

*A progressive, diverse and caring community,
with access to modern services and infrastructure,
in a unique part of the world*

MINUTES

for the

Ordinary Meeting of Council

held

2PM, WEDNESDAY 16 AUGUST 2023

Shire of Cuballing
Council Chambers
Campbell Street, Cuballing

COUNCIL MEETING PROCEDURES

1. All Council meetings are open to the public, except for matters raised by Council under “Confidential Matters”.
2. Members of the public may ask a question at an ordinary Council meeting at “Public Question Time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the Presiding Member announces Public Question Time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the town.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Cuballing for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Cuballing disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person’s or legal entity’s own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Cuballing during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Cuballing. The Shire of Cuballing warns that anyone who has an application lodged with the Shire of Cuballing must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Cuballing in respect of the application.

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1. DECLARATION OF OPENING:

Cr Dowling declared the meeting open at 2.06 pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr Eliza Dowling
Cr Robert Harris
Cr Julie Christensen
Cr Dawson Bradford
Cr Adrian Kowald

President
Deputy President

Mr Stan Scott
Mr Narelle Rowe
Mr Bruce Brennan

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Works and Services

Mr Ash Sewell

Resident

2.1.2 Apologies

Nil

2.1.3 Leave of Absence

Nil

3. STANDING ORDERS:

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/75

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved Cr Kowald

Seconded Cr Harris

CARRIED 5/0

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Wednesday 19 July 2023

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/76

That the Minutes of the Ordinary Meeting of Council held on Wednesday 19 July 2023 be confirmed as a true record of proceedings.

Moved Cr Christensen

Seconded Cr Bradford

CARRIED 5/0

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS:**

Nil

8. DISCLOSURE OF FINANCIAL INTEREST:

DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

Cr Dowling declared a proximity interest in relation to item 9.2.1.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

9. REPORTS OF OFFICERS AND COMMITTEES:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1 List of Payments – July 2023

File Ref. No:	NA
Disclosure of Interest:	Nil
Date:	09 August 2023
Author:	Juanita Waltho
Attachments:	9.1.1A List of June Municipal Accounts 9.1.1B List of Credit Card Transactions 9.1.1C Petty Cash and Coles Card

Summary

Council is to review payments made under delegation in July 2023.

Background – Nil

Comment

Council is provided with details of payments and credit card transactions made during the month of July 2023 as listed in the attachments.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/77

That Council receives:

- 1. the List of Accounts paid in July 2023 under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, including payments from Council's Municipal Fund totalling \$226575.31 included at Attachment 9.1.1A.**
- 2. a summary of transactions completed on Credit Cards by Council Staff for the period ending 30 July 2023 included at Attachment 9.1.1B.**
- 3. a summary of transactions completed on Coles Cards and Petty Cash for the period ending 30 July 2023.**

Moved Cr Kowald

Seconded Cr Harris

CARRIED 5/0

LIST OF JULY 2023 MUNICIPAL FUND ACCOUNTS

Chq/EFT	Date	Name	Description	Amount
828	03/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-294.25
828	14/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1991.05
828	17/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-64.80
828	18/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-213.50
828	19/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1193.20
828	24/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-492.95
828	25/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-231.10
828	26/07/2023	13 - ATO CLEARING ACCOUNT BAS	ATO CLEARING ACCOUNT BAS	3425.00
828	26/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-66.55
828	27/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-23.60
828	03/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-462.55
828	04/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-401.10
828	05/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-666.65
828	06/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-354.85
828	07/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-86.45
828	10/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-152.75
828	11/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-371.55
828	13/07/2023	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-4181.95
EFT8052	06/07/2023	CUBY ROADHOUSE	DCEO Vehicle Fuel	-923.34
EFT8053	06/07/2023	Cohesis Pty Ltd	Assisting the Shire of Cuballing as part of a group of 6 Local Governments to develop a specification and select a replacement Enterprise Resource Planning (ERP) system.	-5225.00
EFT8055	06/07/2023	Councillor	Council Sitting Fees June 2023	-1260.00
EFT8056	06/07/2023	Councillor	Presidents Allowance June 23	-5880.00

EFT8060	06/07/2023	IT VISION	Onsite SynergySoft Payroll Officer Training 12 - 15 June 2023 including trainer, travel & accommodation	-9794.48
EFT8061	06/07/2023	Councillor	Sitting Fees June 2023	-1420.00
EFT8065	06/07/2023	NARROGIN AUTO ELECTRICS	Solenoid for CN 2 Kevreck crane	-102.02
EFT8070	06/07/2023	Staff	Reimbursement of electricity (Utilities Allowance) 2022-2023 year - 12/04/2023 to 12/06/2023	-137.86
EFT8075	06/07/2023	Councillor	Deputy President Allowance 2023	-2685.00
EFT8077	06/07/2023	SHIRE OF NARROGIN	Ranger Services 22/23 Labour and Travel - 30/06/2023	-813.00
EFT8078	06/07/2023	SOUTHERN LOCK AND SECURITY	Lockwood Knight Latch as per quote 2269 Carbine 201 Cylinder Gen 6 201 restricted barrel D4 + Keys	-436.54
EFT8080	06/07/2023	Whitford Fertilisers Narrogin	Weighbridge - Waste Management - May 23	-104.50
EFT8081	12/07/2023	BITUTEK	Wandering Narrogin Road SLK 30.83 - 31.73 Primer Seal per RFQ 11497 This is all Through WALGA Preferred Supplier program	-25671.36
EFT8082	12/07/2023	BMR MECHANICAL PTY LTD	Repairs to Nissan UD truck GW400 replace oil cooler and park light damage	-1239.40
EFT8083	12/07/2023	CORSIGN (WA) PTY LTD	20 x Lateral Shift Signs and post including fitting hardware as per Quote 00076365	-2651.00
EFT8084	12/07/2023	CUBALLING BUILDING COMPANY	Demolish & rebuild back extension including toilets & kitchen facilities as per quote CWAE2502	-22000.00
EFT8085	12/07/2023	CUBY ROADHOUSE	Morning & Afternoon Tea & Lunch for Payroll Officers Training with IT Vision site visit 12-15 June 2023	-1980.06
EFT8086	12/07/2023	Cuby Tavern	Council Refreshments	-469.00
EFT8087	12/07/2023	DEWS MINI EXCAVATIONS	Excavator hire for Drainage	-1485.00
EFT8088	12/07/2023	Farmworks Narrogin	20 x litres of Boom Clean	-110.00
EFT8089	12/07/2023	GOODYEAR AUTOCARE NARROGIN	Repair tyre puncture on Ride on Mower	-35.00
EFT8090	12/07/2023	HANCOCKS HOME HARDWARE	Stakes Hardwood 19mm x 19mm x 180mm 6 pack Tie Garden Roll Lock Tie Medium	-89.45
EFT8091	12/07/2023	HANSON CONSTRUCTION MATERIALS	120 ton of Washed 10mm Granite MRD Spec for Wandering Narrogin Road as per RFQ 17786022 This is to go through WALGA Preferred Supplier Delivered to Cuballing West dump site	-18338.21
EFT8092	12/07/2023	LANDGATE	Monthly Interim UV & GRV Scheduled Roll. 2022/2023	-71.80
EFT8093	12/07/2023	LG Corporate Solutions Pty Ltd	Assist with 2022 Audit	-27924.46

EFT8094	12/07/2023	Market Creations	Website design, refresh and marketing consultancy services. As per proposal #IH89	-1094.50
EFT8095	12/07/2023	McDougall Weldments	Supply of Parts - 25 x 25 x 3.0mm SHS (1 length)	-78.85
EFT8096	12/07/2023	NARROGIN AUTO ELECTRICS	Supply & Install LED light bar	-1128.54
EFT8097	12/07/2023	NARROGIN EARTHMOVING AND CONCRETE	Carting soil and gravel for construction of R129F Wandering-Narrogin Road Docket Numbers - 032650, 033088, 033089, 033090, 033093, 033100, 031851	-9922.00
EFT8098	12/07/2023	NARROGIN TOYOTA & MAZDA	Service Toyota SR5 CNO 51,000km	-445.35
EFT8099	12/07/2023	Staff	Reimbursement of Internet Costs (Communication Allowance) 2022/2023 year - June 2023	-70.83
EFT8100	12/07/2023	Narrogin Country Fresh Meats	12 x Scotch Fillet Steaks 12 x Chicken Satay Kebabs	-155.87
EFT8101	12/07/2023	Ozlite Pty Ltd	2 x 100mm wall LED lights with solar panel & 1 x 550mm wall LED lights as per email attached	-2095.50
EFT8102	12/07/2023	Parrys Narrogin	1 x Pair Steel Blue Boots Black Zip ups size 10.5	-262.65
EFT8103	12/07/2023	SOUTHERN LOCK AND SECURITY	Entrance knob set & barrel, passage knob set, privacy knob set, barrels, restricted barrel, Labour & 6 x Keys to #7	-866.28
EFT8104	12/07/2023	Security Man Pty Ltd	Quarterly Monitoring rate for the months of July, August and September 2022	-110.00
EFT8105	12/07/2023	Winc Australia Pty Limited	12 pack Retractable pen, 12 Capped Pens, 1 x Scissors, 3 x document trays, 1 x Tape dispenser, 1 x Ruler, 2 x box 25mm fold back clips, 1 x A-Z Page dividers, 1 x small post it notes, 1 x 5 pack 76mm post it notes, 3 x staplers, 3 x staple removers, 3 pack USB 32gb	-118.16
EFT8106	12/07/2023	ZIRCODATA PTY LTD	Monthly Archive Storage Fees - 26/05/2023 to 25/06/2023	-17.56
EFT8107	13/07/2023	BUILDERS REGISTRATION BOARD Building Commission	Building Services Levy Remittance Advice June 2023	-404.70
EFT8108	13/07/2023	NARROGIN EARTHMOVING AND CONCRETE	Hire of Steel Drum roller for the Wandering Narrogin Road Cement Stabilising	-22.00
EFT8109	13/07/2023	NARROGIN GASWORX	1 x 8.5kg Gas exchange bottle	-30.00
EFT8110	19/07/2023	GREAT SOUTHERN WASTE DISPOSAL	Rubbish Removal - Recycling Service x 258 @ \$3.86 each	-6481.38
EFT8111	19/07/2023	LGIS Risk Management	Regional Risk Co-Ordinator Fees January 2023 to June 2023	-2688.93

EFT8112	21/07/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Parts for steering column / hydraulic ram for steering adjustment ant fit kit. freight included	-385.34
EFT8113	21/07/2023	CORSIGN (WA) PTY LTD	Works Depot Entry Sign x 2 with posts	-1925.00
EFT8114	21/07/2023	CUBALLING BUILDING COMPANY	Demolish & rebuild back extension including toilets & kitchen facilities as per quote CWAE2502	-11534.90
EFT8115	21/07/2023	Cuby Tavern	Council Refreshments	-100.00
EFT8116	21/07/2023	Dryandra Pony Club Inc	Manure Bunker Project LEAP Grant Dryandra Pony Club 22/23	-2000.00
EFT8117	21/07/2023	Edge Planning & Property	Town Planning Services in June 2023	-548.62
EFT8118	21/07/2023	Farmworks Narrogin	1 x pallet of rapid set	-1584.00
EFT8119	21/07/2023	INDUSTRIAL AUTOMATION GROUP PTY LTD	Annual Cloud Access Fee	-2110.90
EFT8120	21/07/2023	Melchiorre Plumbing And Gas	Replace bubbler at Skate Park	-1402.50
EFT8121	21/07/2023	NARROGIN QUARRY OPERATIONS	24 Ton Craker dust for tidy up of concrete patio area	-288.75
EFT8122	21/07/2023	Narrogin Glass & Quickfit Windscreens & Narrogin Window Tinting	Window Tinting on New Toyota Prado	-385.00
EFT8123	21/07/2023	SHIRE OF NARROGIN	Disposal of Kerbside Collection Waste	-4323.02
EFT8124	21/07/2023	Truck Centre (WA) Pty Ltd	1 x Head light assy left as per quote 0028773 - 000001 2 x lamp assy 1 x Bumper skin 2 x lamps	-2233.28
20216	06/07/2023	Shire of Cuballing	Refreshments - Groceries	-256.40
20217	06/07/2023	Water Corporation	Water Charges - Standpipe at Ridley Street Cuballing Lot 301 RES 10329	-2598.05
20218	06/07/2023	Shire of Cuballing	Standpipe Charges - Wandering Narrogin Road 2022/2023	-2574.90
DD3615.1	05/07/2023	AWARE SUPER PTY LTD	Payroll deductions	-4450.49
DD3615.2	05/07/2023	MATRIX SUPERANNUATION	Superannuation contributions	-309.51
DD3615.3	05/07/2023	AUSTRALIAN SUPER	Payroll deductions	-2165.69
DD3615.4	05/07/2023	HOSTPLUS SUPER	Superannuation contributions	-581.81
DD3615.5	05/07/2023	MyNorth Super	Superannuation contributions	-530.69
DD3615.6	05/07/2023	Colonial First State	Superannuation contributions	-252.47
DD3615.7	05/07/2023	MLC Super Fund	Superannuation contributions	-197.63
DD3624.1	05/07/2023	MLC Super Fund	Superannuation contributions	-54.85
DD3630.1	04/07/2023	NATIONAL AUSTRALIA BANK	Monthly Credit Card Transactions	-7828.66
DD3656.1	18/07/2023	Telstra	Phone Charges - Landlines Shire Office	-305.77
DD3657.1	18/07/2023	IINET LIMITED	Monthly NBN Internet Service - July 2023	-89.99
DD3658.1	18/07/2023	Telstra	Telephone Charges - New Phone for Emergency Services Claim successful from LGIS and funds were received	-2173.24
DD3662.1	19/07/2023	AWARE SUPER PTY LTD	Payroll deductions	-4468.29

DD3662.2	19/07/2023	MATRIX SUPERANNUATION	Superannuation contributions	-320.49
DD3662.3	19/07/2023	AUSTRALIAN SUPER	Payroll deductions	-2175.81
DD3662.4	19/07/2023	HOSTPLUS SUPER	Superannuation contributions	-638.50
DD3662.5	19/07/2023	MyNorth Super	Superannuation contributions	-573.15
DD3662.6	19/07/2023	Colonial First State	Superannuation contributions	-272.09
DD3662.7	19/07/2023	MLC Super Fund	Superannuation contributions	-272.09
			TOTAL	\$226575.31

CREDIT CARD TRANSACTIONS

Job Description	Comments	Line Total
Tourism and Area Promotion Other	NAB CREDIT CARD TRANSACTIONS - JULY 2023 CEO CREDIT CARD - AUSTRALIANS GOLDEN OUTBACK SILVER ANNUAL SUBSCRIPTION	187.77
CN157 2014 Hino 300 Series 717 Xlong Crew Model No. XZU730R- QKFQTQ3	CEO CREDIT CARD - SHIRE OF CUBALLING LICENCE RENEWAL - CN 157	106.48
CN157 2014 Hino 300 Series 717 Xlong Crew Model No. XZU730R- QKFQTQ3	CEO CREDIT CARD - SHIRE OF CUBALLING LICENCE RENEWAL - CN 157	10.27
Traffic Lights - Master Slave Trailer CN3468 CN3469	CEO CREDIT CARD - SHIRE OF CUBALLING LICENCE RENEWAL - CN 3469	8.80
Traffic Lights - Master Slave Trailer CN3468 CN3469	CEO CREDIT CARD - SHIRE OF CUBALLING LICENCE RENEWAL - CN 3469	10.35
Traffic Lights - Master Slave Trailer CN3468 CN3469	CEO CREDIT CARD - SHIRE OF CUBALLING LICENCE RENEWAL - CN 3468	8.80
Traffic Lights - Master Slave Trailer CN3468 CN3469	CEO CREDIT CARD - SHIRE OF CUBALLING LICENCE RENEWAL - CN 3468	10.35
Expenditure - Members Training & Conference GEN	CEO CREDIT CARD - LGIS SOUTHWEST WORKCARE FORUM	209.50
Expenditure - Members Training & Conference GEN	CEO CREDIT CARD - LGIS CEO BREAKFAST	66.50
Expenditure - Members Training & Conference GEN	CEO CREDIT CARD - LG PROFESSIONALS FULL MEMBERSHIP FOR 2023/2024	531.00
Health Checks for staff GEN	DCEO CREDIT CARD - OSH GROUP PTY LTD MEDICAL ASSESSMENT FOR DEPOT STAFF	2581.04
Expenditure - Computer, Mobile Phone & Dash Camera Upgrades GEN	DCEO CREDIT CARD - NARROGIN BETTA HOME LIVING NEW MONITORS FOR THE SHIRE DEPOT OFFICE	698.00
Building Renewal - Cuballing CWA Hall	DCEO CREDIT CARD - NARROGIN BETTA HOME LIVING DELIVERY CHARGE FOR THE SUPPLY OF THE FRIDGE TO CWA HALL	55.00
CN1 Ford Ranger Works Supervisor Ute	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1	405.46
CN1 Ford Ranger Works Supervisor Ute	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1	10.24
CN027 Holden Colorado dual cab MY 4x4 Lx 2018	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN027	405.46
CN027 Holden Colorado dual cab MY 4x4 Lx 2018	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN027	10.24
CN0 Hilux 4x4 2022 MWS UTE	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN0	405.46
CN0 Hilux 4x4 2022 MWS UTE	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN0	10.24

CN1557 Toyota Tray Top Ute - with Kevrek Crane	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1557	405.46
CN1557 Toyota Tray Top Ute - with Kevrek Crane	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1557	10.24
CN026 UD Nissan Truck GW 400	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN026	405.46
CN026 UD Nissan Truck GW 400	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN026	10.24
CN047Isuzu Prime Mover 2019	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN047	405.46
CN047Isuzu Prime Mover 2019	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN047	10.24
Isuzu truck CN2	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN2	435.82
Isuzu truck CN2	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN2	10.33
CN92 Caterpillar 930G Wheel loader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN92	73.92
CN92 Caterpillar 930G Wheel loader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN92	10.33
Cat Vibe Roller 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN404	73.92
Cat Vibe Roller 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN404	10.33
CN 151 Bomag BW25RH Multi Tyred Roller	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN151	259.16
CN 151 Bomag BW25RH Multi Tyred Roller	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN151	10.24
CN1552 John Deere 4720 Tractor with 400CX loader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1552	73.92
CN1552 John Deere 4720 Tractor with 400CX loader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1552	10.33
CN1806 John Deere Tractor	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1806	73.92
CN1806 John Deere Tractor	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1806	10.33
CN2190 Cat 938K Loader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN2190	73.92
CN2190 Cat 938K Loader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN2190	10.33
Fast Fill Fire Trailer 2019	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10043	14.96
Fast Fill Fire Trailer 2019	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10043	43.44

CN3193 Posiflex Trailer 1990	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3193	14.96
CN3193 Posiflex Trailer 1990	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3193	10.34
CN3263 Loadstar Trailer 2007	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3263	14.96
CN3263 Loadstar Trailer 2007	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3263	10.34
CN1746 Husqvarna Ride on Lawnmower 2008	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1746	73.92
CN1746 Husqvarna Ride on Lawnmower 2008	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1746	10.33
CN3298 PAPAS Flat Top Trailer 2011	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3298	14.96
CN3298 PAPAS Flat Top Trailer 2011	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3298	10.34
CN3434 PAPAS Flat Top 2012	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3434	14.96
CN3434 PAPAS Flat Top 2012	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3434	10.34
CN 397 CAT 140 Motor Grader 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN397	73.92
CN 397 CAT 140 Motor Grader 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN397	10.33
CN387 Cat 140 Grader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN387	73.92
CN387 Cat 140 Grader	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN387	10.33
CN272 UD GW26 PRIME MOVER 2021	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN272	405.46
CN272 UD GW26 PRIME MOVER 2021	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN272	10.24
CN3455 Haulmore tri axle side tipping trailer with road gear and sand tarp assembly	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3455	14.96
CN3455 Haulmore tri axle side tipping trailer with road gear and sand tarp assembly	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3455	10.34
CN10015 Tri Axle Drop Deck Float and Winch 2002	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10015	14.96
CN10015 Tri Axle Drop Deck Float and Winch 2002	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10015	10.34
Haulmore side tipping trailer 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10092	14.96
Haulmore side tipping trailer 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10092	10.34

Haulmore 30,000 Litre Water Tanker Tri Axle 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10098	14.96
Haulmore 30,000 Litre Water Tanker Tri Axle 2020	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10098	10.34
Isuzu FSS550 1CFP607	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1990	73.92
Isuzu FSS550 1CFP607	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1990	10.33
Isuzu Fire Truck CN1991	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1991	214.28
Isuzu Fire Truck CN1991	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1991	10.27
1TDY190 Loadstar Box top Trailer 2002- Fire Popo	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - 1TDY190	14.96
1TDY190 Loadstar Box top Trailer 2002- Fire Popo	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - 1TDY190	43.44
CN3226 Custom Box Top Trailer 1980- Fire Cuby	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3226	14.96
CN3226 Custom Box Top Trailer 1980- Fire Cuby	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3226	10.34
Toyota Landcruiser 1DPW-118	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1992	73.92
Toyota Landcruiser 1DPW-118	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1992	10.33
1DPQ458 Isuzu Fire Truck Popo	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1993	73.92
1DPQ458 Isuzu Fire Truck Popo	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN1993	10.33
Sundry Plant	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3439	14.96
Sundry Plant	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN3439	10.34
CN039 Mazda CX30	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN039	435.82
CN039 Mazda CX30	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN039	10.33
Quick Fill Trailer	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - 1TPH151	14.96
Quick Fill Trailer	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - 1TPH151	10.34
CN 10079 Optraffic Variable Message Sign - Trailer	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10079	14.96
CN 10079 Optraffic Variable Message Sign - Trailer	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - CN10079	10.34

1TSM948 Car Crash Trailer	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - 1TSM948	14.96
1TSM948 Car Crash Trailer	DCEO CREDIT CARD - SHIRE OF CUBALLING LICENSING RENEWAL - 1TSM948	10.34
Sundry Plant	MWS CREDIT CARD - SPRAY LINE FILTER FOR SPRAYER ON P307	154.33
DEPOT MAINTENANCE	MWS CREDIT CARD - BIRDGARD AUSTRALIA BIRD DERRANT	502.63
Ranger Duties	MWS CREDIT CARD - SHEFIELD ANIMAL TRAPS DOG TRAP WITH HOOK RELEASE	430.00
Aged Persons Accommodation Capital Expense	MWS CREDIT CARD - PARKWOOD HARDWARE DRAIN FOR THE AGED HOUSING UNITS	1399.50
Expenditure - Computer Equipment - Mtnc GEN	MWS CREDIT CARD - AUSSIE BROADBAND MONTHLY INTERNET SERVICES	79.00
CN 397 CAT 140 Motor Grader 2020	MWS CREDIT CARD - JAYCAR USB ADAPTER FOR SHIRE VEHICLES	43.90
CWA Hall	MWS CREDIT CARD - BUNNINGS WAREHOUSE DRAINAGE AT THE CWA HALL	103.76
	TOTAL	12865.58

PETTY CASH

Item details	Refreshments	Depot	Office Maintenance	Staff Expenses	Admin Stationary	GST10%	Total
	04105	J1668	J4114		04231		
Stationary/postage							
Misc (Cleaning Supplies)			7.27			0.73	8.00
Outside Staff Goods							
Staff							
						Total	8.00
						Cash on Hand	592.00
						Till float	100.00
						Grand total	700.00

COLES CARD

Item details	Refreshments	Works	Office Maintenance	Events	Events	GST 10%	Total
	04105		J4114	J132C	1042420.5		
Groceries - Council Refreshments	79.75		78.20	104.27		19.38	281.60
Groceries –							
Groceries – Community Consult							
Misc (Cleaning Supplies)							
Works – Outside Staff Goods							
						Total	281.60
						Total on Hand	218.40
						Grand total	\$500.00

9.1.2 Correction to Reserve Note presented to 30 June 2023 Council Meeting

Applicant: N/A
File Ref. No: ADM214
Disclosure of Interest: Nil
Date: 8 August 2023
Author: Narelle Rowe, Deputy Chief Executive Officer
Attachments: 9.1.2A Note 9 - Statement of Financial Activity – Reserve Note (Amended)

Summary

Correction to financials for period ended 30 June 2023 presented to the July Council meeting.

Background

The Reserve Note within the June 2023 financials presented to the July Council meeting contained a reporting error.

Comment

The financials incorrectly reported several reserves namely Plant and Equipment, Housing, Recreation and Community Facility showing the balance of interest earned and amounts transferred from Reserves during the year. The Actual YTD closing balance was reported correctly, however, several figures contained within the 'Actual interest Earned' and Actual Transfer Out (-) columns were in error.

A revised Reserve Note showing amended allocations for interest earned and amounts transferred from Reserves has been attached.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/78

That the amended Reserves Note, as included at Attachment 9.1.2A for the Shire of Cuballing for period ending 30 June 2023 be received.

Moved Cr Bradford

Seconded Cr Christensen

CARRIED 5/0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS**

Reserve accounts	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Reserve name	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Plant and Equipment	341,028	1,960	4,078	58,079	0	(340,000)	(340,000)	61,067	5,106
Administration Building and IT and Office	9,160	32	109	0	0	0	0	9,192	9,269
Employee Entitlements	286,388	1,067	3,424	0	0	0	0	287,455	289,812
Housing Reserve	98,316	367	1,176	0	0	(20,000)	(20,000)	78,683	79,492
Recreation & Community Facility	178,242	792	2,131	0	0	(84,887)	(82,943)	94,147	97,430
Refuse Site	45,472	205	544	0	0	0	0	45,677	46,016
Equestrian	4,915	95	59	5,200	0	0	0	10,210	4,974
Standpipe Maintenance	4,100	20	49	0	0	0	0	4,120	4,149
Road and Bridges	105,137	486	1,257	0	0	0	0	105,623	106,394
Community and Sporting Club	5,322	21	64	67,403	0	0	0	72,746	5,386
	1,078,080	5,045	12,891	130,682	0	(444,887)	(442,943)	768,920	648,028

9.1.3 Adoption of the 2023/24 Budget

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	9 August 2023
Author:	Narelle Rowe
Attachments:	9.1.3A Draft 2023/24 Budget – Included separately

Summary

The Draft 2023/24 Budget for the financial year ending 30 June 2024 is presented for Council consideration.

Background

Each year local governments are required to adopt a budget and set a rate in the dollar for rates that allow the Council to operate financially and once adopted, it is then presented to the Department of Local Government.

Much of the content of the budget was discussed at a budget workshop in Popanyinning prior to the May 2023 Ordinary Council Meeting.

Comment

This 2023/24 Budget incorporates a total operating expenditure of \$5,112,167, an increase from 2022/23's budgeted expenditure of \$4,721,688.

1. Major Capital Expenditure

The following capital works and purchases, are included in the Draft 2023/24 Budget:

Purchase Land – Light Industrial Area	\$250,000
Cuballing Town Hall Upgrade	\$50,332
Cuballing CWA Hall Upgrade	\$176,225
Administration Office Refurbishment	\$19,141
Aged Persons Accommodation	\$213,000
Skate Park Refurbishment	\$10,200.00
Furniture & Equipment	\$20,000
CEO Residence – Installation Solar Panels	\$5,000.00
CEO Residence – Replace Air Conditioner	\$11,500

2. Road Construction

Council has allocated a large portion of the budget funding for both rural and urban Road maintenance and capital improvement. The Shire of Cuballing has committed to the following major road projects:

Road	Expenditure	Associated Grant Income
Wandering Narrogin Road -RRG	\$43,200	\$499,642
Stratherne Road - RRG	\$179,695	
Stratherne Road – RRG	\$580,200	
Austral St - RTR	142,500	\$210,951
Campbell St - RTR	28,359	
Popanyinning Road – RTR	46,879	
Wandering-Narrogin Road - Blackspot	15,000	
Bridge Improvements	40,000	
Cuballing East Road – WSN – Final Seal	160,050	\$96,566
Cuballing East Road – WSN	230,181	\$2,404,741
Cuballing East Rd-WSN (SLK 0.10-2.42,10.48-12.80	2,077,627	
Narrogin-Wandering – WSN	229,869	

3. Plant Replacement

The following capital plant and equipment purchases are included in the Draft 2023/24 budget:

- Generator \$23,350
- Two Way System for Plant \$25,000
- Hino Truck Purchase \$97,540
- Traffic Lights \$37,000
- Sewell Sweeper \$61,500
- Plant Trailer \$ 8,500
- Works Supervisor Utility \$60,278

4. Capital Project Grant Income

The Shire of Cuballing has budgeted to receive \$3,388,821 in grants towards capital projects within the Shire.

5. Property Rates

The Draft 2023/24 Budget has an average of 8% increase to property rates. With increasing costs of materials, utilities, insurance, contractors and staff wages, this increase was unavoidable.

An 8% Early Payment Discount is offered to ratepayers who choose to pay their rates in full by Friday, 15 September 2023, being within 21 days of the date of issue of Council's rate notice.

Minimum rates for GRV valued properties and UV valued properties have increased by approximately 8% in the 2023/24 budget with the minimum rates for GRV properties increasing to \$900 and UV Properties to \$1,215.

6. Fees and Charges

Fees and charges have been reviewed and have increased in line with increased costs and now incorporate rents and bonds.

In 2023/24 Council is continuing to impose charges under the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) including:

- a \$315 charge for the collection of Kerbside Waste and Recycling within the Shire of Cuballing with a reduced charge of \$240 for eligible pensioners; and
- a Waste Management Charge on all Unimproved Value rateable properties of \$42.00 per rates assessment. This charge will offset the cost of Waste Transfer Stations within the Shire of Cuballing.

7. Borrowings

The Budget proposes a new loan of \$250,000 for the purpose of developing a new light industrial area. It is also proposed to increase our Bank Overdraft from \$100,000 to \$400,000.

8. Conclusion

It anticipated that through this budget, Council will be able to further progress and increase facilities provided to the community and improve Council owned assets. The demand for improved infrastructure is very important to ensure that the Shire of Cuballing continues to prosper and develop.

Strategic Implications - Nil

Statutory Environment

The Draft 2023/24 Budget document contains a number of items that require adoption by Council under the Local Government Act. They are that in accordance with:

1. As per Section 6.32 (1) of the Local Government Act 1995, Rates and Minimum Rates to be levied on all rateable property be as follows:

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value	8.6238	900
Unimproved Value	5.788	1215

2. Section 6.35 (5) of the Local Government Act 1995 requires that the Minister for Local Government's approval be sought for the imposing of a minimum payment where the number of separately rated properties in the district on which a minimum payment is imposed is greater than 50%. This is not applicable to the Shire of Cuballing in 2023/24;
3. In accordance with Section 6.46 discount provisions of the Local Government Act, an 8% discount be allowed for payment of rates in full within 21 days of the date of issue of the rate notice;
4. Section 6.45 of the Local Government Act a 5.5% interest charge be levied on rates instalments, Deferred Pensioners Rates' excluded;

5. Section 6.45 of the Local Government Act an administration charge of \$10 be levied for the second and each of the subsequent rates instalments;
6. Section 6.51 of the Local Government Act an 7% interest charge be levied on all overdue rates outstanding, Deferred Pensioners' Rates excluded;
7. Section 6.32 (1) of the Local Government Act 1995 the Schedule of Rents, Leases and Charges as detailed in the budget document;
8. Section 67 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) provides for a local government to arrange for the proper disposal of waste, by making an annual charge per waste receptacle.
9. Section 66 of the of the WARR Act 2007 provides for a local government to impose on rateable land an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides. Revenue raised from this charge is used to cover running costs of the Shire of Cuballing's Transfer Stations.
10. Section 64 (2) of the Local Government (Financial Management) Regulations 1996 that the due date for instalments be set as follows:
 - 1st Instalment due not before 29 September 2023; and
 - 2nd Instalment due not before 29 November 2023; and
 - 3rd Instalment due not before 29 January 2024; and
 - 4th Instalment due not before 29 March 2024.
11. Section 6.19 of the Local Government Act 1995 requires a local government to give local public notice of any fees or charges it wishes to impose after adoption of the annual budget; and
12. Section 6.1 of the Local Government (Financial Management) Regulations 1996 requires that Council is required to adopt a percentage or value, to be used in statements of financial activity for reporting material variances against the adopted Budget

Policy Implications – Nil

Financial Implications

The Draft 2023/24 Budget sets the Council approved revenue and expenditure for the 2023/24 financial year.

Economic Implication - Nil

Environmental Considerations - Nil

Social Implications

Many projects contained within the 2023/24 Budget are focused on improving facilities within the general community.

Consultation

The Draft budget has been developed with consultation between senior staff and Councillors. The budget is also driven by the Shire's Strategic Community Plan and contains a number of projects towards achieving these outcomes.

Options

Council may resolve:

1. the Officer's Recommendation;
2. that the Draft 2023/24 Budget be adopted with minor amendments;
3. that the Draft 2023/24 Budget be deferred for further deliberations.

Voting Requirements – Absolute Majority

OFFICER'S RECOMMENDATION

That Council, as detailed in the Draft 2023/24 Budget included at Attachment 9.1.31A, adopt:

1. the Rates and Minimum Rates to be levied in 2023/24 on all rateable property be as follows:

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value	8.623	900
Unimproved Value	5.788	1215

2. a due date for the payment of rates being Thursday 29 September 2023, being within 35 days from the date of issue of Council's rate notice;
3. an Early Payment Rates Discount of 8% for payment of annual rates paid in full, including all arrears, by Friday, 15 September 2023, being within 21 days of the date of issue of Council's rate notice;
4. a 5.5% interest charge be levied on rates instalments, eligible and deferred pensioners rates excluded;
5. an 7% interest charge be levied on all overdue rates, deferred pensioners rates excluded;
6. an administration charge of \$10 be levied for the second and each of any subsequent rates instalments;
7. due dates for instalments of rates payments as follows:
 - a. 1st Instalment due on 29 September 2023; and
 - b. 2nd Instalment due on 29 November 2023; and
 - c. 3rd Instalment due on 29 January 2024; and
 - d. 4th Instalment due on 29 March 2024;
8. a Kerbside Rubbish Collection Fee \$315.00 and Kerbside Rubbish Collection Fee Pensioner \$240.00;
9. a Waste Management Charge on all Unimproved Value rateable properties of \$42.00 per rates assessment;
10. the Schedule of Fees and Charges as detailed in the Draft 2023/24 Budget;
11. the Revenue and Expenditure as detailed in the Draft 2023/24 Budget; and
12. the Significant Accounting Policies, as detailed in the Draft 2023/24 Budget, including a materiality threshold of +/- 10% of the budget allocation unless the dollar value of

any variance is less than \$5,000 in the Statement of Financial Activity for 2023/24.

13. Increase Bank Overdraft facility to \$400,000.

COUNCIL RESOLUTION 2023/79

That Council, as detailed in the Draft 2023/24 Budget included at Attachment 9.1.31A, adopt:

1. **the Rates and Minimum Rates to be levied in 2023/24 on all rateable property be as follows:**

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value	8.623	900
Unimproved Value	5.788	1215

2. **a due date for the payment of rates being Thursday 29 September 2023, being within 35 days from the date of issue of Council's rate notice;**
3. **an Early Payment Rates Discount of 8% for payment of annual rates paid in full, including all arrears, by Friday, 15 September 2023, being within 21 days of the date of issue of Council's rate notice;**
4. **a 5.5% interest charge be levied on rates instalments, eligible and deferred pensioners rates excluded;**
5. **an 11% interest charge be levied on all overdue rates, deferred pensioners rates excluded;**
6. **an administration charge of \$10 be levied for the second and each of any subsequent rates instalments;**
7. **due dates for instalments of rates payments as follows:**
 - a. **1st Instalment due on 29 September 2023; and**
 - b. **2nd Instalment due on 29 November 2023; and**
 - c. **3rd Instalment due on 29 January 2024; and**
 - d. **4th Instalment due on 29 March 2024;**
8. **a Kerbside Rubbish Collection Fee \$315.00 and Kerbside Rubbish Collection Fee Pensioner \$240.00;**
9. **a Waste Management Charge on all Unimproved Value rateable properties of \$42.00 per rates assessment;**
10. **the Schedule of Fees and Charges as detailed in the Draft 2023/24 Budget;**
11. **the Revenue and Expenditure as detailed in the Draft 2023/24 Budget; and**
12. **the Significant Accounting Policies, as detailed in the Draft 2023/24 Budget, including a materiality threshold of +/- 10% of the budget allocation unless the dollar value of any variance is less than \$5,000 in the Statement of Financial Activity for 2023/24.**

13. Increase Bank Overdraft facility to \$400,000.

Moved Cr Kowald

Seconded Cr Bradford

CARRIED BY AN ABSOLUTE MAJORITY 5/0

Reason for change:

Council considered that with the increase in commercial interest rates that 7% interest does not provide a sufficient disincentive for people to delay paying their rates. The interest rate on overdue rates was increased to 11.

Council also wanted to increase the instalment interest rate, but 5.5 % is the statutory maximum.

Cr Dowling brought forward Late Item 9.1.4 to be considered with other DCEO / Finance Items.

9.1.4 Statement of Financial Activity

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	11 August 2023
Author:	Narelle Rowe, Deputy Chief Executive Officer
Attachments:	9.1.4A Statement of Financial Activity

Summary

Council is to consider the Statement of Financial Activity for July 2023.

Background

As per the Financial Management Regulation 34, each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail.

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment

Until finalisation and adoption of the 2023/2024 Budget, a breakdown of material variances are unable to be provided.

Administration Allocations have been calculated to 31 July 2023.

Depreciation expense is calculated to 31 July 2023.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

3. the Officer's Recommendation; or
4. not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/80

That the Statement of Financial Activity, as included at Attachment 9.1.4A for the Shire of Cuballing for period ending 31 July 2023 be received.

Moved Cr Kowald

Seconded Cr Harris

CARRIED 5/0

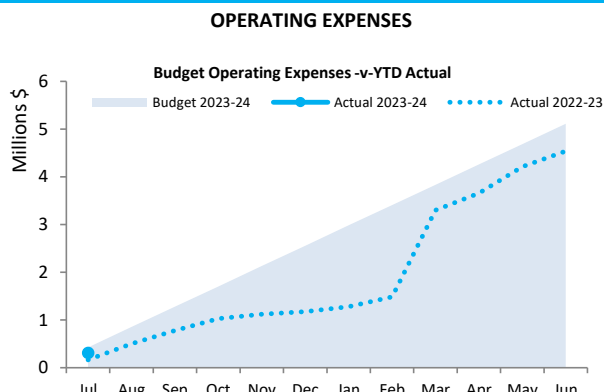
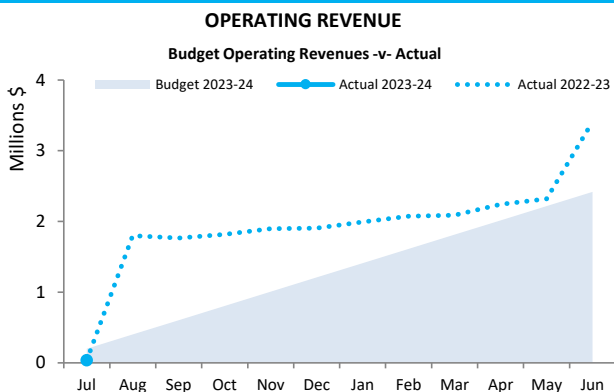
SHIRE OF CUBALLING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

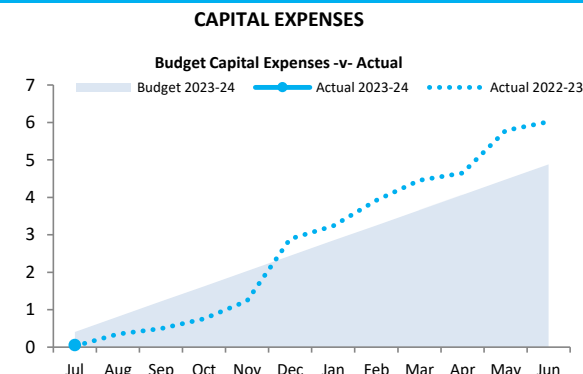
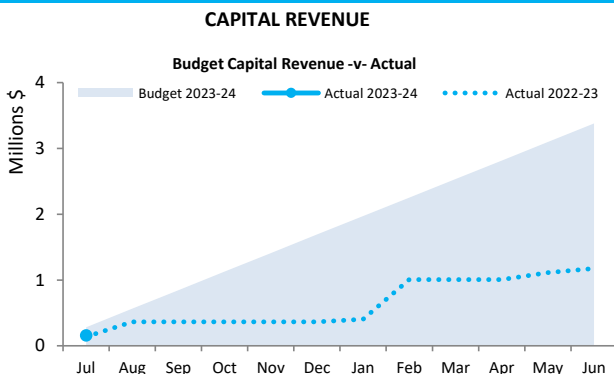
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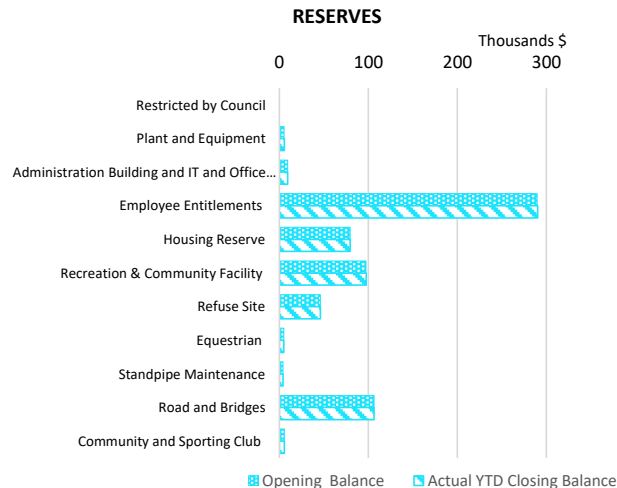
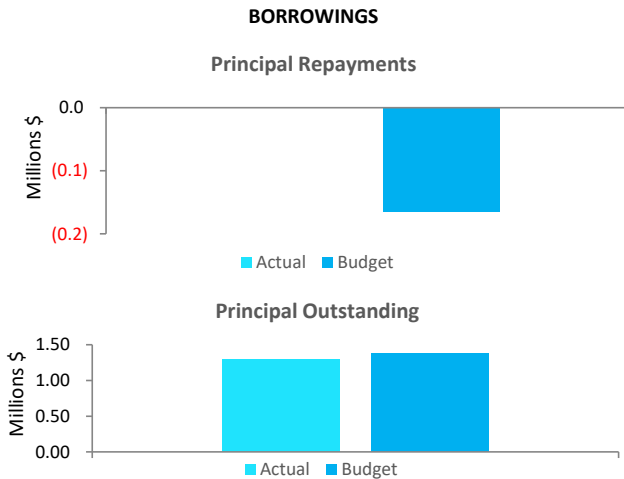
OPERATING ACTIVITIES



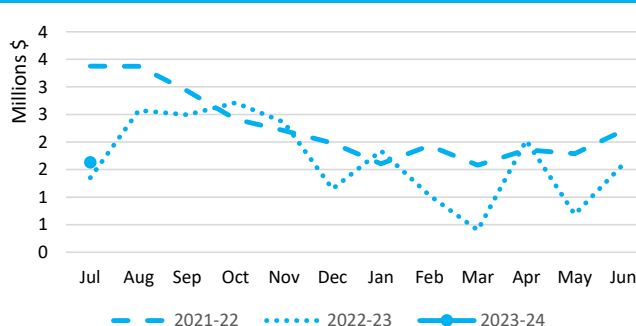
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.81 M	\$1.81 M	\$1.81 M	\$0.00 M
Closing	\$0.03 M	\$2.14 M	\$1.63 M	(\$0.51 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$1.60 M	71.2%
Restricted Cash	\$0.65 M	28.8%

Refer to Note 2 - Cash and Financial Assets

Payables		% Outstanding
	\$	
Trade Payables	\$0.23 M	
0 to 30 Days		61.7%
Over 30 Days		38.3%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	%
Rates Receivable	\$0.15 M	0.8%
Trade Receivable	\$0.35 M	% Outstanding
Over 30 Days		33.6%
Over 90 Days		25.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.39 M)	(\$0.03 M)	(\$0.27 M)	(\$0.24 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	(\$0.00 M)	
YTD Budget	\$0.12 M	(100.0%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.00 M	
YTD Budget	\$0.04 M	(100.0%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.01 M	
YTD Budget	\$0.03 M	(62.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.42 M)	\$0.18 M	\$0.10 M	(\$0.08 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Amended Budget	\$0.08 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.06 M	
Amended Budget	\$4.88 M	(98.8%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.16 M	
Amended Budget	\$3.38 M	(95.3%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.03 M	\$0.18 M	(\$0.00 M)	(\$0.19 M)

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$1.29 M

Refer to Note 8 - Borrowings

Reserves	
	\$
Reserves balance	\$0.65 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability	
	\$
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,805,569	1,805,569	1,805,569	0	0.00%	
Revenue from operating activities							
Rates		1,417,951	118,162	(1)	(118,163)	(100.00%)	▼
Operating grants, subsidies and contributions	12	476,885	39,737	0	(39,737)	(100.00%)	▼
Fees and charges		367,691	30,631	11,653	(18,978)	(61.96%)	▼
Interest earnings		83,550	6,961	2,123	(4,838)	(69.50%)	
Other revenue		88,270	7,353	24,973	17,620	239.63%	▲
Profit on disposal of assets	6	5,138	428	0	(428)	(100.00%)	
		2,439,485	203,272	38,748	(164,524)	(80.94%)	
Expenditure from operating activities							
Employee costs		(1,086,640)	(90,503)	(116,278)	(25,775)	(28.48%)	▼
Materials and contracts		(1,201,509)	(100,008)	(83,087)	16,921	16.92%	▲
Utility charges		(180,803)	(15,049)	(3,398)	11,651	77.42%	▲
Depreciation on non-current assets		(2,277,131)	(189,750)	0	189,750	100.00%	▲
Interest expenses		(52,020)	(4,333)	0	4,333	100.00%	
Insurance expenses		(226,979)	(18,903)	(106,993)	(88,090)	(466.01%)	▼
Other expenditure		(76,245)	(6,351)	0	6,351	100.00%	▲
Loss on disposal of assets	6	(10,840)	(903)	0	903	100.00%	
		(5,112,167)	(425,800)	(309,756)	116,044	(27.25%)	
Non-cash amounts excluded from operating activities	1(a)	2,282,833	190,225	0	(190,225)	(100.00%)	▼
Amount attributable to operating activities		(389,849)	(32,303)	(271,008)	(238,705)	738.96%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	3,379,313	281,606	159,308	(122,298)	(43.43%)	▼
Proceeds from disposal of assets	6	75,955	308,079	0	(308,079)	(100.00%)	▼
Payments for property, plant and equipment and infrastructure	7	(4,880,044)	(406,645)	(60,541)	346,104	85.11%	▲
Amount attributable to investing activities		(1,424,776)	183,040	98,767	(84,273)	(46.04%)	
Financing Activities							
Proceeds from new debentures	8	250,000	0	0	0	0.00%	
Transfer from reserves	10	0	444,887	0	(444,887)	(100.00%)	▼
Payments for principal portion of lease liabilities	9	(2,000)	0	0	0	0.00%	
Repayment of debentures	8	(164,504)	(124,980)	0	124,980	100.00%	▲
Transfer to reserves	10	(48,921)	(135,727)	(1,162)	134,565	99.14%	▲
Amount attributable to financing activities		34,575	184,180	(1,162)	(185,342)	(100.63%)	
Closing funding surplus / (deficit)	1(c)	25,519	2,140,486	1,632,166	(508,320)	23.75%	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 August 2023

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(5,138)	(428)	0
Add: Loss on asset disposals	6	10,840	903	0
Add: Depreciation on assets		2,277,131	189,750	0
Total non-cash items excluded from operating activities		2,282,833	190,225	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(648,026)	(648,026)	(649,188)
Less: - Financial assets at amortised cost - self supporting loans	4	0	0	0
Less: Unspent Borrowings		0		
Less: User defined		0		
Less: User defined		0		
Less: User defined		0		
Add: Borrowings	8	164,504	164,504	0
Add: Provisions employee related provisions	11	270,754	270,754	270,754
Add: Lease liabilities	9	2,000	2,000	0
Add: User defined		0		
Total adjustments to net current assets		(210,768)	(210,768)	(378,434)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,940,452	1,940,452	2,251,387
Rates receivables	3	155,806	155,806	154,487
Receivables	3	532,361	532,361	346,371
Other current assets	4	224,383	224,383	224,383
Less: Current liabilities				
Payables	5	(302,841)	(302,841)	(598,709)
Borrowings	8	(164,504)	(164,504)	0
Contract liabilities	11	(96,566)	(96,566)	(96,566)
Lease liabilities	9	(2,000)	(2,000)	0
Provisions	11	(270,754)	(270,754)	(270,754)
Less: Total adjustments to net current assets	1(b)	(210,768)	(210,768)	(378,434)
Closing funding surplus / (deficit)		1,805,569	1,805,569	1,632,166

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Cash at Bank		1,506,048	0	1,506,048		NAB	TBA	N/A
Municipal Cash Investments (Online and at call account)		95,450	0	95,450		NAB	TBA	N/A
Term Deposits		2	649,187	649,189		NAB	TBA	TBA
Petty Cash		700	0	700		N/A	N/A	N/A
Total		1,602,200	649,187	2,251,387	0			
Comprising								
Cash and cash equivalents		1,602,200	649,187	2,251,387	0			
		1,602,200	649,187	2,251,387	0			

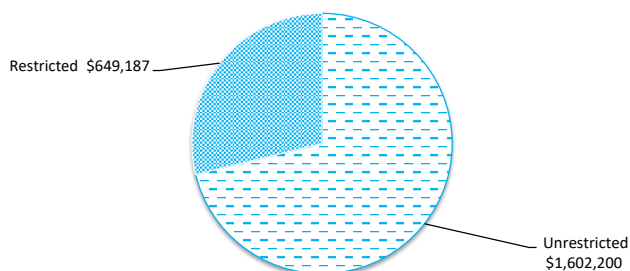
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

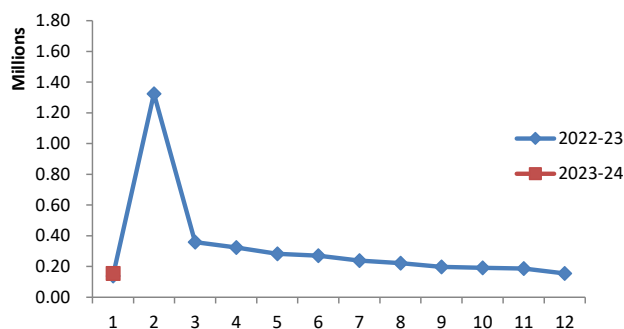
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 Jun 2023	31 Jul 2023
	\$	\$
Opening arrears previous years	155,806	155,806
Levied this year	0	(1)
Less - collections to date	0	(1,318)
Gross rates collectable	155,806	154,487
Net rates collectable	155,806	154,487
% Collected	0%	0.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	33,610	4,107	0	12,878	50,595
Percentage	0.0%	66.4%	8.1%	0%	25.5%	
Balance per trial balance						
Sundry receivable						50,595
GST receivable						295,776
Total receivables general outstanding						346,371

Amounts shown above include GST (where applicable)

KEY INFORMATION

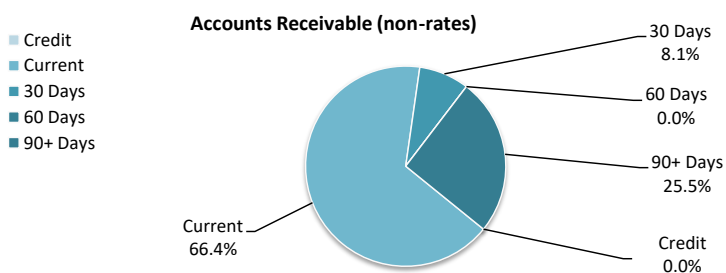
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	13,432	0	0	13,432
Total other current assets	224,383	0	0	224,383

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

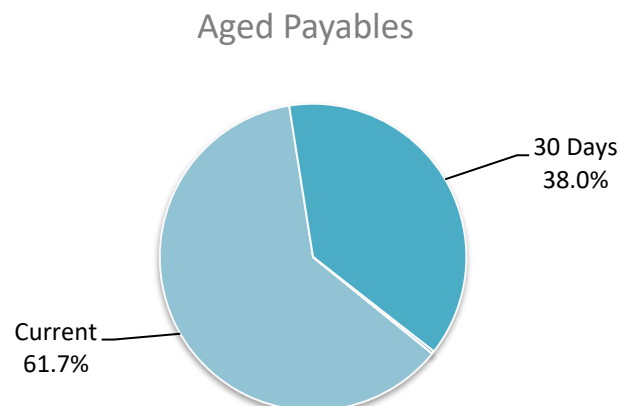
**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	127,962	78,926	584	0	207,472
Percentage	0%	61.7%	38%	0.3%	0%	
Balance per trial balance						
Sundry creditors						229,342
Accrued salaries and wages						0
ATO liabilities						312,116
Bonds & Deposits						57,251
Total payables general outstanding						598,709

Amounts shown above include GST (where applicable)

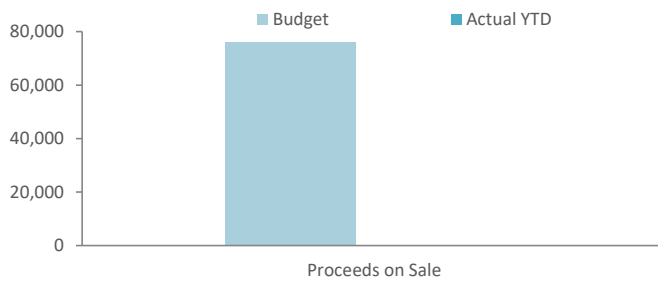
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Minutes of the Ordinary Meeting of the Shire of Cuballing held Wednesday, 16th August 2023

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Generator	5,700	2,500	0	(3,200)	0	0	0	0
	Hino Truck	27,000	25,000	0	(2,000)	0	0	0	0
	Traffic Lights	8,640	3,000	0	(5,640)	0	0	0	0
	Works Utility	40,317	45,455	5,138	0	0	0	0	0
		81,657	75,955	5,138	(10,840)	0	0	0	0



Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	735,316	61,274	45,157	(16,117)
Plant and equipment	316,168	26,345	0	(26,345)
Infrastructure - roads	3,733,560	311,111	14,969	(296,142)
Infrastructure - bridges	40,000	3,333	0	(3,333)
Infrastructure - parks, ovals & playgrounds	25,000	2,083	0	(2,083)
Infrastructure - other	10,000	833	415	(418)
Payments for Capital Acquisitions	4,880,044	406,645	60,541	(346,104)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,379,313	281,606	159,308	(122,298)
Borrowings	250,000	0	0	0
Other (disposals & C/Fwd)	75,955	308,079	0	(308,079)
Contribution - operations	1,168,776	(183,040)	(98,767)	84,273
Capital funding total	4,880,044	406,645	60,541	(346,104)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

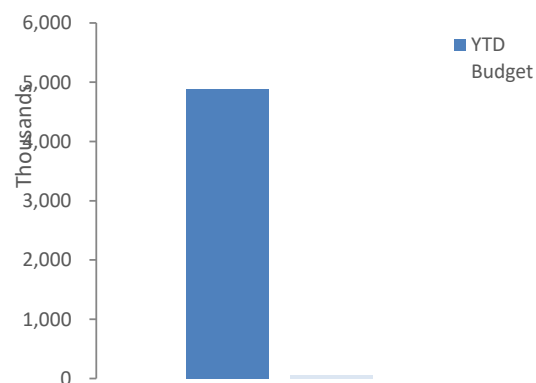
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended		YTD Actual	Variance (Under)/Over	
	Budget	YTD Budget			
	\$	\$	\$	\$	
Land & Buildings					
C214	Land Purchase - Light Industrial Area	250,000	20,833	0	(20,833)
J4114D	Administration Office Refurbishment	19,141	1,595	0	(1,595)
C084	Aged Persons Accommodation Capital Expense	213,000	17,750	215	(17,535)
C158	Cuballing Transfer Station 17/18 - Waste Oil Facility	0	0	28	28
C212	Ceo Residence - Solar Panels	5,000	416	0	(416)
C205	Golf Club Facility Upgrade (Lrci Funds)	0	0	263	263
11057	CCTV Camera's	0	0	25,510	25,510
C213	Ceo Residence - Air Conditioner	11,418	951	0	(951)
C162	Cuballing Town Hall - Capital Works	50,332	4,194	0	(4,194)
C164	Building Renewal - Cuballing Cwa Hall	176,225	14,685	19,141	4,456
C173	Skate Park Refurbishment	10,200	850	0	(850)
Total Buildings		735,316	61,274	45,157	(16,117)
Furniture & Equipment					
04270	Capital Expenditure - Furniture & Equipment	20,000	1,666	0	(1,666)
Total Furniture & Equipment		20,000	1,666	0	(1,666)
Plant & Equipment					
11300	Capital Expenditure - Plant & Equipment - Generator	26,350	2,195	0	(2,195)
12411	Two Way system for Plant	25,000	2,083	0	(2,083)
12416	Capital Expenditure - Plant & Equipment - Hino Truck	97,540	8,128	0	(8,128)
12421	Capital Expenditure - Plant & Equipment - Traffic Lights	37,000	3,083	0	(3,083)
12428	Capital Purchase - Sewell Sweeper TB2000E	61,500	5,125	0	(5,125)
12429	Capital Expenditure - Plant & Equipment - Plant Trailer	8,500	708	0	(708)
12430	Capital Expenditure - Plant & Equipment - Utility	60,278	5,023	0	(5,023)
Total Plant & Equipment		316,168	26,345	0	(26,345)
Roads					
R001E	Rrg Stratherne Rd 2022/23	179,695	14,973	0	(14,973)
R001F	Stratherne Road 23-24 - Reconstruction & Shoulder Widening Slk	580,200	48,347	0	(48,347)
R129F	Wandering-Narrogin Road 2022/23	0	0	9,290	9,290
R129G	Wandering Narrogin Road 23/24 - Final Seal	43,200	3,599	0	(3,599)
RTR096	Roads To Recovery - Austral Street	142,500	11,874	0	(11,874)
RTR140	Roads To Recovery - Campbell Street	28,359	2,360	0	(2,360)
RTR004	Roads To Recovery Popanyinning Road East Gravel Sheeting	46,879	3,905	0	(3,905)
BS129	Blackspot - Wandering Narrogin Road	15,000	1,250	0	(1,250)
WF006R	Cuballing East Road 2021/22 Final Seal Works	160,050	13,337	0	(13,337)
WSF007	Wheatbelt Secondary Freight Network 2022/23 Cuby East Road	230,181	19,181	0	(19,181)
WF007D	Wheatbelt Secondary Freight Network 2022/23 Cuby East Road-D	0	0	1,800	1,800
WSF008	Wheatbelt Secondary Freight - Cuballing East Reconstruction Slk's	2,077,627	173,132	0	(173,132)
WF129D	Wheatbelt Secondary Freight 2022/23 Narrogin Wandering Road-	229,869	19,153	3,879	(15,274)
Total Roads		3,733,560	311,111	14,969	(296,142)
Bridges					
11214	Bridge Improvements - Capital Upgrades	40,000	3,333	0	(3,333)
Total Bridges		40,000	3,333	0	(3,333)
Parks, Ovals & Playgrounds					
C207	Heritage Walk Trail	10,000	833	0	(833)
C209	Cuballing Skate Park Precinct Master Plan	15,000	1,250	0	(1,250)
Total Parks, Ovals & Playgrounds		25,000	2,083	0	(2,083)
Other Infrastructure					
C203	Cuballing War Memorial	0	0	415	415
C210	Cuballing Niche Wall	10,000	833	0	(833)
Total Other Infrastructure		10,000	833	415	(418)
TOTAL CAPITAL EXPENDITURE		4,880,044	406,645	60,541	(346,104)

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Education and welfare										
Aged Accommodation	65	781,151	0	0	0	(72,017)	781,151	709,134	0	(34,723)
Transport										
Grader	67	407,025	0	0	0	(76,689)	407,025	330,336	0	0
Other property and services										
Austral Land	64	100,111	0	0	0	(15,798)	100,111	84,313	0	(2,087)
Industrial Land	68	0	0	250,000	0	0	0	250,000	0	0
Total		1,288,287	0	250,000	0	(164,504)	1,288,287	1,373,783	0	(36,810)
Current borrowings		164,504					0			
Non-current borrowings		<u>1,123,783</u>					<u>1,288,287</u>			
		1,288,287					1,288,287			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding payments		Interest	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Springhill Dam	LPF No.2	0	0	6,000	0	(2,000)	0	4,000	0	0
Total		0	0	6,000	0	(2,000)	0	4,000	0	0

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 10
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Plant and Equipment	5,106	23,204	368	0	0	0	0	28,310	5,474
Administration Building and IT and Office	9,270	371	10	0	0	0	0	9,641	9,280
Employee Entitlements	289,812	11,592	309	0	0	0	0	301,404	290,121
Housing Reserve	79,491	3,180	106	0	0	0	0	82,671	79,597
Recreation & Community Facility	97,430	3,897	192	0	0	0	0	101,327	97,622
Refuse Site	46,015	1,841	49	0	0	0	0	47,856	46,064
Equestrian	4,974	199	5	0	0	0	0	5,173	4,979
Standpipe Maintenance	4,149	166	4	0	0	0	0	4,315	4,153
Road and Bridges	106,394	4,256	113	0	0	0	0	110,650	106,507
Community and Sporting Club	5,385	215	6	0	0	0	0	5,600	5,391
	648,026	48,921	1,162	0	0	0	0	696,947	649,188

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Capital grant/contribution liabilities		96,566	0	0	0	96,566
Total other liabilities		96,566	0	0	0	96,566
Employee Related Provisions						
Annual leave		95,340	0			95,340
Long service leave		175,414	0			175,414
Total Employee Related Provisions		270,754	0	0	0	270,754
Total other current assets		367,320	0	0	0	367,320
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue
	1 July 2023			31 Jul 2023	31 Jul 2023			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Income - Grants Commission	0	0	0	0	0	117,254	9,771	0
Law, order, public safety								
Income - Fire Prevention - Grants	0	0	0	0	0	51,891	4,324	0
Income Fire Mitigation Grants	0	0	0	0	0	72,700	6,058	0
Education and welfare								
Income Relating to Aged & Disabled - Age Friendly	0	0	0	0	0	6,120	510	0
Recreation and culture								
Income - Youth Activity Funding	0	0	0	0	0	1,000	83	0
INCOME - Community Development & Events	0	0	0	0	0	19,000	1,583	0
Community Development & Events - Grants	0	0	0	0	0	10,000	833	0
Community Development & Events - Other	0	0	0	0	0	4,000	333	0
Transport								
Income - Grant - MRWA Direct	0	0	0	0	0	102,932	8,577	0
Income - Grants Commission Local Road Grant	0	0	0	0	0	71,988	5,999	0
	0	0	0	0	0	456,885	38,071	0
Operating contributions								
Other property and services								
Income - Less Workers Compensation Claimed	0	0	0	0	0	20,000	1,666	0
	0	0	0	0	0	20,000	1,666	0
TOTALS	0	0	0	0	0	476,885	39,737	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

NOTE 13

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2023	Current Liability 31 Jul 2023	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
Income - Community Infrastructure Grant - Commonwealth	0	0	0	0	0	24,777	2,064	0
Income - Phase 2 Community Infrastructure Grant - LRCI	0	0	0	0	0	18,752	1,562	0
Income - Phase 3 community Infrastructure Grant - LRCI	0	0	0	0	0	123,884	10,323	0
Transport								
Regional Road Grants	0	0	0	0	0	499,642	41,636	159,308
Wheatbelt Secondary Freight Network	0	0	0	0	0	2,404,741	200,395	0
WSFN - Income Wandering Narrogin Road	96,566	0	0	96,566	0	0	0	0
2022/23 Cuballing East Road Wheatbelt Secondary Freight	0	0	0	0	0	96,566	8,047	0
Roads to Recovery	0	0	0	0	0	210,951	17,579	0
	96,566	0	0	96,566	0	3,379,313	281,606	159,308

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Jul 2023
	\$	\$	\$	\$
Cuballing Cricket Club	200	0	0	200
Department of Transport - Licensing	658	13,035	(11,249)	2,444
				0
	858	13,035	(11,249)	2,644

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

**NOTE 15
BUDGET AMENDMENTS**

Proposed amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption						25,519
	Opening Surplus(Deficit)		Opening Surplus(Deficit)				
	Nil Changes						
				0	0	0	25,519

KEY INFORMATION

Nil

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$5,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Timing/Permanent	Explanation of positive variances
				Comments
	\$	%		
Opening funding surplus / (deficit)	0	0.00%		
Revenue from operating activities				
Rates	(118,163)	(100.00%) ▼	Timing	Budget profiling still to be completed
Operating grants, subsidies and contributions	(39,737)	(100.00%) ▼	Timing	Budget profiling still to be completed
Fees and charges	(18,978)	(61.96%) ▼	Timing	Budget profiling still to be completed
Interest earnings	(4,838)	(69.50%) ▼	Timing	Budget profiling still to be completed
Other revenue	17,620	239.63% ▲	Timing	Budget profiling still to be completed
Profit on disposal of assets	(428)	(100.00%) ▼	Timing	Budget profiling still to be completed
Expenditure from operating activities				
Employee costs	(25,775)	(28.48%) ▼	Timing	Budget profiling still to be completed
Materials and contracts	16,921	16.92% ▲	Timing	Budget profiling still to be completed
Utility charges	11,651	77.42% ▲	Timing	Budget profiling still to be completed
Depreciation on non-current assets	189,750	100.00% ▲	Timing	Budget profiling still to be completed
Interest expenses	4,333	100.00%	Timing	Budget profiling still to be completed
Insurance expenses	(88,090)	(466.01%) ▼	Timing	Budget profiling still to be completed
Other expenditure	6,351	100.00% ▲	Timing	Budget profiling still to be completed
Loss on disposal of assets	903	100.00%	Timing	Budget profiling still to be completed
Non-cash amounts excluded from operating activities	(190,225)	(100.00%) ▼	Timing	Budget profiling still to be completed
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(122,298)	(43.43%) ▼	Timing	Budget profiling still to be completed
Proceeds from disposal of assets	(308,079)	(100.00%) ▼	Timing	Budget profiling still to be completed
Payments for property, plant and equipment and infrastructure	346,104	85.11% ▲	Timing	Budget profiling still to be completed
Non-cash amounts excluded from investing activities	0	0.00%		
Financing activities				
Proceeds from new debentures	0	0.00%	Timing	Budget profiling still to be completed
Transfer from reserves	(444,887)	(100.00%) ▼	Timing	Budget profiling still to be completed
Payments for principal portion of lease liabilities	0	0.00%	Timing	Budget profiling still to be completed
Repayment of debentures	124,980	100.00% ▲	Timing	Budget profiling still to be completed
Transfer to reserves	134,565	99.14% ▲	Timing	Budget profiling still to be completed
Closing funding surplus / (deficit)	(508,320)	23.75% ▼	Timing	As per the above explanations

Minutes of the Ordinary Meeting of the Shire of Cuballing held Wednesday, 16th August 2023

9.2 CHIEF EXECUTIVE OFFICER:

Cr Dowling Declared a proximity interest as she owns property on Popanyinning West Road. Cr Dowling left the chambers at 2.55 pm, Cr Harris took the chair.

9.2.1 RAV ROUTE DETERMINATIONS

Applicant:	Main Roads Heavy Vehicle Services
File Ref. No:	ADM 29
Disclosure of Interest:	Nil
Date:	8 August 2023
Author:	CEO- Stan Scott
Attachments:	9.2.1A – Novapass – Emails from MRWA
	9.2.1B – Warby Transport – Email from Main Roads WA
	9.2.1C – Craig Cousins – Email from Main Roads WA
	9.2.1D – Tandem Drive RAV Categories
	9.2.1E – Accredited Mass Management Schemes – Tandem Drive RAV Categories

Summary

Main Roads Heavy Vehicle Services have forwarded 3 separate applications for access to Popanyinning East Road by Network 6 Restricted Access Vehicles (RAV).

Background

Council has a policy on Restricted Access Vehicle Routes. Under that Policy routes may be Unconditional Access or Low Volume Conditional Access (LVCA) either Type 1 or Type 2. The LVCA conditions limit access to local traffic – no through traffic – and place additional safety requirements, which are more stringent for Type 2.

Popanyinning West Road is identified as Local Vehicle Conditional Access Type 1.

In October 2022 Main Roads Heavy Vehicle Services approved another operator to access Popanyinning West Road with a Network 6 configuration subject to conditions as set out below.

Popanyinning West Rd 4050002 (SLK 0.00 to 1.58)

- *All operators must carry written support from the road manager acknowledging the operator's use of the road.*
- *Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.*
- *This section of road must not be used as a through route. This section of road may be used as access to pick-up goods, deliver goods, or garage vehicles to properties located on this section of road, or on roads only accessible via this section of road. Drivers must carry documentation as proof of local delivery, pickup or garaging address.*

- *Intersection condition – No left turn permitted into Northam Cranbrook from Popanyinning West Rd.*

These conditions are similar, but not identical to the policy conditions for LVCA Type 1 in Council's policy.

Proposals

The access requested in the applications is gate to gate for Novapass.

In the case of Warby's Transport the Depot is located on Pomphrey's Road (Wandering Narrogin Road) about 800 metres from the intersection with Popanyinning West Road.

The Craig Cousins application is seeking to use Popanyinning West as a through road between Great Southern Highway and Albany Highway.

These requests if approved would be to allow specific Network 6 vehicles on the Popanyinning West Road.

This would increase the maximum vehicle length from 27.5 to 36.5 metres. The impact on gross vehicle mass would be different for each application.

Warby's Transport

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4050002	Popanyinning West Rd	Bunmulling Rd & Great Southern Hwy (0.00)	Popanyinning West Rd (21.25)	Tandem Drive Network 4	Tandem Drive Network 6

There would be no increase in maximum gross vehicle mass – 87.5 tonnes for both configurations.

Novapass

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4050002	Popanyinning West Rd	Boundary Rd (1.58)	Property access (9.14)	Tandem Drive Network 4	Tandem Drive Network 6
Mass Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
4050002	Popanyinning West Rd	Boundary Rd (1.58)	Property access (9.14)	AMMS Level 1	No change

Novapass presently operates under Accredited Mass Management Scheme Level 1, and has requested to continue to do so for Network 6. This is 93.5 tonnes for both configurations.

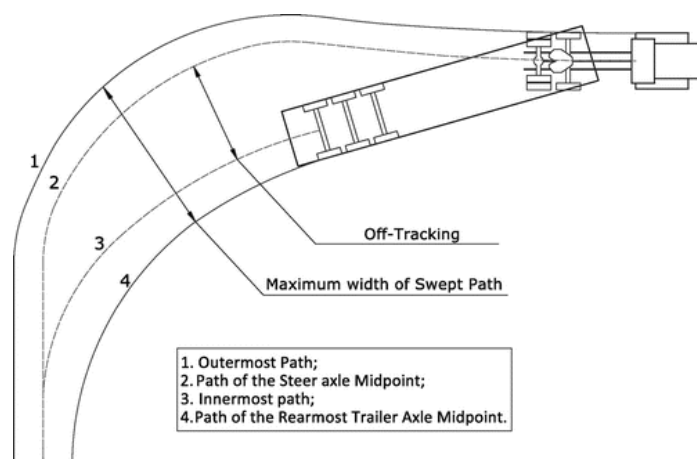
Craig Cousins

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4050002	Popanyinning West Rd	Bunmulling Rd & Great Southern Hwy (0.00)	Popanyinning West Rd (21.25)	Tandem Drive Network 4	Tandem Drive Network 6
Mass Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
4050002	Popanyinning West Rd	Bunmulling Rd & Great Southern Hwy (0.00)	Popanyinning West Rd (21.25)	AMMS 1	AMMS 3

Mr Cousins is seeking to increase from his present AMMS Level 1 to AMMS Level 3, this would increase the gross vehicle mass from 93.5 to 100 tonnes.

Discussion

There is no difference in the number of axles between Network 4 and Network 6. As Network 6 configurations are longer there may be some difference in the swept path.



Swept Path Analysis is the calculation and analysis of the movement and path of different parts of a vehicle when that vehicle is undertaking a turning manoeuvre. The difference in swept path is more pronounced on sharper turns. This is important for vehicles travelling in the opposite direction and meeting a RAV vehicle on a curve.

The other difference of course is overtaking. The longer the configuration the more challenging it is to overtake.

Warby's transport is not seeking concessional loading. It is however seeking to use Popanyinning West Road as a through route between Great Southern Highway and Wandering Narrogin Road. It is notable that Wandering Narrogin Road is not a Network 6 road according to the Main Roads website.

Novapass is seeking to continue with their existing concessional loading arrangements. This means there is no difference in GVM between their current Network 4 configuration and the proposed Network 6. Novapass is not using Popanyinning West as a through route and its application only relates to the first 9.14 km of the road, not the entire length.

Carig Cousins on the other hand wishes to increase not only the length of the configuration used but also increase concessional loading to the maximum available. He is also seeking to use Popanyinning West Road as a through route between Great Southern Highway and Albany Highway. Given that Popanyinning West Road is already identified as a Low Volume Conditional Access Road, and not a through route, this application is problematic.

Popanyinning West Road would not be suitable to add to the RAV network for unconditional access. The route is part of the RAV conditional access network for Network 4 vehicles. Based on the Main Roads previous RAV assessments the road could be approved under low volume conditional access including the same conditions as set out in the previous Main Roads determination.

Strategic Implications

Strategy 3.3 in the Shire of Cuballing Strategic Community Plan is:

3.3	Deliver and advocate for a diverse and safe transport system which is efficient and meets the needs of all users.	A diverse and safe transport system that balances the needs of all users including pedestrians, cyclists, private vehicles, public transport and freight.
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Statutory Environment

Main Roads is responsible for the determining road access for different vehicle types, but will generally act on advice from Local Government on Local Roads.

Policy Implications

Council's Policy in relation to Restricted Access Vehicles on Local Roads is set out below:

The conditions that Council will seek to impose on use of local roads will be:

1. *Unconditional access. Roads with these conditions would be of the higher standard and good condition. These routes would be made available to all vehicles and should be expected to be used as through routes for vehicles from outside the shire;*
2. *Low Volume Conditional Access (LVCA) Type 1. These roads would be of a decent standards and relatively good condition. It is Council's desire to have these roads made available for local traffic to allow economic freight use by local residents and ratepayers. The conditions for use of these roads include:*
 - *Not to be used as a through route. For local delivery and pickup only;*
 - *Current written approval from the Shire of Cuballing, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request;*

- *Operation is not permitted while the school bus is operating on the particular road. Operators must contact the relevant schools directly for school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs / pick-ups have been completed on the particular road;*
 - *Headlights must be switched on at all times; When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover;*
 - *No operation on unsealed road segment when visibly wet, without road owner's approval; and*
 - *Direct radio contact must be maintained with other RAV's to establish their position on or near the road (suggested UHF channel 40).*
3. *Low Volume Condition Access (LVCA) Type 2. These roads can be of a low standard. It is Council's desire to have these roads made available for local traffic to allow economic freight use by local residents and ratepayers. The conditions for use of these roads include:*
- *All conditions stipulated for Low Volume Conditional Access Type 1 roads; and*
 - *Road not to be entered until driver has established by radio contact that there is no other RAV on the road travelling in the oncoming direction; and*
 - *The RAV must not exceed a speed of 40 km/h.*

Financial Implications

Allowing access to concessionally loaded Network 6 vehicles using Popanyinning West Road could have serious road maintenance cost implications.

Economic Implication

Approval would provide direct economic benefit to the applicants.

Environmental Considerations - Nil

Consultation

Main Roads is seeking input from the Shire of Cuballing.

Options

Council may resolve to advise Main Roads that:

1. Council supports the applications with conditions; or
2. Council does not support the applications, or
3. Support some but not others.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/81

That Council advise Main Roads WA Heavy Vehicle Operations that:

1. In relation to the application by Novapass that Council supports the application to use Tandem Drive Network 6 vehicles on Popanyinning West Road under a Restricted Local Access Permit (RLAP), subject to the following conditions:

Popanyinning West Rd 4050002 (SLK 0.00 to 9.14)

- All operators must carry written support from the road manager acknowledging the operator's use of the road.
- Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.
- This section of road must not be used as a through route. This section of road may be used as access to pick-up goods, deliver goods, or garage vehicles to properties located on this section of road, or on roads only accessible via this section of road. Drivers must carry documentation as proof of local delivery, pickup or garaging address.
- Intersection condition – No left turn permitted into Northam Cranbrook from Popanyinning West Rd.

2. In relation to the application by Warby's Transport that Council does not support the application to use Tandem Drive Network 6 vehicles on Popanyinning West Road as the operator does not need to use Popanyinning West Road to access his property and it would constitute using Popanyinning West Road as a through route.

3. In relation to the application by Craig Cousins that Council does not support the application to use Tandem Drive Network 6 vehicles on Popanyinning West Road as:

- The operator does not need to use Popanyinning West Road to access his property and it would constitute using Popanyinning West Road as a through route; and
- The concessional loading under AMMS 3 would provide undue wear and tear on the road.

Moved Cr Kowald

Seconded Cr Christensen

CARRIED 4/0

From: Maria Isaza **On Behalf Of** HVSrouteassessments

Sent: Friday, 23 June 2023 1:30 PM

To: 'supervisor@cuballing.wa.gov.au' <supervisor@cuballing.wa.gov.au>; Cuballing Shire <enquiries@cuballing.wa.gov.au>

Cc: 'ceo@cue.wa.gov.au' <ceo@cue.wa.gov.au>

Subject: CM: Route Determination - Novapass Pty - Shire of Cuballing - WBR - Popanyinning West Rd 4050002 - RAV 6 - Requesting road owner support

Good afternoon,

Heavy Vehicle Services (HVS) has received an application to add road(s), within your local government boundaries, onto the Restricted Access Vehicle (RAV) Network. In accordance with our [RAV Access Approval & Review Policy](#) we seek your input.

Requested Networks:

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4050002	Popanyinning West Rd	Boundary Rd (1.58)	Property access (9.14)	Tandem Drive Network 4	Tandem Drive Network 6
Mass Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
4050002	Popanyinning West Rd	Boundary Rd (1.58)	Property access (9.14)	AMMS Level 1	No change

For details of the RAVs approved on the requested networks, please refer to the following RAV Category Charts:

- [Tandem Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Accredited Mass Management Scheme \(AMMS\) Tandem Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Tri Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Accredited Mass Management Scheme \(AMMS\) Tri Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)

RAV Access Benefits:

While RAV access provides productivity benefits to the transport industry, there are also considerable benefits to road managers and the local community. These benefits are all based around reducing the number of heavy vehicle movements on the road and include reducing risk exposure (e.g. reducing potential for serious crashes), reducing carbon emissions, reducing heavy vehicle noise, and in some cases reducing congestion and reducing road wear. For further information of the benefits of RAV access, please refer to our [RAV Access Benefits](#) document.

What we need from you:

HVS will conduct onsite assessments and consider the safety aspects of approving RAV access in accordance with our [Standard Restricted Access Vehicle Route Assessment Guidelines](#) and [Guidelines for Approving RAV Access](#).

To assist HVS in this process, please provide us with estimated traffic volumes and any comments relating to road condition, planning conflicts, development issues etc. that may be impacted by adding the above road(s) onto the requested RAV network or increasing the mass level. The [Preliminary Assessment Checklist](#) can be used to assist you in identifying any significant deficiencies that may render the road(s) unsuitable for the requested RAV access.

It would be appreciated if you could provide your comment to HVS within four (4) weeks of this email to enable HVS to consider any potential issues as part of our assessment process.

It is important to ensure that any comments are provided with sufficient reasoning, as this will be used to justify our decision to the applicant.

Your reference for this request is D23#597147.

Should you require any further information or assistance regarding this request, please contact the HVS Route Assessment team on 138 486 or hvsrouteassessments@mainroads.wa.gov.au

Kind Regards,

Maria Isaza
HEAVY VEHICLE ROUTE ASSESSMENT OFFICER
Heavy Vehicle Services
p: +61 08 9475 8496
w: www.mainroads.wa.gov.au

From: Maria Isaza **On Behalf Of** HVSrouteassessments
Sent: Thursday, 13 July 2023 12:22 PM
To: Cuballing Shire <enquiries@cuballing.wa.gov.au>
Cc: Shire of Cuballing - ceo <ceo@cuballing.wa.gov.au>
Subject: CM: Route Determination - Warby's Transport - Shire of Cuballing - Popanyinning Rd 4270049 - RAV 6 - Road Owner Support

Good afternoon Shire of Cuballing,

Heavy Vehicle Services (HVS) has received an application to add road(s), within your local government boundaries, onto the Restricted Access Vehicle (RAV) Network. In accordance with our [RAV Access Approval & Review Policy](#) we seek your input.

Requested Networks:

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4050002	Popanyinning West Rd	Bunmulling Rd & Great Southern Hwy (0.00)	Popanyinning West Rd (21.25)	Tandem Drive Network 4	Tandem Drive Network 6

For details of the RAVs approved on the requested networks, please refer to the following RAV Category Charts:

- [Tandem Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Accredited Mass Management Scheme \(AMMS\) Tandem Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Tri Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Accredited Mass Management Scheme \(AMMS\) Tri Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)

RAV Access Benefits:

While RAV access provides productivity benefits to the transport industry, there are also considerable benefits to road managers and the local community. These benefits are all based around reducing the number of heavy vehicle movements on the road and include reducing risk exposure (e.g. reducing potential for serious crashes), reducing carbon emissions, reducing heavy vehicle noise, and in some cases reducing congestion and reducing road wear. For further information of the benefits of RAV access, please refer to our [RAV Access Benefits](#) document.

What we need from you:

HVS will conduct onsite assessments and consider the safety aspects of approving RAV access in accordance with our [Standard Restricted Access Vehicle Route Assessment Guidelines](#) and [Guidelines for Approving RAV Access](#).

To assist HVS in this process, please provide us with estimated traffic volumes and any comments relating to road condition, planning conflicts, development issues etc. that may be impacted by adding the above road(s) onto the requested RAV network or increasing the mass level. The

[Preliminary Assessment Checklist](#) can be used to assist you in identifying any significant deficiencies that may render the road(s) unsuitable for the requested RAV access.

It would be appreciated if you could provide your comment to HVS within four (4) weeks of this email to enable HVS to consider any potential issues as part of our assessment process.

It is important to ensure that any comments are provided with sufficient reasoning, as this will be used to justify our decision to the applicant.

Your reference for this request is **D23#665658**

Should you require any further information or assistance regarding this request, please contact the HVS Route Assessment team on 138 486 or hvsrouteassessments@mainroads.wa.gov.au

Kind regards

Maria Isaza

Heavy Vehicle Services Officer

Heavy Vehicle Services

p: 138 486

e: hvsrouteassessments@mainroads.wa.gov.au

w: www.mainroads.wa.gov.au

From: Maria Isaza **On Behalf Of** HVSrouteassessments
Sent: Monday, 24 July 2023 2:32 PM
To: supervisor@cuballing.wa.gov.au; Cuballing Shire <enquiries@cuballing.wa.gov.au>
Cc: Shire of Cuballing - ceo <ceo@cuballing.wa.gov.au>
Subject: CM: Route Determination - Craig Cousins - Shire of Cuballing - WBR - Popanyinning W Rd 405002 - RAV 6 - Road Owner Support

Good afternoon,

Heavy Vehicle Services (HVS) has received an application to add road(s), within your local government boundaries, onto the Restricted Access Vehicle (RAV) Network. In accordance with our [RAV Access Approval & Review Policy](#) we seek your input.

Requested Networks:

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4050002	Popanyinning West Rd	Bunmulling Rd & Great Southern Hwy (0.00)	Popanyinning West Rd (21.25)	Tandem Drive Network 4	Tandem Drive Network 6
Mass Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
4050002	Popanyinning West Rd	Bunmulling Rd & Great Southern Hwy (0.00)	Popanyinning West Rd (21.25)	AMMS 1	AMMS 3

For details of the RAVs approved on the requested networks, please refer to the following RAV Category Charts:

- [Tandem Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Accredited Mass Management Scheme \(AMMS\) Tandem Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Tri Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)
- [Accredited Mass Management Scheme \(AMMS\) Tri Drive Prime Mover, Trailer Combinations Restricted Access Vehicle \(RAV\) Categories](#)

RAV Access Benefits:

While RAV access provides productivity benefits to the transport industry, there are also considerable benefits to road managers and the local community. These benefits are all based around reducing the number of heavy vehicle movements on the road and include reducing risk exposure (e.g. reducing potential for serious crashes), reducing carbon emissions, reducing heavy vehicle noise, and in some cases reducing congestion and reducing road wear. For further information of the benefits of RAV access, please refer to our [RAV Access Benefits](#) document.

Accredited Mass Management Scheme (AMMS) Benefits:

While it is acknowledged that AMMS mass limits cause additional road wear when compared to statutory mass limits, AMMS requires the transport operator to have strict loading controls in place, which are audited by HVS. It is arguably those operators that do not have loading controls in place and operate overloaded that cause the most damage to our roads.

AMMS provides considerable productivity benefits, therefore reduces heavy vehicle movements and provides similar benefits to those previously mentioned for RAV access. Where a road is already approved for AMMS mass limits, allowing a higher RAV Network will not cause additional road wear.

What we need from you:

HVS will conduct onsite assessments and consider the safety aspects of approving RAV access in accordance with our [Standard Restricted Access Vehicle Route Assessment Guidelines](#) and [Guidelines for Approving RAV Access](#).

To assist HVS in this process, please provide us with estimated traffic volumes and any comments relating to road condition, planning conflicts, development issues etc. that may be impacted by adding the above road(s) onto the requested RAV network or increasing the mass level. The [Preliminary Assessment Checklist](#) can be used to assist you in identifying any significant deficiencies that may render the road(s) unsuitable for the requested RAV access.

It would be appreciated if you could provide your comment to HVS within four (4) weeks of this email to enable HVS to consider any potential issues as part of our assessment process.






























It is important to ensure that any comments are provided with sufficient reasoning, as this will be used to justify our decision to the applicant.

























Your reference for this request is **D23#699403**

Should you require any further information or assistance regarding this request, please contact the HVS Route Assessment team on 138 486 or hvsrouteassessments@mainroads.wa.gov.au

Kind regards

Maria Isaza
Heavy Vehicle Services Officer
Heavy Vehicle Services
p: 138 486
e: hvsrouteassessments@mainroads.wa.gov.au
w: www.mainroads.wa.gov.au

RAV Category	RAV Description	Max. Length	Max. Mass	Approved Network					
Category 1	1A - Prime Mover, Semi Trailer & Pig Trailer or Dolly 	1B - Prime Mover & Semi Trailer 	1C - Short B-Double 	1A / 1C	20 m	50 t	N1		
	1B			19 m	48.5 t				
Category 2	2A - Prime Mover, Semi Trailer & Pig Trailer or Dolly 	2B - Prime Mover & Semi Trailer 	2C - B-double 	2D - Short B-Triple 	2E - Car Carrier 	2A	27.5 m	66.5 t	N2
						2B	20 m	48.5 t	
						2C	27.5 m	68.5 t	
						2D	27.5 m	88.5 t	
						2E	25 m	45 t	
Category 3	3A - A-double 				27.5 m	85 t	N3		
Category 4	4A - A-double 				27.5 m	88.5 t	N4		
Category 5	5A - A-Double 	5B - A-Double towing a Dolly 	5C - B-Double towing a Dolly 	5D - B-Triple 	5A / 5D	36.5 m	85 t	N5	
					5B	27.5 m + Dolly	85 t + Dolly		
					5C	27.5 m + Dolly	68.5 t + Dolly		
Category 6	6A - A-double 	6B - B-Triple 	6C - A-Double towing a Dolly 		6A / 6B	36.5 m	88.5 t	N6	
					6C	27.5 m + Dolly	88.5 t + Dolly		
Category 7	7A - AB-Triple 	7B - BA-Triple 			36.5 m	108.5 t	N7		
Category 8	Refer to Tandem Drive Truck, Trailer Combinations								
Category 9	9A - A-Triple 	9B - A-Double towing a Dolly 	9C - BA-Triple 		9A	53.5 m	121.5 t	N9	
					9B	36.5 m + Dolly	85 t + Dolly		
	9D - AB-Triple 				9C / 9D	45 m	108.5 t		
Category 10	10A - A-Triple 	10B - Double B-Double 	10C - ABB-Quad 		10A / 10B / 10C	53.5 m	128.5 t	N10	
					10D / 10E	53.5 m	148.5 t		
	10D - BAA-Quad 				10E - AAB-Quad 	10F - A-Double towing a Dolly 	10F		36.5 m + Dolly

RAV Category	RAV Description	Max. Length	Max. Mass & Approved Network			
			Level 1	Level 2	Level 3	
Category 1	1A – Prime Mover & Semi Trailer 	19 m	50 t N1.1	-	-	
Category 2	2A – Prime Mover & Semi Trailer 	2A	20 m	50.5 t	51.5 t	53 t
	2B - Prime Mover, Semi Trailer & Pig Trailer or Dolly 	2B	27.5 m	68.5 t	69.5 t	71 t
	2C – B-double 	2C	27.5 m	72 t	74 t	76.5 t
		All	-	N2.1	N2.2	N2.3
Category 3	3A – A-double 	27.5 m	89 t N3.1	91 t	94 t	
Category 4	4A – A-double 	27.5 m	93.5 t N4.1	96.5 t	100 t	
Category 5	5A – B-Double towing a Dolly 	5A	27.5 m + Dolly	72 t + Dolly	74 t + Dolly	76.5 t + Dolly
	5B – A-Double 	5B / 5D	36.5 m	89 t	91 t	94 t
	5C – A-Double towing a Dolly 	5C	27.5 m + Dolly	89 t + Dolly	91 t + Dolly	94 t + Dolly
	5D – B-Triple 	All	-	N5.1	N5.2	N5.3
Category 6	6A – A-double 	6A / 6B	36.5 m	93.5 t	96.5 t	100 t
	6B – B-Triple 	6C	27.5 m + Dolly	93.5 t + Dolly	96.5 t + Dolly	100 t + Dolly
	6C – A-Double towing a Dolly 	All	-	N6.1	N6.2	N6.3
Category 7	7A – AB-Triple 	36.5 m	115 t N7.1	119 t	123.5 t	
7B – BA-Triple 	N7.2		N7.3			
Category 8	There are no Category 8 RAVs for AMMS					
Category 9	9A – A-Triple 	9A	53.5 m	127.5 t	130.5 t	135 t
	9B – A-Double towing a Dolly 	9B	36.5 m + Dolly	89 t + Dolly	91 t + Dolly	94 t + Dolly
	9C – AB-Triple 	9C / 9D	45 m	115 t	119 t	123.5 t
	9D – BA-Triple 	All	-	N9.1	N9.2	N9.3
Category 10	10A – A-Triple 	10A / 10C / 10D	53.5 m	136.5 t	141.5 t	147 t
	10B – A-Double towing a Dolly 	10B	36.5 m + Dolly	93.5 t + Dolly	96.5 t + Dolly	100 t + Dolly
	10C – Double B-Double 	10E	53.5 m	158 t	164 t	170.5 t
	10D – ABB-Quad 	All	-	N10.1	N10.2	N10.3
	10E – AAB-Quad 					

Cr Dowling returned to the chamber and resumed the chair at 3.00 pm.

9.2.2 South West Native Title Settlement – Reserve 36413

Location:	Lot 151 Stratherne Road.
Applicant:	Department of Planning Lands and Heritage
File Ref. No:	ADM 324
Disclosure of Interest:	Nil
Date:	08 August 2023
Author:	Stan Scott
Attachments	9.2.4 A – Location Map

Summary

Council is requested to comment on parcels of land identified for possible inclusion in the South West Native Title Settlement.

Background

The Native Title Agreements and Partnerships area of the Department of Planning Lands and Heritage wrote to Council in the following terms:

Request for Comment – Proposed Transfer of Land under the South West Native Title Settlement

The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.

A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy (Q). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

For more information on the Settlement, please refer to the Department of the Premier and Cabinet website: <https://www.wa.gov.au/organisation/departments-of-the-premier-and-cabinet/south-west-native-title-settlement>

Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- *unallocated Crown land;*
- *unmanaged reserves;*

- *land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and*
- *land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.*

A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. To that end, please find attached a spreadsheet comprising of land parcels identified for possible transfer. It would be appreciated if you could provide comments on each of the land parcels directly into the column labelled 'Referee Comments' in relation to the following:

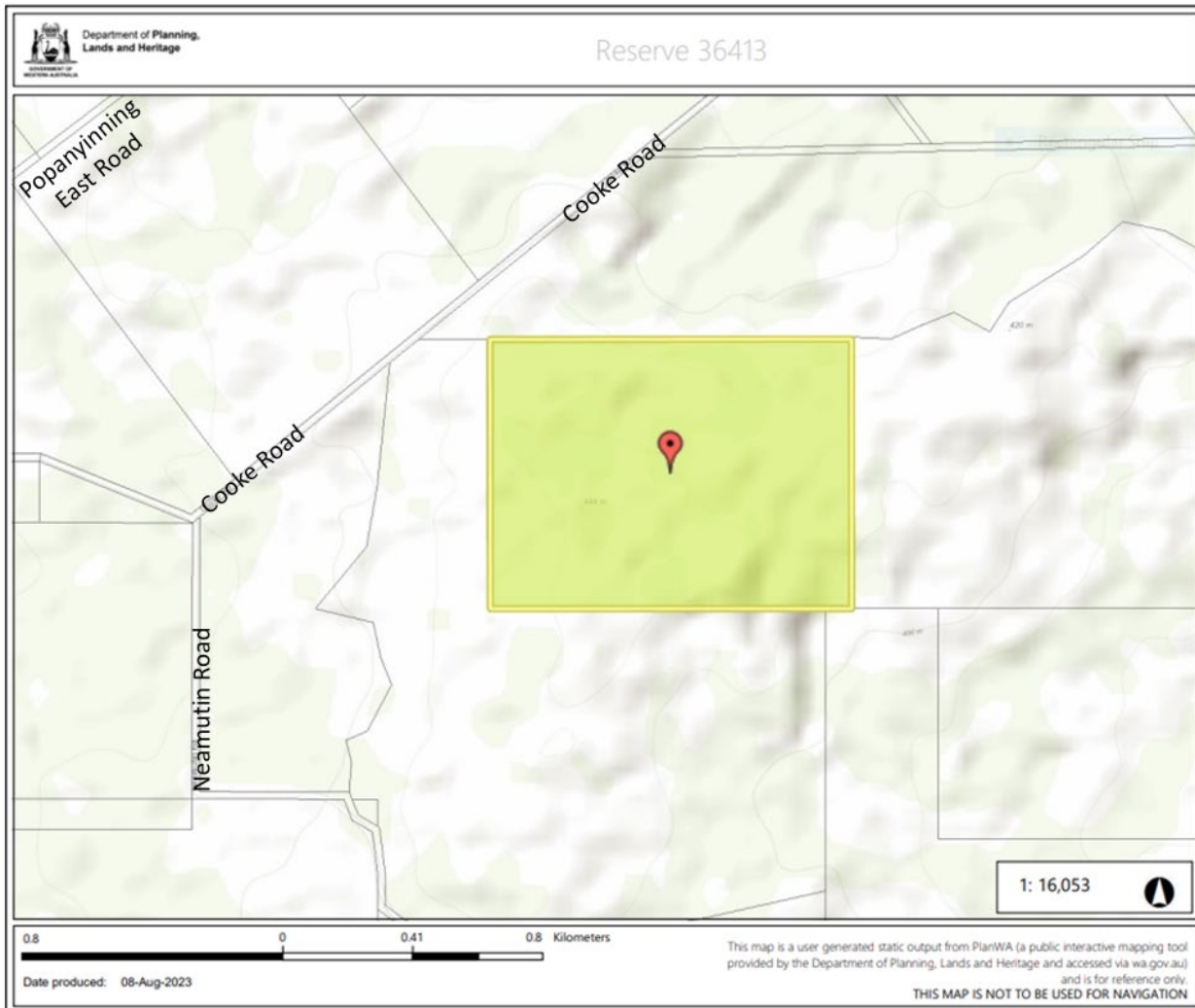
- 1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?*
- 2. Does the Shire have any interest in the land?*
- 3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.*
- 4. Is the land parcel subject to any mandatory connection to services?*
- 5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?*
- 6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?*
- 7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?*
- 8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).*
- 9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.*

Once you have considered the land identified, the South West Settlement Project team would be pleased to receive your comments by email to swsettlement@dplh.wa.gov.au. In accordance with the abovementioned Annexure J of the ILUAs, your advice is required to be returned within 40 days of receiving this email. As a result, please provide your comments by 27 August 2023. Should this timeframe not be achievable, please let me know as a matter of priority. Where no response is received from the Shire within the 40 day timeframe, this will be taken as having no comment on the land parcels referred.

The 40 day time frame for comment is set out in the agreement and is consistent with the requirements of the land administration act;

Should there be an application to change the current land use it is not clear how the planning and development framework would apply if the land is provided as part of the native title settlement, and any expectations that might be created by that process.

This particular parcel of land is identified as Reserve Number 36413, Lot 151 Stratherne Road Cuballing. The purpose of the reserve is 'Trigonometric Station'. This generally refers to some kind of survey marker, usually on top of a hill.



The responses to the specific questions are as follows:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?

The Shire of Cuballing is supportive of the land transfer, subject to agreement by Landgate.

2. Does the Shire have any interest in the land?

No

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.

No

4. Is the land parcel subject to any mandatory connection to services?

No. It is notable that the land has no street frontage and access would be either through private land or the adjacent private land.

5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?

None that the Shire is aware of, though given its elevation it would be a candidate for a telecommunications tower.

6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?

No

7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

There is a scheme amendment in development. There is no change in zoning but there are minor changes in the zoning table reflecting changes in the Model Scheme Text. The land in question is zoned Reserve – Trigonometric Station.

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

None known.

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The land in question is zoned Reserve – Trigonometric Station, vested in the WA Land Information Authority. A national geodetic survey and adjustment carried out in the early 1970s in Australia has left a legacy of trig stations, many consisting of a ground mark with a black quadripod (pyramid frame) supporting a visible disc above the ground mark. Whether such an installation exists at this location is unknown.

Strategic Implications

The State is required to identify a significant parcel of land to transfer under this process. We have had two referrals in a week. It is likely there will be more.

Statutory Environment

Consultation is in accordance with the requirements of Section 14 of the *Land Administration Act*.

The transfers are giving effective to the land transfers agreed under the South West Native Title Settlement.

Policy Implications - Nil

Financial Implications – Nil

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

Consultation

The CEO has forwarded a copy of the email to Landgate.

Options

Council may:

1. Support the Officer's Recommendation
2. Support the Officer's Recommendation with minor changes; or
3. Provide a different response – with reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION:

That Council responds to the specific questions are as follows:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?

The Shire of Cuballing is supportive of the land transfer, subject to agreement by Landgate.

2. Does the Shire have any interest in the land?

No

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.

No

4. Is the land parcel subject to any mandatory connection to services?

No. It is notable that the land has no street frontage and access would be either through private land or the adjacent private land.

5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?

None that the Shire is aware of, though given its elevation it would be a candidate for a telecommunications tower.

6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?

No

7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

There is a scheme amendment in development. There is no change in zoning but there are minor changes in the zoning table reflecting changes in the Model Scheme Text. The land in question is zoned Reserve – Trigonometric Station.

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

None known.

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The land in question is zoned Reserve – Trigonometric Station, vested in the WA Land Information Authority. A national geodetic survey and adjustment carried out in the early 1970s in Australia has left a legacy of trig stations, many consisting of a ground mark with a black quadripod (pyramid frame) supporting a visible disc above the ground mark. Whether such an installation exists at this location is unknown.

COUNCIL RESOLUTION 2023/82

That Council responds to the specific questions are as follows:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?

The Shire of Cuballing is supportive of the land transfer, subject to agreement by Landgate.

2. Does the Shire have any interest in the land?

Yes, there is a communication tower on the southern edge of the reserve. It is not clear whether the tower encroaches on the reserve. The tower provides communications for the Shires of Cuballing, Pingelly and Wickepin and the WA Police.

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.

No

4. Is the land parcel subject to any mandatory connection to services?

No. It is notable that the land has no street frontage and access would be either through private land or the adjacent private land.

5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?

None that the Shire is aware of, though given its elevation it would be a candidate for further telecommunications infrastructure

6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?

No

7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

There is a scheme amendment in development. There is no change in zoning but there are minor changes in the zoning table reflecting changes in the Model Scheme Text. The land in question is zoned Reserve – Trigonometric Station.

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

None known.

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The land in question is zoned Reserve – Trigonometric Station, vested in the WA Land Information Authority. A national geodetic survey and adjustment carried out in the early 1970s in Australia has left a legacy of trig stations, many consisting of a ground mark with a black quadripod (pyramid frame) supporting a visible disc above the ground mark. Whether such an installation exists at this location is unknown.

Moved Cr Kowald

Seconded Cr Harris

CARRIED 5/0

Reason for Change:

Council identified during the meeting that the reserve is in close proximity to a communication tower shared by the Shire and other emergency services users.

9.2.3 South West Native Title Settlement – 111 Alton Street, Cuballing

Location: 111 Alton Street, Cuballing
Applicant: Department of Planning Lands and Heritage
File Ref. No: ADM 324
Disclosure of Interest: Nil
Date: 08 August 2023
Author: Stan Scott
Attachments: Nil

Summary

Council is requested to comment on two parcels of land identified for possible inclusion in the South West Native Title Settlement.

Background

The Native Title Agreements and Partnerships area of the Department of Planning Lands and Heritage wrote to Council in identical terms to item 9.2.2. The attachments, with details of the affected land., is all that is different.

Comment

The 40 day time frame for comment is set out in the agreement and is consistent with the requirements of the land administration act.

The first of two parcels in the Cuballing town for consideration is 111 Alton Street, Cuballing.



The Alton Street property has a frontage on Alton Street and Austral Street and sits between the General Engineering Services premises and the Uniting Church. It is also near the Shire Depot and an engineering manufacturing business.

Responses to the questions in relation to this land are as follows:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?

In this case no.

2. Does the Shire have any interest in the land?

If the land in question is available, the Shire would like to have first refusal.

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.

The Shire is seeking to develop a new Light Industrial Area. If that proceeds, we would like to see light industrial uses move from the present location to the new precinct. This may take several years, but if successful could see the area including the current Shire Depot and other industrial uses move from the town centre creating the prospect of a new civic precinct. The land in question and the adjacent church could form part of that precinct.

4. Is the land parcel subject to any mandatory connection to services?

Yes, if it is no longer vacant crown land services would be required, but the area in question is served with power and water, no deep sewerage.

5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?

No. However the Local Planning Strategy identifies that “existing industrial development needs to be protected from the encroachment of more sensitive land uses”. This would dedicate against some sensitive land uses such as housing.

6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?

The adjacent land is zones town centre which covers a significant range of uses. There is a storage shed under construction, and the owner has future plans for an engineering workshop. Such plans would be subject to a Development Application.

7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

There is a scheme amendment in development. There is no change in zoning but there are minor changes in the zoning table reflecting changes in the Model Scheme Text. The land in question is zoned Town Centre R5.

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

The adjacent site presently occupied by General Engineering Services was previously used as a timber yard. There may be some contamination of that site with wood-tar creosote. There is no indication of contamination outside the lot boundaries.

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

As the land is located in between industrial uses it is unlikely to be suitable for housing. If housing was approved the current zoning limits housing to one residence per 2000 square metre block. It is possible that the block could be subdivided as two residential lots. Given the proximity to industrial uses housing approval is unlikely. Civic uses or parkland, public open space are preferred.

Strategic Implications

The State is required to identify a significant parcel of land to transfer under this process. We have had two referrals in a week. It is likely there will be more.

Statutory Environment

Consultation is in accordance with the requirements of Section 14 of the *Land Administration Act*.

The transfers are giving effect to the land transfers agreed under the South West Native Title Settlement.

Policy Implications - Nil

Financial Implications – Nil

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

Consultation

The CEO has forwarded a copy of the email to Landgate.

Options

Council may:

1. Support the Officer's Recommendation
2. Support the Officer's Recommendation with minor changes; or
3. Provide a different response – with reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/83

That Council responds to the specific questions are as follows:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?

In this case no.

2. Does the Shire have any interest in the land?

If the land in question is available, the Shire would like to have first refusal.

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.

The Shire is seeking to develop a new Light Industrial Area. If that proceeds, we would like to see light industrial uses move from the present location to the new precinct. This may take several years, but if successful could see the area including the current Shire Depot and other industrial uses move from the town centre creating the prospect of a new civic precinct. The land in question and the adjacent church could form part of that precinct.

4. Is the land parcel subject to any mandatory connection to services?

Yes, if it is no longer vacant crown land services would be required, but the area in question is served with power and water, no deep sewerage.

5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?

No. However the Local Planning Strategy identifies that "existing industrial development needs to be protected from the encroachment of more sensitive land uses". This would dedicate against some sensitive land uses such as housing.

6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?

The adjacent land is zones town centre which covers a significant range of uses. There is a storage shed under construction, and the owner has future plans for an engineering workshop. Such plans would be subject to a Development Application.

7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

There is a scheme amendment in development. There is no change in zoning but there are minor changes in the zoning table reflecting changes in the Model Scheme Text. The land in question is zoned Town Centre R5.

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

The adjacent site presently occupied by General Engineering Services was previously used as a timber yard. There may be some contamination of that site with wood-tar creosote. There is no indication of contamination outside the lot boundaries.

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

As the land is located in between industrial uses it is unlikely to be suitable for housing. If housing was approved the current zoning limits housing to one residence per 2000 square metre block. It is possible that the block could be subdivided as two residential lots. Given the proximity to industrial uses housing approval is unlikely. Civic uses or parkland, public open space are preferred.

Moved Cr Bradford

Seconded Cr Christensen

CARRIED 5/0

9.2.4 South West Native Title Settlement – 93 Cuballing Street, Cuballing

Location: 93 Cuballing Street, Cuballing
Applicant: Department of Planning Lands and Heritage
File Ref. No: ADM 324
Disclosure of Interest: Nil
Date: 08 August 2023
Author: Stan Scott
Attachments: Nil

Summary

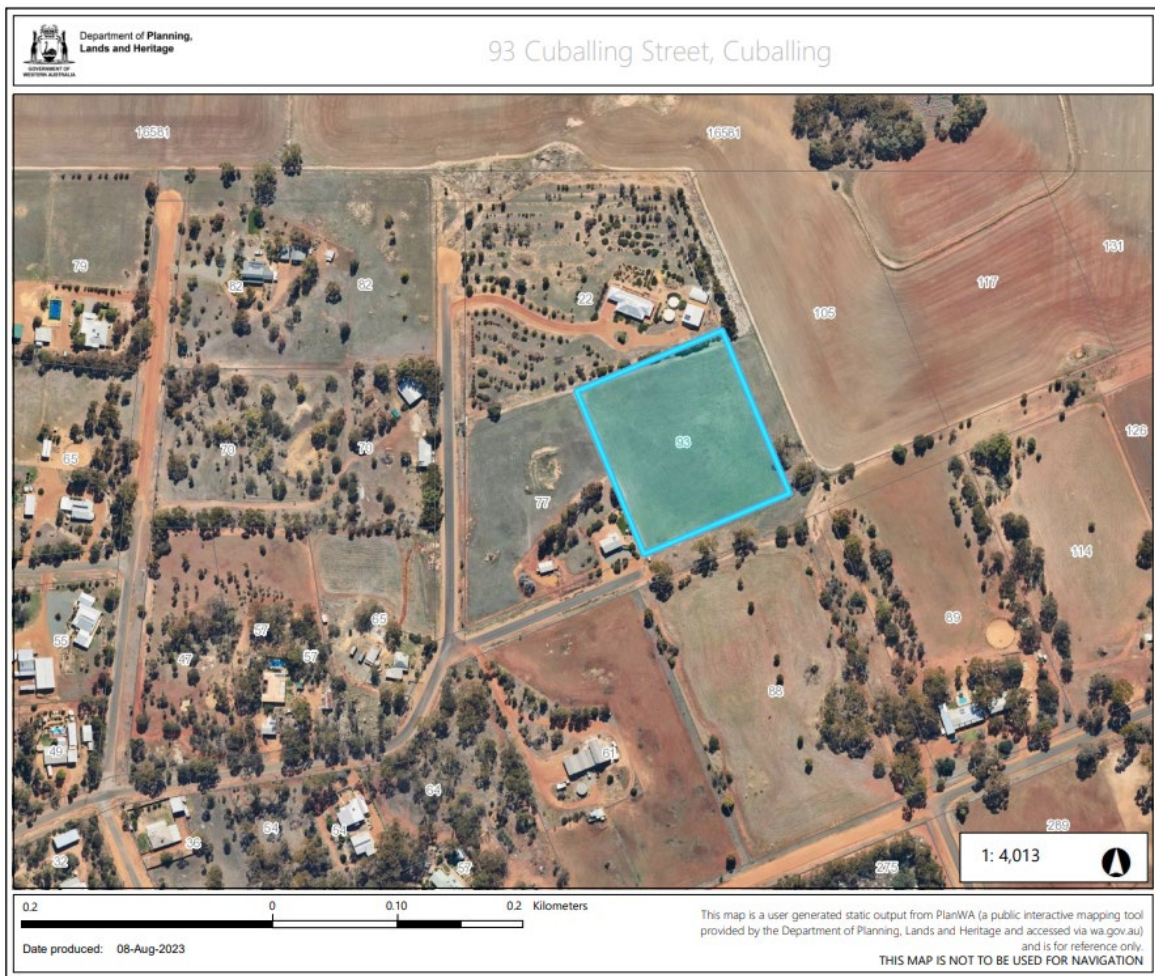
Council is requested to comment on two parcels of land identified for possible inclusion in the South West Native Title Settlement.

Background

The Native Title Agreements and Partnerships area of the Department of Planning Lands and Heritage wrote to Council in identical terms to item 9.2.2. The attachments to the email, with details of the affected land., is all that is different.

Comment

The 40 day time frame for comment is set out in the agreement and is consistent with the requirements of the land administration act. The Second of two parcels of land in the Cuballing townsite for consideration is 93 Cuballing Street, Cuballing



The Cuballing Street property at the further extent of Cuballing Street and is not presently service by a constructed road, though a driveway from the end of the existing road would be possible.

Responses to the questions in relation to this land are as follows:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?

Yes .

2. Does the Shire have any interest in the land?

No

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.

No

4. Is the land parcel subject to any mandatory connection to services?

Yes, it would need to be connected to power and water.

5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?

No.

6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?

No.

7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

There is a scheme amendment in development. There is no change in zoning but there are minor changes in the zoning table reflecting changes in the Model Scheme Text. The land in question is zoned Rural Residential.

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

No.

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

It is directly adjacent to cropping land, so may occasionally be affected by spray drift.

Strategic Implications

The State is required to identify a significant parcel of land to transfer under this process. We have had two referrals in a week. It is likely there will be more.

Statutory Environment

Consultation is in accordance with the requirements of Section 14 of the *Land Administration Act*.

The transfers are giving effect to the land transfers agreed under the South West Native Title Settlement.

Policy Implications - Nil

Financial Implications – Nil

Economic Implications - Nil

Social Implications - Nil

Environmental Considerations - Nil

Consultation

The CEO has forwarded a copy of the email to Landgate.

Options

Council may:

1. Support the Officer's Recommendation
2. Support the Officer's Recommendation with minor changes; or
3. Provide a different response – with reasons.

Voting Requirements - Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2023/84

That Council responds to the specific questions are as follows:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?

Yes .

2. Does the Shire have any interest in the land?

No

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.

No

4. Is the land parcel subject to any mandatory connection to services?

Yes, it would need to be connected to power and water.

5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?

No.

6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?

No.

7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

There is a scheme amendment in development. There is no change in zoning but there are minor changes in the zoning table reflecting changes in the Model Scheme Text. The land in question is zoned Rural Residential.

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

No.

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

It is directly adjacent to cropping land, so may occasionally be affected by spray drift.

Moved Cr Kowald

Seconded Cr Christensen

CARRIED 4/1

9.3 MANAGER OF WORKS AND SERVICES:

Nil

9.4 COMMITTEE REPORTS:

Nil

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Item 9.4.1 was brought forward.

12. CONFIDENTIAL MATTERS:

Nil

13. NEXT MEETING:

Ordinary Council Meeting, 2.00pm. Wednesday 20 September 2023 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing

14. CLOSURE OF MEETING:

Meeting Closed 3.27 pm