b>(1,605,318)</b>	<b>(1,347,599)</b>	<b>(1,389,533)</b>	<b>(41,934)</b>		
<b>Net Cash from Capital Activities</b>		<b>(752,813)</b>	<b>(525,094)</b>	<b>(801,360)</b>	<b>(276,266)</b>		
<b>Financing</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	451,505	191,315	191,315	0	0.00%	
Transfer from Restricted Cash		70,275	70,275	64,851	(5,424)		
Transfer to Restricted Cash		0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(66,420)	(53,006)	(53,006)	0	0.00%	
Transfer to Reserves	7	(213,464)	(192,814)	(213,503)	(20,689)	(10.73%)	▼
<b>Net Cash from Financing Activities</b>		<b>241,896</b>	<b>15,770</b>	<b>(10,343)</b>	<b>(26,113)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(811,820)</b>	<b>(637,348)</b>	<b>(523,468)</b>	<b>113,879</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>811,820</b>	<b>811,820</b>	<b>810,380</b>	<b>(1,440)</b>	<b>(0.18%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>174,472</b>	<b>286,911</b>	<b>112,439</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2016**

	Note	Adopted Annual Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>							
Rates	9	\$ 994,120	\$ 990,972	\$ 993,809	\$ 2,837	0.29%	
Operating Grants, Subsidies and Contributions	11	454,895	346,312	407,874	61,562	17.78%	▲
Fees and Charges		374,900	313,589	253,722	(59,867)	(19.09%)	▼
Service Charges		0	0	0	0		
Interest Earnings		38,000	31,983	36,858	4,875	15.24%	
Other Revenue		18,000	13,500	22,286	8,786	65.08%	▲
Profit on Disposal of Assets	8	0	0	0			
<b>Total Operating Revenue</b>		<b>1,879,915</b>	<b>1,696,356</b>	<b>1,714,549</b>	<b>18,193</b>		
<b>Operating Expense</b>							
Employee Costs		(1,030,464)	(852,486)	(613,233)	239,253	28.07%	▲
Materials and Contracts		(922,721)	(763,853)	(609,421)	154,433	20.22%	▲
Utility Charges		(33,000)	(27,924)	(32,837)	(4,913)	(17.59%)	
Depreciation on Non-Current Assets		(923,700)	(769,730)	(1,187,037)	(417,307)	(54.21%)	▼
Interest Expenses		(16,356)	(13,296)	(13,452)	(156)	(1.18%)	
Insurance Expenses		(116,177)	(115,817)	(112,132)	3,685	3.18%	
Other Expenditure		(62,100)	(51,003)	(45,240)	5,763	11.30%	▲
Loss on Disposal of Assets	8	(59,974)	(59,974)	(21,617)			
<b>Total Operating Expenditure</b>		<b>(3,164,492)</b>	<b>(2,654,083)</b>	<b>(2,634,969)</b>	<b>(19,242)</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		923,700	769,730	1,187,037	417,307	54.21%	▲
Adjust (Profit)/Loss on Asset Disposal	8	59,974	59,974	21,617	(38,357)	(63.96%)	▼
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>(300,903)</b>	<b>(128,024)</b>	<b>288,234</b>	<b>377,901</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	756,871	726,871	566,039	(160,832)	(22.13%)	▼
Proceeds from Disposal of Assets	8	95,634	95,634	22,134	(73,500)	(76.86%)	▼
<b>Total Capital Revenues</b>		<b>852,505</b>	<b>822,505</b>	<b>588,173</b>	<b>(234,332)</b>		
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(468,473)	(298,596)	(273,634)	24,962	8.36%	
Infrastructure - Roads & Footpaths	13	(729,155)	(738,313)	(763,275)	(24,962)	(3.38%)	
Plant and Equipment	13	(407,690)	(310,690)	(352,624)	(41,934)	(13.50%)	▼
Furniture and Equipment	13	0	0	0	0		
<b>Total Capital Expenditure</b>		<b>(1,605,318)</b>	<b>(1,347,599)</b>	<b>(1,389,533)</b>	<b>(41,934)</b>		
<b>Net Cash from Capital Activities</b>		<b>(752,813)</b>	<b>(525,094)</b>	<b>(801,360)</b>	<b>(276,266)</b>		
<b>Financing</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	451,505	191,315	191,315	0	0.00%	
Transfer from Restricted Cash		70,275	70,275	64,851			
Transfer to Restricted Cash		0	0	0			
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(66,420)	(53,006)	(53,006)	0	0.00%	
Transfer to Reserves	7	(213,464)	(192,814)	(213,503)	(20,689)	(10.73%)	▼
<b>Net Cash from Financing Activities</b>		<b>241,896</b>	<b>15,770</b>	<b>(10,343)</b>	<b>(20,689)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(811,820)</b>	<b>(637,348)</b>	<b>(523,468)</b>	<b>80,947</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>811,820</b>	<b>811,820</b>	<b>810,380</b>	<b>(1,440)</b>	<b>(0.18%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>174,472</b>	<b>286,911</b>	<b>79,506</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF CUBALLING**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 April 2016

Capital Acquisitions By Class	Note	YTD Actual Total (a)	YTD Budget (b)	Annual Budget	Variance (b) - (a)
Land and Buildings	13	\$ 273,634	\$ 298,596	\$ 468,473	\$ (24,962)
Infrastructure Assets	13	763,275	738,313	729,155	24,962
Plant and Equipment	13	352,624	310,690	407,690	41,934
Furniture and Equipment	13	0	0	0	0
<b>Capital Expenditure Totals</b>		<b>1,389,533</b>	<b>1,347,599</b>	<b>1,605,318</b>	<b>41,934</b>

Capital Acquisitions By Program	Note	YTD Actual Total (a)	YTD Budget (b)	Annual Budget	Variance (b) - (a)
Governance	13	\$ 5,729	\$ 5,729	\$ 5,950	\$ 0
Community Amenities	13	8,082	8,082	180,000	0
Recreation and Culture	13	237,908	284,785	262,523	(46,877)
Transport	13	1,137,814	1,049,003	1,156,845	88,811
<b>Capital Expenditure Totals</b>		<b>1,389,533</b>	<b>1,347,599</b>	<b>1,605,318</b>	<b>41,934</b>

**Funded By:**

Capital Grants and Contributions	566,039	726,871	0	160,832
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	22,134	95,634	0	(73,500)
<b>Own Source Funding - Cash Backed Reserves</b>				
Plant and Equipment Reserve	0	0	76,190	
Administration Building and Office Equipment Reserve	0	0	5,000	
Housing Reserve	0	0	30,000	
Recreation and Community Facility Reserve	0	0	29,000	
Refuse Site Reserve	0	0	120,000	
Grain Freight Reserve	66,000	66,000	66,000	
General Purpose Reserve	125,315	125,315	125,315	
<b>Total Own Source Funding - Cash Backed Reserves</b>	<b>-191,315</b>	<b>191,315</b>	<b>451,505</b>	<b>382,630</b>
<b>Own Source Funding - Operations</b>	<b>801,360</b>	<b>142,464</b>	<b>702,308</b>	<b>658,896</b>
<b>Capital Funding Total</b>	<b>1,389,533</b>	<b>1,347,599</b>	<b>1,605,318</b>	<b>41,934</b>

Comments and graphs

Capital Expenditure Program YTD



**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.



**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"*

The Strategic Community Plan defines the key objectives of the Shire as:

*"Economic: A strong, resilient and balanced economy.*

*Environment: Our unique natural and built environment is protected and enhanced.*

*Social: Our community enjoys a high quality of life.*

*Civic Leadership: A collaborative and engaged community."*

**(s) Reporting Programs**

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners and employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

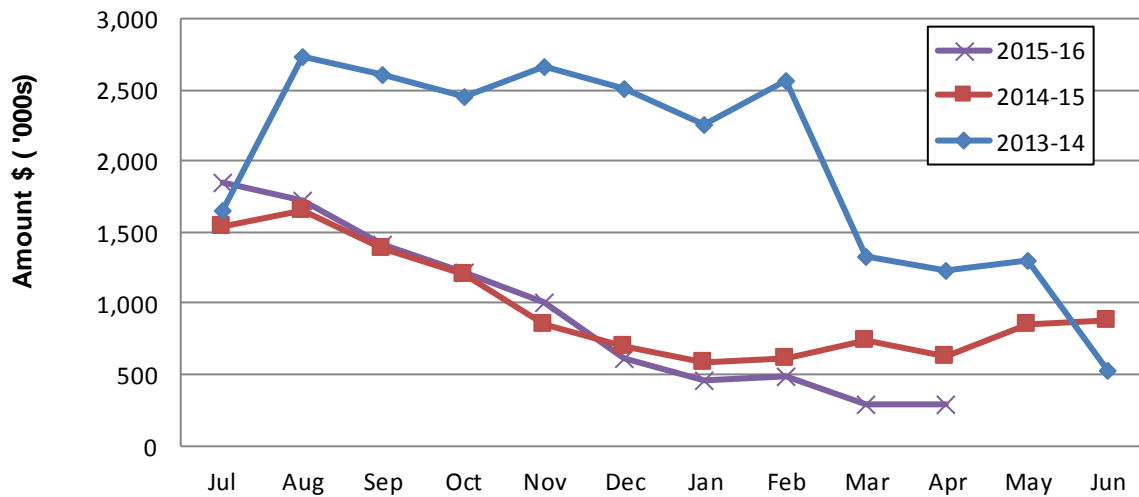
## Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	V	Timing/ Permane	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
General Purpose Funding	(5,447)	(0.44%)		Permanent	Less to be received from Financial Assistant Grant this financial year than budget.
Governance	5,605	293.45%	▲	Permanent	Water Corp Refund received, was expected in June 15. LGIS and advertising reimbursement.
Law, Order and Public Safety	13,902	69.30%	▲	Permanent	Volunteer Bushfire Association Grant received. Additional funds from 14/15 overspend received.
Health	(44)	(3.44%)		Timing	No material variance
Education and Welfare	0				No material variance
Housing	3,330			Permanent	Rent contribution, salary sacrifice
Community Amenities	2,902	271.22%		Timing	Additional funds for Town Planning and Cemetery received.
Recreation and Culture	818	6.03%		Permanent	Equestrain Centre lease fee, GST included in budget. Kidsport Grant Money received not budgeted.
Transport	(1,420)	(1.19%)			Grants Commission allocation less than budgeted.
Economic Services	41,484	159.55%	▲	Timing	Additional Building Licenses received
Other Property and Services	17,037	7.84%		Timing	No material variance
<b>Operating Expense</b>					
General Purpose Funding	3,826	8.96%		Timing	Rate Recovery invoice allocated but not yet posted
Governance	753	0.79%		Timing	Council Election costs less than expected. Admin allocation less than budgeted. Council Training less than budget.
Law, Order and Public Safety	5,094	5.25%		Permanent	Mobile Reception at Fire Stations (Grant) Spending.
Health	5,824	17.67%	▲	Timing	EHO Salary less than budget.
Education and Welfare	31,007	71.94%	▲	Timing	Spending less than expected for Aged Housing project
Housing	1,267	3.08%		Timing	Housing maintenance costs less than budget.
Community Amenities	44,422	23.55%	▲	Timing	Tip and Cemetery maintenance costs lower than budget. Timing difference on Local Planning Strategy review costs.
Recreation and Culture	(113)	(0.05%)		Timing	No material variance
Transport	(37,274)	(2.56%)		Permanent	Depreciation costs higher than budget to to 14/15 Road Revaluation.
Economic Services	37,580	26.19%		Timing	Tourism and area promotion expenses down, noxious weed control expenses lower than budget.
Other Property and Services	(133,246)	(56.03%)	▼	Timing	Timing difference on staff training expenses, holiday pay and PWO other expenditure. Workers compensation payments also higher than budgeted (net off with income)
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(160,832)	(22.13%)	▼		CSRFF Grant instalment expected, not received. R2R instalment not received.
Proceeds from Disposal of Assets	(73,500)	(76.86%)	▼		CAT Loader not disposed. Veneri Loader disposed, not budgeted.
<b>Capital Expenses</b>					
Land and Buildings	24,962	8.36%		Timing	Transfer Station development not yet started, only one station expected to be completed (2 budgeted). Purchase of Regional Waste Site Land not expected to go ahead this financial year.
Infrastructure - Roads	(24,962)	(3.38%)		Timing	Timing difference, delay in some projects due to factors outside of Council control. Expenditure expected in coming months.
Plant and Equipment	(41,934)	(13.50%)	▼	Timing	Mowers purchased under threshold, permanent difference to expenditure for next year. Works Ute greater than budget as only trade in cost was accounted for. Loader total cost lower than budget.
Furniture and Equipment	0				No material variance
<b>Financing</b>					
Loan Principal	0	0.00%			No material variance

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Apr 2016	30th June 2016	YTD 01 May 2015
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	155,725	774,608	557,509
Cash Restricted - Reserves	4	1,278,765	1,256,586	1,045,283
Cash Restricted Cash	6	0	64,851	0
Receivables	6	151,432	78,409	72,525
Inventories		7,197	7,197	11,032
		1,593,119	2,181,651	1,686,349
<b>Less: Current Liabilities</b>				
Payables and Provisions		(27,443)	(49,834)	(19,665)
		(27,443)	(49,834)	(19,665)
Less: Cash Reserves Restricted	7	(1,278,765)	(1,256,586)	(1,045,283)
Less: Cash - Restricted Municipal		0	(64,851)	0
<b>Net Current Funding Position</b>		<b>286,912</b>	<b>810,380</b>	<b>621,401</b>

**Note 3 - Liquidity Over the Year****Comments - Net Current Funding Position**

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.00%	22,701	0		22,701	Commonwealth	At Call
Online Saver	1.75%	4,833			4,833	Commonwealth	At Call
Cash Deposit Account	1.75%	130,000			130,000	Commonwealth	At Call
Police Licensing Account	0.00%	0			0	Commonwealth	At Call
Trust Bank Account	0.00%			16,562	16,562	Commonwealth	At Call
Cash On Hand	Nil	700			700	N/A	On Hand
Reserves	2.35%		1,278,765		1,278,765	Commonwealth	At Call
<b>(b) Term Deposits</b>							
<b>Total</b>							
		158,234	1,278,765	16,562	1,453,561		

**Comments/Notes - Investments**

Muni Account Restricted Cash - remaining CLGF funds (all spent)

Police Licensing Account - account not used as funds go through Trust account. Account Closed November 2015, funds transferred to Muni.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
	Changes Due to Timing						0
				<b>0</b>	<b>0</b>	<b>0</b>	



**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

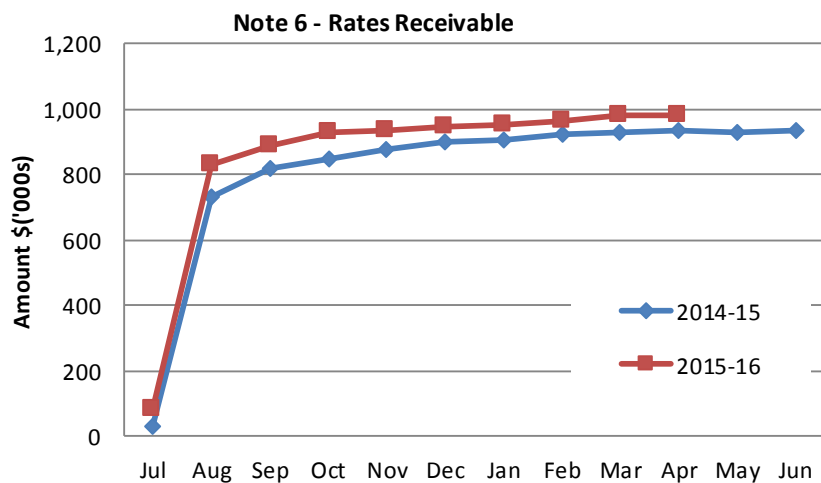
**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**  
 % Collected

	YTD 30 Apr 2016	30 June 2015
	\$	\$
Opening Arrears Previous Years	39,377	28,976
Levied this year	993,811	944,371
<u>Less</u> Collections to date	(980,290)	(933,970)
Equals Current Outstanding	<b>52,897</b>	<b>39,376</b>
<b>Net Rates Collectable</b>	<b>52,897</b>	<b>39,376</b>
% Collected	94.88%	95.95%



**Comments/Notes - Receivables Rates**

Early Discount - 14th August 2015  
 Rates Due - 28th August 2015

**Receivables - General**

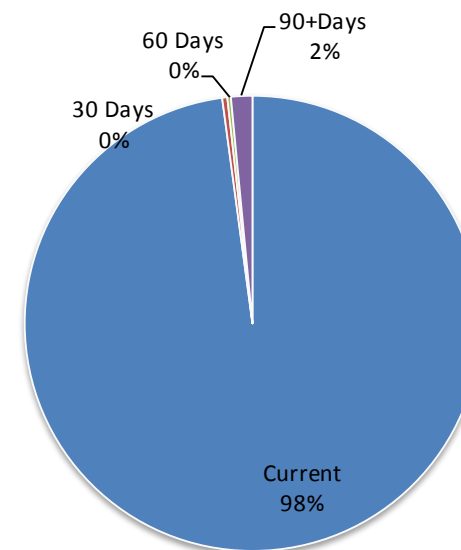
Receivables - General

**Total Receivables General Outstanding**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	96,826	360	248	1,499
<b>Total Receivables General Outstanding</b>	<b>98,933</b>			

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables General**

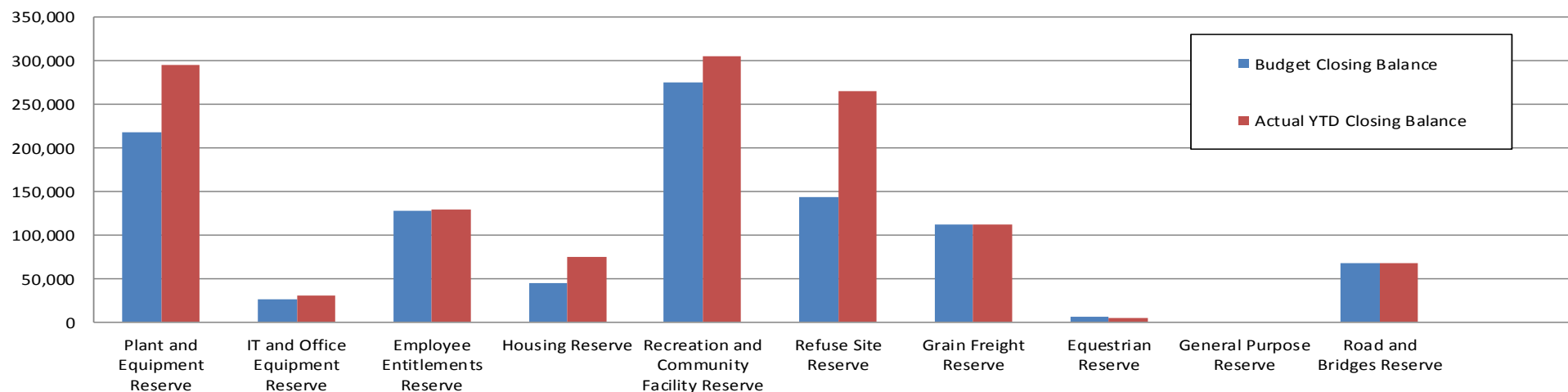
Current - Main Roads Grant Claim

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**Note 7: Cash Backed Reserve**

2015-16										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Plant and Equipment Reserve	\$ 289,119	\$ 4,372	\$ 5,105	\$ 0	\$ 0	\$ (76,190)	\$ 0		\$ 217,301	\$ 294,224
IT and Office Equipment Reserve	29,864	452	527	0	0	(5,000)	0		25,316	30,391
Employee Entitlements Reserve	126,014	1,906	2,225	0	0	0	0		127,920	128,239
Housing Reserve	7,791	1,106	1,291	65,327	65,315	(30,000)	0		44,224	74,397
Recreation and Community Facility Reserve	299,160	4,524	5,282	0	0	(29,000)	0		274,684	304,442
Refuse Site Reserve	199,867	3,930	4,589	60,000	60,000	(120,000)	0		143,797	264,456
Grain Freight Reserve	175,256	2,650	1,929	0	0	(66,000)	(66,000)		111,906	111,185
Equestrian Reserve	4,191	200	74	2,000	0	0	0		6,391	4,265
General Purpose Reserve	125,315	0	0	0	0	(125,315)	(125,315)		0	0
Road and Bridges Reserve	0	998	1,165	66,000	66,000	0	0		66,998	67,165
	<b>1,256,577</b>	<b>20,138</b>	<b>22,188</b>	<b>193,327</b>	<b>191,315</b>	<b>(451,505)</b>	<b>(191,315)</b>		<b>1,018,537</b>	<b>1,278,765</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

## Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 30 04 2016			
					Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$		
				<b>Plant and Equipment</b>				
26,000	(6,083)	12,134	(7,782)	Colorado Utility - Crew Vehicle	(10,152)	(7,782)	2,370	
				0 CAT 930G - Loader	(49,822)	0	49,822	
25,000	(1,165)	10,000	(13,835)	Veneri Loader	0	(13,835)	(13,835)	
				0		0	0	
				0		0	0	
<b>51,000</b>	<b>(7,248)</b>	<b>22,134</b>	<b>(21,617)</b>		<b>(59,974)</b>	<b>(21,617)</b>	<b>38,357</b>	

**Comments - Capital Disposal/Replacements**

Colorado Utility traded in September - \$12,134.40

CAT Loader no longer to be traded, as per September Council Meeting Resolution

Veneri Loader sale as per February Council Meeting Resolution

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>RATE TYPE</b>											
<b>General Rates</b>											
GRV	0.0663	170	2,168,114	142,320	0	0	142,320	143,724	0	0	143,724
UV	0.0071	216	99,824,000	705,556	0	0	705,556	705,556	0	0	705,556
<b>Sub-Totals</b>		386	101,992,114	847,876	0	0	847,876	849,280	0	0	849,280
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV	620.00	162	741,460	100,440	0	0	100,440	100,440	0	0	100,440
UV	800.00	128	10,469,225	102,400	0	0	102,400	102,400	0	0	102,400
<b>Sub-Totals</b>		290	11,210,685	202,840	0	0	202,840	202,840	0	0	202,840
Ex-Gratia Rates							1,050,716				1,052,120
Specified Area Rates							0				0
<b>Amount from General Rates</b>							<b>1,050,716</b>				<b>1,052,120</b>
Discounts							(55,111)				(58,000)
Write Off							(1,795)				
<b>Totals</b>							<b>993,811</b>				<b>994,120</b>

**Comments - Rating Information**

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**10. INFORMATION ON BORROWINGS**

## (a) Debenture Repayments

Particulars	Loan Date	Years	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
					\$	\$	\$	\$	\$	\$
<b>RECREATION AND CULTURE</b>										
Loan 61 - Change Rooms	31/10/2005	10	2,622		2,622	2,622	-	-	37	40
<b>TRANSPORT</b>										
Loan 62 - Loader	11/08/2008	10	95,916		22,225	29,882	73,691	66,034	4,432	5,660
Loan 63 - Graders	7/02/2014	8	257,040		28,159	33,916	228,881	223,124	8,984	10,655
	120,004	28	355,578	0	53,006	66,420	302,572	289,158	13,452	16,356

All debenture repayments were financed by general purpose revenue.

## (b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	281,045	0	281,045	0	196,556	84,489
Grants Commission - Roads	WALGGC	Y	149,287	0	149,287	0	109,103	40,185
<b>LAW, ORDER, PUBLIC SAFETY</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Services	Y	15,563	0	15,563	0	27,622	(12,059)
Smartboxes at Firestations	Volunteer Bushfire Association	Y	0	0	2,891	0	2,891	0
<b>COMMUNITY AMENITIES</b>								
Regional Landfill Transfer Station Infrastructure Development Grant	Waste Authority	Y	30,000	0	0	30,000	0	30,000
<b>RECREATION AND CULTURE</b>								
CSRFF Grant - Equestrian Show Jumping Arena	CSRFF	Y	60,419	0	0	60,419	0	60,419
Community Group Contribution to Equestrian Show Jumping Arena	DREA, DPA	Y	40,909	0	0	40,909	0	40,909
Kidsport Funding	Dept. of Sport & Recreation	Y	0	0	1,100	0	1,000	100
<b>TRANSPORT</b>								
Direct Grant	Main Roads	Y	69,700	0	0	69,700	69,700	0
Power Pole Relocation	Main Roads	Y	0	38,728	0	38,728	38,728	0
Roads To Recovery Grant - Capital	Roads to Recovery	Y	303,390	0	0	303,390	205,158	98,232
RRG Grants - Capital Projects	Regional Road Group	Y	252,453	0	0	252,453	252,453	0
Licensing Commission	Dept. of Transport	Y	9,000	0	9,000	0	8,946	54
<b>TOTALS</b>			<b>1,211,766</b>	<b>38,728</b>	<b>458,885</b>	<b>795,599</b>	<b>912,156</b>	<b>342,328</b>
Operating	Operating		458,885				346,117	
Non-Operating	Non-operating		765,599				566,039	
			<u>1,224,484</u>				<u>912,156</u>	

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2016**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 30-Apr-16
	\$	\$	\$	\$
Bonds - Building	14,389	0	0	14,389
Bonds - Hall Hire	1,050	300	(300)	1,050
Commodine Tennis Club	3,090	0	(91)	2,999
Cuballing Country Festival	1,099	0	0	1,099
Cuballing Cricket Club	200	0	0	200
Popo Plates	0	0	0	0
Cuballing Football Association	566	0	0	566
Environment and Townscape Trust Fund	5,713	0	0	5,713
Police Licensing	5,148	234,984	(233,485)	6,648
Swipe cards	1,545	0	0	1,545
Reimbursements	0	320	0	320
	<b>32,800</b>	<b>235,604</b>	<b>(233,876)</b>	<b>34,529</b>

## Level of Completion Indicators

- 0% ○  
 20% ○  
 40% ●  
 60% ●  
 80% ●  
 100% ●

SHIRE OF CUBALLING  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 30 April 2016

## Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	COA / Job	Annual Budget	YTD Budget	YTD 31 07 2015		Strategic Reference / Comment
					YTD Actual	Variance (Under)/Over	
	<b>Land and Buildings</b>						
	<b>Governance</b>						
●	Back Office Fit Out	104261	(5,950)	(5,950)	(5,729)	221	
●	<b>Governance Total</b>		<b>(5,950)</b>	<b>(5,950)</b>	<b>(5,729)</b>	<b>221</b>	
	<b>Community Amenities</b>						
○	Refuse Site - Land Purchase	10740	(80,000)	0	0	0	
○	Transfer Station Development	10742	(100,000)	(100,000)	(8,082)	91,918	
○	<b>Community Amenities Total</b>		<b>(180,000)</b>	<b>(100,000)</b>	<b>(8,082)</b>	<b>91,918</b>	
	<b>Recreation And Culture</b>						
●	Equestrian Clubrooms	11148	(56,060)	(56,060)	(54,714)	1,346	
●	Tennis Building	11055	(9,200)	(9,200)	(9,357)	(157)	
●	Equestrian Show Jumping Arena	11305	(172,263)	(172,262)	(173,837)	(1,575)	
○	Popanyinning School	11056	(25,000)	(25,000)	0	25,000	
●	<b>Recreation And Culture Total</b>		<b>(262,523)</b>	<b>(262,522)</b>	<b>(237,908)</b>	<b>24,614</b>	
	<b>Transport</b>						
●	Depot Shed Upgrade	12145	(20,000)	(20,000)	(21,914)	(1,914)	
●	<b>Transport Total</b>		<b>(20,000)</b>	<b>(20,000)</b>	<b>(21,914)</b>	<b>(1,914)</b>	
○	<b>Land &amp; Buildings Total</b>		<b>(468,473)</b>	<b>(388,472)</b>	<b>(273,634)</b>	<b>114,838</b>	
	<b>Plant and Equipment</b>						
	<b>Transport</b>						
●	CAT Loader and Attachments	12419	(330,000)	(330,000)	(276,000)	54,000	
●	Colorado Utility - Crew Vehicle	12417	(31,500)	(31,500)	(41,934)	(10,434)	
○	Mowers - Roadside and Oval	12420	(11,500)	0	0	0	
●	Traffic Lights	12421	(34,690)	(34,690)	(34,690)	0	
●	<b>Transport Total</b>		<b>(407,690)</b>	<b>(396,190)</b>	<b>(352,624)</b>	<b>43,566</b>	
●	<b>Plant &amp; Equipment Total</b>		<b>(407,690)</b>	<b>(396,190)</b>	<b>(352,624)</b>	<b>43,566</b>	
	<b>Roads</b>						
	<b>Transport</b>						
●	Wandering Narrogin Road - RRG	J600	(378,680)	(378,680)	(382,492)	(3,812)	
●	Reseals - CLGF, R2R	12105	(85,760)	(85,760)	(46,877)	38,883	
●	Popanyinning East Reseals - R2R	R004	(74,925)	(74,925)	(76,619)	(1,694)	
●	Popanyinning West Stabilisation- R2R	R002	(72,001)	(72,001)	(116,847)	(44,846)	
○	Popanyinning West Widening - R2R	R002A	(73,361)	(73,361)	(87,075)	(13,714)	
○	Popanyinning Truck Bay and Standpipe - R2R	R024	(44,428)	(44,428)	(18,028)	26,400	
○	Town Reseals	J411	(39,182)	(39,182)	(35,337)	3,845	
○	<b>Transport Total</b>		<b>(768,337)</b>	<b>(768,337)</b>	<b>(763,275)</b>	<b>1,217</b>	
○	<b>Roads Total</b>		<b>(768,337)</b>	<b>(768,337)</b>	<b>(763,275)</b>	<b>1,217</b>	
○	<b>Capital Expenditure Total</b>		<b>(1,644,500)</b>	<b>(1,552,999)</b>	<b>(1,389,533)</b>	<b>159,621</b>	



### 9.1.3 Bushfire Attack Level (BAL) Assessment Fee Imposition

Applicant: N/A  
File Ref. No: ADM214  
Disclosure of Interest: N/A  
Date: 3<sup>rd</sup> May 2016  
Author: Tonya Williams  
Attachments: N/A

#### **Summary**

**Council is to consider imposing a charge for the travel time of the Building Surveyor for Bushfire Attack Level (BAL) Assessments.**

#### **Background**

Additional planning and building requirements will apply to new developments within designated bushfire prone areas, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015, State Planning Policy 3. 7 Planning in Bushfire Prone Areas and supporting Guidelines, and the Building Code of Australia. These requirements will require:

1. new Class 1 (houses), Class 2 (residential unit), Class 3 (residence other) and Class 10a (Sheds) buildings to complete a Bushfire Attack Level (BAL) Assessment prior to obtaining a building license if the building is to be built in a Bush Fire Prone Area.
2. the BAL Assessment to be part of the planning application for construction of other classes of buildings.

These requirements commence from 8<sup>th</sup> April 2016.

The building license may require structural features that reduce the risk of bush fire impacting on the building to be incorporated in the building design depending on the BAL Assessment. The higher the BAL Assessment, the greater the requirement for additional fire prevention features to be added. This also increases the cost.

These changes arise from the State Government response to the Keelty Report 'A Shared Responsibility - the report of the Perth Hills Bushfire February 2011 Review'.

Council's Building Surveyor has obtained accreditation to allow him to be complete BAL Assessments. He will be one of few accredited people within our region able to provide BAL assessments.

At the April 2016 Ordinary Council Meeting, Council resolved:

#### **COUNCIL DECISION:**

That Council impose:

1. a discounted fee of \$330 (GST Inclusive) without any cost for travel for Bushfire Attack Level (BAL) Assessments conducted by the Building Surveyor on properties within the Shire of Cuballing;
2. a fee of \$660 (GST Inclusive) for all other Bushfire Attack Level (BAL) Assessments conducted by the Building Surveyor; and
3. an charge of \$0.96 per kilometre (GST Inclusive) for travel by the Building Surveyor in completing for all other Bushfire Attack Level (BAL) Assessments as from 29<sup>th</sup> April 2016.

Moved: Cr Newman

Seconded: Cr Ballantyne

Carried 6/0

## Comment

The fee structure adopted by Council in April did not make sufficient allowance to recover the cost of the time that it may take the Building Surveyor to drive to destinations outside of the Shire. Council did adopt a charge for the cost of vehicle expenses in travel but not staff time.

The Officer's Recommendation seeks to have Council charge the Officer's normal hourly rate to complete work, whilst he is travelling to site.

Strategic Implications - Nil

## Statutory Environment

### 6.16. Imposition of fees and charges

(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

\* Absolute majority required.

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed\* during a financial year; and
- (b) amended\* from time to time during a financial year.

\* Absolute majority required.

### 6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications - Nil

Financial Implications - Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

## Options

Council may resolve:

1. the Officer's Recommendation;
2. not resolve the Officer's Recommendation and continue with the current fee structure.

Voting Requirements – Absolute Majority

**COUNCIL DECISION:**

**That Council impose a charge for the Building Surveyor's time for travel to complete Bushfire Attack Level Assessments outside of the Shire of Cuballing at a rate of \$99 per hour (GST Inclusive) from 27<sup>th</sup> May 2016.**

**Moved: Cr Bradford**

**Seconded: Cr Ballantyne**

**Carried 6/0**

## 9.2 CHIEF EXECUTIVE OFFICER:

9.2.1	Proposed Subdivision/Boundary Adjustment – WAPC 153501 – Lot No 52 Cuballing East Road Cuballing
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Applicant:	PH & KE Gow
File Ref. No:	ADM 247
Disclosure of Interest:	Nil
Date:	11 <sup>th</sup> May 2016
Author:	Gary Sherry
Attachments:	9.2.2A Location Plan 9.2.2B Application

### Summary

**A subdivision/boundary adjustment application for a lot on Cuballing East Road, Cuballing is supported.**

### Background

The Western Australian Planning Commission (WAPC) has referred subdivision/amalgamation application 163354 to the Shire for comment

The location of the application site is outlined in Attachment 9.2.2A. The proposal seeks to correct a long time boundary adjustment where part of the Lot 52 Cuballing East Road was used to widen the Cuballing East Road. As the road authority, Council has previously agreed to make this application.

The subdivision/amalgamation application (boundary adjustment) is set out in Attachment 9.2.2B. The application site consists of one single and the proposal is to create a widened road reserve and reduce the size of Lot 52 by 173m<sup>2</sup> to 4,850m<sup>2</sup> in area.

The property is zoned “Rural Townsite” in the Shire of Cuballing Town Planning Scheme No. 2 (TPS2).

### Comment

The boundary adjustment application is supported as it is considered consistent with TPS2. The boundary adjustment is also seeking to update the title documents of Lot 52 Cuballing East Road to meet with the constructed road infrastructure.

Strategic Implications – Nil

### Statutory Environment

Planning and Development Act and TPS2

### Policy Implications

The application complies with TPS2 and the LPS.

### Financial Implications

There are no direct financial implications from the subdivision application for Council. Separately Council has agreed to purchase the 173m<sup>2</sup> from the owners for \$3,200.

Economic Implications – Nil

Social Implications – Nil

Environmental Considerations – Nil

#### Consultation

The WAPC invites comments from the Shire and other government/servicing agencies at the subdivision stage.

#### Options

Council may resolve:

1. the Officer's Recommendation;
2. to support the boundary adjustment with conditions; or
3. to not support the boundary adjustment (giving reasons).

Voting Requirements – Simple Majority

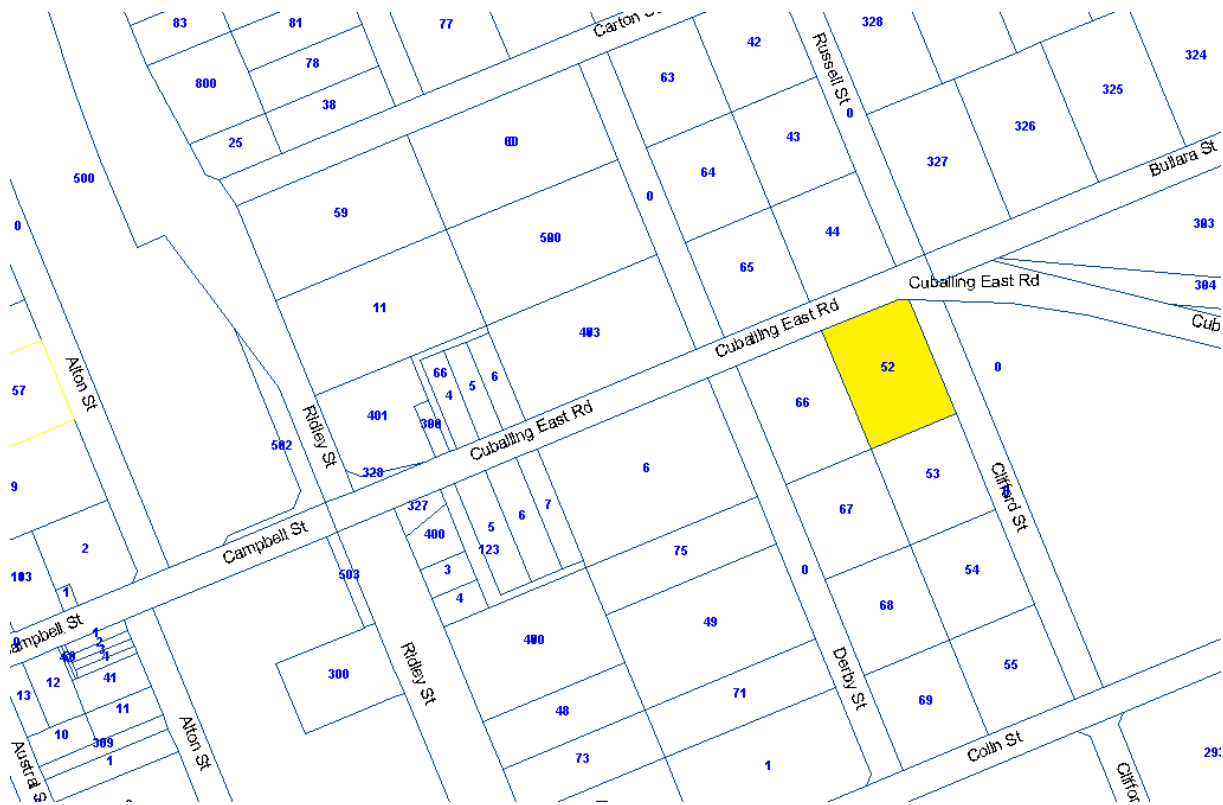
#### **COUNCIL DECISION:**

**That Council support the subdivision/amalgamation of Lot 52 Cuballing East Road, Cuballing as outlined in the application to the Western Australian Planning Commission included at Attachment 9.2.1B.**

**Moved: Cr Dowling**

**Seconded: Cr Newman**

**Carried 6/0**





Our Ref : 153501  
 Previous Ref :  
 Your Ref :  
 Enquiries : Sean O'Connor (6551 9545)

15 April 2016

Chief Executive Officer  
 Shire Of Cuballing  
 P O Box 13  
 CUBALLING WA 6311

**Application No: 153501 - Lot No 52 Cuballing East Road Cuballing**

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 27th May 2016 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule (October 2012) in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: [www.planning.wa.gov.au](http://www.planning.wa.gov.au)

Send responses via email to [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au). **Always quote reference number "153501" when responding.**

This proposal has also been referred to the following organisations for their comments:  
*Department Of Parks And Wildlife, Water Corporation, Western Power and LG As Above.*

Yours faithfully

Kerrine Blenkinsop  
 Secretary  
 Western Australian Planning Commission

**APPLICATION DETAILS**

<b>Application Type</b>	Subdivision	<b>Application No</b>	153501
<b>Applicant(s)</b>	Peter Gow		
<b>Owner(s)</b>	Colin Daw ; Pia Daw		
<b>Locality</b>	Lot No 52 Cuballing East Road Cuballing		

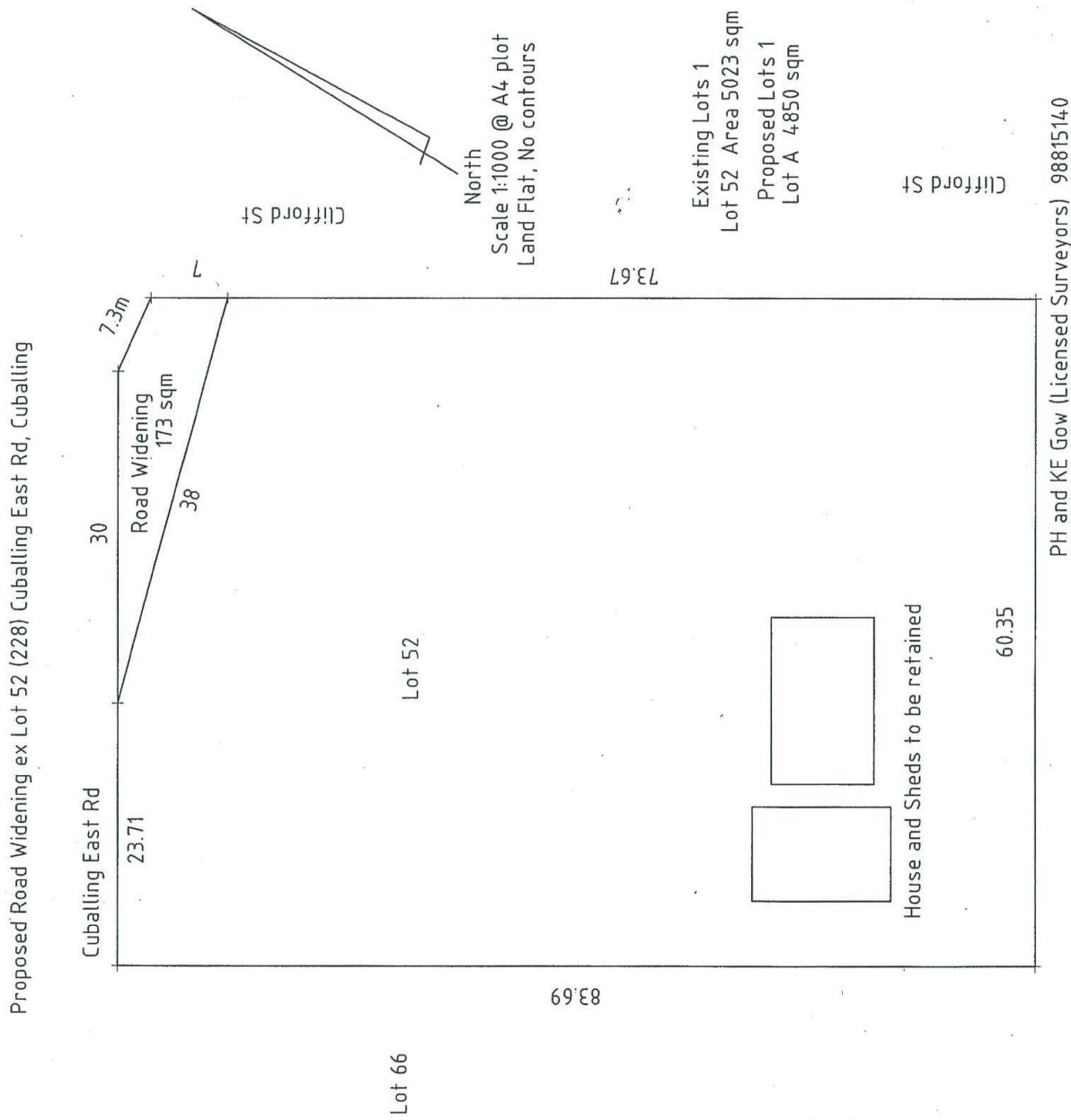
e-mail: [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au); web address: <http://www.planning.wa.gov.au>



<b>Lot No(s).</b>	52	<b>Purpose</b>	Road Widening
<b>Location</b>		<b>Local Gov. Zoning</b>	Rural Townsite, Local Road
<b>Volume/Folio No.</b>	2672/282	<b>Local Government</b>	As Above
<b>Plan/Diagram No.</b>	P222342	<b>Tax Sheet</b>	
<b>Centroid Coordinates</b>	mE mN		
<b>Other Factors</b>	BUSHFIRE PRONE AREA, THREATENED FAUNA BUFFER		



DEPARTMENT OF PLANNING	
DATE	FILE
11/04/2016	153501



PH and KE Gow (Licensed Surveyors) 98815140

## 9.2.2 Dryandra Country Visitors Centre – 2016/17 Contribution

Applicant: N/A  
File Ref. No: ADM 144  
Disclosure of Interest: Nil  
Date: 11<sup>th</sup> May 2016  
Author: Gary Sherry  
Attachments: Nil

### **Summary**

**Council is to consider a request from the Dryandra Country Visitors Centre.**

### **Background**

Council has contributed towards the operating costs of Dryandra Country Visitors Centre (DCVC) for a number of years. There is never been a formal agreement and the original sum of \$3,000 per annum has increased over time to \$5,000 per annum in 2012/13.

As a result of reductions in grant funding and a request from the Town of Narrogin to increase its contribution towards the Regional Library, Council reconsidered its investment in the Dryandra Country Visitors Centre and made the following decision in March 2013:

That:

1. Council Advise the Dryandra Country Visitors Centre (DCVC) that \$3,000 will be made available for the 13/14 financial year providing DEC makes a substantial contribution to DCVC and that Council is not in a position to make a commitment for future funding at this time.

Moved: Cr Conley

Seconded: Cr Newman

Carried 6/0

In March 2014 Council again considered an annual contribution to the Dryandra Country Visitor Centre and resolved in the following manner:

That the Shire of Cuballing advise Dryandra Country Visitor Centre:

1. We are prepared to pay \$2,500 towards the wages of the Visitor Centre Manager for the 2014/15 financial year, based on a perception that ratepayers did not receive value for money in the past;
2. Funding for the 2015/16 financial year will be considered at a later date; and
3. We are not prepared to contribute to the Australia's Golden Outback Marketing Strategy.

Moved: Cr Ballantyne

Seconded: Cr Dowling

Carried by Absolute Majority 6/0

Council retained this level of funding for 2015/16 financial year.

Council has now received the following from the Dryandra Country Visitors Centre:

The Dryandra Country Visitor Centre continues to provide a great service to international and inter/intrastate visitors. The last twelve months saw over 5,500 travellers in through the door seeking information about the region. Similarly the website has proven the level of interest from people planning to visit the region: 44,200 pages views in 12 months.. We've worked hard to ensure that the website ranks highly in web searches, and website descriptive metadata shows that people are searching for places to stay and things to do here.

We know from extensive research undertaken by Tourism WA that visitors to an accredited Centre spend more in the region, and contribute greatly to the local economy.

We can't stay open without the support of our major stakeholders, so we thank you for your continued assistance. Your financial contribution goes directly to wages.

The Committee is comprised of members of the Dryandra community, as well as all the local Shires. It is the Committee's feeling that we do not raise the level of financial contributions in 2016/17, so we are pleased to thank you for your contribution of \$6,000 this year.

### Comment

The DCVC is a non-profit community group who operate the visitors centre in Narrogin as a benefit to the regional economy. The visitors centre includes a retail shop selling a range of gifts and souvenirs and a wide range of free brochures and maps. The centre also has reference books applicable to the area (e.g. history, wildflowers, nature, and Western Australia), an internet cafe, photocopying, fax facilities, and a conference room available for hire.

In the recent past the DCVC management board have had governance issues, but with a new president and board members, many of the issues have disappeared. A new centre manager has updated existing and developed new publicity methods.

Whilst it is acknowledged that tourism promotion benefits Cuballing residents it is difficult to place a financial value on these benefits. There are only a handful of commercial businesses within the Shire who are directly impacted by tourism, and while the regional landmarks are located in the wider region, the regional centre of Narrogin receives most of the benefits of tourism.

The Shire of Cuballing did have the DCVC provide the graphic artwork for the development of the 2015 banner for local government week. Council is considering joint projects for Shire of Cuballing brochures with the DCVC to complete graphics in 2016/17.

Currently five local governments provide a contribution to the DCVC. The Shire of Cuballing is the smallest contribution. 2015/16 contributions include:

Town of Narrogin	\$ 15,000
Shire of Narrogin	\$ 15,000
Shire of Wickepin	\$ 5,000
Shire of Pingelly	\$ 6,000
Shire of Cuballing	\$ 2,500

### Strategic Implications

A number of the Shire's strategic goals included in the Shire of Cuballing Strategic Community Plan are indirectly impacted the by the work of the DCVC including:

- Promotion of Cuballing
- Events and Activities
- Accommodation
- Employment Opportunities
- Environmental Stewardship

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications

Council has expended \$2,500 as a contribution in 2015/16. A 2016/17 contribution of \$5,000 represents a 100% increase.

A 2016/17 contribution of \$5,000 would revert to the contribution level of 2012/13 and would be smaller than most other Councils in the region.

Economic Implications

Tourism is an industry of the Shire of Cuballing.

Social Implications – Nil

Environmental Considerations – Nil

Consultation

DCVC

Options

The Council can resolve:

1. The Officer's Recommendation;
2. to adopt an amended level of contribution; or
3. to make no contribution in 2016/17 giving reasons for doing so.

Voting Requirements – Simple Majority

**COUNCIL DECISION:**

**That Council make an allocation to the Dryandra Country Visitors Centre of \$5,000 in Council's 2016/17 budget.**

**Moved: Cr Newman**

**Seconded: Cr Haslam**

**Carried 6/0**

Cr Newman declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Ballantyne declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Bradford declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Dowling declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

Cr Haslam declared a Proximity Interest in item 9.2.3 in that he owns or leases property beside a road included in the 10 Year Road Construction Plan.

The Chief Executive Officer, Mr Sherry advised the meeting that, in accordance with the authority delegated by the Minister for Local Government, the Executive Director Local Government Regulation and Support has approved the Shire of Cuballing's application, dated 19<sup>th</sup> May 2016, under section 5.69(3) of the local Government Act 1995 for Councillors Roger Newman, Scott Ballantyne, Eliza Dowling, Timothy Haslam and Dawson Bradford to fully participate in the discussion and decision making procedures relating to Item 9.2.3 - 10 Year Road Construction programme – 2016 – 2027.

The approval is provided subject to the following conditions:

1. The approval is valid for the 19<sup>th</sup> May 2016 Ordinary Council Meeting when item 9.2.3 is considered;
2. The disclosing Councillors must declare the nature and extent of their interest in the item, at the meeting immediately prior to the matter being considered, together with the approval given;
3. You, as the CEO, are to provide a copy of the Department's letter of approval to the abovementioned Councillors;
4. You, as the CEO, are to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, where the item is considered;
5. You, as the CEO, are to provide a copy of the confirmed minutes of the abovementioned meeting to the Department, to allow the Department to verify compliance with the conditions of this approval; and
6. The approval granted is based solely on the disclosures of interest made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial provisions of the Act will apply.

### 9.2.3 10 Year Road Construction Program – 2016 – 2027

Applicant:	N/A
File Ref. No:	ADM096
Disclosure of Interest:	Nil
Date:	11 <sup>th</sup> May 2016
Author:	Gary Sherry
Attachments:	9.2.3A Draft 10 Year Road Program

#### **Summary**

**Council is to consider an updated draft 10 Year Road Construction Program.**

#### **Background**

Council's largest area of operations is the Works Program and in particular the road works program.

In 2016/17 Council will complete \$1,037,800 of road construction works. To complete this work Council will receive \$872,200 in tied grants from the State and Federal governments.

Planning for future years road construction programs have very long lead times. A 10 Year Road Construction Program gives staff direction on Council's intended program and this information will form the basis of grant applications. For example Council needed to submit completed applications for the 2017/18 state government funded program by 30<sup>th</sup> August 2016.

It is envisaged that Council will reconfirm their 10 Year Road Construction Program at about this time annually. This will provide opportunity for the program to respond to changes in Council and community priority and grant funding opportunities.

#### **Comment**

A draft 10 Year Road Construction Program is included at Attachment 9.2.3A.

The draft 10 Year Road Construction Program includes:

- Completing widening works on the Wandering Narrogin Road to completion over the next 5 years. The Wandering Narrogin Road is the busiest of all of Council's regionally significant roads and has priority for this funding.
- Commencing a widening program on Stratherne Road in 2018/19 year. Stratherne Road is currently a road of regional significance and eligible for State Roads Funding through the Regional Road group. This may change in future and therefore widening works should commence as soon as possible. Applications for funding are a lesser priority than the Wandering Narrogin Road and therefore the scope of works able to be completed will be dictated by the maximum grant available to Council. This amount is currently estimated to be \$100,000.
- Upon completion of the widening program on the Wandering Narrogin Road, Council will commence a construct and seal program on the Congelin Narrogin Road in 2021/22. This road is still seen as a greater priority than Stratherne road and a larger amount of grant funding will be sought.

- Upgrading of the single lane Bunmulling Road Bridge in Popanyinning. This bridge is one of the older bridges in the state and is scheduled for replacement in 2017/18. Council will can receive funding through the WA Local Government Grants Commission (WALGGC) to replace the bridge, but only to the current single lane standard. The current estimate for the bridge replacement is \$2,500,000 although plans are still being developed in conjunction with Main Roads WA.

In addition to the bridge replacement, additional changes to the road network are anticipated. A different site for the bridge has been located upstream of the current bridge. At this point the river is narrower and reduce the size of the new bridge. Not requiring demolition of the old bridge prior to construction of the new bridge also reduces cost. This will require an extension to the Popanyinning East Road to the new bridge and the termination of the Bunmulling Road at the intersection with the Popanyinning East Road. The existing bridge can remain as a pedestrian bridge.

The draft program identifies funding for the project of \$1,250,000 through the WALGGC, unidentified funding of and Council loan funds of \$842,000. All of these funding sources and amounts will change with further work on the cost of the project.

It is anticipated that Council will be able to source some level of additional funds to assist in completing the new bridge and associated road works. However at this time this level of funding is included but not identified.

The draft program outlines that the upgrading of this bridge is a significant community investment that will provide service for at least 50 years. It will provide ongoing benefit by reducing road safety, making the Popanyinning Road network simpler and easier to use and will allow the upgrading of the RAV rating of the surrounding roads.

- A significant upgrade of the Wandering Narrogin Road near the intersections of Nebrikinning and Springhill Roads in 2018/19. This project will be significant because of the requirement works in both the Shire of Cuballing and the new Shire of Narrogin, constructing nearly 1 kilometre of new road, land acquisition from multiple land owners to allow realignment of the road, construction of a new creek crossing and possible relocation of power services to local residents.

Given the size of the project it will require completion of an engineer's design and may require staging over a number of years. The engineers design and blackspot funding application will need to be completed prior to receipt of grant funding. This cost will need to be met by Council and then recovered in grant funding received when the project commences.

- Ongoing funding of State Road Funding and the Federal Roads to Recovery at current levels. No ongoing Blackpot funding or other funding sources for unidentified projects have been included although it is expected that they will occur.

### Strategic Implications

Shire of Cuballing Community Strategic Plan

Objective 3: To maintain and improve infrastructure in the Shire of Cuballing for the benefit of all Cuballing residents.

Outcome 7 Council will continue to maintain and upgrade its roads. Acknowledging that existing sealed roads will be upgraded and maintained as a priority before new sealed roads are constructed.

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications

There are no direct financial implications at this time.

The draft 10 Year Road Construction Program provides for a Council sourced contribution to road construction of projects of \$167,667 per annum in 8 of the 10 years of the program. Exceptions to this level of funding occur in the 2017/18 and 2018/19 financial years when respective contributions of \$182,500 and \$294,426 are required.

Economic Implications

Ensuring that Council's roads are maintained and improved provides economic benefit to local industry utilising these roads.

Social Implications

In such a geographically dispersed population, ensuring that Council's roads are maintained and improved provides considerable social benefit. Ensuring appropriate road safety infrastructure also has significant social impact.

Environmental Considerations – Nil

Consultation - Nil

Options

The Council can resolve:

1. the Officer's Recommendation;
2. to adopt an amended road program;
3. to authorise projects for 2016/17 and direct staff to make amendments to the draft 10 Year Road Construction Program that will be considered at a future meeting of Council.

Voting Requirements – Simple Majority

**COUNCIL DECISION:**

**That Council adopt the draft 10 Year Road Construction Program included at Attachment 9.2.3A.**

**Moved: Cr Dowling**

**Seconded: Cr Haslam**

**Carried 6/0**



Road	Source Funds	2015/16 Budget	Expenditure										Explanation		
			2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26		2026/27	
Cuballing East Road	R2R		47,000	5,500											Concrete Stablise - SLK 1.94/2.21 and 10.82/10.90, Final Seal
Wandering Narrogin Road	RRG	378,680													Widen 13.32 to 15.72and Final Seals of 2014/15 22.7-23.25 and 29.56-31.16
Wandering Narrogin Road	RRG		496,800												15.72 to 17-72 Widen and Stabilise Primerseal works Install Headwalls to triple barrel culvert
Wandering Narrogin Road	RRG			437,500											27.76 to 29.37 Clear Widen primer seal, final seal 32.41 to 30.78
Wandering Narrogin Road	RRG				403,777										Southern Boundary for approx 1.63 Klm, 32.41 to 30.78, Clear widen, primer seal; Final Seal 13.32 to 15.72
Wandering Narrogin Road	RRG					400,000									17.72-19.72 shoulder widening stabilise, Final seal
Wandering Narrogin Road	RRG						400,000								19.72 to 22.70
Wandering Narrogin Road	RRG							400,000							widen shoulders, stablise & seal
Stratherne Road	RRG			65,000	24,500										Clear widenseal shoulders through narrow hills and curves near Fairhead Rd, Final Seal
Stratherne Road	RRG					100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	Widen seal shoulders through narrow sections
Congelin Narrogin Rd	RRG								400,000	400,000	400,000	400,000	400,000	400,000	Drainage and Primerseal Basecourse
Popanyinning East Rd	R2R								150,000		150,000				Widen, edge repairs and Seal
Popanyinning East Rd	R2R					45,500		50,000							Reseal previous works
Popanyinning East Rd	R2R	74,925								150,000		81,000			Reseals
Popanyinning East Rd	R2R				100,000	56,000									Widen and Seal 1.8 Kms to 7 metres seal continue widen works, Reseal/Final Seal
Popanyinning East Rd	R2R												87,000		Widen and Seal to 7 metres Cemetery East 2 Kms
Popanyinning West Rd	R2R	72,001	28,000												Widening - SLK 13.47/14.15, Reseal
Popanyinning West Rd	R2R	73,361	28,000												Widening - SLK 0.00/1.50. Reseal
Popanyinning West Rd	R2R	8,000	249,000	20,000											Stage 1 Realignment - Survey, Land Resumption, Drainage, Pavement, Reseal
Popanyinning West Rd	R2R			153,000											Basecourse and Primerseal
Popanyinning West Rd	R2R						62,000								Reseals
Popanyinning West Rd	R2R						79,000	100,000							Widening and Reseal Popanyinning West Works
Popanyinning West Rd	R2R		68,000	6,000											Concrete Stablise - SLK 2.68/2.82 and 3.14/3.24, Final Seal
Yornaning West Rd	R2R		72,000	7,500											Concrete Stablise - SLK 16.17/15.93 and 17.29/17.396, Final Seal
Yornaning West Rd	R2R		8,000												Final Seal
Yornaning West Rd	Black Spot		22,500	8,000											Seal inner curve and realign, Final Seal
Kerruish Rd Intersection	Black Spot		18,500												Make intersection into 90 degree T, Gravel sheet

Expenditure (Continued)														
Road	Source Funds	2015/16 Budget	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Explanation
Town Reseals	R2R	39,182												Brundell St, Beeston St, Ingram St, Carton St, Cuballing St, Gerrard St, York St, Penny's Rd
Town Reseals	R4R	46,587												Brundell St, Beeston St, Ingram St, Carton St, Cuballing St, Gerrard St, York St, Penny's Rd
Beeston Street	R4R													Construct & Seal
Carton St	R2R					55,500	9,000							Primerseal, Final Seal
Hart Street	R2R				100,000									Primer Seal and drainage
Russell Street	R2R				24,000									Seal & Drain far end
Lord St	R2R												51,000	Widen and Primerseal
Victoria Rd	R2R										69,000	12,000		Construct and Seal, Final Seal
Alexandra Rd	R2R													Construct and Seal, Final Seal
Francis Street	R2R	44,428												Construct and seal Truck Bay
Wandering Narrogin Road	Black Spot			15,000	785,000									Springhill/Nebrikinning Road Intersection realignment
Bunmulling Bridge Realignment & Widening	Bridge			2,500,000	400,000									New Bridge & Realignment of Road
		<b>737,164</b>	<b>1,037,800</b>	<b>3,217,500</b>	<b>1,937,277</b>	<b>657,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	

Grant Income														
Source	Source Funds	2015/16 Budget	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Explanation
Grain Freight	Grain Freight	-	-	-	-	-	-	-	-	-	-	-	-	
Regional Road Group	RRG	252,453	331,200	335,000	352,185	333,333	333,333	333,333	333,333	333,333	333,333	333,333	333,333	
Roads To Recovery	R2R	311,897	500,000	200,000	224,000	157,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	
Black Spot	Black Spot	-	41,000		800,000	-	-	-	-	-	-	-	-	
Royalties for Regions	R4R	46,587	-	-	-	-	-	-	-	-	-	-	-	
Unsourced Funding	Bridge	-	-	408,000	-	-	-	-	-	-	-	-	-	
Loan Funds	Bridge	-	-	842,000	-	-	-	-	-	-	-	-	-	
Bridge Funding	Bridge	-	-	1,250,000	266,667	-	-	-	-	-	-	-	-	
		<b>610,937</b>	<b>872,200</b>	<b>3,035,000</b>	<b>1,642,851</b>	<b>490,333</b>	<b>483,333</b>	<b>483,333</b>	<b>483,333</b>	<b>483,333</b>	<b>483,333</b>	<b>483,333</b>	<b>483,333</b>	

Council Own Source Revenue														
Source	Source Funds	2015/16 Budget	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Explanation
Council Own Source Revenue		126,227	165,600	182,500	294,426	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	

## 9.2.4 Proposed Grazing Lease – Lot 348 Cuballing Street, Cuballing

Applicant:	N/A
File Ref. No:	A60
Disclosure of Interest:	Nil
Date:	12 <sup>th</sup> May 2016
Author:	Gary Sherry
Attachments:	9.2.4A Location Plan 9.2.4B Lot Plan

### **Summary**

**Council is to consider the proposed lease of Lot 348 Cuballing Street, Cuballing for the purpose of Grazing.**

### **Background**

Lot 348 Cuballing Street is a 1.2784 hectare of Crown owned land. Lot 348 is located in the townsite of Cuballing and is zoned Rural Residential under Council's Town Planning Scheme.

Lot 348 has leased on the 1st July 2015 for five years to Mr Windsor Robert (Duke) Hall of Cuballing. The purpose of the lease of Lot 348 was for "Grazing". Mr Hall has advised the Department of Lands that he is seeking a replacement lease.

As the lease for Lot 348 has now expired, the Department of Lands is seeking to issue a replacement lease for the same purpose and conditions as the recently expired lease. The Department of Lands are seeking if the Shire has any objections to the issue of a new lease over Lot 348.

At times there has appeared to be up to 30 adult sheep and some lambs grazing on the lot. Council has not received any complaints from neighbours of the this lot about negative impacts

at the August 2015 Ordinary Meeting Council considered this matter and resolved in the following way:

#### **OFFICER RECOMMENDATION:**

That Council object to the purpose of "Grazing" for the proposed lease that the lease of Lot 348 Cuballing Street, Cuballing because "Grazing" is not a commercial activity on Rural Residential Zoned land within the Cuballing townsite.

#### **COUNCIL DECISION:**

That Council's preference is for Lot 348 Cuballing Street, Cuballing to be sold.

Moved: Cr Newman      Seconded: Cr Haslam

Carried 6/0

### **Comment**

Council has now received the following response from the Department of Land (DoL) regarding Lot 348 Cuballing Street, Cuballing:

I note your advice that it is the Shire of Cuballing's (the Shire) view that the best long term outcome for the community would be that Lot 348 is sold and developed for Rural Residential purposes.

Whilst this is likely to happen in the future there is currently no request to purchase this lot from either Landcorp, the present lessee, or any other interested party. Therefore, the land cannot be made available for sale at the present time. If an application is received, an investigation into disposal of the land contained in Lot 348 may be undertaken by DoL's Land Asset Management Unit.

The lease expired on 30 June 2015 and the lessee has continued to occupy the land in accordance with the terms of a "Holding Over" clause contained in the lease. DoL considers it prudent to continue to lease the land for grazing, if only for a short term, so that it at least has some management over it.

Could you please confirm that you have no objection to the issue of a replacement lease for "Grazing" purposes over Lot 348 to Windsor Robert Hall for a term of five (5) years.

In reviewing this matter there are four salient points:

- It is unlikely that DoL have actively pursued the sale of Lot 348 Cuballing Street, Cuballing in any way. Landcorp do not normally deal in Rural Residential lots and it is likely that the lessee would purchase the lot if he had the means to do so. It is also unlikely that potential purchasers seeking a lot in Cuballing would know to ask the DoL. In any case, Lot 348 Cuballing Street, Cuballing is very unlikely to be sold in the near future;
- The DoL are eager to lease the Lot 348 Cuballing Street, Cuballing to ensure that the lessee continues to manage the land. Without the work of the lessee, DoL do not have the resources to undertake fire breaks, reduce fuel loads, control noxious and pest plants etc. Without a lessee doing this work, the property will deteriorate to a point that Council and neighbours will be negatively impacted;
- a commercial agricultural operation is not permitted on a rural residential lot. Council should look to protect this principle going forward. However given the very small scale of the operation, it would be possible for Council to consider the activity a hobby or non-commercial operation.
- the lessee, should they take up the lot, should be reminded of the compliance requirements of Council's Town Planning Scheme and Health Local Law. The lessee should look to comply.

Strategic Implications - Nil

Statutory Environment

Shire of Cuballing Town Planning Scheme No. 2

Rural-Residential Zone Objectives

- To provide for rural smallholdings and a low density residential living environment in close proximity to the Rural Townsite zones;
- To ensure that all lots are adequately serviced with the necessary infrastructure;
- To ensure that no development is undertaken, specifically outbuildings, unless a single dwelling is existing on the property or is to be constructed at the same time.

## Zoning Table

LAND USE	Rural Townsite	Rural Residential	General Agriculture
Agriculture – extensive	X	X	P
Agriculture – intensive	X	A	P
Animal establishment	X	A	D
Animal husbandry – intensive	X	X	A
Rural pursuit	X	D	P

‘P’ means that the use is permitted by the Scheme providing the use complies with the relevant development -standards and the requirements of the Scheme;

‘D’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval;

‘A’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4;

‘X’ means a use that is not permitted by the Scheme.

“agriculture – extensive” means premises used for the raising of stock or crops but does not include agriculture – intensive or animal husbandry – intensive;

“agriculture intensive” means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following –

- (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
- (b) the establishment and operation of plant or fruit nurseries;
- (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); or
- (d) aquaculture;

“animal establishment” means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre;

“animal husbandry – intensive” means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) and other livestock feedlots;

“rural pursuit” – means any premises used for –

- (a) the rearing or agistment of animals;
  - (b) the stabling, agistment or training of horses;
  - (c) the growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or
  - (d) the sale of produce grown solely on the lot;
- but does not include agriculture – extensive or agriculture – intensive;

*Shire of Cuballing Health Local Law*

Division 3 - Keeping of Large Animals

### 5.3.1 Interpretation

In this Division, unless the context otherwise requires -

"approved animal" includes a horse, cow or large animal the subject of an approval by the Local Government under Section 5.3.2;

"cow" includes an ox, calf, or bull;

"horse" includes an ass, mule, donkey or pony; and

"large animal" includes a pig, sheep, goat, deer or camel, cow, horse, lama, emu, ostrich or the like.

### 5.3.2 Conditions for keeping of an animal

- (1) An owner or occupier of premises, within a townsite shall not keep a horse, cow, more than three (3) sheep or more than three (3) goats or other large animal, on those premises without approval of the Local Government.
- (2) An owner or occupier of premises shall not keep within a townsite an approved large animal or specified number of sheep or goats unless -
  - (a) the premises has an area of not less than 0.2 hectares of alienated land; and
  - (b) the approved animal does not approach within 30 metres of a dwelling or place where food is stored, manufactured, processed, served or exposed for sale.
- (3) The owner or occupier wanting to keep more than the above number of animals, on a block of land 0.2 hectares or larger and within a townsite, can do so only by obtaining the written approval of Local Government. The approval will stipulate the maximum number of animals that may be kept. The number of animals will be calculated using the following rate:-
  - Four (4) large animals and two (2) of their offspring up to the age of twelve months or twelve (12) sheep or twelve (12) goats per 0.2 hectares or part thereof.

Policy Implications – Nil

Financial Implications

Council currently receives \$688 of rates from the lessee for lot 348 Cuballing Street. Should the lease not be renewed, Council will not receive any rate income for this property.

Economic Implications

The grazing operation on lot 348 Cuballing Street is so small to have no significant impact on the local economy.

Social Implications - Nil

Environmental Considerations

The lessee currently maintains lot 348 Cuballing Street, ensuring fences are good, ensuring that there is no fire risk on the property and there are no noxious weeds on the lot. This will not occur if the property returns to the Crown.

Consultation

Mandy Chaffer, Assistant State Land Officer Case Management, Goldfields Esperance Wheatbelt, Department of Lands

## Options

The Council can resolve:

1. the Officer's Recommendation;
2. an amended Officer's Recommendation.

Voting Requirements – Simple Majority

### **COUNCIL DECISION:**

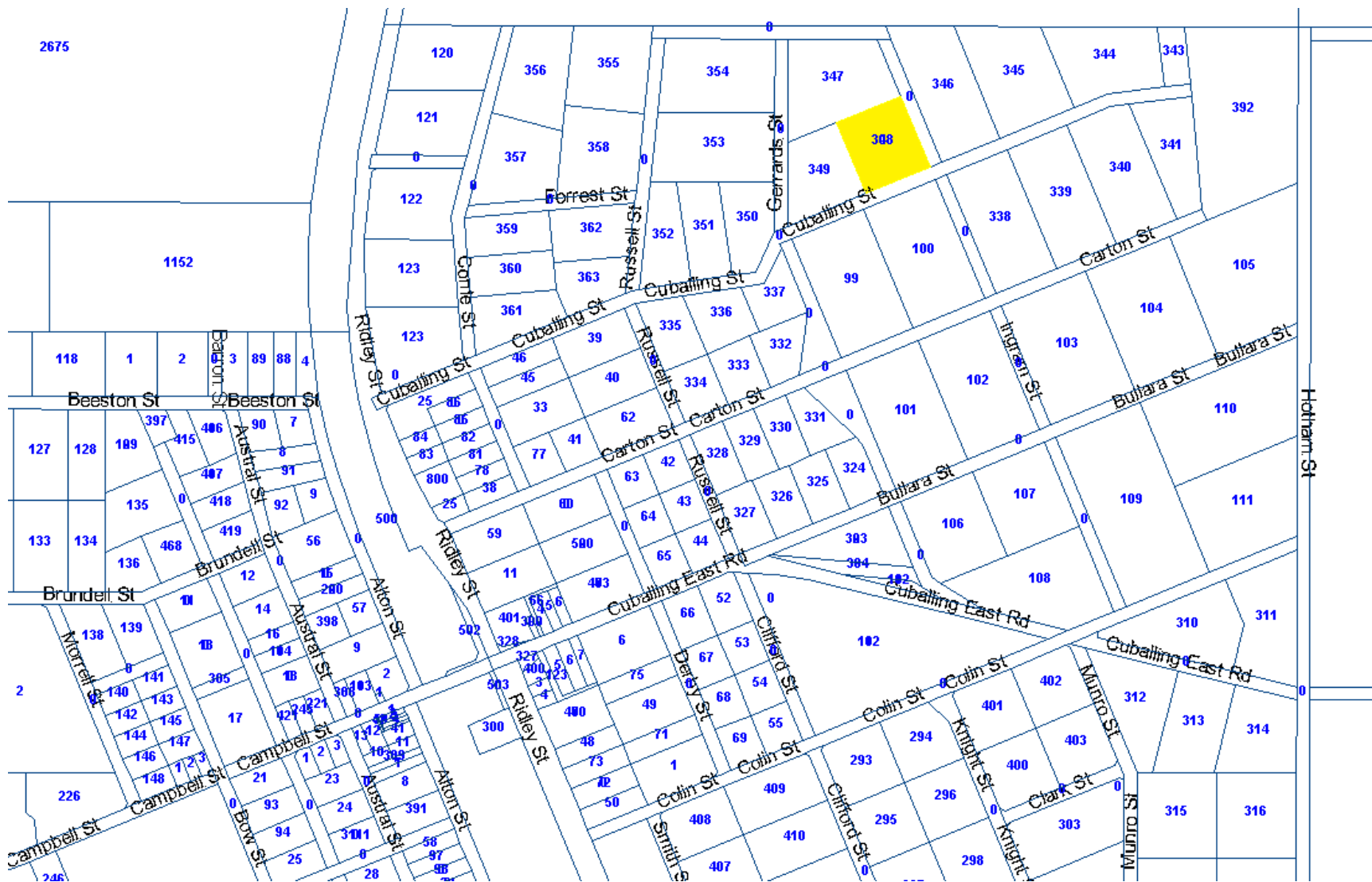
**That:**

1. Council's preference is that Lot 348 Cuballing Street, Cuballing be sold for use as a Rural Residential property;
2. Council acknowledge that the current use of the lessee of Lot 348 Cuballing Street, Cuballing is not a commercial one and could be considered a rural pursuit under Council's Town Planning Scheme No 2;
3. Council has no objection to the issue of a replacement lease for "Grazing" purposes over Lot 348 Cuballing Street, Cuballing to Windsor Robert Hall for a term of five (5) years;
4. Council's preference is that the any replacement lease for "Grazing" purposes over Lot 348 Cuballing Street include a clause to allow for the termination of the lease in the event that the property is sold for use a as a Rural Residential property; and
4. Council require that the Department of Lands advise any lessee Lot 348 Cuballing Street, Cuballing that the lessee is required to comply with the requirements of Council's
  - a. Health Local Law in relation to the keeping of stock; and
  - b. Town Planning Scheme No 2 in relation to a "Rural Pursuit" activity.

**Moved: Cr Dowling**

**Seconded: Cr Bradford**

**Carried 6/0**







**9.3 WORKS MANAGER:**

Nil

**9.4 ENVIRONMENTAL HEALTH OFFICER:**

Nil

**9.5 BUILDING OFFICER:**

Nil

**10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

Nil

**11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:**

Nil

**12. CONFIDENTIAL ITEM:**

Nil

**13. NEXT MEETING**

3pm, Thursday 16<sup>th</sup> June 2016 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing.

**14. CLOSURE OF MEETING:**

There being no further business, the Shire President, Cr Conley, closed the meeting at 3.54pm.